

APPROVED  
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING  
December 11, 2017

**PRESENT:** Mark Fougere, Chairman  
Kevin Federico, Vice Chairman  
Laura Dudziak, Member  
Gary Daniels, Member  
Mike Putnam, Member  
Mark Bender, Town Administrator  
Tina M. Philbrick, Recording Secretary  
Mitchell Hemmer, Videographer

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:**

Chairman Fougere called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

**2. APPOINTMENTS:**

**5:30 p.m. – Fire Department Upgrade: Chief Kelly and Captain Flaherty.** Chief Kelly said the proposal came in at \$3,864,300 with cuts to keep the price down. Ken gave an overview and provided history of the fire station. A nine member building committee was formed. The committee chose Port One Architect and Eckman Construction to oversee the design and renovation. The first fire station moved to the town hall in 1891. In 1974 the new fire was built on School St, where it's located today. The building is 43 year old and has not had any major renovations as of yet. Some rooms have been altered to accommodate the needs of the fire department. The meeting room/kitchen area was cut in half and two offices and a separate entrance for the public were added for security reasons. It was also changed to keep the public off the floors because of the grates and tripping hazards. The radio room was moved to an office and back to a radio room to include two work stations. The original bathroom/locker room was converted into offices which resulted in losing a locker room. Some conditions that we are trying to adjust for include; the boiler room which is 26 years old. The men's room bathroom only has heat sometimes; the door is left open when not in use. The Captains office has limited heat and a space heater is needed all winter. The fire station does not have a sprinkler system. This is a big concern because of the \$4,500,000 worth of equipment that is not protected. We have a one zone fire alarm system that has three smoke detectors and four heat detectors on it. If the bay catches on fire, we will lose everything. We don't have a water/oil separator for any of the floor drains. We can't wash everything off in the bays because it would go into the Souhegan River. We wash everything inside on a limited basis and it goes into the sanitary sewer system. Our gear washer, used for washing our bunker gear after fires and accidents, also discharges to the sanitary sewer system. This could be an issue down the road with cancer prevention. We have no locker rooms and only one shower/storage closet. For cancer prevention, after each fire, it's recommended that we do a ghost de-con out on the scene and when we go back to the station, take a shower before going back to work or home. Fire fighters are two times more prevalent to most cancers. The smoke and chemicals go into your skin from the sweat and the faster we can get off our skin the better. Currently we use baby wipes to clean up at the scene before coming back to the station, but they go back to their families or work contaminated. Locker rooms and showers would take care of this problem. We currently have three pieces of apparatus stored in out buildings at Water Utilities. Office of Emergency Management was located at the Town Hall and is now at the fire station. We currently have no dedicated area for this to run, so it's in the Chief's office and it kicks into the station. The committee feels that the current location is good because most of our calls are within 1 mile of the station. We feel that having an emergency service located in the downtown area is a vital service to the community.

Because we have no locker rooms, the Chief has bought everyone sweat pants and shirts so that they can change at the station and put the bags in their lockers. This allows them to take their clothes home because we don't have a laundry facility at the station. We are trying to limit exposure to any one carcinogen at any given time at any fire. The majority of firefighters getting cancer are within 6 to 8 years of service. Chairman Fougere clarified that the fire station is still at a good location. Ken said that studies were made in 2000 and 2007 as well and this is the best place for a station, we are still meeting the needs of the town. We are keeping the existing bay of the current station to help reduce cost. The heating system is fairly new and the roof was replaced last year which also helps to reduce cost. Chairman Fougere asked if there were any other questions. Administrator Bender asked the Chief, what did the original price come in at, and what was cut to get to the current price. Chief Kelly said that the originally price was \$4,200,330. Cuts included eliminated some outside bricks, not sheet rocking and outfitting the upstairs dorm rooms for now. The dividers will be there and doors will be in place. We changed the heat from hot water to forced hot air, gas fired. We changed the elevator to a limited access, limited use. Selectman Federico clarified that this is just adding one bay. Ken said yes. We could move our rescue over. Administrator Bender asked if they were ok with the changes. Chief Kelly said yes. Selectman Daniels asked if the area not sheet rocked will be insulated. Ken said yes, and it will be heated. Administrator Bender said that if the town were not to go forward this year, what kind of inflation factor would have to be applied to this. John Deloia of Eckman Construction said they have

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been seeing about 4% to 5%. Selectman Federico asked if the cuts made would compromise the station and keep the guys safe. Ken said it wouldn't compromise the station and it would give them a decon room for gear washing and deconning. We would take our gear off the floor and put it in a separate room as well to get rid of all that. The guys would be able to shower before continuing work or going home. The Chief also said that it won't jeopardize anything. Selectman Daniels asked how much of a savings would it be to not do painting on the sheetrock. Ken said it was all inclusive in the steps leaving the space open. Selectman Federico thanked them for putting the numbers together. Ken asked if they should still move forward. Chairman Fougere said they would be making warrant article decisions tonight. Chairman Fougere asked if there were any other questions, hearing none, thanked everyone for coming in.

**3. PUBLIC COMMENTS (regarding items that are not on the agenda)** No one came forward.

### 4. DECISIONS.

a) **CONSENT CALENDAR.** Chairman Fougere asked if there were any items to be removed from the Consent Calendar for discussion. There were no items removed from the Consent Calendar. Selectman Putnam moved to approve the consent calendar. Selectman Federico seconded. All were in favor. The motion passed 5-0.

1) Request for Approval of Donation to the Heritage Commission "Save the Swing Bridge" fund:

- Timothy and Celeste Barr - \$194.00
- David and Suzanne Asselin - \$50.00

2) Request for Approval of two (2) Yield Tax Levy's, Map 51 Lot 24 and Map 38 Lot 58.

3) Request for Release of Securities - 196 North River Road, Map 8 Lot 31

4) Request for Acceptance of Gifts of Property under \$5,000 (NH RSA 31:95(e)) – Attorney General Department of Justice (NH) 2002 Nissan Altima, seized and forfeited, approximate value of \$1,500.

b) **OTHER DECISIONS.**

### 5. TOWN STATUS REPORT. – Administrator Bender

#### 1. 2017 YTD Expenditures, 2018 Budget and Bridge Capital Reserve Fund Analysis

Administrator Bender and Finance Director Jack Sheehy reviewed the 2017 expenditures through November 30, 2017. They project that total 2017 expenses will be under budget \$238,000 or 1.7%. The analysis by department is in the Board packet. They adjusted the 2018 budget to include the second FT Firefighter and covered the dispatch consulting survey for 2017 as discussed at the last Board meeting. Additionally they feel that the Board should consider purchasing or encumbering some items now from the 2018 budget using these funds. It would be a benefit for the tax payers. Administrator Bender compiled a list of potential items for the Board's consideration on the same spreadsheet. The total of all these items would reduce the 2018 operating budget by \$64,000 or just under 0.5%. The list of items for the Board to consider are:

Ambulance – Paramedic Vehicle (SUV) = \$22,000

Refurbish Police Cruiser A-15 = \$10,000

Highways & Streets – Salt = \$10,000

IT – Network Storage Device = \$10,000

IT – Backup Software = \$4,000

IT – Fiber Funds = \$4,000

Finance – Time Clocks = \$4,400

This takes our proposed budget from \$14,146,243 to \$14,081,843, an increase of \$108,562 or .78% from the 2017 operating budget. Selectman Daniels asked if they overran the time clock budget by \$4,400. Administrator Bender said no, these are two additional time clocks that they needed to install. Chairman Fougere clarified that these items were in the 2018 budget and are now coming out. Administrator Bender said yes and they will advance them to 2017. Selectman Daniels wanted clarification on the ambulance vehicle. Administrator said it was not an ambulance, it was a paramedic SUV. We have one that is out of service and one is used by the director. The one being used now was a police vehicle that was retrofitted for ambulance. Selectman Federico said that the Fiber runs and IT items were much needed and should have been replaced years ago. Bruce could stop paying for an outside internet provider so this makes sense. He also agrees with the refurbishment. He supports expending this money for these items. Selectman Putnam asked if the Buildings – Contractual Buildings under the 2017 budget is for repairing existing buildings. Administrator Bender said yes, it's for all buildings around town. Selectman Putnam asked if Administrator Bender asked the buildings crew to hold back money. Administrator Bender said no. They did some good work this year, and the remaining monies were left over. Chairman Fougere asked if this money was in Public Works. Administrator Bender said yes. Selectman Putnam asked if the wages were all empty positions. Administrator Bender said yes, they were positions not filled during the year. Selectman Daniels asked Administrator Bender where we were on debt. Administrator Bender said he would get

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the number to him. Chairman Fougere said he thought that these were reasonable requests. Selectman Putnam agrees. Selectman Federico made a motion to encumber \$64,400 for the list of projects to accomplish in the 2017/2018 year. Selectman Putnam seconded. All were in favor. The motion passed 5/0.

Chairman Fougere asked what other budget changes were made to include the Fire Fighters position discussed two weeks ago. He understands that one change was to give up the lease on the employee parking lot, and asked if there were any other options they could take the \$6,000 from and keep the lease. Administrator Bender said there are always options. It is a nice thing to have and the town employees used it well this year, but he doesn't consider it essential. Selectman Federico said that is a nice thing to have and it's one more thing that we are trying to do to help improve the Oval parking situation.

2. **Warrant Articles** – Administrator Bender referred the Board to the most recent version of proposed warrant articles in front of them and asked them how there were going to proceed this evening. The board reviewed the list, removed several and took position on the rest.

**Main Fire Station Upgrade – BOND \$3,864,300** - Selectman Putnam made a motion to keep this on. Selectmen Federico seconded. Chairman Fougere asked if there were any discussions. Selectman Daniels asked if all the warrant articles passed what would the tax impact be. Administrator Bender said they had the numbers prior to the budget reduction and Fire Station increase that we just discussed so it would change slightly. The Fire Station doesn't have an impact on the 2018 budget. The Fire Station would be a 20 year bond to start in 2019. Administrator Bender reminded the Board that the Town portion of the tax rate decreased last year, it currently is \$6.65. With the forecasted revenue increase and increased in assessed valuations, the tax rate "tentatively" would go to \$6.57 a decrease of 1.2%. This includes the Fire Station and Osgood Pond so it will be even lower. Selectman Daniels asked if Administrator Bender knew what the first year payment of the bond would be. Administrator Bender said no, he would get back to them on that. Chairman Fougere said that the principal will be \$193,000 plus interest and he thinks we can get about 3%. Administrator Bender said it might add about 13 to 15 cents to the tax rate. Chairman Fougere asked if there was any other discussion, hearing none. The motion passed 5/0. **The Board of Selectmen supports this Article (5-0).**

Administrator Bender said that the Town Operating Budget, Water and Wastewater Budgets have to be on the Warrant Articles and asked the Board if they wanted to take a vote or think about it. Chairman Fougere said they would move to the Bridge Replacement Article.

**Bridge Replacement CR - \$175,000** – Chairman Fougere referred the Board to the list of bridges in their packets that relate to what needs to be done in 2018. Administrator Bender said that the list was compiled to show the need of the capital reserve fund. The current balance is \$602,297. The work scheduled for 2018 totals \$490,000:

Mason Road over Tucker Brook = \$200,000	Hartshorn Road over Hartshorn Brook (near Dam) \$150,000
Mason Road culvert @ Wilton Town Line = \$90,000 (not technically a bridge, just under 10')	Hartshorn Road over Hartshorn Brook (DPW wants to close) Mason Road over Great Brook = \$50,000 (engineering work)

The culverts are not technically bridges but we would need to take the money for repairing them out of the operating budget or use the capital reserve fund. If approved, this would require a language change to the warrant article because it isn't technically a bridge. The language would need to be amended to allow for the replacement of larger culverts. Tax payers have already put the money into the Bridge CR fund and it's seems a good use of tax payers money. Chairman Fougere asked if we would be able to accomplish all of these or are we hiring out. Public Works Director Rick Riendeau said we would subcontract most of it. Administrator Bender said that the work scheduled for 2019 totals \$90,000 for Joslin Road culvert over Hartshorn Brook, leaving a balance of \$22,297 if no additional funds are added. At the last meeting, a question was brought up; do we stay with \$175,000 or do we drop it to \$100,000. Chairman Fougere there is an even greater need down the road. Administrator Bender said the larger future bridges are \$3,000,000 with the town share being about 20% of that if it goes through state bridge aid. We should also consider the Swing Bridge. This was estimated at \$520,000 with the town share being \$104,000. Counselor Wheeler informed us last week that this is scheduled for 2020 for engineering and final design. We will have to have the matching funds. Selectman Daniels said that his concern is that we are proposing to expand it to things that are not bridges. Chairman Fougere said that we can keep it the same but we would have to take it from the operating budget or ask for a separate warrant article. Administrator Bender said that the Board has to decide if it's worth changing the wording to include larger culverts. Rick said that this only falls under a dimension. The culvert on Mason Road is just shy of 6" to be labeled a bridge. It's the same construction that we have all around

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town. Administrator Bender said that all the metal culverts put in around town 35 years ago are approaching the end of their life cycle. Selectman Federico said we have a plan in place and we should keep going with it. Infrastructure is lacking and we need to keep up with it. Selectman Putnam asked Rick if the bridges that we have already fixed were red listed, and of the ones left are there any also red listed. Rick said yes and they are all categorized. The ones in real bad shape are first. They can go very quick. He reminded them of Jennison Road. Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded. All were in favor. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**DPW Vehicles and Heavy Equipment CR - \$40,000** - Selectman Federico made a motion to keep this on. Selectmen Putnam seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed 5/0. **The Board of Selectmen supports this Article (5-0).**

**Fire Apparatus Replacement CR** - Selectman Putnam made a motion to keep this on. Selectmen Federico seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Town Facilities Renovation and Major Repair Replacement CR** – Selectman Putnam asked if this was new. Administrator Bender said no, it was in there last year. Selectman Putnam asked if there was anything that they needed now or is this going to just build up. Administrator Bender said we would build it up. The HVAC system will need to be replaced soon. Selectman Federico made a motion to keep this on. Selectmen Putnam seconded. Chairman Fougere asked if there was any other discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Ambulance Vehicle Replacement CR - \$25,000** - Selectman Federico made a motion to keep this on. Selectmen Putnam seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Public Safety Communication Equipment Replacement CR - \$20,000** - Selectman Federico made a motion to keep this on as amended. Selectmen Putnam seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Assessing Revaluation CR - \$15,000** - Selectman Putnam made a motion to keep this on. Selectmen Federico seconded. All were in favor. Chairman Fougere asked if there was any discussion, hearing none. **The Board of Selectmen supports this Article (5-0).**

**Osgood Pond Phase II - \$350,000** - Selectman Federico made a motion to remove it. Selectmen Putnam seconded for discussion. Selectman Putnam said that half of this is from a federal grant but we have to raise the entire amount. Chairman Fougere said that this would complete the project. Selectman Federico asked if this was included in the number given earlier. Administrator Bender said yes. Selectman Daniels asked if anyone has looked for other grants available to help with our share. Administrator Bender said they are still looking. Chairman Fougere said that we have two years to go after this. Selectman Putnam said that we should wait until next year. The pond looks good now, but we have a lot of other things that we need. Administrator Bender said that we have time to look for more grants and still maintain the federal funds. Selectman Daniels asked that if we were able to raise for example, \$100,000 would this have to go on as \$350,000 or could we put it on as \$200,000. Administrator said that we would still have to show the \$350,000 but we could show the \$175,000 from the LWCF and the \$100,000 from somewhere else and show a smaller portion of the towns share. A motion was made and seconded. Chairman Fougere asked if there was any other discussion, hearing none. The motion passed 5-0. **The Board of Selectmen does not support this Article (0-5). Article will be removed from the warrants.**

**Replacement Ambulance Lease/Purchase - \$56,860** - Selectman Federico made a motion to keep this on. Selectmen Daniels seconded for discussion. Selectman Daniels said for clarification is this ambulance 1, 2, or 3. Administrator Bender said that this is to replace the 2001 ready reserve ambulance. Selectman Daniels said then it would be a front line ambulance. Chairman Fougere said that Eric's plan if this were to go through, would be to make the new ambulance number 1 and the vehicle with the most miles would be the ready reserve. Selectman Daniels asked if we know what mileage has been put on this year. Administrator Bender said yes, but he doesn't have it with him. He will get back to them. Eric also got a price for trade in of one of the newer ambulances and it was about \$5,000 or \$6,000. It's worth more than that to us. He is looking for another estimate. Selectman Federico said that these vehicles are not slowing down. The call volume is going up. He understands the rotation to keep the ambulances going. We have the rotation with police cruisers. This isn't something that can be just rented



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if it breaks down. You can't borrow one. These are vehicles that get high use. Selectman Daniels said the rotation is for 3 front line ambulances. The discussion was for 2 front line ambulances with 1 spare. He doesn't feel that we need to have 3 ambulances. Selectman Federico said that we are not going with 3 full ambulances, we have 3 now. We are not talking about staffing 3 ambulances. We are talking about having a ready spare that is more modern than a 2001. He would like to have a spare for when one gets into an accident or breaks down. Selectman Dudizak asked if the spare is still running. Chris Labonte asked if he could ask questions. Chairman Fougere said that there was a question from the floor if they would mind comments. Selectman Federico said no, he doesn't want to get into a debate, he would rather wait for the Deliberative session. All the Selectman agreed. Chairman Fougere asked if there was any other discussion, hearing none. The motion did not pass 1-4. **The Board of Selectmen does not support this Article (1-4). This article will be removed from the warrants.**

**Replacement Sidewalk Plow Lease/Purchase - \$155,000** – Chairman Fougere said that we only have 1 sidewalk, we use to have 2. Selectman Dudizak asked when was the last time we had 2 sidewalk plows and how long has the other one been broken. Selectman Putnam said 2 years. Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded. Chairman Fougere asked if there was any discussion. Selectman Federico said that Milford doesn't have a mandate that its citizens shovel their sidewalks in front of their houses. We have plowed the sidewalks for years. We have a three year old plow that is trying to accomplish the job that 2 have previously done. When this sidewalk plow breaks down, we won't have any. This will pose a problem with the schools having to delay longer until the sidewalks are clear. The grader is too big to clear the sidewalks. Selectman Daniels said that we were told last year that it could. Selectman Federico said that his understanding was that it could assist. The sidewalks are 4' and the grader is 8'. Selectman Putnam said that the blade slides out to the side. The grader can be in the road and the wing can push things back. Rick asked Selectman Putnam, what happens to the cars that are in the parking spots. Administrator Bender said that clearing Town owned sidewalks is not a Milford ordinance; it's a state requirement for every town and city in the state. Chairman Fougere said that the plows are expensive but he agrees with Selectman Federico. Selectman Federico said that he feels bad for DPW. We are spending millions on roads and we are not giving our Public Works the vehicles to maintain them. They are running with old outdated, in desperate need of upgrading equipment. People need to see this and we need to be more open minded in investing in our Public Works Department. Administrator Bender thanked Selectman Federico for advocating for DPW. He said that they are looking for options for a less expensive vehicle. We have 13.6 miles of sidewalks. The town has to make a commitment and if we are going to encourage people to walk even in the winter, we have to clear the sidewalks and provide DPW with the equipment they need to get it done, and not take 4 or 5 days after a storm to get the sidewalks cleared. We will try to find a less expensive one, but we need the warrant article. A motion was made and seconded. Chairman Fougere asked if there was any other discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Social Services - \$40,000** – An outline was provided after the last meeting. Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Non-Emergency Community Transportation Buss Service (Blue Bus) - \$30,000** - Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Pumpkin Festival, Holiday Decorations and Plantings - \$23,000** - Selectman Putnam made a motion to keep this on. Selectmen Dudizak seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Conservation Land Fund - \$20,000** - Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded. Chairman Fougere asked if there were any discussion. Selectman Daniels asked what the balance of the land fund was. Chairman Fougere said it was around \$100,000. Selectman Putnam asked how much conservation land does the town already own. 80% of the tax revenue comes out of residential and we should be working at expanding the commercial and industrial base. We have enough conservation land. There is only so much land that the town can own that is not taxable and he isn't in favor of this warrant. A motion was made and seconded. Chairman Fougere asked if there was any other discussion, hearing none. The motion did not pass 2-3. **The Board of Selectmen does not support this Article (2-3). This article will be removed from the warrants.**

Chairman Fougere said that the summer band concerts, Labor Day Parade and Memorial, Veterans & Labor Day Parades and Recognition Town Support have been warrant articles for years. He asked the Board what their thoughts were to remove them as warrant articles and include them in the Town Budget. Selectman Federico said that in the conversation last year when the Board was considering taking off the Pumpkin Festival, Holiday Deco-

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1 rations there was a petition warrant article going around within a week. If word gets around that its not there, you  
2 get half the group that complains that there are too many warrant articles on the ballot and half that complain that  
3 they want their rights to vote on everything individually. Selectman Putnam said he wouldn't have a problem put-  
4 ting the next 4 on the warrants. Chairman Fougere said that they should vote separately on the fireworks.

5  
6 **Summer Band Concerts - \$9,000** - Selectman Federico made a motion to keep this on. Selectmen Putnam se-  
7 conded. A motion was made and seconded. Chairman Fougere asked if there was any other discussion, hearing  
8 none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

9  
10 **Fireworks - \$8,500** - Selectman Federico made a motion to keep this on. Selectmen Putnam seconded. Chairman  
11 Fougere asked if there was any discussion. Selectman Daniels said it was a 20 minute event for \$8,500. Chairman  
12 Fougere asked if there was any other discussion, hearing none. A motion was made and seconded. The motion did  
13 not pass 2-3. **The Board of Selectmen does not support this Article (2-3). This article will be removed from**  
14 **the warrants.**

15  
16 **Funding of the Annual Labor Day Parade - \$10,000** - Selectman Federico made a motion to keep this on. Se-  
17 lectmen Putnam seconded. Chairman Fougere asked if there was any discussion, hearing none. The motion passed  
18 5-0. **The Board of Selectmen supports this Article (5-0).**

19  
20 **Memorial, Veterans & Labor Day Parades and Recognition Town Support - \$6,500** - Selectman Federico  
21 made a motion to keep this on. Selectmen Putnam seconded. Chairman Fougere asked if there was any discussion,  
22 hearing none. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

23  
24 **Appointing Agents to the Keyes Park Expansion Committee Project Capital Reserve - \$0** – Chairman Foug-  
25 ere said that this was to appoint the Selectman as agents to the existing account. Administrator Bender said yes.  
26 Selectman Federico said that this was because the Keyes Park Expansion Committed wanted the Board to allocate  
27 funds to projects. Administrator Bender said that last year's warrant article has a split where they suggested a dol-  
28 lar level that the Board could expend up to that amount and anything over would require a town vote. The warrant  
29 article passed. The DRA disagreed with the wording of the warrant article and changed everything to be expended  
30 at town meeting. The crafters of the warrant article came back to us and asked to reinsert this, changing the author-  
31 ity level to the Board. Selectman Putnam asked if we have to vote on this or just put it on. Chairman Fougere said  
32 that we have to take a position. Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded.  
33 Chairman Fougere asked if there was any other discussion, hearing none. The motion passed 5-0. **The Board of**  
34 **Selectmen supports this Article (5-0).**

35  
36 **Authority to Grant Commercial and Industrial Development Tax Relief** – Chairman Fougere said this is a  
37 new RSA statute RSA 72:80 which allow the Board to set an exemption for new commercial and industrial devel-  
38 opment in a specific zone of our choosing. We have to set the percentage, not to exceed 50% and the years, max-  
39 imum of 10 years. The way it is written, it would include: Commercial, Limited Commercial, Industrial, and  
40 Intergrated Commercial – Industrial and Integrated Commercial – Industrial 2. If approved by voters, the percentage rate  
41 and duration shall be granted uniformly to all projects for which a proper application is filed. Administrator Bender said  
42 that we have clarification from Attorney Drescher that it's all the commercial and industrial zones; we can't separate and  
43 exclude any of them. Community Director Lincoln Daley confirmed this. Selectman Putnam said we need more industrial  
44 and commercial business. Administrator Bender agrees with Selectman Putnam that we are dependent on residential and  
45 we don't have many tools in our kit to go out and encourage new businesses to move into town. We have had some suc-  
46 cess with smaller businesses on the Oval, and our long standing industries like Hitchners expansion and the relocation of  
47 Contemporary Chrysler. The old Police Station has been sold and is being refurbished. This gives us a good tool to go out  
48 and encourage industrial growth. It is being used in Coos County and he has exchanged some correspondence with the  
49 Town Manager in Gorham, where they implement this in a declining scale over a 5 year period. The Board could do the  
50 same with 50% the first year, 40% the second and so on. Selectman Putnam made a motion to keep this on. Selectmen  
51 Dudizak seconded. A motion was made and seconded. Chairman Fougere asked if there was any other discussion.  
52 Chairman Fougere asked if Attorney Drescher put this in writing. Lincoln said no, it was a verbal conversation. Chair-  
53 man Fougere said that he would like to explore this interpretation and table this for the next meeting. The statute is in  
54 place in Coos County and this is the first time he's heard of this interpretation. He asked the Board to think about the per-  
55 centage and duration. Selectman Daniels said that if it's on a sliding scale, that would need to be specified as well. Chair-  
56 man Fougere said that if Hendrix or Hitchners or someone like that, (his opinion) is growing, he can see helping them out.  
57 He has a problem giving the discount to CVS. Administrator Bender asked if he would classify CVS and all retail type  
58 places. Chairman Fougere said that's what needs to be clarified. He thought it would be by zone. Administrator Bender  
59 said they could if they wanted to exclude all retail. Lincoln they could do industrial or commercial or both. Administrator  
60 Bender said that he would get clarification. The Board agreed to table this.

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**Rename Bridge Replacement Capital Reserve Fund - \$0** – Chairman Fougere said that some of the big culverts in town are in need of replacement. They are slightly smaller than what is required for being defined as a bridge. This would allow us to expend the funds from this fund instead of putting it in the operating budget or doing another warrant. Selectman Daniels said that if they were going to deal with culverts they need to clarify what the change is. Chairman Fougere said we should have a threshold. Selectman Daniels said we need to look at what we have and what we are going to need and only change it once. Selectman Federico said that the language isn't clear. Administrator Bender said that there were two points. One was to rename it to include repair, which is the way it is written. Then this evening we threw out the concept of including some of the larger culverts, which is new. If you want to include that, then we have to include a threshold in the warrant article. Rick said we have a lot of culverts that don't classify as a bridge but can be very costly when it's time to replace them. Chairman Fougere asked if they wanted staff to come back with new language. Selectman Daniels said that they had already talked about fixing things in 2018 and the article needs to be changed for March. He doesn't have a problem but would like a dimension of the work that needs to be done. Selectman Putnam said he thinks that this one should be revised to include Selectman Daniels concerns. Administrator Bender asked if the Board is supportive of using capital reserve money for larger culverts. Selectman Federico said for him, it comes down to a dollar amount. Administrator Bender said that if they use the Capital Improvement Plan's philosophy of \$75,000 that might be a reasonable threshold. We can come up with language and thresholds but we need to know if the board is willing to support it. Selectman Daniels said that he was thinking about the \$75,000 CIP as well. We could change the language to include culvert repairs of greater than \$75,000 it would be good. Chairman Fougere asked if everyone was happy, everyone said yes. Chairman Fougere asked if they wanted to vote on it tonight as amended. Selectman Putnam made a motion to keep this on as amended. Selectmen Dudizak seconded. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Swing Bridge - \$0** – Chairman Fougere said that this would add the swing bridge to the Bridge Capital Reserve Fund. Administrator Bender said yes. The swing bridge which was placed on the NH DOT Ten Year Plan has just been moved to 2020 per information from Councilor Wheeler. Chairman Fougere asked if everyone was ok with this. Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded. The motion passed 5-0. **The Board of Selectmen supports this Article (5-0).**

**Mile Slip Town Forest Easement** – Selectman Federico made a motion to keep this on. Selectmen Dudizak seconded. Chairman Fougere asked if there was any other discussion, hearing none. The motion passed 3-2. **The Board of Selectmen supports this Article (3-2).**

3. **Review and Approval of Revised Inclement Weather Maintenance Policy** Administrator Bender would like the Board to review and approve the Public Works Inclement Weather Maintenance Policy. Changes from last year include a listing of appropriate statutes and ordinances relating to roads & sidewalks, placement of snow, snow emergency parking light & towing. The policy will be posted at the Town Hall, Public Works, Transfer Station, Library and the Town Website. This policy should be reviewed on an annual basis. We will continue to use NIXLE to issue reminder alerts. He would like to remind elected officials (Selectman and Town Clerk), Police, Fire and Public Works personnel of their duty to promptly alert Public Works or Town Administration of road deficiencies that you see so that we can put a plan together in a timely manner. Selectman Daniels asked if there were any penalties added to this policy that do not exist now. Rick said no. The idea was to put everything in one spot so that it's all together. Selectman Federico made a motion approve. Selectmen Putnam seconded. All were in favor. The motion passed 5-0.

### 6. DISCUSSIONS –

1. **Scope of Services – MACC Base** – Chairman Fougere said that there was a meeting with the Town Administrator, Selectman Federico and Selectman Putnam. Selectman Federico said that they met with the department heads and captains. They narrowed the scope, clarified it and sent it out. If there aren't any questions, we will move forward with it. Selectman Daniels asked if the scope has expanded from its original purpose. Selectman Federico said it hasn't expanded it's been clarified and we are waiting from the first round of questions to come back from the consultants. Selectman Daniels asked if the money that they had voted to appropriate was going to cover the expenses. Selectman Federico said they are looking for a final number as they discuss it. Chairman Fougere said that the scope was significantly defined. He asked if there were any other questions or comments on the scope. There were none.

2. **HB 1749-FN** – This bill, if passed, revises the law on the state's authority to prohibit or regulate firearms, firearms components, ammunition, firearms supplies, and knives. The bill also renders the selectmen's authority to manage town property subject to the provision of RSA 159:26. If this were to pass it would prohibit the Selectmen from over-seeing the use of guns on town property. Chairman Fougere said that he finds the bill offensive and derogatory to our

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community. In the beginning it states that the Board is in violation of RSA 159:26 which is someone's opinion and not fact and that the Board of Selectmen in the Town of Milford have banned target shooting on town land. This is also not true. The Board's decision a couple of months ago had to do with one piece of property in Milford. We have thousands of acres in Milford and we dealt with a couple hundred. It also states that the local expenditures are undeterminable at this time, we know that with target shooting comes a cost. He faulted the bill for "calling out the town of Milford" when there are many other New Hampshire towns that regulate gun use, including Weare, Merrimack, Londonderry and Dover. He wanted to let the citizens know, and hopefully this is not supported by the committee. Chairman Fougere asked if anyone had any comments. Chris Labonte asked on anything, and Chairman said no, just on this. Selectman Daniels said that the hearings start in January. Selectman Dudizak asked Chairman Fougere to find out exactly when. Selectman Daniels said that when it will go to committee, have a public hearing and then at the recommendation of the committee it will go to the full house. If it passes then it goes to the senate. State Representative Joelle Martin, of Milford noted that the bill could impose fines. She said "who could support a bill that could potentially fine" town officials which would come out of taxpayer's money. She will not be supporting it. Selectman Putnam said that he doesn't like the idea of the state telling a town what to do. Chairman Fougere said that the Selectmen and the Towns People have a better handle on this than Concord. Selectman Daniels defended the proposed legislation, though he said it needs work. He said it's not prudent for every local community to have their own gun laws and the situation needs to be clarified because New Hampshire is not a Home Rule State. There are statutes that exist and you have to make sure they cover the concerns of the town. Chairman Fougere said he's all for clarifying language. Selectman Putnam said that he feels that the state is taking on too much responsibility for what's going on. If he is going to be carrying a gun in another town it's up to him to make sure he knows the rules and laws of the town. We or the state shouldn't get involved with that.

### 7. SELECTMEN'S REPORTS/DISCUSSIONS. –

#### a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

Chairman Fougere said that the Recreation Commission had a successful event with Breakfast with Santa on Saturday. There were over 100 people. He expects it to continue next year.

Selectman Dudizak asked Administrator Bender if he talked to the Library about their time clock issue. Administrator said yes, they are using them and they are ok. They are not using the scheduling part of it for now.

Administrator Bender said that in August, the Board agreed to waive interest for Frank Coffey. They waived \$5,755.97 with two conditions. One was that he pays \$15,142 which was principal and he did that. He was also supposed to pay \$2,000 per month starting in October and he has not made any payments despite efforts of the tax collector and myself. We may be contacting the banks attorney on this.

#### b) OTHER ITEMS (that are not on the agenda).

8. **APPROVAL OF FINAL MINUTES.** The minutes of November 27, 2017 were presented for review and approval. A motion was made by Selectman Putnam and seconded by Selectman Dudizak. All were in favor. The motion passed 5/0

### 9. INFORMATION ITEMS REQUIRING NO DECISIONS.

10. **NOTICES.** Notices were read by Chairman Fougere.

At this time, Paul Dargie approached the Board and said that they were never given an opportunity to talk about things that were on the agenda. Chairman Fougere said that all he had to do was raise his hand. Paul said that on the Fire Station Bond issue, typically the cost for getting the bond is listed as a first year expense, it may be \$10,000 to \$30,000. He would like the Board to look into it to see if it needs to be in the warrant article and if so, modify it. The actual first payment is the following year but you may have to spend some money up front. Chairman Fougere thanked Paul and said that they would look into it.

Chris Labonte said in regards to Chairman Fougere's statement that you can just raise your hand to ask a question, he takes offence because he asked and was shot down. Selectman Putnam said that Chris's question was in reference to warrant articles which the Board said in the beginning, all questions could be asked at the Deliberative Session. At this time there was a heated exchange between Chris and Selectman Putnam.

**NOTE, ON PAGE 4, under Replacement Ambulance Lease/Purchase:** Chris Labonte asked if he could ask questions. Chairman Fougere said that there was a question from the floor if they would mind comments. Selectman Federico said no, he doesn't want to get into a debate, he would rather wait for the Deliberative session.



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**11. NON-PUBLIC SESSION.** Selectman Dudizak moved to enter into a non-public session at 7:35 p.m. for Approval of non-public minutes (RSA 91-A:3,II(c)) Reputation – November 13, 2017 and Approval of non-public minutes (RSA 91-A:3,II(a)) Personnel, (RSA 91-A:3,II (c)) Reputation, (RSA 91-A:3,II (d)) Land – November 27, 2017, and to discuss a letter from the Councilor. Selectman Federico Seconded. All were in favor. The motion passed 5/0.

**12. ADJOURNMENT:** Chairman Fougere moved to adjourn at 7:48 p.m. Selectmen Federico seconded. All were in favor. The motion passed 5/0.

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Mark Fougere, Chairman

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Kevin Federico, Vice Chairman

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Gary Daniels, Member

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Mike Putnam, Member

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Laura Dudziak, Member