

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
January 7, 2019

PRESENT: Kevin Federico, Chairman Mark Bender, Town Administrator
Gary Daniels, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Hazen Soucy, Videographer
Laura Dudziak, Member
Paul Dargie, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Federico called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Federico indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Public Hearing (NH RSA 31:95(b)), Appropriation for Funds, Property & Items Made Available during the Year over \$10,000: Chairman Federico opened the public hearing and asked if there any questions from the public. There were none. He closed the public hearing.

- \$16,300 from the Kaley Foundation for the purchase of Alaris System Intravenous (IV) pump Controllers and Associated Drug Delivery Channels.

- \$25,801 Federal Grant – 2017 Emergency Management Performance Grant, Fire Department Generator – Funding for the purchase and installation of a generator, transfer switch, and concrete pad at the Town's Emergency Operations Center. This is a 50/50 grant with a match of \$25,801 from the Fire Station Construction Fund.

Selectman Daniels made a motion to accept \$16,300 from the Kaley Foundation and \$25,801 from the Emergency Management Performance Grant. Selectman Dargie seconded. **All were in favor. The motion passed 5/0.**

5:35 p.m. – Request for Approval of 1 Land Use Change Tax (Map 45 – Lot 3-29), Change of Status (5), Tax Credit for Service-Connected Total Disability (1), Veterans Tax Credit (9) and All Veterans Tax Credit (1). – Assessing Director Marti Noel.

Land Use Change Tax – The parcel is located in the Autumn Oaks Subdivision and construction for a new single family home has begun, rendering the lot ineligible for Current Use. Selectman Dargie asked if the estimated market value is based on calculations or assessed value? Marti said the Land Use Change Tax is based on 10% of market value at the time of change and use. Selectman Daniels made a motion to accept the Land Use Change Tax as presented. Selectman Dudziak seconded. **All were in favor. The motion passed 5/0.**

Change of Status (5) – All applicants are going into some type of trust. Selectman Daniels made a motion to accept the Change of Status as presented. Selectman Dudziak seconded. **All were in favor. The motion passed 5/0.**

Tax Credit for Service-Connected Total Disability (1) – This is a Veteran who is totally disabled, the credit is for \$1,400. Selectman Daniels made a motion to accept the Tax Credit for Service-Connected Total Disability as presented. Selectman Dargie seconded. **All were in favor. The motion passed 5/0.**

Veterans Tax Credit (9) – Veterans who are filing for the first time. All have been verified and qualify. Selectman Putnam made a motion to accept the Veterans Tax Credit as presented. Selectman Daniels seconded. **All were in favor. The motion passed 5/0.**

All Veterans Tax Credit (1) – This is tabled until the next meeting.

5:45 – Pumpkin Festival Financials – Wade Scott Campbell. Wade came up to the table with Carole Gates and Zoe Lantaff. Wade said they did better than expected. He gave the Board a brief overview of income and expenses.

Income included: Vendors \$38,644. Sponsors \$8,300, Misc. \$4,679.21, Haunted Trail \$8,849, Cash Donations, \$810 and Community House Lawn \$5,178.

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Expenses included: \$47,211.71 with a beginning balance of \$19,248.50 for 2019. Insurance and electrical were the biggest expenses. Wade asked that the Board put the pumpkin festival support on the warrants for one more year. They don't feel comfortable taking that part over for this year. They are eventually looking to get it removed from the warrants.

Chairman Federico summed up the financials: Income \$66,460.21, Expenses \$47,211.71 with a balance of \$19,248.50. Selectman Dargie request the summary show the town's amount of \$23,000 for Police, Fire and EMS expenses. Selectman Daniels wanted clarification on the cash donations. Carol said some was raised prior to and during the festival. Selectman Putnam commented on the high electrical cost. Wade said it will be lower next festival because they had to buy a lot of cables and things We had several men working on setting up and making calls to vendors to see what they needed. All cords and electrical parts can be used again.

Selectman Dudziak is in favor of keeping the Pumpkin Festival warrant on again this year. Administrator Bender asked for clarification of the Community House Lawn amount. Carol said it was an amount given back to the GTSC from Rotary and Lions, it included the beer tent. The income was split three ways. Chairman Federico said all three organizations did a great job pulling everything together. Hearing no further questions, Chairman Federico thanked them for coming in.

3. PUBLIC COMMENTS. – Chairman Federico informed the public that comments are not for warrant articles, they can comment at the Budget and Bond Hearing. Tonight the Selectman will be reviewing warrants, taking votes and assigning majority and minority reports.

Chris Labonte, Milford resident asked the Board if they received any RFPs back. Chairman Federico responded that they received two and would be discussing it later tonight, and they will be made public.

Suzanne Fournier, Milford resident presented some facts about Solar Installations. She said we need Solar to replace fossil fuel. She mentioned that the Planning Board is in the process of initiating a solar ordinance to help the town get ready for solar. A hearing is set for tomorrow night beginning at 6:30. She recommends the announcement be on the front page instead of being buried on the Planning Board page. They will also be having a meeting on the 22nd.

She mentioned that there are two different approaches to solar: one to build on top of a structure and one is ground mounted on open land. It takes 5 acres to generate 1 megawatt of electricity. She suggests that the town looks into using solar on existing structures. She also referred to a list of criteria suggested by TRC, and environmental engineering firm. Suzanne motioned that properties should be avoided if they have endangered species, trees, sandy soil, wetlands etc. and feels this information should be reviewed by the Planning Board.

Suzanne mentioned that she is a member of Clean Energy NH which promotes smart solar sighting to maximize clean energy production while conserving our natural resources. She quoted information from their director. In closing, she said that many citizens of Milford hope that the town would care enough to conserve its natural environment, its wetlands and it's wildlife as it welcomes solar onto suitable sites.

Chairman Federico asked if there were any other comments, hearing none, he closed the public comments.

4. DECISIONS.

a) **CONSENT CALENDAR.** Chairman Federico asked if there were any items to be removed from the Consent Calendar for discussion. There were no items to be removed. Selectman Putnam moved to approve the consent calendar as presented. Selectman Daniels seconded. **All were in favor. The motion passed 5/0.**

1. Request for Approval of Intent to Excavate Map 42 Lot 1.

2. Request for Approval of Donation to the Heritage Commission "Save the Swing Bridge" fund: Turkey Trot Fund Raiser - \$125.

b) **OTHER DECISIONS N/A**

5. TOWN STATUS REPORT – Administrator Bender

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1. Sale of Tax-Deeded Property –

- Administrator Bender announced a decision made by the Milford Board of Selectmen in a non-public session, to encumber \$30,000 for legal fees relating to environmental liability matters to protect the town and the possible seizure of tax delinquent property at 11 Jennison Road & 8 Hayden Lane known as the Grugnale property.
- Administrator Bender stated that they have a request from an interested party to purchased town-owned, tax-deeded property on McGettigan Road. The property consist of two small lots (numbers 10-75-2 and 10-75-3) that abut property in Wilton. Combined assessed value for both lots is \$6,100. He reminded everyone that the Selectmen are authorized by NH RSA 80:80 to sell these properties at either a public auction or by advertised sealed bid and return the lots to the tax roll. Staff supports the possible sale by advertised sealed bid with the understanding that the Selectmen can establish a minimum bid amount and the terms or conditions of the sale including the right to reject any and all offers. Sale of the lots need a motion, second and vote to proceed with a sale and set any terms.

Selectman Dargie suggests not advertising a minimum bid but keep the right to reject a low offer. Selectman Putnam agrees. Selectmen Daniels questioned the right to reject a bid greater than the minimum value? Administrator Bender said they can reject anything. Selectman Dudziak would rather not have a minimum. Chairman Federico doesn't want people to think they are going to accept \$100. He would rather see a minimum bid so we don't have to do it again.

Selectman Daniels moved to go to bid on the above mentiond properties with a combined value of \$6,100 on the bid. Chairman Federico seconded. **All were in favor. The motion passed 5/0.**

2. Tax Impact and Tax Rate Calculation for 2019 Operating Budget and Proposed Warrant –

As requested during the last meeting, Finance Director Jack Sheehy calculated the tax impact of the 2019 Operating Budget and each warrant article. Projected non-property tax revenue of \$6,461,650 was included in the calculation. This information will be useful as the Selectmen review each warrant article. Additionally, the selectmen can consider using a portion of the Fund Balance to reduce taxes. The Fund Balance History spreadsheet is in their packets, and it provides details from 2006 to 2018. Over the past four years, we've focused on rebuilding the Fund Balance and nothing has been used to reduce taxes. NH Department of Revenue Administration guidelines recommends municipalities retain 5 to 15 percent of regular town & school general fund operating expenses. We've improved our percentage from a low just under 5% in 2013 to the current 8% level. Spreadsheets for review are included in the Board packet.

1. Using \$100,000 of the fund balance to reduce taxes would yield a 2019 tax rate of \$6.65 or an increase of 4.2% from the current rate.
2. Using \$200,000 of the fund balance to reduce taxes would yield a 2019 tax rate of \$6.58 or an increase of 3.1% from the current rate. Staff supports this option.

Selectman Dargie asked how conservative are the revenue projections, for example, auto registrations. Administrator Bender said the increase is just over \$400,000 from last year, 6.6%. Drivers/increases are auto registrations, (\$85,000 increase), bank interest, (\$55,000), LUCT, (\$40,000) and the gravel revenue, (\$150,000). The gravel operation wasn't included in the budget for 2018, we received about \$119,000. We expect an increase for this year. Selectmen Dargie asked how much the auto registrations increase each year. Administrator Bender said he would check. We were conservative but realistic.

Selectman Putnam mentioned that the Town operated with \$2,000,000 or under in the reserve for the last 10 years and it's worked fine. We currently have over \$3.3 million. He suggests taken out \$500,000. He said, "it's the taxpayer's money", and we should give it back to them. Selectman Dargie agrees with the \$200,000. We need more than the minimum of 5%. Although we currently have over 8%, he would like to see it around 10% for emergencies. Selectman Putnam this was researched in 2007/2008, insurance would cover anything in town except a diesel fuel spill into the river at DPW. We will have a balance of \$2.8 million in the reserve even after removing \$500,000.

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Selectman Dudziak agrees with taking out \$200,000, he feels \$500,000 is too much. She agrees with Selectman Dargie about having it closer to 10%. Selectman Daniels said it's never been at 10%. He agrees with Selectman Putnam on using \$500,000. He is concerned about where the budget is now. Chairman Federico said they would return to this after they complete the warrants. Administrator Bender said from 2006 to 2014 \$1,414,000 was pulled from the fund balance. The most ever removed was \$250,000. He thinks \$200,000 is reasonable, he would rather be conservative. The Board reviewed and completed discussion on the warrants and returned to complete this discussion.

Selectman Dargie made a motion that we use \$200,000 of the fund balance to reduce taxes. Selectman Dudziak seconded. Selectman Daniels asked when they would be able to increase the amount. Jack Sheehy, Finance Director replied that they can change the amount up until the time they review the revenue in October. He suggest, sticking with what they say now and what they put on the warrant, although you have an option to reduce it if something drastic happens. If there is a downfall and we see significant decrease in revenue, it can be increased. Chairman Federico asked Jack's opinion was on taking \$200,000 from the reserve. Jack replied, \$500,000 is too much; \$200,000 is a good amount. We should keep a good fund balance. This is an emergency fund that involves not only the town, but the school and county as well.

Chairman Federico this would be used to offset the tax rate with the debt that we incurred last year. He asked if it would impact us negatively if we don't use the reserve. Jack replied, they can only go into the pot so many times; you also have to increase the pot. Our expenditures come close to what we budget each year because we don't leave much wiggle room. Having a fund balance puts us in a better position for borrowing. If it's too low, there is a possibility they would not lend to us. The 8% we have now is a good amount. He reminded everyone that this is an unrestricted fund balance.

Chairman Federico said with everything moving forward this would take us from 6.38 cents to 6.58 cents which is a 3.1% increase. Administrator Bender said with the approved budget reduction of \$60,000, we would be at 6.54 cents, which is now 0.16 cents on the tax rate which would be roughly 2.8%.

A motion was made and seconded to use \$200,000 of the unrestricted fund balance to reduce taxes. **The motion passed 3/2 with Selectman Daniels and Selectman Putnam opposed.**

6. DISCUSSIONS

1. 2019 DRAFT Warrant Article Review

WARRANT ARTICLE 3 - MILFORD DISPATCH EQUIPMENT - \$2,500,000 Chairman Federico said we received two responses from the RFP. One company didn't want to work with us because we didn't have an appropriate RFP that they wanted to answer to. 2-Way gave us a response understood what we wanted. We now have realistic number of \$2,090,623 for the infrastructure of a new dispatch center. This includes antennas, down to consoles. The number doesn't include portable radios. We will also need \$400,000 from the architect brings it to the \$2,500,000. We will be going forward to ask the tax-payers to fund and build a new dispatch center which will mean moving away from MACC Base. The RFP also includes a dollar amount of \$1,057,262 for regional if the other towns would like to move forward with us. Selectman Putnam reminded every one that numbers were just estimates.

Chairman Federico suggest at this time if any Board feels that a warrant articles should be removed, now would be a good time. Selectman Daniels asked, what the percentage increase would be if all warrant articles passed given that the budget is close to 5%. Administrator Bender replied, the tax rate is calculated by applying the increase in the revenue, the non-property tax revenue and the increase in the assessed valuation in town. Taken all of that into consideration, if we apply \$200,000 from the fund balance to reduce the tax rate, it would be 6.58 compared to the current rate of 6.38, or 3.1%. Selectman Daniels replied that the increase in valuations is going to cost people more in property taxes. Administrator Bender said its increase in assessed valuation is for new construction, new commercial construction, and new homes. Selectman Daniels asked if it was going to change the valuation of his home. He understood Marti to say that some valuations will come up and some will go

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215 down, potentially people may seeing an increase in their property taxes because of the revaluation. Administra-
216 tor Bender replied, that's a possibility. Administrator said the increase in assessed valuation is \$23,000,000 out
217 of 1,400,000,000, about 1.7%.

218 Selectman Putnam said projected non-tax revenues are just an estimate, not hard figures. Sometimes our esti-
219 mates are off; he has a problem with that. He would rather work off history. Administrator Bender replied that
220 the calculations are based on historical knowledge and projected increases based on that history. We know what
221 auto registrations are for a period of years. We base the next year's calculation on history; it isn't a number that
222 we grab out of thin air. The biggest driver is the gravel operation. We collected \$119,000 last year and we didn't
223 even start until late spring. With a full year, an estimate of \$150,000 is achievable. Our estimates are valid and
224 he would be happy to supply a comparison for the past several years.

225 Selectman Daniels mentioned that he previously asked if money from the Conservation Land Fund could be
226 used towards the dredging of Osgood Pond. Conservations answer was yes, how does that work? Does the re-
227 quest have to come from this Board, is it something offered by the Commission and does Conservation have to
228 accept the request. Chairman Federico said he doesn't know the process; it's a question for the DRA. Selectman
229 Daniels said if we are looking to match \$175,000 for dredging and we can use money from Conservation, it
230 would be helpful, it's like using a capital reserve account. He mentioned, depending on the answer he received,
231 it might have an effect on whether or not he feels the Conservation Land Fund Warrant should stay on the war-
232 rants. Chairman Federico said we won't have information on that tonight, we need to move forward.

233 Selectman Dargie is concerned that if Warrant Article 3 passes, are we throwing the other towns to the curb.
234 Should we consider another warrant article authorizing us to do a regional thing? Chairman Federico said the
235 additional expense wouldn't come from us; it would come from the other towns depending on their decision.
236 The \$1,057,262 is the cost for the other towns for regional add on. Selectman Dargie hasn't read the RFP be-
237 cause he received it tonight. He needs to read it for more clarification. He feels it's turning into a three-year
238 project. Chairman Federico disagreed. This is asking the taxpayers if they want to spend \$2,500,000 to renovate
239 the infrastructure for emergency communications. After we can let our neighbors know that this it's going to be
240 an 18 to 24-month build process and they will know on March 12th what the vote is. We can go to them and ask
241 if they want to move forward with us. Selectman Dargie suggest giving them plenty of time to do what they
242 need to do.

243 Selectman Daniels said when we met with the other towns in December, the question was asked several times,
244 "what is Milford going to do". We told them we hadn't decided and that we were just going out to get numbers.
245 You want us to decide on Warrant Article 3 and the RFP was just given to us tonight, he doesn't know what it
246 means or what our options are. He's not sure if he agrees with it yet.

247 Chairman Federico said we've been dealing with this for years, it isn't a surprise. These are the steps we're tak-
248 ing to rectify the situation. We now have real numbers to go forward. We can't do anything until the Milford
249 taxpayers approve. Everything is in the RFP, including moving it to the Milford Police Station. Selectman Dan-
250 iels clarified that we can't fix our problem in the existing MACC Base space. Chairman Federico said yes. Se-
251 lectman Daniels said he didn't hear everyone agree with that analysis. Selectman Putnam suggest putting it in
252 the back of the Fire Station, it wouldn't cost us that much money. Chairman Federico said we have an RFP
253 which gives us answers and money that it would cost. There was more discussion on where it should be.

254 Chairman Federico made a motion to support Warrant Article 3 for \$2,500,000 and move it to the ballot. Se-
255 lectmen Dargie seconded. **The motion passed 3/2 with Selectman Daniels and Selectman Putnam opposed.**

256 **WARRANT ARTICLE 6 - TOWN HALL HVAC REPLACEMENT - \$450,000 BOND** - Selectman Putnam asked if
257 this was an estimate or hard cost. Administrator Bender replied, it's a solid number. Rick and Russ received
258 quotes and the existing system is 30 years old.

259 Selectman Putnam made a motion to support Warrant Article 6 for \$450,000 and to move it to the ballot. Se-
260 lectmen Daniels seconded. **All were in favor. The motion passed 5/0.**

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261 **WARRANT ARTICLE 8 - TOWN OPERATING BUDGET - \$ 14,777,225** - Administrator Bender said Primex
262 notified us today that our 2019 Workers Comp. cost will be \$59,973 less than what we originally budgeted. We
263 usually hear about the changes in May. If the Board want to remove it from the budget, the new number would
264 be \$14,717,252 which is 4.5% more than 2018 compared to the 4.9% that was originally calculated.

265 Selectman Putnam made a motion change the amount of Warrant Article 8 to \$14,717,252. Selectmen Dudziak
266 seconded. Open for discussion: Selectman Daniels understand there is new debt, but with a CIP of 1.9%, the
267 budget is still too high. Administrator Bender replied, we are at 4.5% and the debt is 2.3% if you take that out,
268 we are at 2.2%. The big drivers of the operating budget are at Transfer Station: Demo disposal, solid waste dis-
269 posal, and dumpsters equal \$100,000. The wage increase is \$96,500. Health insurance increase was \$76,000.
270 Full-Time Staff at the Fire Station for a full year is also an additional cost.

271 Selectman Daniels wanted to know what the dollar amount of 1% equals. Administrator Bender said \$147,000.
272 Selectman Daniels would support the reduction of \$59,973 but not the Operating Budget itself. Chairman Fed-
273 erico asked what Selectman Daniels would like removed from the budget. Selectman Daniels mentioned the
274 wage increase of 3%, and repeated that the CIP is only 1.9%, it merits some discussion. Administrator Bender
275 replied that the CIP has declined from the original budget by .4 of a percentage point. The budget isn't just
276 based on the CIP; it's also based on the COLA, (cost-of-living adjustment) of 2.8%. We currently have a wage
277 survey with 24 other towns in our immediate area and average wage increase is 3%. The 75% percentile is 3%
278 and the medium is 3% and the 25% percentile is 2.81%, 3% isn't out of line. He is concerned about not being
279 competitive; we just lost two people in DPW to higher paying towns. It cost more to recruit people. He provided
280 copies of this information to the Board.

281 Chairman Federico said not everyone gets 3% it's a merit-based system. You can cut the 3% to save a few dol-
282 lars, but there's only a certain amount of time that you can give a reasonable increase. We're always trying to
283 catch up with salaries in this town. We have done 9 different salary surveys since I've been here and we're still
284 behind. You have to keep, maintain and cultivate a work-force. He's all for saving but not on salaries.

285 Selectman Daniels said salaries don't have to be the only place, he's saying that 4.5% is too high. As the taxes
286 go up, we are losing people and that falls on the tax-payers.

287 Selectman Putnam made a motion to support Warrant Article 8 for \$14,717,252 and to move it to the ballot.
288 **Selectmen Dudziak seconded. The motion passed 4/1 with Selectman Daniels opposed.**

289 **WARRANT ARTICLE 11 – BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$ 75,000**

290 Selectman Dargie made a motion to support Warrant Article 11 for \$75,000 and to move it to the ballot. Se-
291 lectmen Daniels seconded. **All were in favor. The motion passed 5/0.**

292 **WARRANT ARTICLE 12 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000 –**

293 Selectman Putnam made a motion to support Warrant Article 12 for \$40,000 and to move it to the ballot. Se-
294 lectmen Daniels seconded. **All were in favor. The motion passed 5/0.**

295 **WARRANT ARTICLE 13 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000 –**

296 Selectman Putnam made a motion to support Warrant Article 13 for \$25,000 and to move it to the ballot. Se-
297 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

298 **WARRANT ARTICLE 14 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT** 299 **CAPITAL RESERVE - \$25,000 -**

300 Selectman Putnam made a motion to support Warrant Article 14 for \$25,000 and to move it to the ballot. Se-
301 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

302 **WARRANT ARTICLE 15 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000 -**

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303 Selectman Putnam made a motion to support Warrant Article 15 for \$25,000 and to move it to the ballot. Se-
304 lectmen Dargie seconded. **The motion passed 4/1 with Selectman Daniels opposed.**

305 **WARRANT ARTICLE 16 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE -**
306 **\$25,000 -**

307 Selectman Putnam made a motion to support Warrant Article 16 for \$25,000 and to move it to the ballot. Se-
308 lectmen Dargie seconded. **The motion passed 4/1 with Selectman Daniels opposed.**

309 **WARRANT ARTICLE 17 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL**
310 **RESERVE - \$20,000 -**

311 Selectman Putnam made a motion to support Warrant Article 17 for \$20,000 and to move it to the ballot. Se-
312 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

313 **WARRANT ARTICLE 18 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000 -**

314 Selectman Putnam made a motion to support Warrant Article 18 for \$15,000 and to move it to the ballot. Se-
315 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

316 **WARRANT ARTICLE 19 - OSGOOD POND PHASE II - \$ 350,000 –**

317 Selectmen Putnam made a motion to remove this warrant articles. The motion failed. Selectman Dudziak asked
318 if the grant expires. Administrator Bender said yes, in 2019. The project has to be started and funds appropriat-
319 ed. It is a grant for \$175,000 and the town has to raise \$175,000. The town has to raise the whole amount and
320 will be reimbursed for \$175,000. Selectman Putnam said we have more important things in town that we need
321 that are a higher priority over dredging Osgood Pond. They always have grants to do this stuff. We can't afford
322 it this year, we have more pressing priorities. Selectman Dudziak suggest letting the tax-payers decide, Select-
323 man Dargie agrees. Chairman Federico said this has been dragging on for years, this is the last phase. Select-
324 man Putnam said originally there were 6 phases. Selectman Daniels said it was revisited and Phase I combined
325 most of the first 3 phases. Phase II will complete it. Administrator Bender said the tax impact is 0.125 which is
326 \$12.50 on a home value of \$100,000.

327 Selectman Dargie made a motion to support Warrant Article 19 for \$350,000 and to move it to the ballot. Se-
328 lectmen Daniels seconded. **The motion passed 4/1 with Selectman Putnam opposed.**

329 **WARRANT ARTICLE 20 - KEYES MEMORIAL PARK POOL AND MAINTENANCE PUMP - \$200,000 –**

330 Selectman Putnam made a motion to support Warrant Article 20 for \$200,000 and to move it to the ballot. Se-
331 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

332 **WARRANT ARTICLE 21 – SNOW PLOW TRUCK, 36K GVW, 8 CY, W/PLOW, SANDER, WET SYSTEM – 5-**
333 **YEAR LEASE/PURCHASE - \$38,200 (Annual Payment \$38,200/Total Purchase Price \$180,000) –**

334 Selectman Putnam made a motion to support Warrant Article 21 for \$38,200 and to move it to the ballot. Se-
335 lectmen Dargie seconded. All were in favor. The motion passed 5/0.

336 **WARRANT ARTICLE 22 - SOCIAL SERVICES - \$40,000 –**

337 Selectmen Daniels made a motion to lower this warrant article to \$30,000. Selectman Putnam seconded. The
338 motion failed 2/3. Selectman Daniels feels that there are services in there that benefit the town that may be court
339 ordered, and may otherwise be paid for 100%, we can use organizations to fulfill those requests. There are other
340 things on the list that he doesn't feel that are as important or they are covered by other agencies.

341 Chairman Federico replied that a committee was formed to review all the agencies that request money from us.
342 \$40,000 is short money, but a huge impact on the Milford citizens that need these funds. The committee came to
343 us with a \$40,000 request and provided specific information as to where the money should go. They did a great

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344 job and he's not in favor of lowering it. Selectman Dudziak supports \$40,000, she doesn't think it's a lot of
345 money and the presentation was good.

346 Selectman Dargie made a motion to support Warrant Article 22 for \$40,000 and to move it to the ballot. Se-
347 lectmen Dudziak seconded. **All were in favor. The motion passed 4/1 with Selectman Putnam opposed.**

348 **WARRANT ARTICLE 23 - AFSCME CONTRACT - \$39,146 –**

349 Selectman Putnam made a motion to support Warrant Article 23 for \$39,146 and to move it to the ballot. Se-
350 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

351 **WARRANT ARTICLE 24 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000**

352
353 Selectman Putnam made a motion to support Warrant Article 24 for \$30,000 and to move it to the ballot. Se-
354 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

355 **WARRANT ARTICLE 25 - PUMPKIN FESTIVAL - \$23,000 –**

356
357 Selectman Putnam made a motion to support Warrant Article 25 for \$23,000 and to move it to the ballot. Se-
358 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

359 **WARRANT ARTICLE 26 - CONSERVATION LAND FUND - \$20,000 –**

360 Selectman Dudziak made a motion to support Warrant Article 26 for \$20,000 and to move it to the ballot. Se-
361 lectmen Dargie seconded. **The motion passed 3/2 with Selectman Putnam and Selectman Daniels opposed.**

362 **WARRANT ARTICLE 27 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2019 — 2020)** 363 **— \$10,983 –**

364 Selectman Putnam made a motion to support Warrant Article 27 for \$10,983 and to move it to the ballot. Se-
365 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

366 **WARRANT ARTICLE 28 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000 –**

367 Selectman Putnam made a motion to support Warrant Article 28 for \$10,000 and to move it to the ballot. Se-
368 lectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

369 **WARRANT ARTICLE 29 - SUMMER BAND CONCERTS - \$9,000 -**

370 Selectman Putnam made a motion to support Warrant Article 29 for \$9,000 and to move it to the ballot. Select-
371 men Dargie seconded. **All were in favor. The motion passed 5/0.**

372 **WARRANT ARTICLE 30 - FIREWORKS - \$8,500 -**

373 Selectman Putnam made a motion to support Warrant Article 30 for \$8,500 and to move it to the ballot. Select-
374 men Dargie seconded. **The motion passed 4/1 with Selectman Daniels opposed.**

375 **WARRANT ARTICLE 31 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION -** 376 **TOWN SUPPORT - \$6,500 -**

377 Selectman Putnam made a motion to support Warrant Article 31 for \$6,500 and to move it to the ballot. Select-
378 men Dargie seconded. **All were in favor. The motion passed 5/0.**

379 **WARRANT ARTICLE 32 - MULTI-YEAR LEASE OF TOWN PROPERTY FOR A SOLAR FARM - \$0 –**

380 Selectman Putnam made a motion to support Warrant Article 32 for zero dollars and to move it to the ballot.
381 Selectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

382 **WARRANT ARTICLE 33 - VIETNAM MEMORIAL - \$0 –**

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383 Selectman Putnam made a motion to support Warrant Article 33 for zero dollars and to move it to the ballot.
384 Selectmen Dargie seconded. **All were in favor. The motion passed 5/0.**

385 **WARRANT ARTICLE 34 - FREEDOM MEMORIAL - \$0 -**

386 Selectman Dargie made a motion to support Warrant Article 34 for zero dollars and to move it to the ballot.
387 Chairman Federico seconded for discussion. He feels what we need both articles this year. We are establishing
388 an accounting process for it. They are two different memorials. We're further along with the Vietnam Memorial
389 Committee and he feels that one on the warrant is enough. The Freedom Memorial needs more work and we
390 can do it next year. Selectman Dudziak agreed, that the Freedom Memorial needs more work, there's no consen-
391 sus of what they really wanted to do, but she's fine either way. Chairman Federico said they're not there yet.

392 Selectman Dargie replied that all this does is set up an accounting system so people can make donations to it. It
393 doesn't authorize building it; it's the first step in a long process which can take many years. There is no harm in
394 having the account set up for donations. Selectman Putnam feels it will make things too confusing and someone
395 may give money to the wrong one. Selectman Daniels replied that it's fine to set up both accounts but if you
396 want to finish a project, it's better to focus on one at a time.

397 Selectman Dargie made a motion to support Warrant Article 34 for zero dollars and to move it to the ballot.
398 Chairman Federico seconded. **The motion passed 4/1 with Selectman Putnam opposed.**

399 In summary, Administrator Bender said we've worked on the operating budget for months and have tried to
400 drive it down to the lowest number that we felt was possible. The Budget Committee has also worked on the
401 budget for months and has made some suggestions to us. He invited Selectman Daniels to review the budget in
402 detail, so we can answer his questions and try to gain his support to the budget.

403 Selectman Dargie wanted to know what suggestions the Budget Committee proposed. Administrator Bender
404 said they wanted to add \$50,000 back to the budget for a second Police cruiser. They also spoke about an in-
405 crease in the Warrant Article 17, Public Safety Communication Equipment Capital Reserve, but we haven't re-
406 ceived a firm amount.

407 Chairman Federico received a suggestion from the Town Moderator to include a clarifying statement in Warrant
408 Article 3, Milford Dispatch Equipment, as to the intent of the warrant article. We can have a statement at the
409 Budget and Bond hearing or change it at the Deliberative Session. Both Selectman Dargie and Selectman Dan-
410 iels mentioned that bond items have specific language that needs to be followed and suggest sending the chang-
411 es to our town council and the DRA. Language can be added in as long as it doesn't change the intent of the ar-
412 ticle.

413 **2. Designations of Majority/Minority Positions**

414 Chairman Federico will write majority reports for warrant articles 3, 8, 11, 13, 17, 20, 21, 23, 25, 27, and 32.

415 Selectman Putnam will write majority reports for warrant articles 6 and 12, and minority reports for warrant ar-
416 ticles 3, 19, 22, 26, and 34.

417 Selectman Daniels will write majority reports for warrant articles 19 and minority reports for warrant articles 8,
418 15, 16, and 30.

419 Selectman Dudziak will write majority reports for warrant articles 14, 22, 24, 26, and 30.

420 Selectman Dargie will write majority reports for warrant articles 15, 16, 18, 28, 29, 31, 33 and 34.

421 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

422 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

423

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Selectman Daniels mentioned that the Heritage Commission needs volunteers, he suggest see Tina in the front office you're interested in joining. They meet at the Library on the second Wednesday at 7:00. Traffic Safety Committee met last Monday to review 3 issues; for the crosswalk on Armory Road, they decided to put stop signs and staggered gates on the trails. For the blind driveways on Colburn and Ponemah Hill Road on of the suggestions was to eliminate growth on their property which would allow vehicles to see more. One landowner came to the meeting, the other did not. Chairman Federico asked if the Board should get back to the other landowner. Selectman Daniels replied that he would get back to Ellen, but the correspondence should be from the Board.

b. OTHER ITEMS (that are not on the agenda).

Chairman Federico clarified that as of tonight's meeting, no warrant articles were removed. Our support or non-support opinions can change, but we are moving all 31 warrants to the vote for the March 12th vote.

8. APPROVAL OF FINAL MINUTES. Selectman Putnam moved to approve the minutes of December 10 2018, and December 17, 2018. Selectman Dargie seconded. All were in favor. The motion passed 5/0.

9. INFORMATION ITEMS REQUIRING NO DECISIONS.

Chairman Federico would like the RFP response, the 2018 Capital Reserve Xpenditures and the Blue Bus information to be put on the town web site. The Budget Advisory Committee will also need a copy of the Capital Reserve Expenditures.

Chairman Federico mentioned that Wade Campbell would like to do some experts for the different warrant articles to broadcast on the Milford Residents Facebook page to show more detail. Chairman Federico doesn't mind working with him, and asked the Board for their thoughts. Selectman Daniels replied, to be fair, the minority should also be given an opportunity to present their side. Everyone agreed.

Chairman Federico reminded everyone to come to the Budget and Bond hearing, January 14, 2019, the Deliberative Session, February 2, 2019, and the Town Vote on March 12, 2019.

10. NOTICES. Chairman Federico read the notices.

11. NON-PUBLIC SESSION. Selectman Putnam made a motion to enter into a non-public meeting for approval of non-public minutes in accordance with (RSA 91-A:3, II(c)) Reputation December 17, 2018. Selectman Daniels seconded. All were in favor. The motion passed by roll call vote 5/0. Selectman Dargie – yes, Selectman Dudziak – yes, Selectman Daniels – yes, and Chairman Federico – yes. Selectman Putnam – yes.

12. ADJOURNMENT: Selectman Putnam moved to adjourn at 8:00. Selectman Daniels seconded. All were in favor. The motion passed 5/0.

Kevin Federico, Chairman

Gary Daniels, Vice Chairman

Mike Putnam, Member

Laura Dudziak, Member

Paul Dargie, Member