

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
June 14, 2021

This meeting was conducted pursuant to the State of New Hampshire Emergency Order #12 pursuant to Executive Order 2020-04. As such, the meeting was conducted online and in person.

PRESENT:	Gary Daniels, Chairman	John Shannon, Town Administrator (Zoom)
	Chris Labonte, Vice Chairman	Tina Philbrick, Executive Assistant (Zoom)
	Laura Dudziak, Member	Nate Addonizio, Videographer
	Paul Dargie, Member	
	David Freel, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

Chairman Daniels welcomed members of the public accessing this meeting remotely. He intends to continue using zoom at the Board meetings because there is more participation using this tool. All votes that are taken during this meeting must be done by Roll Call vote. Members who called in from home were asked to state their name and state whether there was anyone in the room with them during this meeting, which is required under the Right-to-Know law.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – Conservation Commission Overview – Andy Hughes and John Yule

Andy gave a brief overview of what the Conservation Commission is about:

Established in 1968. They are responsible for the Proper Utilization & Protection of Natural Resources. They have 7 full members plus associates. They work closely with the town's OCD, DPW, Zoning Board, Planning Board, and Board of Selectmen. They currently protect 1100 acres in the town including 19 plus miles of trails.

Recently they received permanent protection on Mile Slip and Hitchiner Town Forest. They received 40 acres of property from the Melendy Landowners Association and purchased an additional 2 acres that buffer the Granite Town Rail Trail. They have a Trails Committee that keeps busy repairing bridges on the trails as well as annually hosting the Ghost Train Rail Trail Races.

The Commission participates in public outreach programs, is active at the Pumpkin Festival, partners with Milford Thrive Programs hosts monthly hikes, and participates in Milford Middle School Health Fairs. They also complete annual training at conferences and workshops to keep up with rules and regulations as well as endangered species. Additional money is raised through warrant articles although they didn't put one in this past year.

Chairman Daniels asked if ATVs were still allowed. Andy said yes if they are organized properly. Chairman Daniels asked if there were certain criteria they look at if people want to donate land. Andy said yes, they have criteria that they follow.

Chairman Daniels asked if they were looking for new members. Andy said they have a full member board currently but people can volunteer as an alternate member. Chairman Daniels asked how Conservations deals with state departments that just don't respond, like NH Fish and Game. Andy said the appeal to the Selectman to try to have some influence. You just have to keep after them.

Selectman Freel joined the Board at this time.

5:45 p.m. - Keyes Memorial Park Feasibility – Bill Hickey

A presentation was provided as an update on the status of the Feasibility Assessment for a regional, multi-generational community center.

Recommendations:

- Remove the existing non-functional buildings at 127 Elm Street
- Install a paved, universally accessible walkway around the park
- Significantly increase parking space, and explore the option of a through-road to better serve all that the property has to offer
- Using a phased approach, construct a regional, multi-generational community center to fulfill the town's needs

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- Improve athletic fields to maximize playability while reducing recovery time and maintenance demands
- Provide new and expanded offerings and programs for residents of all ages
- Improve overall safety and security, and
- Relocate paved surfaces and park features that are currently in the floodplain

Jeff Hyland, Ironwood, Senior Landscape Architect gave an overview of the existing buildings and site. There will also be access to the future dog park.

Chairman Daniels asked if the survey used to gain input identified the cost of the project. Dan Hall said no. Chairman Daniels had concerns about the balls from the baseball games being close to the playground. Jeff said the likelihood of the balls going into the playground would be low.

Dan Hall said this would be done in phases, he gave an overview of the footprint study for the 23,285 SF building. Phase II would include a gym and locker rooms. He highlighted the current structure with recommendations to demo or not to demo. They feel it would be better to start fresh.

Cost of the demo only = \$380K - \$450K. New Building w/Gym \$9,989,800. New Building w/o Gym \$7,920,800.

6:05 p.m. – Recreation Commission Overview – Zach Williamson

Zack gave a brief overview of what the Recreation Commission is about: They have 9 full members and 3 alternate spots.

The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Providing a forum for communication and coordination of recreation programs and issues:
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities
- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs
- Providing recommendations for long-range community recreation capital improvements.

The commission tries to help Recreation with all of the ongoing events. Most events break even in cost, some events make a profit. Selectman Labonte asked about the new bus. Arene said the bus is currently at the DPW facility. Once the pool is open the bus will get undercoated and lettered and hopefully start trips back up early fall. The pool will be open on Wednesday at 12:30.

Chairman Daniels asked if they were still looking for volunteers. Arene said always. Chairman Daniels asked if they run programs with the intent of making a profit. Arene said some of the programs yes. The Recreation Department has their town budget which pays for her salary and ½ of the Program Coordinators' salary. The revolving fund pays for the other ½ of the Program Coordinators' salary plus any expenses that the programs have and all the credit card fees, including the ones for pool passes that go into the general fund. We need to cover those expenses. We have an Easter Egg hunt that we don't charge for, but we spend about \$500 for chocolate. In 2019 we launched a sponsorship program where different businesses could sponsor an event. We identified where we have losses. Businesses stepped forward and we covered our losses. This didn't happen in 2020 due to COVID. We are hoping to bring this back in 2022, hoping businesses will come back to help. We are not building our budget planning on getting this because they don't want to put businesses in that position if they are not ready to start supporting this.

Chairman Daniels asked what the time frame was for the Keyes Memorial Park Feasibility Project. Arene said it will be presented in a phased approach. She doesn't have an exact number of years. She is hoping to have a timetable in the final report. Chairman Daniels suggested adding an approximate cost in the next survey.

Chairman Daniels asked about fireworks. Arene said they will be on July 2nd this year. They couldn't find a company to do them on the 4th. A company will get back to her for next year. There is a company that may do it on the 4th if we had a larger budget. She plans to approach the Board about this in the fall.

Selectman Labonte asked about the pool pass credit card fees going into the general fund. Arene said pool pass revenue goes in the general fund. DPW maintains the pool. Recreation takes care of the staffing. The revenue from the pool pass covers DPW's expenses which also include chemicals and maintenance, electricity, and water.

Selectman Freel asked what was the intention of taking over the building on 127 Elm Street. Arene explained the process. Most of the money raised was by donations only. The property was bought for Recreational purposes. The original documents and report can be found on the website and she encourages the Board to read it if they haven't already.

6:20 p. m. – 2-Way Communications – William (Bill) Bartlett

Mr. Bartlett didn't have a specific agenda; he was there to answer questions about Milford's radios.

Captain Frye said there are many radio problems and they have been documenting them for months. Some Selectman wanted repeaterize systems so he presented prices. All the radios were checked, some antennas had to be replaced but there were no major issues found. The equipment list was reviewed and they came up with steps to get our communication working. Bill is here to help the Selectmen understand how the equipment works. He's been Milford's vendor for over 20 years.

Bill said he had slides but they were to be used for more technical questions. They have been through several solutions for Milford. The radios have been assessed and they are working fine. A full upgrade of the communications system would be an extreme and costly fix. They are looking for a balance to increase officer safety on the street. They are trying to find a middle ground. A weak spot in the communications system today is that there is no communications system. There is nothing that repeats the audio out into the area. Nothing allows multiple units to hear each other. We want to help the units communicate with each other as well as make communications to and from MACC Base successful. The slides would be useful in helping him to explain this type of stuff.

He's proposed, in the equipment list that he put together, (it isn't an official proposal), it's just a design equipment list. It's a scaled-down piece of the bigger project that was put together. It's a single-site system leveraging DRAM CUP which is central to all towns. The original RFP determined that a single site at DRAM CUP would cover the entire community. He feels that outdoors it will help the community, but he has concerns that downtown would need further infrastructure development. Their thought was to develop Police, Fire, EMS, and DPW resources at DRAM CUP. This would increase the coverage and performance throughout the community. This would include resources that would be plugged into and housed at MACC Base and allow them to talk through the system.

Selectman Labonte asked if the system we now operate on falls more into the simplex operation. Bill said yes, it's basic, unit to unit. Selectman Labonte said some of the issues say that we have officers from portable to portable being on the same site and theirs couldn't make it back. That isn't a failure of the system because those radios will be connecting from one to the other. Bill said they should be able to communicate, but VHF is tricky. Some buildings create horrible situations for VHF and it doesn't travel well. If they can see each other and they are on the same channel, especially if they were outside, they should be able to communicate. It issue could also be the portable trying to communicate to MACC Base. Line of site inside a school is a common scenario with VHF. The signal doesn't prorogate well indoors. It may cancel its self out because of the structure. Selectman Labonte said his example was outside the school. Bill said some type of device was causing the issues.

Chairman Daniels asked about a troubleshooting process if there are issues not communicating. Bill said yes and it's a simple process. There are only so many things that can cause a lack of communication. If you want to troubleshoot a problem, you need to replicate it.

Katherine Kokko, a Milford resident said this sounds like a proposal for Milford to build its infrastructure, and is this the road that they are going down. Chairman Daniels said there hasn't been any of that discussion. This was set up due to questions regarding communications. Katherine said there was a reference to an equipment list, is it available. Chairman Daniels asked if it was a list of equipment we have now or a suggested list. Bill said he was asked to throw out some ideas and thoughts on ways to fix some of the issues. This is a design for a solution to fix the problem. It's not a proposal; it's a list of things that would help.

Katherine Kokko asked what kind of check was done on the radios and if they were checked live at points of failure. Bill said they have a program called SPMP, subscriber preventive maintenance; the techs put the radios through this program. A report is generated that shows what might require service or attention, it's extensive. Katherine asked if it's a revolving program or just a one-time thing. Bill said it's recurring.

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Selectman Labonte asked if we would be better off bringing this to MACC Base versus bringing it to the Board if it has the potential to fix the problem. Captain Frye said that the other towns said they are not going to fix Milford's problems so that is the way we are going with this. We have a chance to fix our infrastructure which needs to be done. Selectman Labonte said he didn't get that from the meetings that he watched. Captain Frye said it was the meetings that Selectman Labonte was in. Selectman Labonte said he still didn't get an impression that they won't fix anything. Captain Frye repeated that said they won't fix Milford's problem.

Chairman Daniels said the information that Mr. Bartlett has presented may help give us a better understanding if something isn't working, troubleshooting, etc. We need to make sure it isn't our problem before we elevate it to MACC Base. Documentation is everything. All emergency services need to document failures.

Selectman Labonte asked to discuss his radio issue problems now instead of later during this meeting. Selectman Labonte presented a draft radio process to the Board.

1. Define what qualifies as a radio system issue?
2. Document the issue.
3. Notify OIC and MACC Base of issue.
4. Attempt to replicate the issue with OIC.
5. If it can be replicated: report the result to MACC Base and ask the town's radio vendor to evaluate.
6. Have MACC Base vendor verify signal availability at the location.

Selectman Freel said this is a great list but at what point are our officers, officers, or troubleshooters. Does this fall under their job description? We pay money to have vendors take care of our equipment. Officers are busy with what they are supposed to be dealing with and should they be taking their time to go back and try to replicate the problem. Selectman Labonte said he doesn't have a problem having the vendor check it and duplicate it. The officers can check the simple stuff. He doesn't have a problem changing this, we need a start point. Selectman Labonte said the radio problems were sent to the Board they never got sent to MACC Base. Selectman Freel said he feels that MACC Base should be taking care of a lot of this but if it has something to do with our radios, MACC Base has nothing to do with it. It's a fine line.

Chairman Daniels said we will take about this process. Everyone should be working together. Mike Thornton, Milford resident, said we were told that these problems were simplex. We don't have a true definition of the problem and if there is an offending radio, it should be removed and replaced by a good radio. A test should be done on the non-working radio.

Chief Viola said he agrees with Selectman Freel. He doesn't want his officers to do the follow-up on the radios; it's not their job responsibility. There are more issues. You can still have a line of sight with another officer but the biggest problem is, when he is talking to MACC Base, he can't hear what's going on some occasions. To him, that's an infrastructure issue. The officer's job is to bring the problems forward. Bill said that is what he usually hears for complaints. It's about situational awareness. You may be having a conversation with MACC Base and other people who are supposed to be supporting you hear nothing. MACC Base has height, power, and proximity, most of the time they can communicate back and forth but the units can't communicate amongst each other. We need to fix that weak point and build an infrastructure that works with everyone. We don't have that now. There is nothing to expand and nowhere to go. We do have some devices that need work. Most of what the Police are using today is in good health.

Eric Schelberg, Ambulance Director said in regards to why part of this process of looking at infrastructure was based on Selectman Labonte's idea of putting repeaters in the vehicles, and for the amount of money that would have been expended, looking at an infrastructure deal may have offered a broader solution for all four agencies as well as meeting the needs of the Police Department.

Katherine Kokko followed up on officers not hearing, she understands that the system that we have now is not designed to allow that type of real-time communication so what you are suggesting is augmenting that system so that we can address that weak point. Bill said that is correct. The system today is the most basic of communication types. Units can't hear each other. The devices are at the mercy of what is in between them. He explained it a little more. Katherine said communication has been lost over the past year on what constitutes a radio issue and what the system we currently have is built to do. What are we qualifying that this is a failure of a system and this is something that the system wasn't built to do in the first place that we need to address? Bill agrees. We want to make a system that allows us to answer these problems and give us a future foundation.

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Selectman Freel asked if new towers and equipment were incorporated would it still work with the outdated equipment at MACC Base. MACC Base won't be looking to upgrade their equipment unless all towns pay for their share. Bill said you need to determine the coverage of the infrastructure. At this time he has focused on what will best serve Milford. For this to expand enough to cover all the towns currently served by MACC Base, there would need to be more sites and infrastructure. Everything that he has on paper would be compatible with the systems at MACC Base except for his thoughts of going digital for the Police. We included in his sketches, resources that would be placed at MACC Base. They would be able to control the "system" with new resources at their facility.

Katherine Kokko asked if 2-Way worked with communities that require their heavy buildings to be built with the correct infrastructure for communications. Bill said yes. Katherine asked if what he engineered as a solution for the radios would fully address the heavy building issues that we have in town. Bill said yes. The current system will not work with what you are referring to. Most large cities have ordinances for in-building coverage called a bidirectional amplifier. They are common and he's helped write the ordinances for them. The BDA requires a duplex system to function the way it's intended. It won't function with the system we currently have. The Fire Department has a duplex system. The Police channel would not.

Chairman Daniels said in talking about simplex, if MACC Base is talking to a radio, does that mean that radio is the only one that can hear MACC Base? Bill said no. Simplex means you are using one single frequency, which is common. When MACC Base addresses its broadcast on a single frequency, that same frequency responds to MACC Base. A duplex system conversation is two-sided.

Selectman Labonte clarified to Director Schelberg, that he did push repeaters in the beginning because he felt they would fix the problem. Over the last year, there have been multiple discussions about repeaters not being for the town of Milford. He never said he was against repeaters. Bill said Director Schelberg was correct when he mentioned repeaters. Vehicle repeaters are a way to help augment coverage. It would put technology in every mobile vehicle. Portable handheld radios with that technology wouldn't talk directly to MACC Base, they would only need to talk to the vehicle in the parking lot. The vehicle would relay that audio to dispatch. When he saw the cost of outfitting the vehicles he thought that if we were to take less than that money, we could invest it in some infrastructure and take us in a better direction instead of spending money on a band-aid.

Selectman Labonte said he believes the \$2.4 million put in front of the voters in March didn't include repeaters. Bill said it included fixed repeaters; it did not include vehicular repeaters. Selectman Labonte assumed that repeaters are repeaters. Bill said there are different types.

Chairman Daniels said we are finished for tonight. We will have communications on the agenda throughout the year to become better educated on this. Selectman Labonte asked if we could give Captain Frye a directive to run this by the Board of Governors to see if this is something that can be put through all the towns and become a solution to be paid for by all of the towns. Chairman Daniels said he doesn't know what MACC Base has been discussing lately. He would think that Captain Frye, as our representative, would be looking for ways to work together with the other towns. He also heard that each town was fixing its infrastructure. Selectman Labonte repeated his original question. Chairman Daniels said he doesn't think the Board needs to tell Captain Frye to do that. He can share the information that was shared with us. The other towns can also contact Mr. Bartlett if they want to. Selectman Labonte said if this fix was through MACC Base instead of through Milford, we would only be responsible for our radios. Doing it through MACC Base will only cost us 71%. Chairman Daniels said we still question if MACC Base is a system or a signal. As a system, they are not responsible for the different infrastructure for the towns.

Katherine Kokko said she thought that was settled two meetings ago. She understood that it's a system. Going forward is "do we want it to continue to be a system" or do we want to turn it into a service and separate the infrastructure. There have been no decisions with the Board of Governors that they want to go ahead and have everyone handle their infrastructure separately. Chairman Daniels repeated that he heard that the towns would be responsible for their infrastructure, which means that MACC Base is not a system. He is against writing a blank check especially since Wilton hasn't identified what their problem is. Katherine said we need to ask if that decision has been made and where has that been documented.

Chairman Daniels said the report from Captain Frye was that each town has decided to take care of its infrastructure. He asked Captain Frye to correct him if he's incorrect. Captain Frye said he was incorrect. In the last two joint meetings, both towns have come out and publicly said that they will not pay any portion of Milford's problem. That indicates to him that everyone should fix their infrastructure. Mont Vernon fixed their infrastructure repeaters. Wilton hasn't done anything,

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they may have a group looking at it, but they don't share much. He brought up that since they want us to do it, then we should step in the right direction to fix our problems. What Bill has put together isn't a price for MACC Base or an idea fix for MACC Base, it's just for Milford. We have not identified if it is a system or not. The right step for the Town of Milford is to come up with our infrastructure fix and yes, it can be used by MACC Base. If the other towns want to use the towers, they can fix the infrastructure in their towns. It's simple, but we complicate it with the IMA.

Katherine Kokko said she would refer back to the meeting minutes. She said Captain Frye is correct, no decision has been made going forward about what MACC Base will be. When you talk about dismantling a system, you start talking about duplication of services and cost and it becomes complicated. Captain Frye said Bill figured that out, by letting MACC Base have access to all that equipment and be able to talk to us.

Chairman Daniels said MACC Base will have to come up with an answer because it will have a direct impact on whatever IMA they come up with. Selectman Labonte asked for Bills list. Chairman Daniels asked if Bill could share. Bill yes, said it's just nuts and bolts; there isn't much explanation that goes with it. Chairman Daniels asked Bill to send it to the Town Administrator.

3. PUBLIC COMMENTS (regarding items that are not on the agenda)

William Langille, a Wilton resident is calling on behalf of his mother who lives in Milford. They have an issue with the Cemetery Trustees have not put flowers on graves for the past 2 years. There are at least 100 signed contracts that state that flowers would be put out per perpetual care. His mother takes care of 4 of those graves. Woodman's had been placing the flowers on the graves for years, and in 2020, they were told they no longer have the contract and we should speak to DPW. DPW said they were not going to do it in 2020. We spoke to the Town Clerk in May of this year and the Town Administrator, both of who offered to get involved. We are still waiting for answers. This money is in a trust fund and we want to know who is responsible and how to correct this. Chairman Daniels asked Tina Philbrick to respond.

Tina Philbrick, Executive Assistant said she is aware of the issue. It isn't the Trustees of the Trust Funds that oversees the flowers being put on the graves. We just write out a check when the work is complete. We have looked into this, and if Mr. Langille gave us a little more time, we would have had an answer for him. The Town Clerk just received a list of graves to include an outline where the flowers need to be placed from the previous owners of Woodman's. She will go to the next Cemetery Trustees meeting because they and the Public Works Department should be overseeing this. Woodman's has always been gracious to do this but because they don't own it anymore, it's been a process to find out who should be taking it over. As of 5 years ago, they no longer accept any new graves for flowers to be put on through perpetual care. Sadly, the flowers have not been put out. There is a meeting scheduled for this month on June 16th. The Cemetery Trustees are an elected position, they work for the Town. She asked if Mr. Langille would like to attend that meeting and asked him to give her a call so he could be invited to the meeting.

Chairman Daniels said the Trustees like the Selectman are elected so they report to the people.

Kerrie Walker, a Milford resident is having problems with the gravel pit behind their home. She has spoken with the Town Administrator and Community Development Director both have been very helpful. She was supposed to be on a zoom meeting with the Planning Board but it was canceled. The Planning Board was supposed to come out to evaluate the damage, the shaking of her home, and the dust, noise, etc. Recently the Planning Board said they decline the site walk on the property. Mr. White promised many things to the abutters and nothing has happened. She feels she's a prisoner in her home. She just paid \$700 to the vet because of the dust affecting her dog. She is reaching out to the Board because she doesn't feel she is getting anywhere. She reached out to Mr. White and he told her to hire a lawyer because she will not win.

Selectman Freel said he sits on the Planning Board and he would do a site walk on her property. He said they have a meeting tomorrow, the last one was canceled. He hasn't had time to look at the agenda. Kerrie said she has documentation from both John Shannon and Lincoln Daley. She would love to have someone from the Planning Board come out to her property. This has been going on for over a year. She was just informed by Jason Cleghorn, who was very nice, that the permits are renewed every year and she should have received a letter last year about the renewal. She spoke to several neighbors and no one received anything to go to the Planning Board to have a chance to speak. All the neighbors are complaining about the same thing. She has videos and Mr. White doesn't want to see anything. The State came out because of the dust, but it rained that day so they didn't see anything. She would like Selectman Freel to come out. Kerrie provided her address as 224 Mile Slip Road.

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Wade Campbell, Milford resident echoes with what Kerrie is saying. It doesn't bother him as bad because he lives further away. The rock pounding sounds like a 50 caliber and goes on for hours. The rock tumbler is also just as loud. His wife listens to it all day and they keep their windows closed. Selectman Freel said he wonders what they can do if permits are in place.

4. DECISIONS – Selectman Labonte asked to have 4. a) 3) removed from the calendar. Selectman Labonte made a motion to approve all except for 4. a) 3) from the consent calendar. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

a) CONSENT CALENDAR

- 1) Approval of Sewer Wastewater Secondary Clarifiers Replace Mechanisms Bond - \$1,459,000 BOND
- 2) Approval of Gravel Tax Levy – Map 42 Lot 1 and Map 50 Lot 4-4.
- 3) Approval to host the 32nd Annual Milford Pumpkin Festival scheduled for October 8, 9, and 10, 2021
- 4) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 – Donation to the Milford Police Department IPMBA Mountain Bike Training from the City of Franklin NH - \$300.00

Selectman Labonte asked if the remaining \$8,000 approved last year would be used for the support side of the Pumpkin Festival. Wade Scott Campbell said yes, and the rest would be funded by the Granite State Festivities Committee. The Festival won't be huge due to vendors that have backed out, but they have been able to fill spots. **Selectman Labonte made a motion to accept 4. a) 3) of the consent calendar. Seconded by Selectman Freel. All were in favor. The motion passed 5/0.**

5. OTHER DECISIONS

- 1) N/A

5. TOWN STATUS REPORT – Town Administrator, John Shannon

1) American Rescue Plan Funding -

The American Rescue Plan Act of 2021 created new Coronavirus State and Local Fiscal Recovery Funds to keep first responders, frontline health workers, and other providers of vital services safely on the job as states, local governments, Tribes, and territories to fight to rebuild Main Street economies. The amount should be around \$1.6 million and we haven't received the first payment yet. Water and Sewer Commissioners as well as the Library and some Departments in town have been meeting to come up with a list of projects for the Board to look at. Once the Town receives the funding, the BOS will work to identify the most effective way to utilize these monies and will discuss this topic at the June 28th BOS Meeting. The monies have to be spent by 2026.

2) Pool Opening -

The Town swimming pool at Keyes Park will be opening during normal business hours. The pool will be opening on June 16, 2021, and registration for programs and passes is now open. It is necessary to put guidelines and procedures into place to address the health and safety of the community and staff due to the pandemic and these can be found on the Town webpage on the Recreation page. These procedures may change at any time per State guidelines and recommendations. Any questions or concerns can be directed to the Town Administrator's Office or to the Recreation Department.

Selectman Freel asked if there was an update on the roads/paving project starting soon. Administrator Shannon said he will check with DPW. Bids were received on time. Selectman Labonte asked what the process was with the compost at the Transfer Station. There isn't any place to dump compost anymore. Captain Frye said he was told that the people that chip it, instead of mixing it, will put it all in there and chip it. They are making it at the Transfer Station. Administrator Shannon will confirm everything and send out an e-mail.

6. DISCUSSIONS

1) Communication was discussed earlier in the meeting.

2) Radio Issue Process – (Selectman Labonte) – discussed earlier in the meeting.

7. PUBLIC COMMENTS. (Regarding items that are not on the agenda) There were no public comments at this time.

8. SELECTMEN'S REPORTS/DISCUSSIONS

FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES

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a. OTHER ITEMS (that are not on the agenda)

9. APPROVAL OF FINAL MINUTES - Selectman Dargie moved to approve the minutes of May 24, 2021, as amended. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

1. N/A

11. NOTICES. Notices were read.

12. NON-PUBLIC SESSION a motion made by Selectman Dudziak to enter into a non-public session for approval of minutes in accordance with (RSA 91-A:3, II(e)) Legal, (RSA 91-A:3, II(c)) as amended – Reputation May 24, 2021. Seconded by Selectmen Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

In non-public, the Board approved minutes for May 24, 2021.

13. ADJOURNMENT: Selectman Labonte moved to adjourn at 8:00 pm. Seconded by Selectman Dudziak. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

Gary Daniels, Chairman

Paul Dargie, Member

Chris Labonte, Vice-Chairman

David Freel, Member

Laura Dudziak, Member