

APPROVED-unsealed June 25, 2018
MINUTES OF THE MILFORD BOARD OF SELECTMEN NON-PUBLIC MEETING
REPUTATION – MAY 11, 2015

PRESENT: Mark Fougere, Chairman
Kevin Federico, Vice Chairman
Katherine Bauer, Member
Mike Putnam, Member
Gary L. Daniels, Member
Darlene J. Bouffard, Recording Secretary

EXCUSED: Mark Bender, Town Administrator

1. NON-PUBLIC SESSION. Vice Chairman Federico moved to enter into non-public session at 5:30 p.m. for a reputation discussion. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Town Assessor Marti Noel explained to the Board that one applicant, a 75 year old has had extenuating circumstances in the past, but Assessing has had a difficult time with her in getting the information from her this year because the applicant has a very busy lifestyle. She needs to be reminded every year, tax billing is getting closer and Ms. Noel is recommending that the town take the exemption off for the first billing and if she cannot get the information in, and maybe that will get her to realize it is important that it needs to be done because each year it takes longer to get the information.

Selectman Bauer would like to rely on the expertise of the Assessor. Selectman Putnam agreed to not give the exemption for the first billing. Selectman Bauer moved to remove the exemption for the first tax billing. Selectman Putnam seconded for discussion. Ms. Noel indicated this applicant has been getting the exemption since 2009 and back then the department was sensitive to what was going on; the next year it seemed to take longer to get the information. The deadline is April 1 but each year we are asking people to bring in information by April 1 and here it is May 11 and all of the information has not been received. Ms. Noel is not recommending to deny the applicant but is recommending holding off on the exemption decision for the first billing, which is a paperwork nightmare. If the applicant brings in the information it will be applied in full to the second half tax billing. Chairman Fougere asked if a letter can be sent to warn her of this.

Selectman Daniels asked why the exemption would not be denied? Ms. Noel responded that we are simply not making a decision which is not required until July 1, a letter has been sent warning her that if she does not get the information in by July 1, the exemption could be in jeopardy. Ms. Noel said we try to get it all in before the first tax billing. If the town denies the exemption, Selectman Daniels asked if it would force her to come in and she would realize April 1 is the due date. Vice Chairman Federico asked why is it a nightmare with paperwork? Ms. Noel indicated it is a nightmare for the tax collector because it is inconvenient. Ms. Noel is recommending holding off on the decision until July 1, just to delay it. If she does not bring in the information by then, we put it in for denial. Chairman Fougere said when she receives her June bill, maybe she will take it seriously. All were in favor of the motion. Motion passed 5/0.

Selectman Putnam moved to approve the request for elderly exemption for the Ramseys. Ms. Noel indicated they are elderly and have medical issues and have been receiving the exemption for years. The office has made an exception for other people in a similar situation. Selectman Daniels asked how the Assessing department works with people in a similar situation. Ms. Noel said they have submitted the application but it does not have some of the required paperwork so they follow up. Selectman Daniels seconded the motion. All were in favor. Motion passed 5/0.

Selectman Putnam moved to approve the non-public minutes April 13, 2015. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.

**APPROVED MINUTES OF NON-PUBLIC (REPUTATION) BOS MEETING
5/11/15**

Chairman Fougere indicated that the Town Administrator 6-month review is coming up in June and asked if the board wants a full review or just a smaller version? Selectman Putnam suggested we can just talk about it and do a letter. Selectman Putnam has no complaints; he does not see any areas that need to be modified. The letter should state that Mark Bender is doing a good job and his salary will increase effective July 17, with all other employees. Chairman Fougere said at the next Board meeting, all members should bring in comments or suggestions to discuss. Selectman Daniels asked if the regular review form will be used? That was the suggestion of Chairman Fougere or a shorter version could be used. Selectman Daniels just wants to have consistency by using the same form; we are evaluating on everything, it is just for a 6-month period, not 12. Selectman Putnam agreed to use the regular form. Chairman Fougere will e-mail the blank form for all members to use and then review it with comments at the next meeting. Vice Chairman Federico agrees to using the form for consistency. May 26 the review will be discussed.

Selectman Putnam then moved to come out of non-public session at 5:45 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.

2. ADJOURNMENT: There being no further business to come before this Meeting, Selectman Putnam moved to adjourn at 5:50 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.

Mark Fougere, Chairman

Kevin Federico, Vice Chairman

Katherine Bauer, Member

Mike Putnam, Member

Gary Daniels, Member