

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
May 8, 2017

PRESENT: Mark Fougere, Chairman
Kevin Federico, Vice Chairman
Gary Daniels, Member
Mike Putnam, Member
Laura Dudziak, Member
Mark Bender, Town Administrator
Darlene J. Bouffard, Recording Secretary
David Bosquet, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Fougere called the meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated the Board held a non-public session at 4:45 p.m. this evening, after which he announced that one decision was made. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

4:45 p.m. – Non-Public (RSA 91-A:3, II(c)) Reputation. Selectman Putnam moved to enter into non-public session for reputation. Selectman Daniels seconded. All were in favor. Motion passed 5/0. After discussion, Chairman Fougere announced that one decision was made. Selectman Putnam moved to come out of non-public session at 5:20 p.m. Selectman Daniels seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to seal the minutes of this non-public session. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

5:30 p.m. – Public Hearing on HB 329 Ratification Bill. See separate minutes of this appointment, as required by the State of NH.

5:45 p.m. – Appointment of Jennifer O’Brien-Traficante as an Alternate Member of the Library Board of Trustees. Ms. O’Brien-Traficante explained that she has two children and has worked as a psychotherapist and done social work in the community. She is now a stay at home mom and works with soccer moms and soccer kids but would like to get more involved in the community. Chairman Fougere thanked her for her willingness to come forward. It is volunteers that make this town what it is. Selectman Putnam moved to appoint Jennifer as an Alternate member of the Library Board of Trustees. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

5:50 p.m. – Request for Approval of Solar Exemptions, Approval and/or Denial of Elderly Exemptions, Approval and/or Denial All Veterans Tax Credits, Veterans Credit, Real Estate and Personal Property Tax Exemptions, Residences in a Commercial/Industrial Zone, Property Abatement Applications, Approval and/or Denial of Land Use Change Tax (4 parcels).

Solar Exemption - Town Assessor Marti Noel presented (4) applications for Solar Exemption with the recommendation that the Board approve the applications. Selectman Putnam moved to approve 4 solar applications as recommended. Selectman Daniels seconded. All were in favor. Motion passed 5/0

Elderly Exemption (approval) – Marti Noel reviewed 99 elderly exemption applications, 12 of which are new. All 99 applicants are recommended for approval. Selectman Daniels asked about the Override notation on the spreadsheet. Ms. Noel indicated that is in reference to the property value being less than the exemption value, called an override. Ms. Noel also noted that for the new applicants, the green form require signature. Selectman Daniels moved to approve as recommended. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Elderly Exemption (denial) – Marti Noel recommends 3 elderly exemption applications for denial. These applicants do not qualify because either they exceed the asset limitation or they exceed the income limitation. Selectman Putnam moved to deny these 3 elderly applications as recommended. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

All Veteran’s Credit – Ms. Noel recommends approval of 9 new All Veteran’s Credits. Ms. Noel indicated this number was unknown as to how many would come forward when the warrant article passed in March 2017. Selectman Putnam moved to approve the 9 All Veteran’s Credits as recommended. Selectman Daniels seconded. All were in favor. Motion passed 5/0

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1 Standard Veteran's Credit – Ms. Noel recommends approval of 6 new standard veteran's credits. This brings
2 the total number of standard veteran's credits to 22 for this year. Selectman Putnam moved to approve as recom-
3 mended. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

4 Exempt Properties – Ms. Noel recommends approval of 36 properties exempt from property tax due to Ex-
5 empt/Charitable applications. Ms. Noel indicated this is the same list as 2016 and there are no new properties.
6 Three of the properties have additional circumstances and all property owners have been notified. Selectman Dan-
7 iels asked that Little Arrows be voted on separately so that he can recuse from that vote. Selectman Putnam moved
8 to approve 35 properties listed as exempt from property tax with the exception of Little Arrows. Selectman Daniels
9 seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to approve Little Arrows as exempt
10 from property tax as recommended by Ms. Noel. Vice Chairman Federico seconded. Selectman Putnam, Vice
11 Chairman Federico, Selectman Dudziak and Chairman Fougere were in favor, with Selectman Daniels abstaining.
12 Motion passed 4/0/1.

13 Residences in Industrial or Commercial Zone – Ms. Noel presented 7 properties recommended for approval for
14 the residences in Industrial or Commercial Zone Special Appraisal, including 5 new applicants. Selectman Putnam
15 moved to approve as recommended. Selectman Daniels seconded. All were in favor. Motion passed 5/0. Select-
16 man Daniels asked why there were five new applicants. Ms. Noel explained that periodically the Assessing office
17 sends out a notice to those owners that own the properties to make the owners aware of the special appraisal as own-
18 ership may change periodically.

19 Abatements – Ms. Noel presented the abatement applications, with the recommendation for approval of 5 appli-
20 cations and denial of 1 application. Selectman Putnam moved to approve five abatement applications as recom-
21 mended. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

22 Ms. Noel presented the application for abatement being recommended for denial. Ms. Noel recommends denial
23 as the data provided in the property record card indicates the correct information and no further adjustment is neces-
24 sary as was requested by the applicant. Selectman Putnam moved to deny the one application for abatement as rec-
25 ommended. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

26 Land Use Change Tax (LUCT) – Ms. Noel indicated there were four properties that no longer qualify to be in
27 Current Use. Ms. Noel recommends removing them from Current Use and the Tax Warrant to be submitted. Se-
28 lectman Putnam moved to remove the following properties from Current Use: Map 45, Lot 11-1; Map 50, Lot 7-1;
29 Map 45, Lot 3-16 and Map 45, Lot 3-17. Selectman Daniels seconded. All were in favor. Motion passed 5/0
30

31 **6:15 p.m. – Fletcher Memorial Update.** Gerry Guthrie, a landscape architect who has worked on this project in
32 the past, asked when the Fletcher cleanup will be completed. Mark Bender responded the Fletcher site is moving
33 along, removal of contamination is complete and the cap is in place; right now they are spreading topsoil. It should
34 be completed and seeded by July 4. Mr. Guthrie asked if the lawn will be placed in June? Mr. Bender said it will be
35 in during May or June. Mr. Guthrie asked is any contingency for watering? Mr. Bender responded there is no plan
36 for irrigation. Mr. Guthrie stated for the memorial being discussed and the site itself, the town could establish two
37 accounts to collect money, especially for the Vietnam memorial being discussed. This has been talked about over
38 the last six months. Mr. Bender indicated GE has committed to the paving on Elm Street up to Keyes Drive from
39 TD Bank and to change the grading near the parking down below to make it more ADA compliant. The other work
40 includes the additional parking area down where the baseball field is located and where the current work trailer is
41 along the river. One other change to the restoration plan is the riprap near the cemetery. The plan previously had
42 riprap along Keyes Drive. Mr. Guthrie's plan was finished in December and everything has a purpose. There is a
43 5% maximum grade and the liner cannot be disturbed or penetrated. Mr. Guthrie would like to have some shrubs
44 along the road to create a buffer.

45 Mr. Bender stated GE is fully supportive of the plan in concept, but not to fund it. Mr. Guthrie noted he would
46 like to have a stage or platform (for bands) and trees along the road as well as plantings to soften the riprap; a plant-
47 ings plan has also been done. In front of the cemetery, there would be a Vietnam memorial and an "Our Values"
48 memorial. Initially the cost was \$260,000, but a more detailed plan and estimate is yet to be formed stating perhaps
49 some of the \$25,000 in the capital reserve fund could be put towards that. Mr. Guthrie asked about the catch basin
50 down near the additional parking being done by GE. Mr. Bender said we are taking a look at that now before the
51 parking area gets done. Mr. Guthrie would like to create an inner road to keep cars on the site instead of out on Elm
52 Street.

53 Janet Langdell, Keyes Expansion Committee, said the \$25,000 Capital Reserve Fund that was established in
54 March 2017 was set aside for future improvements or expansion to Keyes Park, but the Board of Selectmen has this
55 proposal and recommendations that the committee has provided and she has not heard what the next steps are. The
56 Recreation Commission has been on hold until the March election has settled out.

57 Mr. Guthrie continued that he is envisioning a Community Center down on the site at some point and recreation
58 trails along the river with exercise stations. The Vietnam Memorial design would identify Milford residents that

1 died in Vietnam. Mr. Guthrie envisions music being included in this experience, music that was important in that
 2 era. The other memorial of "Our Values" would include a dedication to the 911 bombing and a timeline of notable
 3 events 2001 through 2012 and the parts of America that we all hold on to as a nation. The Andres' Institute of Art
 4 sculptor was present if anyone had any questions for him; he could be commissioned to create the memorial.

5 Chairman Fougere said it looks like the 911 memorial has a private space on the other side, which Mr. Guthrie
 6 said it does. Mr. Guthrie asked if it would be possible to create two accounts (one for the memorial and one for the
 7 site itself), because he has some verbal commitments from some people, but no place to put any donations. If we
 8 can get the plans approved, we could collect funds. Years ago, Mr. Guthrie talked about getting some kind of me-
 9 morial for Vietnam but now we are ready to start and get something moving. Chairman Fougere asked if we have
 10 an estimate on what the total cost will be or how much the two-sided memorial will cost? The Brookline Andres'
 11 sculptor responded it would be a very preliminary estimate at this point. Mr. Guthrie said there are a lot of varia-
 12 bles, it is a process and other people will get involved. Chairman Fougere said it will be a nice addition to the town
 13 and a park is welcome compared to the pile of rubble that has been there for over 20 years. Chairman Fougere asked
 14 how big the memorial will be. Mr. Guthrie responded it will be 8 feet tall and 40 feet long and be made of granite
 15 from Milford. This sculptor has done other memorials of this sort with polished granite. Mr. Guthrie would like to
 16 use grass (for the lawn) that is drought tolerant and does not need fertilizer; the seeds are a little more expensive, but
 17 it does not require as much watering or fertilizer.

18 DPW Director Rick Riendeau would like to use this grass on this site, it is called Pearls Premium seed to elimi-
 19 nate maintenance; the cost is \$10/pound and the more seed that is bought, the less expensive it becomes. It is worth
 20 the cost but it has to be watered regularly for it to take hold.

21 Jay Duffy is a native of Milford and he used to play down on the Fletcher site. What Mr. Guthrie has done is
 22 amazing. Mr. Duffy believes in the history of the town. There are memorials for WWI and WWII, Civil War, Ko-
 23 rean War and now 41 years later, we need to recognize the Vietnam War; it is a disgrace that we do not already have
 24 one. It comes down to money. It is not going to happen overnight but the town needs to raise the importance of this
 25 memorial. Mr. Duffy feels that Mr. Guthrie has gone above and beyond for this. Brendan Philbrick is also on board
 26 as well as Sarooch; we all believe in this.

27 Chairman Fougere said this committee steps up when necessary; the 127 Elm purchase was bought on funds
 28 that were raised, not taxpayer dollars; we have to start somewhere. Mr. Bender said it is important to come up with
 29 a rough estimated cost for the memorial. People are generous when they know what the total is.

30 Mr. Guthrie said there is a place on the wall to list donors for the funding. One way people will donate is if
 31 their name is put on the memorial somewhere. If we can generate the money first, then the design will follow. Mr.
 32 Guthrie understands that we need a rough cost. Jay Duffy knows Ed Medlyn and said he could talk to him. Mr.
 33 Guthrie asked who can work on the site? Does the EPA need to be there whenever work is done on the site? Mr.
 34 Bender responded that the EPA only needs to be there when work is done over the cap. We can do whatever we
 35 want outside the cap. Mr. Guthrie said everything we are talking about is outside of the cap.

36 Chairman Fougere stated because of the sensitivity of it, it would need to be controlled. Mr. Duffy indicated
 37 that he worked at DPW with Bob Courage during college. Selectman Daniels said it is very important to try to get
 38 an estimate in order to do fundraising; if the goal is to raise a million dollars, people might not be willing to donate
 39 if they do not know what the goal is. Mr. Duffy would like to get a sizable donation from organizations such as the
 40 American Legion. The Andres' sculptor understands that a cost estimate is needed, but he needs to know that the
 41 plan is approved. He needs more information in order to get a real number. Chairman Fougere said if the funds are
 42 established as a Capital Reserve Fund (CRF) by the town, it is town money, but we could create a CRF in 2018 for
 43 these projects at town vote. Mr. Guthrie asked if we need to have people wait until next year to donate. Chairman
 44 Fougere answered we need to start gaining momentum on the project now and educate people about what is being
 45 considered.

46 Janet Langdell asked what is the goal for tonight's discussion? Is this group moving forward with the memori-
 47 al? The Keyes Expansion Committee was in support of having a Vietnam memorial in the plan, but the details were
 48 never discussed and this is the first she has seen of this. Is there a group that is looking to revise the core of the plan
 49 for the recreation expansion? Chairman Fougere explained there are three separate projects: 1-Keyes Field Expan-
 50 sion; 2) Vietnam Memorial; 3) Fletcher cap park. Janet Langdell asked are we talking about that Fletcher Park will
 51 actually be the entrance to Keyes Park? Chairman Fougere responded that this is the first time the Board has seen
 52 this; Gerry Guthrie has been trying to get to the Board for a while now. Mr. Guthrie noted if the Board can approve
 53 something, they can move forward. Chairman Fougere suggested in order to establish an account, the town we has
 54 to go to town meeting; if you want to start a private account, then bring it into the public account, you can, but it is
 55 going to take a while. We have Keyes Field Expansion, 127 Elm Street and the Fletcher site, there is a lot going on
 56 right now. Mr. Guthrie asked if they should go to the Recreation Expansion Committee meeting in June? Janet
 57 Langdell said that would be helpful, a number of recreation people could get on board. If the Labor Day parade
 58 group could start raising funds for the memorial, that would help and a 501C could be the Fiduciary Agent to collect

the funds. Selectman Putnam said the town cannot start a CRF until March at the town vote and the work is not done yet on the Fletcher site. It is going to have to keep rolling like it has been.

Mr. Bender asked if we could set up two accounts, one for the memorial and one for the Keyes Park entrance to accumulate donations? Finance Director Jack Sheehy responded that the special revenue fund requires town vote, usually when money is given to the town it is for a special reason. This is not a mechanism, it is more than that, and it would need to be a town vote. Fletcher is looking good but it is still early, if Jack Sheehy were donating money, he would want to know how much it will cost. We have to get an estimate of what it will cost in order to raise money for it. Jay Duffy asked if two separate accounts could be set up for projects for the park and then for the memorial? Mr. Duffy trusts the town will create a nice park. Chairman Fougere said the whole idea is to have two accounts for two projects. Vice Chairman Federico said it is two separate things, he never thought of Fletcher as a separate thing than Keyes because it is really the entrance to the Keyes Park. The focus will be on the memorial, but it is very early and it needs a price tag so that people know. The plans need to get out to the public so they know what the idea is. Chairman Fougere suggested getting information into a .pdf format so that it can get on the website. We need to get the Keyes Park Expansion back on the table.

Lincoln Daley said these are great concepts being presented here, to get this in front of the project is great. Janet Langdell agreed and she has heard from some people about the images that they saw or heard about and some people are concerned. Chairman Fougere said for now let's just talk to Mark Bender about the grass to be used.

6:45 p.m. – Public Works Departmental Update. Department of Public Works Director Rick Riendeau provided the six month departmental update for DPW noting currently there are 21 staff people. The dock for Osgood Pond has been installed and it looks good. The DPW supports Police, Fire and Ambulance departments in many ways and DPW is considered an emergency service in many ways. The road system has 86 miles and the bridge system has many bridges needing repair; guard rails also fall under DPW; all of these assets come up to a total of about \$110 million, plus there are 14 town buildings. There are 270 acres of parks and 20 acres of cemeteries. We need to work together and have unanimous support in a lot of what DPW does.

3. PUBLIC COMMENTS. (items not on the agenda). Chief Viola announced that the Police Department collected a record amount of prescription drugs in the Drug Take back event last weekend; this was the biggest year yet.

4. DECISIONS.

a) **CONSENT CALENDAR.** Chairman Fougere asked if there were any items to be removed from the Consent Calendar for discussion. Chairman Fougere removed Item 4 for the Community Revitalization Tax Incentive Program from the Consent Calendar for discussion. Selectman Putnam moved to approve the consent calendar with the exception of item 4a4. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

- 1) **Request for Approval for Milford Regional Counseling Services to conduct outdoor fundraising raffles in June, July and August 2017 in accordance with RSA 287-A:7.** The Board approved the request to conduct outdoor fundraising June 22, July 27 and August 24, 2017.
- 2) **2016 Real Estate Tax Liens.** The 2016 Real Estate Tax Liens in the amount of \$542,657.44 were presented to the Board for 115 tax liens in 2016.
- 3) **NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues Under \$10,000.** The Board approved the acceptance and appropriation of unanticipated revenues under \$10,000 as follows:

Source	Amount	Purpose
Health Trust	\$ 100.00	Donation to the Milford Administration Dept. for the Town Wellness Campaign Special Purpose Fund
MAA O'Connor Trust Fund	\$5,000.00	First of 5 payments towards the land purchase for Keyes Expansion Project.

- 4) **Request for RSA 79-E Community Revitalization Tax Incentive Program Review and Application Fee.** This item was taken off the Consent Calendar for discussion by Chairman Fougere. Chairman Fougere indicated he wants a chance to read the materials, as he has not had a chance to read them yet. Mark Bender said the application is the only thing being looked at for approval.

- 5) **Request to Designate May 21 to May 27 as Emergency Medical Services Week.** The Board approved the designation of the third week in May as national EMS week to raise the public's awareness of and promote EMS.

b) OTHER DECISIONS.

1) Target Shooting Rule on Town Community Lands. Chairman Fougere explained that this rule is being handled the same as an ordinance (or code) would be handled; with two public hearings and the third hearing being a decision by the Board of Selectmen. This rule is regarding public use of the community lands for target shooting. Two public hearings have been held; tonight's hearing is for a decision. Input from the public has been heard, both supporting and not supporting the rule. The Board was asked for comments. Vice Chairman Federico supports the rule to not allow target shooting on community lands. We do have a group here tonight that is interested in a target shooting range and they should pursue that however, Vice Chairman Federico does not feel it is the town's responsibility to allow it and feels it would open up the town for liability. Selectman Dudziak support the rule, but is not sure the Board of Selectmen has the authority to restrict the use of firearms. Selectman Daniels is in favor of setting aside a portion of land out there for target shooting, there is an area away from the school that could be used. There are a number of experienced people who are willing to organize it. If we are going to limit the risk, what about the risk of riding a bike or playing football? This is a sport, Selectman Daniels is not sure the Board of Selectmen has the authority to overwrite RSA 159:26 that the State regulates. Other towns have done this, but they have not been challenged. An area could be set aside and people can maintain it and we can all live in harmony.

Chairman Fougere is in favor of the rule and some of the things that have happened out there lead him to believe it is the right thing to do. He is not aware of any challenges and the Board has the right to protect town property. The activity has been small but it has been used for target shooting; Chairman Fougere would be in favor at some point but would like to get this rule on the books first and have the police look into an area that is safe where there could be shooting and is maintained. The proposal submitted needs additional work and details but he is not opposed to looking at that option. Chairman Fougere asked for questions or comments from the public.

Tina Vallier pulled together a proposal in three days just to have something on paper, but can work to get more detail. Tim Kennedy, Chappell Drive, said the range gets used all the time, when he hears it, he just doesn't go out there. If it is going to be on town land, the town needs to be watching over it and the liability falls on the town. There is plenty of opportunity and plenty of places to go to shoot. Scott Payne, Nashua Street, said if there is a total ban, there will be a challenge because it goes against state law. Chief Viola responded that the shooting out on this property should not be the responsibility of the Police. The police will do whatever the town decides, but he feels it is being opened up to fall on the police. The police only go out there when there is a call. The police do not shoot out there because people complained about the shooting. The police do not have the time to monitor it. What happens when someone does not have the proper credentials? Then what? The laws have just changed for what is required. The Police have enough responsibility; if people are not committing a crime, there is no law that is broken. This rule has come out because people would go out there to shoot and other people would complain about it. If someone challenges the rule, the police respond. Chairman Fougere said the Board is not looking to add to the police responsibility. Chief Viola does not know where we can go with this, the town has to decide. If it is allowable, then it is okay. There is a lot of criticism we will have to look at.

Rob Laplante suggested the group wants to implement this work with town staff and police. Chairman Fougere wants to get the rule on the books and then going forward we can amend the rule. There are trails out behind the area where the shooting could be done. More input needs to be collected and other towns also need to be talked to. Mr. Laplante said his neighbor's lawn mower does not bother him on the weekends, why should target shooting?

Selectman Daniels moved to table this to allow the group to get a detailed plan together. Selectman Dudziak seconded. Vice Chairman Federico asked how long that will take – how long is this tabled for? Tina Vallier said they could get something together for the end of June. Selectman Daniels, Selectman Putnam, Selectman Dudziak were in favor with Chairman Fougere and Vice Chairman Federico opposed. Motion passed 3/2. It was agreed the group will bring forward a detailed plan at the June 26 Board meeting; information should be provided to Mark Bender by June 21 for inclusion on the agenda and in the packets. Chairman Fougere suggested the group reach out to Londonderry for their input.

5. TOWN STATUS REPORT.

1) Review of Paving Plan. Town Administrator Mark Bender indicated in March 2017, the warrant article for roads repair was passed (Warrant Article 3) for the reconstruction of town roads. Eleven miles of roads will be reconstructed over the next 2-3 years. This warrant article is in addition to the \$300,000 in the DPW annual budget

for road projects. Over the next 3 years, that is a total of \$2.9 million to be spent on roads. This covers all the aspects of road construction in town. We identified work done by the State, the Town or by contractors. This shows about 12.5 miles of completed road work over the past 5-6 years. The planned work for 2017 will begin with arterial and connector roads tying into completed work. The drainage on South Street is over \$200,000 alone and we need an easement for that. If the Board of Selectmen is agreeable, Rick Riendeau and Mark Bender would like to go out to bid for this plan. Mr. Riendeau indicated we are looking at probably two contractors because we have so many different activities and there are only two contractors that do infusion. Chairman Fougere said when bids come in, you will see if it is too much. Mr. Riendeau indicated the biggest thing is that once we start doing it, there will be some delays around town. We are taking on a lot more than usual. Chairman Fougere said with good signage for road work, people will know ahead of time and during the work. We have been talking about a road plan a lot for a very long time. Selectman Daniels asked what the projected start date would be? Mr. Riendeau answered the target is to begin after school closes and finish before it begins. That is the goal. During summer when school is out is the best time for this work. Mr. Riendeau said he can advertise in the newspapers and on the website. Selectman Daniels said when it goes out to bid it should be put on the website and in the newspaper. Mr. Riendeau responded that he can also put it out to contractor we have previously worked with. Selectman Daniels is trying to prevent anyone from saying they did not know about the RFP.

Selectman Putnam asked if there is any reason why Garden Street is not on this list, because he thinks Garden Street is the worst street in town. Mr. Riendeau responded that there is a lot of drainage work on Garden Street, so he wants the video done before DPW touches that road; we need to know what the drainage system is doing. Mr. Riendeau explained this is the first time we have had a chance to use Cartegraph software. Mr. Bender said the 2018 plan also focuses on arterial roads. Selectman Daniels asked how much we got from the State in 2016 for roads because this year it will be doubled. Mr. Bender said that we have funds to qualify for state bridge aid. The Mason Road/Great Brook bridge will be like the one on Jennison Road. Mr. Riendeau is trying to do some things that are unconventional and Armory Road was a test and it has gone through two winters and so far it is holding up. We are trying new things for roads.

Selectman Daniels moved to authorize Rick Riendeau and Mark Bender to go out for bids on paving as was presented. Selectman Putnam seconded. All were in favor. Motion passed 5/0. Mr. Bender asked how many tons of paving have been used in 2017? Mr. Riendeau responded 50 tons of paving material has been used, which is double what we normally do.

6. DISCUSSIONS.

1) Review of Building Fees (update). Director of Community Development, Lincoln Daley, presented the proposed update changes to the Building Permit Fee Schedule as discussed at the April 24 meeting. Mr. Daley indicated that a new spreadsheet was provided as a result of the meeting with revised overall costs. The building, electrical and plumbing permits were looked at to reduce or revise the costs. Mr. Daley said they are looking at reduced costs for the square footage and indicated he is recommending to use a \$.14 per sf increase which represents the balance of service being provided. Selectman Daniels asked what it costs right now. Mr. Daley said it costs \$.20 per sf right now. Selectman Putnam moved to go ahead with the \$.12 per sf increase. Selectman Daniels said that would be lower than what was recommended and seconded the motion for discussion.

Mark Bender pointed out the cost of an average new construction, showing that the \$.14 per sf is a little bit of an increase. Selectman Putnam would like to keep it as low as we can. Mr. Daley said in comparison to other communities we are in the bottom two. If we bring it up to \$.14 per sf, we are the third lowest. Mr. Daley thinks \$.14 is reasonable. Vice Chairman Federico thinks \$.14 goes along with the other two structures we have been talking about. It goes along with the community as well. Chairman Fougere agrees with \$.14 per sf. It is the middle ground. Selectman Daniels asked how long do we expect the rates to stay there? Mr. Daley said the last increase was in 2010. Selectman Putnam asked if it would be another 7 years. Mr. Daley said the goal is not to increase rates, it is to cover costs. Mr. Daley stated 2016 was the first year there was a surplus in the department. The department wants to provide a certain level of service. Selectman Daniels withdrew his second. Selectman Putnam withdrew his motion.

Selectman Daniels moved to adopt the \$.14 per sf increase. Selectman Dudziak seconded. Selectmen Daniels, Dudziak, Federico and Fougere were in favor, with Selectman Putnam opposed. Motion passed 4/1. Selectman Daniels moved to adopt the fee schedule as presented with the sf increase adopted in the previous motion. Vice Chairman Federico seconded. Selectmen Daniels, Dudziak, Federico and Fougere were in favor with Selectman Putnam opposed. Motion passed 4/1.

7. SELECTMEN'S REPORTS/DISCUSSIONS.

a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES. Chairman Fougere received a nice letter from the Mason Fire Chief thanking Milford for the assistance from the Milford Fire Department to the Mason Fire Department at a recent brush fire.

Two residents have talked with Vice Chairman Federico regarding the relationship between the Town of Milford Recreation, DPW and MCAA. The MCAA helps with in-kind services and they felt as though they were part of the support to the Recreation Commission. When they bring it to Vice Chairman Federico, if the MCAA was not running the programs, the town would be. Maybe some sort of an agreement between MCAA and the town Recreation Commission should be drawn up. In the past when work was done, they would check with DPW and ask if anything was needed but Vice Chairman Federico would like to eliminate that turbulence and get a Memorandum Of Agreement (MOA) or something so that we do not have that tension. Selectman Putnam agreed and said he was not aware of any problems. When there are projects to be done, Vice Chairman Federico asked what its worth in in-kind services? It seems that it is always forgotten that MCAA runs the programs. Chairman Fougere agreed and said things should be on the Recreation Commission agenda to talk about since MCAA does a lot for the town. Selectman Putnam said MCAA has been doing these programs since the 1950's. Vice Chairman Federico will let MCAA know to come to a Board meeting and we can draft up a Memorandum of Agreement.

b) OTHER ITEMS (that are not on the agenda).

8. APPROVAL OF FINAL MINUTES. The minutes of April 12, 2017 were reviewed. Selectman Putnam moved to approve as presented. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

The minutes of April 24, 2017 were reviewed. Selectman Putnam moved to approve as presented. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

9. INFORMATION ITEMS REQUIRING NO DECISIONS.

10. NOTICES. Notices were read by Chairman Fougere.

11. NON-PUBLIC SESSION. Selectman Putnam moved to enter into non-public session at 7:45 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0. Vice Chairman Federico moved to unseal the NPS minutes of April 24, 2017 for review. Selectman Dudziak seconded. All were in favor. Motion passed 5/0. Vice Chairman Federico moved to approve the non-public minutes of April 24, 2017. Selectman Daniels seconded. All were in favor. Motion passed 5/0. Vice Chairman Federico moved to unseal the minutes of the non-public sessions of February 13, March 12, June 25 and December 10, 2012 for review. Selectman Dudziak seconded. All were in favor. Motion passed 5/0.

After review, Selectman Daniels moved to permanently unseal the minutes of February 13, March 12, and June 25, 2012. Selectman Putnam seconded. All were in favor. Motion passed 5/0. Selectman Daniels moved to leave the non-public minutes of December 10, 2012 sealed. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

After non-public session, Chairman Fougere announced that in non-public session the Board discussed a legal issue and approved one set of non-public minutes of April 24, 2017, permanently unsealed three sets of 2012 minutes and left one set of 2012 minutes sealed and made no other decisions. Vice Chairman Federico moved to re-seal the NPS minutes of April 24, 2017. Selectman Dudziak seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to come out of non-public session at 8:30 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.

12. ADJOURNMENT: Vice Chairman Federico moved to adjourn at 8:30 p.m. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

 Mark Fougere, Chairman

 Kevin Federico, Vice Chairman

 Gary Daniels, Member

 Laura Dudziak, Member

 Mike Putnam, Member