

1 APPROVED
2 MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
3 August 22, 2022
4

5 **PRESENT:** Paul Dargie, Member Mark Bender, Town Administrator
6 Tim Finan, Member Tina Philbrick, Executive Assistant
7 Gary Daniels, Member Nate Addonizio, Videographer
8 Laura Dudziak, Member
9 Dave Freel, Member
10

11 **1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:**
12 Chairman Dargie called the meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the
13 Pledge of Allegiance. Chairman Dargie announced that Mark Bender would be the interim Town Administrator until a new
14 one was hired.
15

16 **2. APPOINTMENTS – (Approximate times)**

17 **5:30 p.m. – Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA**
18 **(31:95b)) – Federal Grant – LFRF Grant – Traunch 2nd payment - \$859,030.90 and Additional Highway Block**
19 **Grant – State (SB401) - \$284,459.17.**
20

21 Chairman Dargie opened the public hearing. No one spoke. Chairman Dargie closed the public hearing.
22

23 **Selectman Daniels made a motion to approve the Unanticipated Funds over \$10K NH (RSA (31:95b)) for the Fed-**
24 **eral Grant – LFRF Grant – Traunch 2nd payment - \$859,030.90 and Additional Highway Block Grant – State**
25 **(SB401) - \$284,459.17. Seconded by Selectman Finan. All were in favor. The motion passed 5/0.**
26

27 **5:40 p.m. - Proposed Historical Assessment of the Laurel/Abbot Schoolhouse – Heritage Commission**

28 Dave Palance, Heritage Commission, Chairman said the Laural Schoolhouse is now on the State Historical Register. They
29 are asking for \$1,951.24 of the \$10,000 donation from the Keyes Memorial Trust Donation. This will be a match from the
30 NH Preservation Alliance. They don't expect it to be more than \$3,900.
31

32 **Selectman Daniels made a motion to approve \$1,951.24 to match a grant from the NH Preservation Alliance for a**
33 **full assessment of the Abbott/Laurel Schoolhouse. Seconded by Selectman Freel. All were in favor. The motion**
34 **passed 5/0.**
35

36 **5:50 p.m. - Milford Spartan Solar Update – Dominic LeBel, Milford Spartan Solar**

37 **In summary:** Mr. LeBel provided an update to the new members of the Select Board. After resolving the Interconnection,
38 which was delayed due to proposed Eversource Policy Changes, Milford Solar intends to submit permit applications. They
39 will provide an extension notice to the Town of Milford until 9/23/23. The Town will continue to control project approvals
40 with review and approval of specific elements performed by state agencies. Could generate \$6,300,000 and \$3,200,000 in
41 lease and PILOT over the life of the project. There will be an opportunity for construction jobs and other economic devel-
42 opment associated with a construction project. They are looking to start construction in late 2023 and complete it in 2024.
43 The Solar Farm Design will meet standards set in the Milford Zoning Ordinance.
44

45 Mr. LeBel gave a summary of the Eversource challenges and delays in the interconnection process which have caused
46 things to move slower than planned. The process increases cost greatly.
47

48 Selectman Freel asked what the chances were they would pull out if the cost increased by 50%. Mr. Lebel said there is
49 always a chance. Chairman Dargie said we anticipated an additional year in the original lease.
50

51 Selectman Daniels asked if Eversource's proposal would need approval by the PUC. Mr. LeBel said Eversource said no,
52 but they disagree. The Eversource people they have worked with so far have been good.
53

54 Selectmen Daniels asked if the PUC has weighed in on this. Mr. LeBel said not yet. Administrator Bender asked what the
55 dollar amount would be with the increase related to the additional interconnection? Mr. LeBel said about \$1,000,000. He
56 expects to have a resolution within the year.
57

58 Selectman Finan asked if the private land associated with this solar project is in current use. Ms. Noel, Assessing Director
59 said yes. Selectman Finan said when it goes out of current use there will be an increase in taxes to the town, as well as the
60 PILOT.
61

62 Administrator Bender asked if there were any other issues with any state agencies with this project. Mr. LeBell said no.
63 They are hoping to sell all of the electricity to the grid and are hoping to keep it in New Hampshire if possible.

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64 There was some discussion about developing an RSA. Work has to be done on language. Chairman Dargie said sooner is
65 better.

66
67 Selectman Freel asked what the next step was. Mr. LeBel said the docket should be complete around October. Administra-
68 tor Bender asked that this update be posted on the town’s website.
69

70 Chris Labonte, a Milford resident, asked for an update on other solar projects that were ahead of us. Mr. LeBel said Lon-
71 donderry didn’t move forward because it was a superfund site. There was additional involvement by EPA. The Hopkinton
72 project is moving forward, it’s a little behind this one. It should not experience this issue because of the scale of the pro-
73 ject.
74

75 **6:10 p.m. - Cyber Incident Response Policy – IT Director, Bruce Dickerson**

76 **In summary:** This document describes the Town of Milford's (hereinafter referred to as 'The Town') overall plan for pre-
77 paring and responding to information security incidents, both physical and electronic. It defines the roles and responsibili-
78 ties of participants, characterization of incidents, relationships to other policies and procedures, and reporting requirements.
79 The goal of this Cyber Security Incident Response Plan is to prepare for, detect, and respond to security incidents. It pro-
80 vides a framework by which the Incident Response Team (IRT) shall determine the scope and risk of an incident. Then,
81 respond appropriately to that incident, communicate the results and risks to all stakeholders, and reduce the likelihood of an
82 incident from occurring or reoccurring. If we have this policy in place we will receive a discount from our insurance agent.
83 All department heads in Milford were involved in the making of this policy.
84

85 There was a discussion about updating the policy and updating the appendix. Selectman Finan asked about a prevention
86 policy. Mr. Dickerson said every employee is trained and the training is ongoing. Mr. Dickerson explained about our
87 phishing and firewalls in place. We keep score of who misses and doesn’t quite get it, and we help them out. Mr. Dick-
88 erson explained about phishing and how they deal with it.
89

90 Scott Kimball, a Milford Road, is concerned about identity theft. Paul Calabria said anything to do with accounts payable
91 and payroll, employees changing anything through payroll are required to show up in person. Vendors provide a W9 certi-
92 fication. We would never change any of the town’s banking information through e-mail. Mr. Dickerson explained how the
93 scam e-mails work.
94

95 Mr. Kimball asked how vulnerable are our emergency services from being cloned. Mr. Dickerson said the goal is to keep
96 them out of the front door in the first place and that is what we are doing.
97

98 **Selectman Freel made a motion to the Cyber Incident Response Policy as amended. Seconded by Selectman Dudzi-**
99 **ak. All were in favor. The motion passed 5/0.**

100
101 **6:30 p.m. - Elderly Exemption Warrant Article and MS1 Report – Assessing Director, Marti Noel**

102 **Ms. Noel said she is delaying the MS1 as she received revised Eversource information today at 4:00. It will be dis-**
103 **cussed at the September 12th Board Meeting.**
104

105 **In summary:** For 2022 there are a total of 88 Elderly Exemption recipients, down from 91 in 2021 and from 93 in 2020. A
106 majority of recipients (34) are receiving the highest category of exemption amount of \$165,000 off the value of their home.
107 The exemption amounts have not changed since the 2019 Mid-Cycle Valuation Update. For the 2021 Revaluation, the me-
108 dian housing price increase was 20% corresponding with a 20% reduction in the overall tax rate. Inflation has changed sig-
109 nificantly over the last two years affecting those on a fixed income. Ms. Noel explained the increased exemption amounts,
110 charts, and statistics and provided recommendations for the Board to review in advance of preparing a warrant article for
111 2023.
112

113 There was more discussion on how the process worked. Ms. Noel provided the wording for the suggested warrant article.
114 Based on the recommendation it would be less than \$30,000 on the tax rate.
115

116 **6:50 p.m. - 2nd Public Hearing to Update the Current Stormwater Ordinance, Chapter 5.32 – Community Develop-**
117 **ment Director, Lincoln Daley**
118

119 **Chairman Dargie opened the public hearing.**
120

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121 Mr. Daley opened up the discussion for comments from both the Board and the public. Agricultural uses are exempt from
122 this ordinance, it's primarily for development uses. They would be relying on the state's best management practices already
123 in place. This is going to be evolving and can be changed going forward.

124
125 Selectman Daniels asked if there was anything in the document that states, "this shall only be used for development purpos-
126 es". Mr. Daley referred the Board to pages 2 and 3 for additional clarification and exemptions. Everything depends on if
127 the work changes the footprint of the project. If the work is less than 1 acre, a building permit is required, plus Planning
128 Board and Zoning Board approval to make changes. This was meant for trying to manage the Stormwater treatment and
129 make sure that stormwater is treated properly and applied to commercial and residential developments over an acre or larg-
130 er. Redevelopment is defined clearly in the document.

131
132 Scott Kimball asked if this would apply if he was going to put a solar farm on his property. Mr. Daley said it depends on if
133 it's over an acre that's disturbed in size.

134
135 Ms. Kokko, a Milford resident, outlined her concerns that the requirements of this stormwater ordinance may exceed what
136 is required by the EPA for the MS4 permit. She provided verbal information to the Board and will follow up with copies of
137 this information to Ms. Philbrick for distribution to the Board. She pointed out some inconsistencies: the model ordinance
138 or the permit doesn't include the applicability of the proposed ordinance item, F 1b., on page 3. She can't find that lan-
139 guage anywhere else in terms of actual regulations. The Model guidelines also don't require post-construction stormwater
140 management plans to be prepared by engineers, it's left to the discretion of the Planning Board. Milford's makes it manda-
141 tory for all applications. The mention of Agricultural and timber is also optional in the model ordinance and not required
142 by the EPA. Her view of exemptions is different from what the ordinance spells out. She researched timber and agricultural
143 rules and cited RSA 485. She would be happy to provide this information to the Board if they wish.

144
145 Ms. Kokko requests the removal of any mention of timber and agricultural practices from the ordinance. She also requests
146 that Board members take the time to compare the proposed ordinance to the actual EPA requirements and the required
147 model requirements and discuss this with Community Development.

148
149 Andrea Chappell, a Milford resident asked if she owned 20 acres and wants to clear 2 acres to make a field would that be
150 considered re-development and have to come before the town? Mr. Daley said that wouldn't apply. Ms. Chappell asked at
151 what level of disturbance would she be required to come before the Board. Mr. Daley provided an example of a driveway
152 that Ms. Chappell's father put in off Summer Street. General stumping and clearing of brush is not the intent of this ordi-
153 nance. Ms. Chappell is concerned about where we draw the line with who determines what a disturbance or redevelopment
154 is. She cautions the Board to ask questions.

155
156 Selectman Freel people are going to do what they can to keep water from draining properly. We now need an engineer to
157 get something done that has always been done before. He would like more information on what is needed.

158
159 Mr. Lessard, Public Works Director, said, in the case of Ms. Chappell, all he and Community Development is going to do is
160 make sure things are in place before anything is stumped. She doesn't need an engineer to do anything with what she wants
161 to do. If someone is putting in a road or development, their engineer has already done the groundwork. Engineers are not
162 always needed for every project.

163
164 Mr. Daley said they will work with property owners to find a solution to their development and design needs and wants.
165 We give them suggestions on how to comply with the situation. He explained the application process. He said that Ms.
166 Kokko identified many good questions. He referred to page 3 f, b). and said we need to preserve the quality of water. This
167 process can be modified if the process is not working.

168
169 Ms. Kokko believes the shoreline protection law applies to that as well. Mr. Daley said it doesn't apply to all the brooks
170 and streams that we have in Milford.

171
172 **Chairman Dargie closed the public hearing.** A decision will be made at the 5th Monday forum on Monday, August 29,
173 2022.

174
175 Selectman Daniels would like to place the model and this ordinance and put it side by side to make a comparison. Select-
176 man Freel agrees.

177

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178 Mr. Daley said their approach was to try to provide the bare bones of what is required in the ordinance and overwhelm the
179 community, this is a good attempt.

180
181 **7:20 p.m. - Milford Fire Horn Discontinuance – Public Input**

182 In Summary: At the August 8, 2022 Board of Selectmen’s meeting, a family requested the town discontinue the use of the
183 fire alarm horn that is activated when there is an emergency call. They live close to the oval and when activated, their 12-
184 year-old autistic son has an extremely negative reaction which results in self-harm when the horn goes off. After much
185 discussion and input from both the Fire Chief and MACC Base Director, the Milford Board of Selectmen voted 5/0 to dis-
186 continue the use of the horn. Due to many negative comments on social media, the Board scheduled a public input discus-
187 sion so they would hear additional complaints about the horn no longer being in service.

188
189 Scott Kimball said his family has been here for 140 years. He read a letter about the history of the horn and what it’s been
190 used for. He feels it’s tradition and culture. He asked the Board to reconsider their decision about discontinuing the horn.

191
192 Claire Brewer, a Milford resident, provided her thoughts about the horn. She said it has deep meaning to long-time resi-
193 dents. She agrees with Mr. Kimball and asked the Board to reconsider their decision about discontinuing the horn.

194
195 Dale White, a Milford resident, said he lives close to the fire horn. It’s part of the culture of Milford and it makes sense to
196 keep it.

197
198 Ray Anderson, Director of MACC Base said a previous modification was made as to the horns usage per a request from a
199 citizen of Milford years ago. The horn stopped being used overnight. He asked that the Board maintain the decision that
200 they made at the last meeting.

201
202 Katherine Parenti, a Milford resident, said this horn issue has caused so many discussions on social media. So many nega-
203 tive comments towards a family with a child. It’s embarrassing. This isn’t a huge deal, just relax, there are bigger problems
204 out there.

205
206 Ms. Fowler, a Milford resident, was the original requestor for having the horn silenced. Her family is sorry, they didn’t
207 mean to ruin a bunch of people’s lives. She thanked the people in the town that supported her family. She read everyone’s
208 negative comments and never expected this reaction. They tried as many things as they could to stop his reactions. They
209 put their son on Prozac at age 10 to help. Since the horn has been off, her son's anxiety has gone to a normal autistic level.
210 They love this town and its traditions. It's been such a relief in their house and she is hoping to take her now 12-year-old
211 off Prozac soon. She asked the Board to keep their decision, it’s made a huge difference in her small world. Small towns
212 are made up of one family and it hurts to make one family feel like they don’t belong.

213
214 Scott Kimball said no one gets to pick who their neighbors are. Life changes for everyone at some time. He feels for the
215 family. He said anyone else would have asked for demonstrative evidence. He feels that there is more the family could
216 have done instead of asking for the horn to be removed. He gave examples of how people have made sacrifices for their
217 families.

218
219 Selectman Freel said he feels for the family. He loves the horn. He was against this at first but changed his mind after lis-
220 tening to everyone. If this were a number or dollar amount, no one in the town would care. He doesn’t know if the Board
221 should even make this decision. He thought about keeping the horn for lunchtime. The discussion went too fast last time.
222 If it blows at lunchtime, hopefully, the family can do something to prepare their son for that time.

223
224 **Selectman Freel made a motion to bring the horn back at lunchtime. The motion failed for lack of a second.**

225
226 Selectman Finan said people are confusing tradition with history. He explained the history of Milford. We are still the
227 granite town even though we are not hauling granite anymore. We are still in the granite state and no one will ever take that
228 away. We are Milford which comes from the Mill and Ford in the river, that is our history, it doesn’t go away We use to
229 have the Fire station and jail cell in the basement of this building; we don’t use them anymore. The horn is no different
230 from that. It’s a huge piece of our history. He mentioned the historical tour that Selectman Daniels suggested. We have
231 had multiple different horns, not just this one, they haven’t been used in decades. These are a part of our history that is go-
232 ing to stay.

233

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234 Traditions are the Labor Day Parade, gatherings on the oval, and church activities. The horn isn't tradition, it's history.
235 What is a tradition, is our community helping each other out, which goes back long before the horn or any building in this
236 town. Maybe 5 years from now, the horn will be back. The picture that has been painted is unfair and untrue. We are not
237 losing anything, we are gaining by being good to people. Nashua or Manchester would never do anything like this for their
238 citizens, but we can, and it costs us nothing.

239
240 Claire Brewer thanked Selectman Freel for his compromise. She feels that part of Milford died on August 8th.

241
242 Janet Langdell said she misses the horn; it's been a part of her since 1959. This goes beyond the mills and granite. Our
243 history is proven by Keyes Memorial Trust, the Kaley Foundation, The Amato Center, and the people who go out and find
244 food and bring it to Share to help their neighbors. All the donations of clothes, coats, and backpacks to the families who
245 need them. This is a caring community. She sides with the Board and knows that this is a hard decision.

246
247 Chairman Dargie made a motion to allow our public safety personnel to use the horn in the event of a large emergency.

248
249 Ray Anderson said they removed the buttons that control the horn from the consoles in MACC Base when they were mak-
250 ing upgrades. Keeping them on the consoles could cause them to go off if even a little water sprays across the screen if
251 someone is taking a drink. It's happened before. He cautions against putting them back on and putting that family at risk of
252 them going off. The buttons for the horn would have to be put back on the console for it to be activated.

253
254 Chairman Dargie withdrew his motion.

255
256 George Hoyt, a Milford resident agrees with Selectman Finan's assessment and agrees that in the event of a mass casualty
257 event that the horn would be useful. What died with him when the horn was discontinued was the lack of empathy that
258 people have for this family. People need to be more empathetic moving forward.

259
260 Hillary Lacare, a Milford resident said, as a Special Education teacher and a son with autism, she has enjoyed not having
261 the horn. If the town was asked to pool together and raise funds for a family they would so quickly. She isn't sure why
262 this has caused so much anger. She has seen the Fowler child when the horn has gone off and it's very traumatic for every-
263 one.

264
265 There were no additional comments so the motion made on August 8, 2022 stands.

266
267 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)** there were no comments at this time.

268
269 **4. DECISIONS**

270 **a) CONSENT CALENDAR**

- 271 1) Acceptance and Appropriation of Gifts of Property Under \$5,000 (31:95(e)) Donation of authentic granite steps
272 for the Laurel Schoolhouse from Steve Trombly Excavating & Clayton Gray - \$4,200.
273 2) Waiver of Open Container Ordinance #7.04.070 for the Milford Pumpkin Festival Event on October 7th and 8th
274 2022.
275 3) Report of Wood Cut, Map 52 Lot 18-1

276
277 **Selectman Finan asked that 4. a) 2. be removed from the consent calendar.**

278
279 **Selectman Daniels made a motion to approve Consent Calendar for items 4. a) 1 and 3). Seconded by Selectman**
280 **Dudziak. All were in favor. The motion passed 5/0.**

281
282 Selectman Finan recused himself from voting on 4. a) 2. because he is a signatory on the request letter.

283
284 **Selectman Daniels made a motion to approve Consent Calendar for items 4. a) 2. Seconded by Selectman Finan.**
285 **The motion passed 4/0/1 with Selectman Finan obtaining.**

286
287 **b. OTHER DECISIONS**

288 N/A

289

290 5. TOWN STATUS REPORT –

291 1. Federal Hill Cost - Captain Frye

292 Captain Frye presented the Board with costs associated with new and upgraded communications for the new U.S Cellular
293 monopole, located on Federal Hill. Vendors have agreed to hold the prices if we create purchase orders. He asked that the
294 Board approve the prices to avoid additional costs. He also asked the Board to approve some of the ARPA Funds and the
295 Sole Sourcing of the companies listed below for the completion of the Milford Emergency Services radio communications
296 upgrade located at Federal Hill, Crown Castle, and MACC Base.

297
298 Selectman Daniels asked if we decided to go out to bid and Motorola/2-Way were not chosen, would that require the re-
299 placement of equipment that we already have? Captain Frye said some equipment may not be compatible and would likely
300 be more expensive if we have to replace it. He strongly believes that we should not go out for an RFP, the price would
301 most like be a lot more expensive. It's not good to mix and match when we already have ¾ of the equipment in. This
302 equipment is the same equipment that we already have on Crown Castle and at MACC Base. We know what we have in
303 place and this is just an extension of what we have in place. This gives more overlapping coverage in the downtown area.
304 Having one antenna at each end of town gives more distance for both Fire and Ambulance. These prices have been held for
305 several months.

306
307 Selectman Freel said he isn't against sole sourcing but we have rules in place for a reason. He asked if other companies sell
308 this Motorola equipment. Captain Frye said Ossipee Mountain, on the Seacoast, but they didn't respond to the original bid.
309 Motorola has been our vendor for 20 years and they know what our needs are and they give more than what's expected.
310 Selectman Freel said this doesn't appear to be a timing issue. Captain Frye said if it goes to an RFP, the prices will be
311 higher. The prices were held because we were waiting for the APRA money to come in. The prices are only going up. This
312 equipment if the match that is up at Crown Castle with a little extra. They need to build the third leg for enhance-
313 ment/coverage. We've reached some capabilities with portables. Federal Hill will help overlap and overshadow those
314 problems. There has been a lot of preplanning with this. Motorola and 2-Way know what needs to be done.

315
316 Administrator Bender asked how much did we spend with 2-Way and Motorola versus what MACC Base spent. Captain
317 Frye said it's all maintenance contracts. MACC Base has a mixture of Motorola and Kenwood, but most of it's Motorola.
318 All our equipment is Motorola. MACC Base has enough for 4 towns.

319
320 Chris Labonte, said he's not opposed to Federal Hill. It's always been a part of this project. This project can go to bid. We
321 have a policy and we should use it. He doesn't understand why this can't go to bid. If this Board chooses to sole-source, it
322 will be over \$1,100,000 that was sole-sourced. Crown Castle was put forth as an emergency, even though he didn't agree
323 with it. Federal Hill is not an emergency. Your bid can state that it would be compatible with what we already have. He
324 said we could have done this months ago and he's confused as to why it didn't happen He would like us to follow the poli-
325 cies that we have in place.

326
327 Chairman Dargie said if we sent out an RFP specifying that the specific equipment matches what's on Crown Castle and
328 now allows for variations on equipment, is there anyone other than Motorola and 2-Way that would respond? Captain Frye
329 said it's equipment, install and help build the tower. It's ground zero on Federal Hill. It will be more expensive even if
330 Motorola bids. Captain Frye said he will do what the Board wants but it's going to be more expensive. He put the bid out
331 to Ossipee Mountain and they didn't respond.

332
333 Selectman Freel said if you consistently give the work to your current vendor, maybe anyone else won't want to bid be-
334 cause they know they won't get the work. Captain Frye said when he first started you had both Kenwood and Motorola and
335 you had to look to see what was different. Consistency with emergency personnel is very important to peace of mind when
336 you are in an emergency. He can jump into any vehicle and know that it's the same. Motorola believes in their product and
337 they are trying to keep/hold their price for the Town of Milford.

338
339 Selectman Finan asked if this was phase II of the other project. It makes sense to do the same thing you did in phase I. Cap-
340 tain Frye said they are rebuilding the tower because of the ARPA funds. Issues have improved. This should correct every-
341 thing and we stay with MACC Base.

342
343 Chris Labonte said he doesn't know where we are in phases. We are supposed to know where we are in coverage. At CIP
344 we were told we were around 90% and Federal Hill could bring us to around 95%. Where does this end as far as putting it
345 out to bid? He repeated that the first part was an emergency but now it's not.

346

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347 Selectman Daniels said we have been kicking around communications far too long. He would like to finish this up so we
348 can move on to other things.

349
350 **Selectman Daniels made a motion to approve the sole source for this equipment. Seconded by Selectman Dudziak.**
351 **All were in favor. The motion passed 5/0.**

352
353 **Selectman Freel made a motion to use the ARPA funds not to exceed \$315,000 for the Federal Hill Communications**
354 **Tower. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.**

355
356 **2. 2022 Proposed Milford Projects (ARPA Funding) -**

357 The Board was presented with a spreadsheet of projects from the previous Town Administrator rated in order of im-
358 portance. We received \$859,030.90 and just allocated \$315,000 so we have \$544,000 remaining.

359
360 Dale White, Water Commissioner, and Jim Pouliot, Water Utilities Director requested \$110,000 to start the engineering
361 process to rebuild the main booster station that brings in water from Pennichuck Water Works. It's our backup water sup-
362 ply. The existing one was built in 1988 and produces \$2 million gallons of water a day. It's past its useful life including
363 mechanical and safety issues. The new pump will produce 4 million gallons of water a day for the Town of Milford. The
364 Town's contract is up with Pennichuck Water Works next year.

365
366 Selectman Freel asked if they have funds to build it. Mr. Pouliot said they have two years to build it, they don't have a
367 choice. It will need to be a warrant article.

368
369 **Chairman Dargie made a motion to approve spending up to \$110,000 for the Pennichuck Booster Pump Station De-**
370 **sign. Seconded by Selectman Daniels. All were in favor. The motion passed 5/0 passed.**

371
372 There was additional discussion about the order of the items on the list. The town hall HVAC system had a warrant article
373 of \$450,000 and the listing includes an additional \$550,000. Director Lessard is getting an itemized bid from the contrac-
374 tor. It was bumped up a year in the CIP until we can get an accurate number. The previous warrant article was approved in
375 2019.

376
377 Chairman Dargie doesn't support the Recreation Revolving fund. He would like to work towards increasing the Ambulance
378 capital reserve funding for each year so we can get one every 5 years. Selectmen Freel and Finan asked why it couldn't go
379 into the budget. Director Calabria said they could. Capital reserves are voted on every year. You can't put money in a cap-
380 ital reserve without voter approval. Chairman Dargie said they could write a warrant article. He would like to take the Am-
381 bulance equipment off this list. Director Schelberg said the list was for equipment only and the amount would be going up
382 9% in October.

383
384 Selectman Finan would like to have the 2022-2023 Master Plan Update considered. It will be a lengthy process and should
385 be done every 7 years. This is a good example of what we can use the ARPA funds for because if it doesn't get done, it
386 will have to go into the budget. Director Daley explained the update process to the Board.

387
388 Selectman Daniels would like a paragraph explaining why these needed to be included for each item on the list. Chairman
389 Dargie asked if anything was urgent. Director Dickerson explained why they would like fiber connected throughout Keyes
390 Field.

391
392 Kathy Parenti Library HVAC System asked why the library was number 9 and the town halls HVAC number 6 when the
393 library has been put on a warrant for several years. They have been number one on the CIP for several years. They applied
394 for ARPA funding but did not get approved. There was some discussion about what would go in the warrant article.

395
396 Lincoln Daley asked if there is a way to guide staff on what criteria should be in the write-ups and how you are going to
397 review them going forward.

398
399 Chairman Dargie would like to do projects that they can finish. Administrator Bender said the staff can work on this.
400 Chairman Dargie asked to have the priorities re-ordered. Selectman Freel would like more accurate numbers.

401
402
403

404 **6. DISCUSSIONS**

405 **1. NH Municipal Association Legislative Policy Conference** – Chairman Dargie would like to go to the annual
406 NHMA Conference on September 23rd. He asked if anyone else would like to attend. The document to vote on is 11 pages
407 long. Selectman Daniels would like the Board to review the items at the next Board meeting so that they will all have some
408 input. We will put it on the September 12, 2022 agenda.

409 **2. 2023 DRAFT Warrant Articles**

411 These warrant articles are DRAFT only. These will be on the agenda for the next several months. Selectman Finan asked if
412 the list was compared to the CIP list. Tina Philbrick, Executive Assistant said it was all the information she received.

413
414 Chris Labonte said several items were on the warrants that had been removed from the CIP. Director Daley will give Ms.
415 Philbrick an updated CIP listing and review the warrants later this week. This will be put back on the agenda for the first
416 meeting in September.

417 **7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)**

418
419 Ms. Kokko gave her input on what needs to be included in the August 12, 2022 minutes, she will send the information she
420 feels needs to be included. Chairman Dargie said that isn't his understanding. He asked her to send the information and he
421 would review it.

422
423 **8. SELECTMEN'S REPORTS/DISCUSSIONS**

424 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

425
426 **b) OTHER ITEMS (that are not on the agenda)**

427
428 **9. APPROVAL OF FINAL MINUTES - Selectman Dudziak moved to approve the minutes of August 1, 2022. Se-**
429 **coded by Selectman Freel. All were in favor. The motion passed 5/0. Selectman Dudziak moved to approve the**
430 **minutes of August 8, 2022, as amended. Seconded by Selectman Finan. All were in favor. The motion passed 5/0.**

431
432 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

433 **a. N/A**

434
435 **11. NOTICES.** Notices were read.

436
437 **12. NON-PUBLIC SESSION – Selectman Daniels made a motion to go into non-public under in Accordance with**
438 **NH (RSA 91-A:3, II(c)) – Reputation and approval of non-public (RSA 91-A:3, II(b)) Personnel August 1, 2022, and**
439 **August 8, 2022, and Approval of non-public (RSA 91-A:3, II(a)) Personnel August 12, 2022, Seconded by Selectman**
440 **Dudziak. All were in favor. The motion passed 5/0.**

441
442
443 **Selectman Freel made a motion to exit non-public. Selectman Dudziak seconded. All were in favor. The motion**
444 **passed 5/0.**

445
446 **The Board approved three sets of non-public minutes for August 1, 2022, August 8, 2022, and August 12, 2022.**

447
448 **13. ADJOURNMENT: Selectman Freel moved to adjourn at 9:07. Seconded by Selectman Dudziak. All were in**
449 **favor. The motion passed 5/0.**

450
451
452
453 _____
454 Paul Dargie, Chairman

Laura Dudziak, Member

455
456 _____
457 Tim Finan, Vice-Chairman

Dave Freel, Member

458
459 _____
460 Gary Daniels, Member