

Milford Water/Wastewater Commissioners'
Meeting Minutes
September 17, 2019

Present: Robert Courage, Chairman
Michael Putnam, Vice-Chairman
Dale White, Commissioner
Kevin Stetson, Director, Water Utilities Department
Evelyn Gendron, Executive Assistant, Recording

Call to Order

Chairman Courage called the meeting to order at 6:00 p.m.

Decisions & Approvals

Meeting Minutes – Upon motion by Vice-Chairman Putnam, seconded by Commissioner White, the meeting minutes of August 27, 2019 were unanimously approved as presented by the 3/0 vote.

Water Users Fee/Tax Collector's Warrant – August 2019 – The commissioners signed the Tax Collector's Warrant for collection of taxes in the matter of water users fees for the August 2019 Bill Commitment 190830 in the amount of \$151,045.82 and for the August 2019 Final Bills issued in the amount of \$1,431.78.

Sewer Users Fee/Tax Collector's Warrant – August 2019 – The commissioners signed the Tax Collector's Warrant for collection of taxes in the matter of sewer users fees for the August 2019 Bill Commitment 190830 in the amount of \$183,373.05 and for the August 2019 Final Bills issued in the amount of \$1,804.22.

Water/Sewer Abatement Refund Request – Upon motion by Vice-Chairman Putnam, seconded by Commissioner White, the Sheldon residence's abatement request relative to a leaking fitting at 239 Elm Street was unanimously approved by the 3/0 vote taken, in the amount of \$93.12 for the 2019 Bill #224652, with 1,693 cubic feet of usage abated, per the signed recommendation of Director Stetson and Water Foreman Provins. Motion passed by the 3/0 vote.

Discussion/Information Items

Groundwater Exploration (Emery & Garrett) – The commissioners reviewed Emery and Garrett's proposal for "next steps" of Groundwater exploration and Development Program, dated September 10, 2019, ranked by priority. Chairman Courage read aloud the prioritized list:

1. Test well drilling on Beaver Brook properties (near Brox properties). Conservation easement with Town Counsel is required.
2. Test well drilling on Amato property. Conservation easement with Town Counsel is required.
3. Geophysics survey for Curtis well field and Kaley Park.
4. Revisit Trombly property with Emery and Garrett assistance.
5. Apple orchard property, with NHDES approval. Permission needed to drill.
6. Geophysics study and development/testing on previous D.L. Maher test wells on Brox Property.
7. Geophysics study in area north of Heron Pond (recent unsuccessful test wells)

Water/Wastewater Commissioner Meeting Minutes
September 17, 2019

Following additional research and information, a work session will be considered. Ms. Suzanne Fournier, being present this evening, and in accordance with the NH Right to Know law, inquired of a few locations, requested to be advised of the work session to be scheduled, and to receive the EGGI information.

Water Main Improvements Project (Stantec Consulting)

On September 24th SUR West, Stantec Consulting, and the Water Department will discuss punch list needs.

Scarborough Lane Booster Pump Station (Stantec Consulting) Director Stetson explained that the booster pump station design options are still in the discussion stage between among the interested parties. Should the Town's position be to expand the pressure throughout the system, a larger pump station would be necessary. Chairman Courage explained his recent conversations with Stantec during Mr. Stetson's vacation absence relative to a Scarborough Lane high pressure distribution system scenario which would include, in addition to the two fire pumps for the industries:

- two domestic fire pump be installed in the building to raise pressure
- pressure reducing valves near the Heron Pond school or Market Basket, the locations have yet to be determined,

Stantec will run a design through the water model and provide a cost estimate for the pressure reducing valves and the domestic pumps. Should the Town decide to participate in those costs with the industries, which would have merit due to the area historically having low water pressure, a Town Meeting warrant article would be necessary. The commissioners acknowledged a larger building would suit future growth/pressure needs.

Activities Report & Financial Reports The commissioners reviewed the reported wastewater operations, drinking water and collection system activities. Discussions regarding a Myrtle/Adams Street blow-out connection with respect to Water Department Operating Budget funds were discussed.

Non-Public Session, RSA91-A:3,II(a)

At 6:30 p.m., upon motion by Vice-Chairman Putnam, seconded by Commissioner White, it was unanimously agreed by 3/0 vote to enter into non-public session.

Future Appointments/Meetings

- Tuesday, 10/1/19 at 6:00 p.m.: BOC Meeting, Water Utilities Department, 564 Nashua Street
- Thursday, 10/3/19 at 9:00 a.m.: Trustees of the Trust Fund Meeting, BOS Meeting Room

Adjournment

The Board unanimously adjourned the meeting at 7:24 p.m.

Robert Courage, Chairman

Date

Michael Putnam, Vice-Chairman

Date

Dale White, Commissioner

Date

Water/Wastewater Commissioner Meeting Minutes
September 17, 2019