

## **Milford Water/Wastewater Commissioners' Meeting Minutes** **February 1, 2024**

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**Meeting ID: 816 3335 8881**  
**Passcode: 310166**

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### **Call to Order & Introductions**

At 2:31pm. Director **Jim Pouliot** called the meeting to order, with introductions

Present: **Robert Courage**, Vice-Chairman, **Hunter Philbrick**, **Laura Scott**, Recording Secretary, **Mike Thornton**, Citizen.

**Press and Public Comments** None

### **Decisions & Approvals**

BOC Meeting Minutes – 01/15/2024

**Upon motion by Vice-Chairman Courage, to accept the minutes from 01/15/2024, seconded by Hunter Philbrick, the meeting minutes of 01/15/2024 were unanimously approved as presented by the 2/0 roll call vote as follows:**

**Robert Courage:     announced “aye”**  
**Hunter Philbrick:   announced “aye”**

### **Discussion & Information Items**

Pennichuck Bid Opening –

The Water Utilities Department received five Bids with the lowest being from Hawsco. Underwood will be reviewing all bids that have been received.

Muni-Link/Sage/Payroll Transition -

The transition has been going well, everything is being double checked to make sure everything stays fluent. The Billing office has been working hard in a short amount of time to make sure everything is in order to get bills printed out on time. They will be in a better situation the following sections of billings with more time and better knowledge of the new system. Sage is having a few minor issues currently being resolved.

Wastewater Crew –

Have placed an Ad, looking for a new Operator. The elevator is still broken and currently looking into best solutions to fix.

Water Crew Update -

Have been shoveling out hydrants and doing gate valve maintenance.

**Adjournment** – At 2:59 p.m., upon motion by Vice-Chairman Courage seconded by Commissioner Philbrick. The meeting was unanimously adjourned by the 2/0 vote.

**Future Meeting** – 11:00 a.m. Tuesday, February 20, 2023: Board of Commissioners’ meeting, at the Water Utilities Department, 564 Nashua Street

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Dale White, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert Courage, Vice-Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Hunter Philbrick, Commissioner

\_\_\_\_\_  
Date