

# Cemetery Trustee Meeting

Minutes for August 20, 2021

**Draft: Not Approved**

## Present at meeting:

- Cemetery Trustees: Steve Trombly, James Whalen, Jay Duffy
- Public Works: Chris Anton

Meeting called to order at 8:00 a.m. by Steve Trombly.

## Trust Documents: Flower and Perpetual Trust Funds

- Perpetual Fund Trust: Jay Duffy informed the Trustees that he was in the process of getting a copy of the Perpetual Trust Fund document from the Town Clerks office.
- Flower Trust: Jay Duffy confirmed that the Town Clerks office as not able to locate copy of the Flower Trust document. Chris Anton agreed to reach out to the Town Administrators office to check further in the archives.

## Tree removals and repair of gate @ Riverside Cemetery

There were several trees identified which need to be removed as they are no longer alive.

- Union and Elm Street Cemeteries: Steve Trombly mentioned that 2 are in the process of begin addressees. This was confirmed by Public Works (Chris Anton).
- Riverside Cemetery: Chris Anton mentioned that a larger spruce tree location on the property of St Joseph's Medical Center overhangs the cemetery and needs to be addressed. Chris Anton is reaching out to the Medical Center to determine best path forward.  
Jay Duffy mentioned that a second tree in Riverside needs to be taken down. Chris Anton stated he would look into.
- Riverside Cemetery gate: Steve Trombly mentioned that the gate at Riverside needs work. Chris Anton confirmed that public works is aware will address.

## Riverside Cemetery Irrigation System

- Chris Anton provided the Trustees with background on the system's history. The key take away was they the existing system being very old and patched cannot be maintained. A more appropriate approach would be looking at the feasibility for a new system.
- Key outcomes from the discussion follows:
  - Objective is to have solution in place for spring 2022
  - Step one, Public Works (Chris Anton) will look into a new design for a cost and feasibility study and report back to Cemetery Trustees. (Timing of report TBD)

## Flowers Trust: Plan for sourcing and planting

Two items were discussed:

- Getting a plan in place for 2022 beyond, for sourcing and planting flowers per the commitments outlined in the Flower Trust. Jay Duffy mentioned that Woodman's Florist may be interested in support this program. Steve Trombly mentioned that the Milford Town Clerks office may have reached out to the Garden Club to gauge their interest.  
Jay Duffy agreed to reach out to the and invite Woodman's and the Garden Club to an upcoming working Cemetery Trustees meeting @ Public Works,
- One time project to plant Mums: Steve Trombly propose that we explore the feasibility of planting Mums for late summer, early fall. Concern was expressed if the trustees can make this happen on short notice. Jay Duffy offered to look into this and report finding back.

Approval of minutes from August 2<sup>nd</sup> meeting: Motion to approve by Jim Whalen. Motion passed 3.0.

Meeting adjourned at 8:50 a.m. by Steve Trombly.

Respectfully submitted,

Jim Whalen  
August 23<sup>rd</sup>, 2021