

Cemetery Trustee Meeting

Minutes for June 30th, 2021

DRAFT - UNAPPROVED

PRESENT AT MEETING:

- Cemetery Trustees: Steve Trombly, James Whalen, Jay Duffy
- Public Works: Troy Swanick

Meeting called to order at 7:59 a.m. by Steve Trombly.

Open Session:

1. Steve Trombly welcomed members of the Milford community in attendance to speak. Discussion topics introduced by community attendees included;
 - a. Riverside Cemetery (Water Service): This is of concern particularly in the back sections of the cemetery. Attendees noted that lack of functioning water stations has created challenges in watering flowers for family member graves. Specifically, for older adults, the walking distance to watering water stations for filling and transporting is not feasible. In some cases, people have had to bring their own water. It was also noted by attendees that the grass was impacted with weeds and dried out.
 - b. Riverside Cemetery (Security): Some attendees mentioned that on occasions they experienced people in the back sections of the cemetery acting suspiciously. Several examples were noted.
 - c. Flowers: Family members who have contributed to the Flower Fund, reported that for last and current year flowers have not been placed at family member graves. There were also questions on the balance of the Trust Fund.
 - d. Flags for Veterans: It was noted on the importance that veterans be honored and recognized for their service.

Steve Trombly thanked attendees for taking the time to bring these topics to the Cemetery Trustees and acknowledged that the Trustees would be attending to their concerns.

Open Session closed at 8:36 a.m.

Private Session: opened at 9:40 a.m.

2. Establishing a regularly schedule Cemetery Trustee Meeting: To support addressing important topics brought forward in the open session in a timely manner, Trustee's discussed that we meet monthly till October and then on a quarterly basis.
Motion made by Jay Duffy made to meet Monthly on Thursday evening @ 6:30 PM with location and date TBD. Motion passed 3 – 0.
3. Cemetery Trustee contact information on Official Milford Town website: There as a discussion to add Cemetery Trustee contact information on the Official Town website. Jay Duffy will check with town administrator to have his added.
4. Riverside Cemetery Water Service: The Trustee's discussed potential paths to addressing the water service situation (outlined in the open session above). These included leveraging the Kaley well and / or setting up water stations which would be maintain and replenished with water.
Motion made by Jim Whalen for Steve Trombly and Jay Duffy to explore these options and report back findings. Motion passed 3 – 0.
5. Flowers: The Trustee's further discussed this this topic outlined above in the open session. A combination of factors contributed to the disruption include the Covid virus. Several areas need to be investigated to get program on track include; confirming Trust Fund balance and entity for tracking and managing the flowers for grave sites (note: new owners of Woodman's Florist have declined to cover moving forward).

6. Brox Cemetery Expansion: Troy Swanick noted to Trustees that at the present rate, lots could run within the next 10 years and that planning should begin for expansion / new site.
7. Milford Cemetery Trustees Information: need to reach out Town Clerk Office and update with current members:
8. Approval of minutes from April 6th meeting: Motion to approve by Jim Whalen. Motion passed 2.0 (1 abstained as Jay Duffy stated he was not aware of meeting and thus not in attendance).

Private Session: closed: 9:36 am.

Next meeting:

- Date: Thursday, August 2nd, 2021
- Time: 6:00pm
- Location: Town Hall

Respectfully submitted,

Jim Whalen
July 6th, 2021