

**Town of Milford
CAPITAL IMPROVEMENT ADVISORY COMMITTEE
MEETING MINUTES
AUGUST 25, 2021**

Present: Kathy Parenti, Chair Library Trustee via Zoom
Peggy Seward, Budget Committee via Zoom
Chris Costantino, Conservation Commission and Library Trustee via Zoom
Lincoln Daley, Director of Community Development
Michael Thornton, Member via Zoom
Elaine Cohen, Member via Zoom

Absent: Peter Basiliere

Meeting Agenda

1. Introductions
 2. Department Presentations:
 - a. James Pouliot - Water / Sewer Department
 3. Other business
 4. Adjournment
 5. Next Meeting: a. September 8, 2021 b. September 15, 2021
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1 **MINUTES**

2 **CAPITAL IMPROVEMENT ADVISORY COMMITTEE, AUGUST 25, 2021**

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5 **1. CALL TO ORDER**

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7 Lincoln Dailey, filling in for Peter Basiliere, opened the meeting. He asked everyone in the room or present via Zoom to
8 introduce themselves. He then stated the meeting would be a presentation from the Water/Sewer Department.
9

10 **2. DEPARTMENT PRESENTATIONS**

11
12 **a. James Pouliot - Water / Sewer Department**

13
14 1. Secondary Clarifier Drive Replacement

15 This project is currently underway and will be completed in 2022. Money was allocated for this project and project
16 #2 with last year's warrant articles.
17

18 2. WWTF Nutrient and Metals Upgrade Planning and Preliminary Design

19 The planning and preliminary design has started. Lincoln Dailey asked questions in regards to the funding.
20 M. Thornton wanted to confirm the amount, as well. P. Seward also voiced her concerns about funding. L. Daley
21 outlined the funding.
22

23 3. WWTF Nutrient and Metals Upgrade

24 Once the final design is received the project will be put out for a bid for 2023. There was discussion about
25 technology and what will be the most efficient. There was also discussion about funding and when the first
26 payment will be due. M. Thornton pointed out these upgrades are mandates.
27

28 4. Pennichuck Interconnection Improvements Design

29 Contract with Pennichuck needs to be renewed next year. J. Pouliot stated analysis and testing needs to be done.
30 He also stated the town will be looking to make Pennichuck a primary source for drinking water. L. Daley asked if
31 this is due to a lack of water sources. J. Pouliot stated there are a number of water sources but not as many for
32 drinking water. Discussion continued about the drinking water, treatment of it and the process/technology. There
33 was also discussion about Milford's current contract with Pennichuck, and Pennichuck's need to upgrade due to
34 future usage.

35 L. Daley asked about the financial responsibility for the water. M. Thornton stated it is the users. There were
36 discussions about the financing, responsibility, service and the benefits to the Town.

37 L. Daley: There will be a need to negotiate for town water. Is there a way to bring in more industry to the area?
38 Plans need to be in place for the Town to handle the additional water pressure.

39 There were discussions regarding the water treatment and the testing of the water to meet standards.

40 P. Seward asked if Pennichuck was recently sold. It was stated it was sold to the City of Nashua.

41 It was explained how the water comes into the Town of Milford.
42

43 5. Brookview Water Pump Station Improvements

44 J. Pouliot: this is an underground station and is past its time. The station will be moved above ground making it
45 easier to maintain. Estimated for 2023.
46

47 L. Daley asked about projects for 2022. This was addressed and funding was described.
48

49 6. Pennichuck Interconnection Improvements

50 This may be done in 2022 if the funding is received from Aqua Funding.
51

52 7. Influent Screenings Conveyor

53 This may be done in 2022 if the funding is received from Aqua Funding.
54

55 8. Primary Clarifier Drive Replacement

56 Past the life expectancy and is something that needs to be planned for. This project is similar to project #1. This
57 project needs to be put out for bid and it is anticipated for 2023.
58
59

1 **MINUTES**

2 **CAPITAL IMPROVEMENT ADVISORY COMMITTEE, AUGUST 25, 2021**

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6 9. Water Main Improvements Phase II

7 This is needed to improve quality of water. The streets that will be affected were stated. This will probably come
8 from the water budget.

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10 10. WWTF Secure Sludge Landfill Remediation

11 There is a leak in the sludge landfill; have not found it yet. There was an investigation. They are trying to
12 determine the cost. There were discussions about the age of the plant and how it was first built. Discussions
13 continued about the financing/amount. Right now it is not clear when this will be done.

14
15 11. Parallel Water Main Project

16 12. Many of the roads have dual lines and need to be updated to improve flow and quality.

17
18 13. Gravity Thickener Renovation

19 This will be part of the bigger project. The process was described.

20
21 14. MWUD Maintenance Management Software

22
23 15. Tight Tank

24 This contains any chemical spills in the building. It will be a plastic type tank needed for safety. The process was
25 discussed.

26
27 16. Water System SCADA upgrade

28 Working on a grant for this and it may be able to get done next year with this grant. The grant will pay 50% and
29 the remainder will come out of the budget.

30
31 17. Granite Street Main Replacement

32 Replace this line with a more resilient line. This will be allocated through the budget but it could be a bond issue.
33 It was stated that it should be a bond. No study is needed.

34
35 L. Daley asked about what areas need to have lines replaced. There were discussions about the areas, what needs to be done
36 to determine this and why. There will be an engineering study.

37
38 M. Thornton pointed out it is important the voters know what the money will be used for and why.
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41 **3. OTHER BUSINESS**

42
43 None
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45
46 **4. ADJOURNMENT**

47
48 A motion was made to adjourn and all agreed. Meeting Adjourned.
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