



Granite Town Media

Advisory Committee

Meeting Minutes

22 April 2021

Present: Josh Breault, Wade Campbell, Kevin Federico, Tim Finan, Chris Gentry, Chris Labonte, Tom Schmidt

Absent: Dave Alcox, Jon Teger, Nathalie Watson

Guests: Andy Kouropoulos, Bruce Dickerson

As Chairman of this Committee, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b), otherwise known as the Right To Know Law.

Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public who may be accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply.

Public comments will be limited to three minutes per person. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting must and will be done by Roll Call vote.

Call to Order:

- Meeting called to order 6:02 PM

Officer Election

- Chairman Tim Finan: Kevin moved/Josh 2nd AIF
- Vice Chairman Josh Breault: Kevin Moved/Tim 2nd AIF
- Secretary Tom Schmidt: Kevin Moved/Tim 2nd AIF

Manager Report

- Comcast HD – testing complete, official go live date May 4th
- School Board Hybrid meetings – first hybrid meeting postponed until the end of May. Chris is working with school staff to facilitate and optimize coverage for GTM. Audio is handled differently depending on which room is used. Lecture

- room audio is GTM is responsible. Cafeteria meetings are school responsibility however GTM supplies microphones better suited for voice.
- GTM equipment upgrade at HS – complete and everything is operating correctly. Fiber link to football field still TBD.
 - Zoom posting issue for Planning Board – Discussed method of providing an on call technical support phone number in case folks are having difficulty logging in or incorrect info posted. Kevin suggested setting up a virtual phone number to contract the on call technical support person.
 - Multi town hybrid Zoom meeting scheduled for May 26th.

Long Term planning

- School district is working up a renovation plan. GTM should take this opportunity to evaluate future needs and if the bulk of GTM equipment now housed at the HS TV studio would be better located somewhere else.
- 127 Elm St or current MACC base office may become available to expand GTM: studio, pod cast area and editing suite.
- We will also be affected by planned office reshuffling within Town Hall to better utilize space.
- Discussed potential effects of long term cord cutting and FCC rule changes will have on revenue. Chris reported the [Alliance for Community Media](#) working with the FCC to minimize impact. Things will also change if the FCC redefines internet as a utility, which so far they have been hesitant to do. Had discussion about additional funding sources: such as donations and program underwriting but these represent potential legal hurdles as a government entity.

Videos

- Basketball.
- Lacrosse and baseball coming up.
- Milford high school: Complete works of Shakespeare.
- GTM intern David has completed: Walk through Emerson Park.

Website Updates

- Chris will work with department heads to insure meeting info is available on main town calendar in addition to department calendar. Also include Zoom link.
- Improved department information cross-referring.
- Calendar issues have been resolved.
- Chris is able to make minor design changes to the web site but large change is dependent on the developer having the appropriate library package.

In Person Meetings

- Governor's COVID mask mandate expires May 17th, not clear how future meetings will be conducted and remain in compliance with NH RSA for public meeting.

Policies and Procedures Discussion – no update

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Minutes approved as presented Tom moved/Kevin 2nd AIF.

Upcoming Meeting:

27 May 2021 @6:00 PM TBD Zoom or in person

Adjourn:

Meeting adjourned 7:21 PM.

Respectfully submitted: Tom Schmidt