



Granite Town Media

Advisory Committee

Meeting Minutes

27 February 2020

Present: Tim Finan, Chris Gentry, Lisa Griffiths, Chris Labonte, Tom Schmidt, Jon Teger

Absent: Dave Alcox, Ron Carvell

Guests: Nathalie Watson

Call to Order:

Meeting called to order 7:00 PM

Minutes and History

January 23rd Minutes approved as presented, Tom moved/Lisa 2nd AIF.

Updated GTM history approved as presented, Tom moved/Jon 2nd AIF.

Manager Report

- New Personnel – Chris hired a full time assistant Andrew Kouropoulos, scheduled to start Feb 28th.
- Deliberative Session – newly installed remote controlled cameras and wireless microphones worked well. Provides better meeting coverage and eliminates cables running along the floor. Because the meeting ran so long microphone batteries needed to be recharged on the fly. Looking into larger battery capacity going forward. The audience microphone was not yet connected to the new system limiting control over volume settings. That is temporary and at future meetings it will be controllable from the same mixer used for the other microphones.
- Comcast HD (high definition) upgrade scheduled for end of March. At that point we will have 3-SD (standard definition) and 1-HD PEG channel. The internet live streams and VoD will all be HD. Because everything from camera to viewer is digital overall audio/video quality will improve even on the SD channels.
- GTM equipment upgrade at high school – one of the newly installed fiber optic cables was determined to be faulty and needs to be replaced (Gym to Lecture hall). Fiber install to the athletic field needs to wait for warmer weather as it is in an underground conduit.

- Website outage – Milford and several other towns' web sites were down for a day earlier this week due to problem with the hosting service. This has been corrected and did not affect email or phone.
- 5-year plan – Chris is working on a multiyear capital improvement plan for GTM. Due to technology advances it is difficult to predict exactly what we will need. However this will provide a reference plan that will be updated as needed.

GTMAC membership

- No member terms expire this year
- Joe Kasper – Tim has been unable to contact Joe so far to determine if he wishes to remain on inactive status.
- Potential new members – several people have expressed interest in joining the committee. Assuming the BoS approves the revised By-Laws we will move forward recommending additional members.

Video Projects

- School Board candidate forum –Tim Finan will moderate a School Board meet the candidates' session Friday Feb 28 starting at 6:00 PM in the BoS meeting room.
- BoS candidate forum – Dave Alcox hosted the BoS meet the candidates' forum Feb 19th.
- GTM's roll in these sessions has been passive; they have been organized by others. Discussed if GTM should be more active and become the organizer of these voter informational sessions.
- Hard copy voter guides will be available soon at Town Hall and other location. Online version will be posted to the web site when it becomes available.
- Chris has been in contact with a producer of ASL (American Sign Language) educational programs. We will be paying a nominal fee (\$200) for the rights to air the entire series.
- Chris is working with the Milford Historical Society to record presentations.

Policy and Procedure revision

- Chris presented revised draft for the committee to review.

Revised By-Laws

- Revised GTM by-laws are on the March 9th BoS agenda for final approval

Upcoming Meeting:

26 March 2020 7 PM Board of Selectmen meeting room

Adjourn:

Meeting adjourned 7:56 PM

Respectfully submitted: Tom Schmidt