



Granite Town Media

Advisory Committee

Meeting Minutes

26 January 2023

Present: Dave Alcox, Josh Breault, Wade Campbell, Tim Finan, Chris Gentry, Lisa Griffiths, Tina Philbrick, Tom Schmidt, Jon Teger, Nathalie Watson

Absent:

Guests:

Call to Order:

Meeting called to order 6:06 PM as a hybrid Zoom meeting. The governor has rescinded COVID-19 emergency status pertaining to public meetings.

Manager Report

- GTM history – The BoS approved the Cable TV franchise agreement with Adelphia on September 2003. In June 2005 the first meeting of the PEG Access Advisory Board (now titled Granite Town Media Advisory Committee) was held. Chris is working on a documentary of the 20 year history. Looking to contact as many people as possible that have been involved with GTM over the years.
- Website – Chris has been training Department and Committee Chairs about web site posting requirements. This should result in faster posting of meetings and news on the web site.
- Surveys - there have been two recent surveys: one for the town hall hours and another for transfer station hours. There is also a survey for the Community Power project but that is being hosted externally. Tina asked if there was a way to prevent multiple posts by the same person. Chris responded the surveys are tracked by IP address and extremely similar ones are flagged. These measures are not completely fool proof so the results of the surveys are not considered absolute, merely used as guidance.
- Franchise fee increase to 5% - Comcast should implement the change by the end of March.
- High school construction project – This will be mostly funded by the State of NH. Voting on the Warrant is tentatively scheduled for 2024. Jon mentioned the architects have a draft document being circulated for comment. He and Chris will work together to insure the TV studio meets the needs of both the high school and GTM. It was always the intent for the ATC TV studio to have dual functionality: high school class during the day and GTM off hours. Unfortunately for a variety of reasons that never happened.
- BoS meeting room upgrade – is on the GTM agenda this year. Chris is working with several A/V companies to scope out video, audio and lighting requirements.

If it is cost effective the desire is to replace the current arrangement to multiple tables with a customized A/V broadcast desk. Josh asked if it was possible to remove the GTM gear from the back of the BoS room and use a tablet to manage our gear remotely and potentially facilitating covering two simultaneous meetings in Town Hall.

- Deliberative session coverage – Audio in the Town Hall Auditorium is much improved. Coverage similar to last year using multiple cameras.
- Town election coverage – Milford will be using the new optical scanners to tabulate the vote. Training scheduled for March 1st and the 8th will be an all-day test audit of the new machines. GTM will cover voting live during the day and reporting vote tally at night.
- There was a flood at the high school due to heating system leak. Several microphones and an audio snake cable were damaged. GTM has adequate spares so loss is not affecting our coverage ability. GTM loss has been included into the school insurance claim.
- Candidate forums. Dave will moderate the Board of Selectmen forum again this year. Chris will coordinate with the School Board to schedule and moderate the school candidate forum. Dates are currently TBD.
- Milford Eats – project has been on temporary hiatus.

Minutes

- November 2022 and December 2022 Minute approved as presented. Tom moved Jon 2nd AIF.

Upcoming Meeting:

23 February 2023 @6:00 PM Hybrid Zoom

Adjourn:

Meeting adjourned 7:16 PM.

Respectfully submitted: Tom Schmidt