



Granite Town Media

Advisory Committee

Meeting Minutes

23 July 2020

Present: Dave Alcox, Wade Campbell, Kevin Federico, Tim Finan (in person), Chris Gentry (in person), Chris Labonte (in person), Tom Schmidt, Jon Teger, Nathalie Watson

Absent: Lisa Griffiths

Guests: Bruce Dickerson IT director (in person)

As Chairman of this Committee, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b), otherwise known as the Right To Know Law.

Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public who may be accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply.

Public comments will be limited to three minutes per person. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting must and will be done by Roll Call vote.

Call to Order:

Meeting called to order 6:12 PM

Manager Report

- This meeting was the first to be conducted as a hybrid meeting. Town hall auditorium was configured to allow some members to be physically present while maintaining social distancing. Other members as well as the public are able to attend via internet teleconferencing or by telephone. Discussed potential optimizations to optimize future meetings and audience participation.



- Comcast equipment upgrade – Mt Vernon headend work has been completed, waiting on Comcast to install multichannel digital modulator at high school.
- GTM equipment upgrade at MHS – Final testing needs to be scheduled as well as installing fiber in Gym. Fiber still has not been run to the athletic field press box. Depending on what happens with commercial high school broadcast we may be able to piggy back on their install, saving us money.
- Commercial high school sports broadcast – [The National Federation of State High School Associations](#) and the [NH Interscholastic Athletic Association](#) approached Milford School District to install camera equipment to televise high school sports held in the gym and athletic field. This is a potential revenue source for the high school. A key provision will be that GTM is not prohibited from covering games and ideally that we will be allowed to use their video feed.
- Comrex purchase – partial shipment has arrived waiting for some items. This will allow live coverage wherever we have a suitable internet connection.
- Fiber install in Town Hall – Still being researched
- Videos and PSAs
 - Concert series – coverage of first concert was well received. Once Comrex equipment arrives we will be able to cover live.
 - Reopening Town Hall PSA
 - Rotary 100 holes of Golf Tournament.
 - Assuming the Labor Day parade happens plan to use Comrex for live coverage.
 - Developing plans for Pumpkin Festival coverage and variety show.
 - Election Day procedure changes due to COVID-19 and live coverage during the primary and national election.

Policies and Procedures Discussion – no update

Minutes

Minutes – Tom moved to approve as amended/Jon second 7-0-0 (Dave Alcox was not present for vote.

Upcoming Meeting:

27 August 2020 6 PM via Zoom or in person Town Hall Auditorium

Adjourn:

Meeting adjourned 7:23 PM - Chris moved/Nathalie 2nd AIF.

Respectfully submitted: Tom Schmidt