



Granite Town Media

Advisory Committee

Meeting Minutes

24 June 2021

Present: Josh Breault (in person), Wade Campbell (Zoom), Tim Finan (in person), Chris Gentry (in person), Chris Labonte (in person), Tom Schmidt (in person), Nathalie Watson (Zoom)

Absent: Dave Alcox, Kevin Federico, Jon Teger,

Guests: Mike Thornton (Zoom)

Call to Order:

- Meeting called to order 6:05 PM as a Hybrid Zoom meeting. The Governor has rescinded the COVID-19 emergency status pertaining to public meetings. Per NH RSA 91-A:2 III(b) because only four voting members attended in person a quorum was not achieved. This is an informative session only, no votes were taken.
- RSA 91-A:2 III(b) Except in an emergency, a quorum of the public body shall be physically present at the location specified in the meeting notice as the location of the meeting. For purposes of this subparagraph, an "emergency" means that immediate action is imperative and the physical presence of a quorum is not reasonably practical within the period of time requiring action. The determination that an emergency exists shall be made by the chairman or presiding officer of the public body, and the facts upon which that determination is based shall be included in the minutes of the meeting.

Manager Report

- The bulletin board system has been upgraded with multiple zones. It now contains Calendar, weather and social media. Town [Nixle](#) alerts are shown in real-time. Bulletin board is also displayed in town hall lobby.
- Chris conducted a web site refresher course for department heads and is creating a web site FAQ.
- Web site has been updated so there is a Facebook feed from most departments.
- Most videos now have thumbnails to help identify the program.
- BoS audio problems, this has been an ongoing issue. **Post meeting update,** members worked with Chris after the meeting. Chris discovered a

misconfiguration of one of the audio processing computers. Once this was corrected the audio problem was resolved.

- While video signal processing in the BoS meeting room is digital, audio is still analog. The microphones used with the Zoom meetings have worked exceedingly well, being much less sensitive to speaker distance while still being largely immune to feedback and room noise pickup. Chris is investigating optimum microphones and audio mixer to upgrade the old analog gear in the BoS meeting room. The school board meeting room GTM equipment is digital so this upgrade is only needed for the BoS room.
- Franchise fee revenue has been holding steady with a small increase year over year. The fee is only collected on cable TV services, not internet access. The cord cutting trend will likely reduce our income over time.

Consolidated Communications fiber internet

- Consolidated is aggressively rolling out fiber internet in NH. Milford is one of the towns on the list; they are currently in the pre-construction planning stage so service will probably not be available until the end of the year or early next year. More information is available on the [Consolidated](#) web site. Having another high speed internet service provider is great for residents but it may accelerate the TV cord cutting trend.

GTM BoS status meeting 7/12/2021

- BoS have requested a GTM status report, specific agenda time is TBD.

In-Person Meetings

- Committee members were pretty evenly split between preferring 6 or 7 PM start time.
- We normally cancel one meeting during the summer months. This decision was postponed as a quorum was not present.

Videos

- Daytime awards and Senior slide show have been completed. Initially posted as private with access restricted to students and their families. Later the programs will be made public.
- High school [Graduation](#) was held as normal this year. For the first time GTM used multiple cameras and was able to stream graduation live using the newly installed internet access at the press box. Graduation internet views have surpassed 3,000 as of the meeting; this does not include folks watching on Cable TV.
- The Milford Fire Department [tour](#) video remains very popular with almost 40k views.
- Boys and Girls club [CAST](#) (Community Action for Safe Teens) program was a great success. Looking forward to working with the boys and girls club on future projects.
- Memorial Day [parade](#) was covered live.

Policies and Procedures Discussion – no update

27 May 2021 Minutes approval

Postponed until next meeting due to lack of quorum.

Upcoming Meeting:

22 July 2021 @6:00 PM BoS meeting room

Adjourn:

Informal meeting adjourned 7:27PM.

Respectfully submitted: Tom Schmidt