



Granite Town Media

Advisory Committee

Meeting Minutes – Unapproved Draft
23 May 2019

Present: Dave Alcox, Tim Finan, Chris Gentry, Lisa Griffiths, Joe Kasper, Chris Labonte, Tom Schmidt

Absent: Ron Carvell, Jon Teger

Guests: Nathalie Watson, Kevin Federico

Call to Order:

Meeting called to order 7:00 PM

Minutes

Minutes approved with corrections, Tom moved/Tim 2nd AIF.

Officer Election

- Tim chairman, Lisa vice chair, Tom secretary: Tom moved/Tim 2nd AIF

GTM manager report

- Chris will be presenting at the [National ACM](#) meeting in July: Sports programming on a tight budget.
- Graphics generator computer installed in the BoS equipment rack. This enables GTM to create live titles during meetings to provide searchable chapter makings. Intent is to install similar system at the high school.
- Chris attended an [Access A/V](#) workshop in Concord about the [Newtek NDI](#) A/V switch planned for the high school fiber upgrade.
- Chris reviewing and updating town web site, fixing broken links.
- Added web page for MACC base including last 3-years' worth of documents. Page is linkable by other MACC base member towns.
- Talked about making [Nixle town alerts visible](#) on town web site home page rather than just the FD page. Future project.
- Chris presented multiple quotes for new Tightrope server and installation. Tim moved/Joe 2nd not to exceed \$30,836.25 from Integrated Solutions AIF.
- Chris presented quote from Randy for other equipment and installation to upgrade station to full digital. Randy proposed using mainly almost new [Miranda DENSITE](#) equipment recently removed from a commercial customer representing a substantial savings to GTM along with a Knox 16x16 SDI router. Chris will investigate using the next larger router to support future expansion. Tom moved/Tim 2nd not to exceed \$5,500 AIF.
- High School fiber upgrade – waiting for final quote and proposal.

- Chris is using Google Analytics to track web site views. 486 VoD views double from last month. Transfer Station camera very popular 5,000-ish views.
- Comcast senior discount, BoS received inquiry if there is a senior discount; Chris confirmed there is and requested anyone having problems contact him to assist.

Video projects

- Coverage of Community Conversations school district superintendent held at Wadleigh library. Second one is planned in near future.
- Experiment with live coverage of the Memorial Day parade from Town Hall. Lisa will augment live coverage with her GoPro camera to be added in later.
- Summer band concerts, Chris verified there are no copyright issues having GTM broadcast and stream the concerts.
- High school graduation June 8th
- Milford Economic Moment: Lincoln Daley and Wendy Hunt hosts.
- Trails of Milford, production should begin shortly now that trees have leafed out.
- Lisa purchased her own Go Pro to record planned programs.
- Nathalie still working on scoping out locations for her Common Ground program.
- Wade Campbell is doing podcasts and Facebook about Milford

Upcoming Meeting:

27 June 2019 7 PM Board of Selectmen meeting room

Adjourn:

Meeting adjourned 8:11 PM

Respectfully submitted: Tom Schmidt