



# **Granite Town Media**

## **Advisory Committee**

### **Meeting Minutes**

24 October 2019

**Present:** Dave Alcox, Chris Gentry, Lisa Griffiths, Tom Schmidt,

**Absent:** Ron Carvell, Tim Finan, Chris Labonte, Jon Teger

**Guests:**

#### **Call to Order:**

Meeting called to order 7:09 PM

Tim was unable to attend, Lisa chaired the meeting. We did not have a quorum.

#### **Minutes**

Tom will post October 3<sup>rd</sup> minutes conditionally.

#### **Manager Report**

- VoD latency issues have mostly been resolved. Town Hall to GTM rack at high school link was upgraded to Gigabit and the internal LAN within the rack is being upgraded to 10G Ethernet as soon as equipment arrives. Traffic routing was changed to improve performance. Chris is working with Comcast to upgrade the GTM Cable internet connection at the high school and replace existing analog multichannel PEG modulator with digital SDI gear in preparation of Comcast enabling one of our PEG channels in HD.
- Fiber cables have been installed at high school to replace copper drops at various locations. Optical to copper interfaces have been purchased but not yet installed.
- Extensive Pumpkin festival video shot, still in post-production editing. Coverage includes: Pumpkin lighting, Robert Kokko award and Milford Spooky Stamp first day. Molly St Onge recorded the Talent Show.
- Sports coverage – volunteers are doing a great job covering games. New volunteers signed up for basketball and wrestling coverage. Some of the away games will be covered live on Facebook in cooperation with other groups. Monadnock Roller Derby is on the Bulletin Board

#### **Policy and Procedure manual**

- No update due to heavy workload.

#### **Full time assistant position**

- Chris presented talking points for presentation to the Select Board and requests any comments be sent to him and Bruce.

**Budget**

- Chris presented a rough draft of proposed 2020 budget. Except for new assistant position expenses are about same as 2019. Planned capital projects for next year: 1) Audio upgrades at high school and town hall, 2) acquire camera optimized for sports coverage, 3) two video editing computers to allow public program editing for broadcast on GTM, 4) Internet capable camera to allow live broadcast from remote locations.

**Upcoming Projects**

- Dave Alcox talked about several We the People projects: Civil Rights and the regional championship. Programs will be broadcast is they become available.
- Chris meet with Jon Teger's video production students letting them know we will be happy to air relevant material.

**Next Meeting**

- November meeting moved a week earlier to Thursday Nov 21<sup>th</sup>.
- Postponed discussion moving the December 26<sup>th</sup> meeting until next month.

**Upcoming Meeting:**

21 November 2019 7 PM Location is TBD as there is another meeting in the Board of Selectmen meeting room.

**Adjourn:**

Meeting adjourned 7:53 PM

Respectfully submitted: Tom Schmidt