

**MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE MILFORD AREA  
COMMUNICATIONS CENTER**

**October 25, 2022**

**PRESENT:** Jay Wilson, BOG Chairman, Town of Mont Vernon  
Craig Frye, BOG Vice Chairman, Town of Milford  
Eric Olesen, BOG Member, Town of Wilton  
Ray Anderson, MACC Director

**1. Call to Order:** Jay Wilson called the meeting to order at 8:01 a.m. for a discussion on the budget.

**2. CY2023 Budget:** J. Wilson asked if the budget was all sent out. R. Anderson responded there should be two budgets; one included the wage scale. J. Wilson said he has Version 3 but does not have the other one, he printed the wage scale twice. R. Anderson handed him Version 1. R. Anderson explained in the wage scale, if the COLA that the Board approves is attached to the Captain position, the Captain position has steps in less than 2% per year increments for 7 years, whereas the Dispatchers realize 3% so the way the Captain's COLA was applied to this was to maintain whatever year 7 Dispatcher, then came the 5% gap between that and the Captain position and then that amount gets 3% on top of that. So that position realizes the same total increase that the Dispatchers realize but it provides symmetry to the Captain's steps because it was not the same Year 1, Year 2 etc. It wasn't the same all the way through, so by applying the COLA and building that on the proposed Year 1 Captain's rate it provides symmetry. J. Wilson indicated that was why it was being looked at. E. Olesen noted there was a lot of discussion on the steps provided and is a moving target to be looked at again.

R. Anderson said the numbers are the same as presented last week, now the proposed line for the Captain's rate provides symmetry. There were no further questions. R. Anderson said all of the changes discussed last week were made to the budget. The part time hours were increased. J. Wilson would like to see part time employees with the rates and include the average hours per year, so we are looking at it all together, that would be helpful if there were any questions.

E. Olesen would like to see more part time dispatchers to see how things play out in the next year because of where the economy is right now, rather than jump into another full-time dispatcher. C. Frye agreed and said this is Ray's first five-year cycle and he has done a great job with the budget. After his first year, it may level out, and a sixth full-time dispatcher may not be needed. E. Olesen indicated if it is felt more admin help is needed at that time, perhaps more part time help could be added. R. Anderson said the data has never been compiled for the history. J. Wilson indicated there might be a person that just wants a part time job working evenings or something. R. Anderson has the Version 1 budget which does not include another full-time dispatcher but does increase the part time hours. J. Wilson said the overall budget went up 3.85%. A full-time employee with a family plan costs as much as the full time employee.

C. Frye moved to approve the 3.85% budget increase. E. Olesen seconded. C. Frye in favor; E. Olesen in favor. J. Wilson in favor. Motion passed.

R. Boland asked what is the amount of Lyndeborough budget? R. Anderson told him it is \$2472; R. Boland said they are very happy with the service.

**3. Adjournment:** C. Frye moved to adjourn at 8:15 a.m. E. Olesen seconded. C. Frye in favor; E. Olesen in favor; J. Wilson in favor. Motion passed.

Respectfully Submitted,

Darlene J. Bouffard  
Recording Secretary

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60 AREA COMMUNICATIONS CENTER - VIA ZOOM - 10/25/2022

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63 Chairman, Jay Wilson  
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68 Vice Chairman, Craig Frye  
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73 Member, Eric Olesen  
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76 THE MINUTES OF THE 10/25/2022 BOG WERE APPROVED 11/16/22  
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