

**MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE  
MILFORD AREA COMMUNICATIONS CENTER  
VIA ZOOM (AMIDST THE GOVERNOR COVID-19 INSTRUCTIONS)**

February 4, 2021

**PRESENT:** Jay Wilson, BOG Chairman, Town of Mont Vernon  
Craig Frye, BOG Vice Chairman, Town of Milford  
Eric Olesen, BOG Member, Town of Wilton  
Jason Johnson, MACC Director  
Darlene Bouffard, Recording Secretary

**1. Call to Order:** Jay Wilson called the meeting to order at 9:00 a.m.

**2. Approval of Minutes:** The minutes of December 14, 2020 and January 5, 2021 were reviewed. E. Olesen moved to approve the minutes of December 14, 2020 and January 5, 2021 as presented. C. Frye seconded. A poll was taken: E. Olesen yes; C. Frye yes; J. Wilson yes.

**3. Old Business:** J. Wilson indicated it would be interesting to see what is on the Milford Board of Selectmen agenda to see what the plan is. C. Frye said that the Milford town election is being held March 3-9-21. J. Johnson said that Mont Vernon Town Meeting will be held in June 2021. E. Olesen said the Wilton Town Meeting is still being held in March as of today. J. Wilson said the Mont Vernon Town Meeting was postponed until the last week in June to be held outside at the ball field. E. Olesen said that a BOG work session for next month should be set, but it is only a work session. J. Wilson said after the March election, the BOG can still have a work session but this is a very busy season. C. Frye said he is available the last week in February.

J. Johnson said as far as the Employee Handbook, the BOG members all have the electronic documents and need to define which ones will be a policy and which ones will be in the employee handbook; Darlene has sent everything electronically.

As far as infrastructure, J. Wilson talked about this at the last two meetings and the estimated costs were to be firmed up and show an incremental estimate. The challenge is there are three fire departments and also Emergency Services. Two use high band frequencies and one uses low band, some things need to be hammered out and J. Johnson can get back to the vendor. The site leases would be strictly a town line item. Then there can be warrant article discussions. Unlike MACC base, the towns will need to rent for the time period they want, it will be a few thousand dollars per site. The engineering study will be triggered, keep that in mind, for individual costs per town. J. Johnson will be in touch with them, and asked if there is anything else the towns want to consider? C. Frye had written 13 pages of notes and provided those to Jason Johnson, which will be made a part of these minutes.

At this point of the zoom Board of Governors meeting, one person in attendance made false reports to the attendees. J. Johnson recognized this participant. Milford Police Chief Viola sent an officer to investigate the claim being made and reported that it is a false report. However, the zoom meeting was discontinued at this point. The BOG members reviewed and signed off the January 2021 check registers and adjourned from the meeting at approximately 9:35 a.m.

**4. New Business:**

**5. Updates From Director:**

**6. Public Comments:**

**7. Items not on the agenda –**

**8. Non-Public –**

**9. Announcements –**

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AREA COMMUNICATIONS CENTER - VIA ZOOM - 2/4/21**

Respectfully Submitted,

Darlene J. Bouffard  
Recording Secretary

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Chairman, Jay Wilson

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Vice Chairman, Craig Frye

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Member, Eric Olesen

**THE MINUTES OF THE 2/4/2021 BOG WERE APPROVED \_\_\_\_\_**