

**MINUTES OF THE WORK SESSION OF THE BOARD OF GOVERNORS OF THE
MILFORD AREA COMMUNICATIONS CENTER
VIA ZOOM (AMIDST THE GOVERNOR COVID-19 INSTRUCTIONS)
May 14, 2020**

PRESENT: Jay Wilson, BOG Chairman, Town of Mont Vernon
Via Zoom Craig Frye, BOG Vice Chairman, Town of Milford
Eric Olesen, BOG Member, Town of Wilton
Jason Johnson, MACC Director
Darlene Bouffard, Recording Secretary

1. Call to Order: Jay Wilson called the meeting to order at 10:04 a.m. J. Wilson indicated this is a virtual work session of the MACC Board of Governors as directed by Governor Sununu due to the COVID-19 pandemic and the handling of public meetings. The only members that are un-muted during discussion, are the Board of Governors, other attendees must be un-muted in order to speak. At the end of the BOG discussions, the meeting will be opened to the public. A roll call of members was taken, Jay Wilson yay, C. Frye yay and E. Olesen yay. All members were present.

The minutes previously approved at the last meeting were ready for BOG signature. Members signed and passed on to Jason Johnson to give to Darlene Bouffard for mailing and filing.

2. Work Session: The Intermunicipal Agreement (IMA) was reviewed, currently there is a two year extension. After some discussion about adding a section to the contract for towns that want to continue to operate MACC from the existing site that would be leased for the space so that the agreement is clear. J. Wilson's concern is if Milford is out of MACC, can Mont Vernon and Wilton continue to use the space? C. Frye said if the dispatch center passes, it will have regional capabilities. J. Wilson did not understand that. E. Olesen read that it is regional. J. Wilson said the way towns need to decide and come up with a lease agreement for the current space being used by MACC and pay Milford plus pay utilities and have Milford review, but it should get started, then look at the wording to put in the contract.

C. Frye said the other towns would not pay for infrastructure. J. Wilson said Milford would not want to bring in other towns when it is working out all the bugs on a new system. Milford will need to go through the process and work things out before bringing in other towns. All members agreed on getting a lease agreement for current MACC space drafted, it can be very simple, we will need the square footage of the MACC offices that are used. J. Wilson asked if the new generator only serves MACC? J. Johnson said that is correct. J. Wilson asked if there is anything else on the proposed agreement to discuss?

C. Frye asked if each page in the IMA will be reviewed? J. Johnson suggested reviewing as of December 2018. C. Frye said he will not sign a ten year agreement. J. Wilson asked why not? C. Frye said he does not know what will happen in March. J. Wilson said the agreement was written in for a two year extension. E. Olesen said we have to wait. J. Johnson said that CTA says two year to be up and running. C. Frye said it may not take that long. The RFP will be going out soon. J. Johnson asked when we vote in March, any existing clause goes through the end of the year. C. Frye agreed, it would go through 2022. E. Olesen said if the Warrant Article fails in 2021, will Milford continue on with just Milford? C. Frye cannot predict that. J. Wilson just wants to get the addendum done. The 2013 addendum was not reviewed and was put on hold to figure out what happens. If there is anything that looks out of place, it should get fixed. J. Wilson said for the lease agreement, it could be an addendum so that it stands alone. So the addendum will be added to the 2013 and 2018 agreement so towns are protected.

J. Johnson said back in the day, it was just a gentleman's agreement that was made. J. Wilson asked if the public has any questions. G. Daniels, Milford Selectman, asked if the BOG could explain the purpose of the Budget Committee? It sounds like an extra layer of bureaucracy, there is a representative from the Budget Committee that attends BOG meeting. J. Wilson said it was set up as an oversight of the budget and they report back to the Boards of Selectmen with what is going on. It was set up with the BOG having Budget Committee oversight to review the budget in depth and bring that back to the BOS. G. Daniels said they would have to get direction from the Board. J. Wilson answered if they want their representative to be on the Budget Committee, it is like any other committee, they can take information back to the BOS.

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Paul Bagley, Milford resident, thinks the problem is that it is called a Budget Committee not a Budget Advisory Committee. They do not have the authority to change the budget it is just to give recommendations. J. Wilson said yes, that is like every town. C. Frye asked if it should be a Budget Advisory Committee instead of Budget Committee? Paul Bagley said yes because that defines it properly. C. Frye noted to make the change in language in Section 6A. J. Wilson said that change should be in both IMAs.

Seeing no further discussion on the IMA and no further questions from the public the Board moved to adjourn.

Adjournment: E. Olesen moved to adjourn at 10:25 a.m. C. Frye seconded. A poll was taken: J. Wilson yay; C. Frye yay; E. Olesen yay. All were in favor, motion passed.

Respectfully Submitted,

Darlene J. Bouffard
Recording Secretary

Chairman, Jay Wilson

Vice Chairman, Craig Frye

Member, Eric Olesen

THE MINUTES OF THE 5-14-2020 MACC MEETING WERE APPROVED ____