

**MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE
MILFORD AREA COMMUNICATIONS CENTER**

July 20, 2022

PRESENT: Jay Wilson, BOG Chairman, Town of Mont Vernon
Craig Frye, BOG Vice Chairman, Town of Milford
Eric Olesen, BOG Member, Town of Wilton
Ray Anderson, MACC Director

1. Call to Order: Jay Wilson called the meeting to order at 8:30 a.m. Audio difficult to hear on recording.

2. Approval of Minutes: The minutes of June 15, 2022 were reviewed. E. Olesen moved to approve the minutes of June 15, 2022 as presented. J. Wilson seconded. C. Frye in favor; E. Olesen in favor; J. Wilson in favor. Motion passed.

3. Old Business: J. Wilson asked about the Fire Radio that has had problems happening and it could be reset by J. Johnson, it would be appreciated if others could be shown what Beltronics does to reset it. R. Anderson agreed, noting they would get there faster than he could. R. Anderson said part time staff is going well. An audience member made a comment about energy suppliers.

J. Wilson has not heard back from other town's BOS, or any comments coming back. E. Olesen has not heard back, C. Frye said they have not responded to him yet on the list; J. Wilson said the issue is the three Boards need to get together to work together. C. Frye said the 5-year agreement was approved, J. Wilson has passed that onto his BOS; E. Olesen said they are more favorable for a longer agreement, his Board does not want to continue reviewing this every year but how do the boards want to see this grow? J. Wilson said this could evolve, his Board questions if it will be done in two years. C. Frye said agreeing to the five-year agreement is a step in the right direction. With this agreement we are all set for five years. J. Wilson said his Board wants it to be all set by budget time and Lyndeborough should weigh in as well.

J. Wilson said the boards should get together. C. Frye wants to make sure the one-year agreement is all gone with the five year agreement signed. J. Wilson said his BOS wants to sign the agreement but wants the three boards to sit down together.

4. New Business:

5. Town Reports/Updates/Planning

Milford – C. Frye we are halfway there, R. Anderson said the channel can be changed so officers can hear each other.

Mont Vernon – J. Wilson needs Wilton to allow Mont Vernon to utilize their frequency in an emergency. We need to make sure all four towns are okay with that. It is R. Anderson's goal to maintain that frequency. J. Wilson said the Fire Service is ahead of police in many ways. C. Frye said all the agencies have it. E. Olesen said he just wants somebody to hear him on the other end.

Wilton – E. Olesen said they are up and running with clarity.

Lyndeborough – (inaudible)

6. Director Updates:

R. Anderson said working through IMC. He checked with other centers on some problems, IT is assisting in this. Surplus check for Mt. Vernon was issued; Milford left their surplus in the account; R. Anderson needs to know what Wilton would like to do with the surplus. No staffing issues currently; one dispatcher is looking into the 911 SOS software. Policy Manual and Employee Handbook updates; R. Anderson would like to move the payday so that it can be processed timely. All concurred to change the day in the handbook. E. Olesen moved that changing the payday is acceptable. C. Frye seconded. E. Olesen in favor; C. Frye in favor; J. Wilson in favor.

**MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE MILFORD
AREA COMMUNICATIONS CENTER – VIA ZOOM – 7/20/2022**

7. Public Comments:

(audience member Kate Kokko) asked about scheduling and following meetings, multiple people have contacted her about when the meetings will be set and where are the minutes; technically it does not need to be posted until 24 hours before. Can the next meeting be posted right after it is set? R. Anderson said he can do that. (audience member) said she is just getting more questions; this meeting got posted just before the meeting happened, best practice would be to get it up earlier. Kate Kokko said nothing has changed on the Milford website as far as minutes; it is hard to follow if you cannot physically show up. J. Wilson asked if Milford is has a section on the website for MACC? Kate Kokko said historically those minutes are sent to Tina to be posted, and they aren't posted for 2022 and they are not for 2021 either.

J. Wilson said a section is being created for MACC on the Mont Vernon website. C. Frye said Milford only posts what is approved and signed off not the draft. R. Anderson explained the draft minutes are sent to the BOG and him for review and approval. Once approved they are mailed to each town and then uploaded to the Milford website; he is not sure about the other towns. Kate Kokko said she understood the minutes were sent to the Executive Assistant. R. Anderson said we will get there and maybe sending the approved minutes via email would be better than mailing them; he will look into the process. E. Olesen said he rarely gets the hard copy minutes. R. Anderson will send the meeting notifications to the list he has. As a resident of Milford, Kate Kokko said there were changes to the IMA that have not been included; she would like to see all the Boards have a conversation.

August 16 was identified as the next BOG meeting at 0830.

8. Adjournment –

The public BOG meeting was adjourned at 9:15 a.m. on motion made by C. Frye, seconded by E. Olesen. C. Frye yes; E. Olesen yes; J. Wilson yes. Motion passed. The BOG entered a work session at this point.

Respectfully Submitted,

Darlene J. Bouffard
Recording Secretary

Chairman, Jay Wilson

Vice Chairman, Craig Frye

Member, Eric Olesen

THE MINUTES OF THE 9/20/2022 BOG WERE APPROVED 10/18/22