

**MINUTES OF THE WORK SESSION OF THE BOARD OF GOVERNORS OF THE
MILFORD AREA COMMUNICATIONS CENTER
VIA ZOOM (AMIDST THE GOVERNOR COVID-19 INSTRUCTIONS)**
August 20, 2020

PRESENT: Jay Wilson, BOG Chairman, Town of Mont Vernon (via telephone)
Craig Frye, BOG Vice Chairman, Town of Milford
Eric Olesen, BOG Member, Town of Wilton
Jason Johnson, MACC Director
Darlene Bouffard, Recording Secretary

1. Call to Order: C. Frye called the meeting to order at 9:30 a.m. indicating Chairman Wilson was trying to call into the meeting. E. Olesen was present; J. Wilson was present via telephone, C. Frye was present.

E. Olesen indicated he spoke with J. Johnson about the channels, more information is needed from the FCC, it looks like those channels were only for Milford. C. Frye asked about the Mont Vernon channels. J. Wilson said the VHF has been looked at for 14 months and he is still waiting. Need to figure out what is happening with MACC, it depends on what happens with Milford, then Mont Vernon and Wilton might need all new frequencies.

C. Frye said that a date needs to be set up for the IMA discussion, J. Wilson agreed, saying yes we can set a date the first week of September. The Selectmen can discuss at their respective meetings to get feedback to the BOG. J. Wilson said the Mont Vernon BOS is meeting August 31, they can discuss the IMA then and then the BOG can talk about the IMA at the September work session and also start the 2021 budget work session. It was agreed to have the IMA work session Thursday September 3 at 9:30 a.m. A poll was taken: C. Frye yes; J. Wilson yes; E. Olesen yes.

C. Frye asked if the BOG wants to do budget and IMA at that meeting? J. Wilson said we can plan to do both, if we have time we can do both, but we at least have to start it. J. Johnson has 75% of the budget started.

C. Frye asked about the 2019 audit. J. Johnson said the questions were sent, and he received a message today that the auditor is on vacation and could not meet today. He has the numbers for the return today if you want to review it. C. Frye asked if the vote should be to return that money? J. Wilson said if those numbers are final, we can vote to return that to the towns. C. Frye read the total surplus number of \$127,350, but \$20,000 is for the microwave warranty, therefore there is \$107,350 remaining. J. Johnson read the returns for each town as follows:

Milford \$ 76,533.89

Mont Vernon \$ 12,197.86

Wilton \$ 18,618.25

Lyndeborough is a customer and will receive no return

J. Johnson said he can cut those checks after the BOG votes. C. Frye moved to return those funds as stated to each town. E. Olsen seconded. A poll was taken: C. Frye yes; E. Olesen yes; J. Wilson yes. Motion was approved.

J. Johnson had no further progress on new customers, with COVID it limits options, he is looking for input from E. Olesen and J. Wilson, the biggest challenge is without the IMA, it is hard to start the discussions, as of 12/31/2020 MACC ceases to exist so it is hard to find new customers. In July 2020 it was discussed to reach out to five towns for solutions; using the existing sites was discussed as well as reworking the system to work up a warrant article for five towns. The IMA agreement came up in those discussions, it does not matter who owns the equipment. J. Johnson presented to five towns. Infrastructure improvements have also been discussed, but ownership always comes up. J. Johnson is waiting to hear from the five towns.

Registers were passed around for signatures and J. Johnson will get them to J. Wilson when he is back in the area. J. P. Pest is being set up and will be a new budgetary item in the coming year. E. Olesen asked if J.P. Pest is for one site? J. Johnson said yes, that site is mostly free of issues except Federal Hill which will continue until that is sorted out. We are still working on that. J. Johnson needs to meet with the Wilton Fire Chief about the Pead Hill Site, the conversation has started. C. Frye asked if there were any public comments. There were none. There were no non-public discussions needed. The next BOG work session will be September 3 at 9:30 a.m. at that meeting, the next regular BOG meeting will be identified.

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E. Olesen moved to adjourn at 10:01 a.m. C. Frye seconded. A poll was taken: C. Frye yes; E. Olesen yes; J. Wilson yes. Meeting was adjourned.

2. Announcements – It was noted that the next regular BOG zoom meeting will be on September 3, at 9:30 am.

Respectfully Submitted,

Darlene J. Bouffard
Recording Secretary

Chairman, Jay Wilson

Vice Chairman, Craig Frye

Member, Eric Olesen