

1                   MINUTES OF THE SPECIAL MEETING OF THE BOARD OF GOVERNORS OF THE  
2                   MILFORD AREA COMMUNICATIONS CENTER

3                   December 11, 2018  
4

5   **PRESENT:**     Jim Cutler, BOG Town of Wilton  
6                   Vice Chairman Mike Putnam, Selectman, BOG Town of Milford  
7                   Chairman Jay Wilson, BOG Town of Mont Vernon  
8                   Jason Johnson, MACC Director  
9                   Darlene Bouffard, Recording Secretary  
10

11   1. Call to Order:

12   Jay Wilson called the meeting to order at 5:15 p.m. Jay expressed his condolences to Jason for the loss of his girl-  
13   friend.  
14

15   2. Approval of Minutes: Amendments were requested. Mike Putnam moved to approve the MACC minutes of De-  
16   cember 5, 2018 as amended. Jim Cutler seconded. All were in favor.  
17

18   3. Old Business:

19   Mike Putnam indicated the Milford BOS talked to other towns at last night's meeting. The Milford BOS voted to  
20   extend the existing contract two years and is waiting on the other two Boards to take action. Jim indicated Wilton  
21   also voted last night to extend the existing contract two years, as did Mont Vernon. Jay moved to extend the existing  
22   MACC contract two years. Jim seconded. All were in favor. The existing MACC contract will be extended two  
23   years.  
24

25   Mike Putnam explained Milford is waiting on responses for the RFP, which are due December 21, after which a de-  
26   cision will be made about what will be on the warrant articles for Milford.  
27

28   4. New Business:

29   Jason has not heard from Abbot Hill about the lease, but he does not see any challenges; that is the only outstanding  
30   lease. Federal Hill and the Dred leases will be making the signature rounds. Jason is still waiting to hear on the li-  
31   censes.  
32

33   5. Updates from Director:

34   Jason indicated the equipment has been ordered but the generator hit a snag and will not be placed in the town hall-  
35   building; it will have to be put on the roof based on Wetherbee, it came out that it cannot be inside because of how it  
36   is ducted so it has to be on the roof; Jason is waiting to hear from Wetherbee who has been told the cost cannot ex-  
37   ceed the original price. Jay asked about putting the generator outside on the side of the building? Jason said there  
38   are sidewalks and only a little green area in front. Mike Putnam said it is the air coming in to keep it cool that is the  
39   issue. John Quinlan said if you need to put it outside, the town does not need to worry about the setback. Jay indi-  
40   cated it was going to be vented to the chimney. It might not need to go up as high. Jim asked why it cannot go in-  
41   side the building? Jason said the e-mail he received states it is not approved for interior use. Jay asked if there is  
42   concern about weight load? Jason responded there is a place that has structural steel for HVAC; Jason will find out  
43   tomorrow what is the status.  
44

45   Mike Putnam said that Police Captain Craig Frye will take his place on the Board of Governor's effective in January  
46   2019.  
47

48   6. Public Comments: There were no public comments.

49   7. Items not on the agenda – there were no new items discussed.

50   8. Non-Public – there were no non public items this evening.

51   9. Announcement – the next meeting will be held Wednesday January 9 at 5:30 p.m. to review discussions at the  
52   Milford BOS meeting held on Monday, December 10.  
53

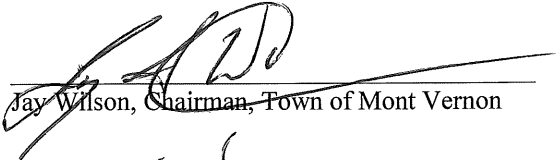
54   Adjournment: Mike Putnam moved to adjourn the meeting at 5:31 p.m. Jim Cutler seconded. All were in favor.  
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MILFORD AREA COMMUNICATIONS CENTER - 12/11/18

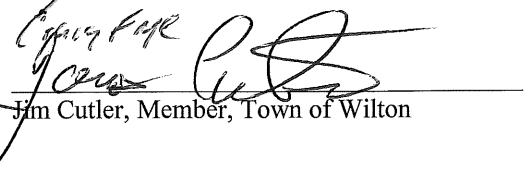
Respectfully Submitted,

Darlene J. Bouffard  
Recording Secretary

The minutes of the meeting of the Board of Governors of the Milford Area Communication Center dated  
12/11/18 were accepted as presented or as amended in the minutes of the next meeting.

  
Jay Wilson, Chairman, Town of Mont Vernon

  
Mike Putnam, Vice Chairman, Town of Milford

  
Jim Cutler, Member, Town of Wilton