

1 **MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE**
3 **MILFORD AREA COMMUNICATIONS CENTER**

4 January 8, 2019

5 **PRESENT:** Chairman Jay Wilson, BOG Town of Mont Vernon
6 Vice Chairman Jim Cutler, BOG Town of Wilton
7 Craig Frye, BOG, Town of Milford
8 Jason Johnson, MACC Director
9 Darlene Bouffard, Recording Secretary

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11 1. Call to Order:

12 Jay Wilson called the meeting to order at 5:30 p.m. and welcomed new Milford BOG member Police Captain Craig
13 Frye.

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15 2. Approval of Minutes: Jim Cutler moved to approve the minutes of December 11, 2018. Craig Frye seconded.
16 All were in favor.

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18 3. Old Business:

19 J. Wilson asked about the warrant article for Milford dispatch. C. Frye explained it is \$2.5 million, the RFP received
20 two responses. They are on the town website (Police Department). J. Wilson said other towns have not reached out
21 to each other about this.

22
23 The addendum for the Intermunicipality Agreement was passed around for signatures by Board members. The origi-
24 nal was given to the Wilton representative for signature. The by-laws have not changed since 2009. Jason will get
25 Citizens Bank signatures in the MACC Base by-laws. The by-laws just need a unanimous vote, no signature of
26 members is needed. J. Wilson moved to approve the by-laws as presented. C. Frye seconded. All were in favor.

27
28 J. Cutler nominated J. Wilson as Chairman. C. Frye seconded. All were in favor.

29 J. Cutler moved that J. Wilson be elected Chairman. C. Frye seconded. All were in favor.

30 J. Wilson nominated J. Cutler as Vice Chair. C. Frye seconded. All were in favor.

31 J. Wilson moved that J. Cutler be elected Vice Chair. C. Frye seconded. All were in favor.

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33 4. New Business.

34 J. Wilson stated the vacation time change was made to not carry year to year and have a limit. Sick leave is being
35 looked at. Sick time is accrued on a weekly basis and accrues December 1 through November 30 each year. There
36 is a sliding scale of what gets paid out if employees use more than 40 hours sick pay, those people do not get a pay
37 out. J. Wilson said it should be a set number of hours per month, it is easier to track. Jason said right now it is a set
38 number of hours per month. J. Wilson asked if we want to allow a carry over at the end of the year. C. Frye asked
39 when someone leaves would they get a pay out? J. Wilson said they get paid at the end of the year. When they
40 leave, they do not get a pay out. J. Wilson said if someone gets to the maximum and does not want the cash out, they
41 cannot accrue any more than the max. J. Cutler thinks 80 hours of sick time is excessive. Jason said for people that
42 have medical issues, they use the sick time and/or STD before going into FMLA. C. Frye said it is too much to pay
43 out. Most people know if they are going out on medical leave. When someone has a medical issue, they dig into
44 their vacation time, before they go into short term disability. Jason said he can look at the wording on that and then
45 we can decide what everyone wants. Police Chief Viola said the Town of Milford lets employees use unused sick
46 time and put it into a vacation account J. Wilson said that is an idea to talk about. Jason said there are people that
47 get a pay out and there are people that call in sick. Jason will e-mail the sick and vacation wording to members to
48 review.

49
50 Jason can also talk to Healthtrust about what short term disability provides. Lyndeborough has Earned Time (which
51 includes, vacation, sick and personal time) and is easier to track.

52
53 5. Updates. Jason updated members about the Pead Hill rent check has been paid. Any grants that have been ap-
54 plied for are now caught in the government shut down. There are two licenses outstanding. There is a generator
55 problem, it cannot be inside and is sitting in the basement. The Pead Hill generator has been working fine, High
56 Mowing is working off batteries. Federal Hill generator is in an unsecure building and using batteries. The Emer-

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agency Management Director in Milford is Fire Chief Jack Kelly. Jason will contact him. C. Frye said US Cellular is trying out renegotiate their Federal Hill tower. J. Cutler indicated Federal Hill is just sitting up their delapidated.

C. Frye explained the \$2.5 million Milford Warrant Article is for a communications center. Jason thought there were two versions and that one draft was for \$3 million. C. Frye explained there is another meeting next Friday about it. The RFP says the Police Station would need an addition and that is part of the cost.

6. Announcement – a meeting will be held Wednesday February 6 at 5:30 p.m.

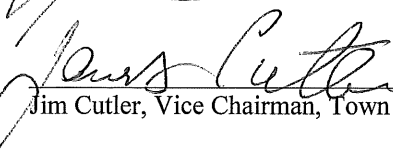
Adjournment: C. Frye moved to adjourn the regular meeting at 6:30 p.m. Jim Cutler seconded. All were in favor.

Respectfully Submitted,

Darlene J. Bouffard
Recording Secretary

The minutes of the meeting of the Board of Governors of the Milford Area Communication Center dated 1/8/19 were accepted as amended in the minutes of the next meeting.


Jay Wilson, Chairman, Town of Mont Vernon


Jim Cutler, Vice Chairman, Town of Wilton


Craig Frye, Member, Town of Milford