

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE MILFORD AREA
COMMUNICATIONS CENTER

November 2 2017

Present: Jay Wilson, Chairman, Town of Mont Vernon
Mike Putnam, Vice Chairman, Town of Milford
Jim Cutler, Town of Wilton
Russ Boland, Town of Lyndeborough
Jason Johnson, Director
Raine Carson, Secretary

The Chairman called the meeting to order at 5p.m.

MINUTES: Upon motion made by Mike Putnam and seconded by Jim Cutler, the Minutes of the October 19 2017 were accepted as presented.

BUDGET FOR 2018: Upon motion made by Mike Putnam and seconded by Jay Wilson the Budget for 2018 was accepted as presented. The total for the year 2018 is in the amount of \$707,721.68. Copy of Budget attached.

INTERMUNICIPAL AGREEMENT: Various issues pertaining to this Agreement were discussed:

Seven year contract instead of five year: The Director advised Bart Mayer will be making the necessary changes.

Question was raised: What happens if two towns accept the contract and the third town does not? New wording needs to be in the Agreement for this, and the Director will talk to Attorney Bart Mayer about this.

Question was raised: What does the Board do should there be a default Budget? The Director will consult with Bart Mayer and advise the Board of his opinion.

Question was raised: relative to a 5 year or a 7 year contract - which would be better for the employees? The Director will consult with Bart Mayer on this.

It was noted that for all term bonding, the Center cannot go beyond a seven year period if the 7 year contract goes into effect.

INFRASTRUCTURE IMPROVEMENT PLANS & PROJECTS: The Director reported that a temporary site will be set up at the Wilton Fire Station tomorrow.

GRANT APPROVAL: The Director advised that a grant in the amount of \$199,973.16 had been approved for the microwave project.

CONSULTANT REPORT: In discussion, it was noted that additional questions need to be answered. Mr. Johnson advised he will attempt to get the answers tomorrow.

REVIEW AND SIGN REGISTERS: The Board reviewed and signed the Registers for the month of October.

VACATION TIME: In discussion of this subject, it was noted that the Center will do a one-time buy-out for full time employees up to all accrued vacation time. The next pay check will be November 15 2017. Beginning in 2018 employees will be awarded their annual vacation time on the anniversary date of their full time employment. At the conclusion of one year, employees will get two weeks vacation time/year. After 5 years, the vacation will be 3 weeks/year; after ten years it will be four weeks; after 15 years, it will be five weeks; after 20 years it will be six years. Vacation time not used by the next anniversary date may be carried over for a short period of time at management discretion, or it may be bought out.

NEXT MEETING: The next meeting of the Board of Governors will be at 5.15p.m. on Wednesday, December 6 2017 in the Center's meeting room in the Milford Town Hall.

There being no further business to come before this meeting, upon motion made by Mike Putnam and seconded by Jim Cutler, and voted unanimously in the affirmative, the meeting was adjourned at 5.50p.m.

Respectfully submitted,



Raine Carson, Secretary

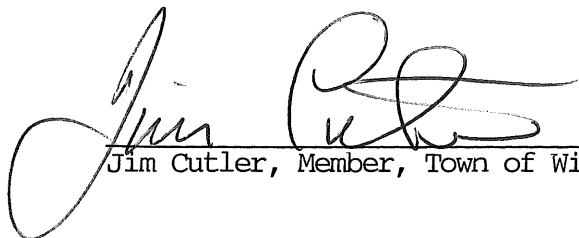
The Minutes of the Meeting of the Board of Governors of the Milford Area Communications Center on November 2 2017 were accepted as presented or as amended in the Minutes of the next meeting.



Jay Wilson, Chairman, Town of Mont Vernon



Mike Putnam, Vice Chairman, Town of Milford



Jim Cutler, Member, Town of Wilton