

Vietnam Memorial Committee

Community Development Room and Zoom Video Conf, 5:03 PM

Meeting Notes –August 30, 2023

ENCL 1: The Stage Donation information

ENCL 2: Alpha Roster with changes

Present:

Jerry Guthrie (Chairman/Veteran); Douglas Cave (Vice Chairman/Recorder/VFW); Gene Gregory (Veteran); John Wiedman (Professional Sculptor/Technical Adviser); Rick Mossey (Veteran/1st Congregational Church Member); Rodney Dellafelice (Left at 1735) (Conservation Commission).

Guest: Adam Medlyn – Will engrave the granite slabs, and memorial.

Minutes from last meeting:

- Minutes from 7/19/2023 Reviewed: Adam Medlyn's name was misspelled. Gene made a motion to accept as amended, Jerry seconded. Gene, Jerry, Rodney, and Doug approve the minutes as amended.

1. Fund Raising:

- Donation checks should be made out to "Vietnam Memorial," and should be sent to "Vietnam Memorial Fund, P.O. Box 7252, Milford, NH 03055." Checks are preferred, however, cash can be accepted but will need to be converted into a Money Order before it is submitted to Town Hall for final deposit.
- Election Day September 12th:
 - Booth:

▪ 0700 – 0900	Jerry and Gene will set up
▪ 0900 – 1100	Rick
▪ 1100 – 1300	Gene
▪ 1300 – 1600	TBD
▪ 1600 – 1800	Doug
- Donation request letter:
 - Will try to find out who donated to "The Stage" project at Keyes Field to see if they would be willing to donate to the memorial. (ENCL 1)
 - Will see if Mike Facques can draft a letter.
- Go Fund Me website:
 - We have \$305 in the fund, and will get \$290 when it is deposited.
 - Go Fund Me had stopped the Go Fund Me, but Doug was able to get it reactivated. Will need to close the account soon.
- Donations collected:
 - Collection breakdown:
 - Vietnam Memorial donations pledged, held by the town, and Go Fund Me:
 - Estimate: Approximately \$60,000.00 total.
 - Freedom Memorial and Vietnam Memorial Donations are combined.
 - Freedom Memorial: Total of \$348.

- Bricks:
 - Unchanged.
- Public Donation Sign (Thermometer):
 - Rick has the sign, and it is in good shape. We will need to update it with the memorial information, and logo. Will try to have it ready for The Pumpkin Festival.
- Facebook:
 - No update.
- T-Shirts:
 - Would like to order more.
 - Rodney is checking on a new vendor to see if we can get a better price.
 - Next order of 12 each: 6 L, 3 XL, and 3 XXL.
 - Will see if they can be longer.
- Pumpkin Festival:
 - This year's festival will be on Oct 6th, 7th, and 8th.
 - Will have a booth set up for Friday Oct 6th, and Saturday Oct 7th.
 - Would like to be able to take donations, and sell fund raiser items by credit/debit card.
 - Need to provide 12 hours of volunteer time to have a spot for free.
 - Friday Oct 7th:
 - Town volunteer time: Rodney will do this but will need to be relieved periodically for breaks.
 - Booth:
 - 1700 – 2100 Jerry and Gene
 - Saturday Oct 8th:
 - Town volunteer time: Rodney will do, and Doug will help from 1400 – 1600.
 - Booth:
 - 1000 – 1200 Jerry and Gene will set up
 - 1200 – 1400 Doug
 - 1400 – 1600 Jerry
 - 1600 – 1800 Doug
 - 1800 – 2000 Jerry
 - 2000 – 2200 Jerry and Gene
- Donation Prospects:
 - Donor recognition plaque:
 - Will recognize donors who have given \$5,000 or more on a plaque.
 - Currently: The Town of Milford, Knight's of Columbus, Kaley Fund, St. Patrick Church, de Montigny Family, Keyes Memorial Trust, and Nancy Amato would be recognized.
 - Donor Contacts:
 - Jane Provins (member of the Lordon family). They purchased a brick and made a \$1,000 donation.
 - Hitchiner –Paul contacted them, but has not heard back.
 - Heritage Commission – POC is Mark.

- Airmar – Rick will contact.
- Plan to contact the large companies in town for donations.
- American Legion – Are raising money for a future donation.
- Local Churches – Distributing brochures for project awareness and donations.
 - Received the \$7,000 donation from the St. Patrick's church.
- Boy Scouts – Mike Carter is our POC.
- Traveling breakfast at town churches.
- An info poster and brochure were put on display in the Town Hall.
- Need to make a Power Point presentation of the project to show to corporate donors.

2. Memorial:

- Alpha Roster: (ENCL 2)
 - Add to Roster:
 - Will add Gerald M. Browning.
 - Remove from Roster:
 - Doris Fay
- Granite:
 - Town Granite:
 - Granite Slabs.
 - Jim Larson is almost finished cutting the slabs.
 - The slabs will be sent to Adam Medlyn's shop for engraving. He was given an outline of what we want engraved, and informed that Memorial Day 2025 is when we plan to have the memorial finished.
 - Granite for Book Section:
 - Waiting to hear back from Tony Ramos.
- Foundation:
 - Will contact DPW Leo Lessard when ready for this phase.
 - Shoreline permit:
 - Will contact the Conservation Committee about the shoreline permit about a year before construction is planned to start.
- Global War on Terrorism Memorial (GWTM):
 - Steel Beams:
 - John will evaluate if material at the South St. gas station is suitable.
 - Will need 3, seven-foot-tall beams for the project. The town will help by cutting beams to our specifications.
 - Gas Station will probably be razed sometime in 2024.
 - Go Fund Me:
 - Will plan to start a Go Fund Me account for this project.
 - Foundation:
 - Will use concrete for the foundation, 5' by 5 1/2' footprint.
 - We have a large stone for the base.

3. Administrative:

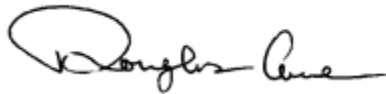
- Town website:

- Chris Gentry will be our POC, and Tina Philbrick will be our back up.
- Information Brochure:
 - Has the Town Hall address for donations to be mailed to. Should have our PO Box address.
 - Doug will see if he can make some address labels so we can put the correct address on it so that we do not need to print more. Will start with 200 labels.
- Project timeline:
 - Anticipate having the memorial complete by Memorial Day of 2025 marking the 50th anniversary of the end of the Vietnam War.
- PO Box:
 - Mail box was renewed for another year for \$150.

Next Scheduled Meeting: September 20, 2023 in the Community Development room, and by Zoom.

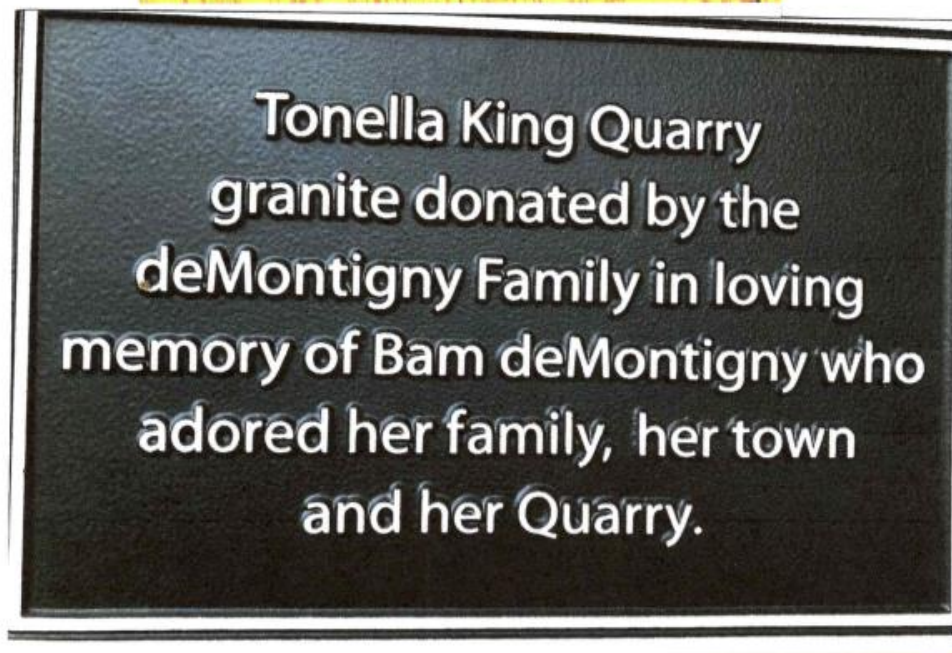
Motion to adjourn made by Gene, John seconded: Gene, John, Doug, Rick, and Jerry agree.

Meeting ended 6:00 p.m.

A handwritten signature in black ink, appearing to read "Douglas Cave". The signature is fluid and cursive, with a large loop at the beginning.

Douglas Cave
Vice Chairman/Recorder/VFW Representative

8-30-2023
DONOR LIST



ENCL (1)

ADD: GERALD MOSHER BROWNING (EPA) 8-30-2023

Vietnam Memorial Alpha Roster: 7/9/2023

Aborn, Glen C.	DeSilva, Manuel A.	Karle, Herbert, Jr.	Ruonala, John E.
Adams, Dennis L.	Dorries, Philip T.	Karle, Paul T.	Rush, Norman
Adams, Herbert R.	Draper, Curt E.	Kendall, Thomas L.	Rush, Raymond, Jr.
Albert, Henry	Dutton, Stephen	Kenyon Jr., Lloyd D.	Saraceno, Charles M.
Anderson, Karl R.	Estey, Kenneth	Kiernan, Hugh V.	Sawtelle, Paul
Aveni, Roger A.	Ethridge, Charles E., Jr.	Kirby, John W.	Sear, Paul
Aventi, Ronald	Falcetti, Victor H.	Landers, Joseph (ADDED)	Sears, Stephen L.
Barry, Charles	Fay, Doris	Lawrence, Jaales A.	#Shinn, William D., III
Bayleat, Charles B.	Fay, Joseph H., III	Lawrence, Leonard	Signor, Benjamin, Jr.
Beach, Brian	Flanagan, Leo	Lawrence, Richard D., Jr.	Silva, Carl L.
Belden, Russell J.	Fletcher, Richard	Lefleur, Larry	Sizemore, Kerwin A.
Bell, David M.	Fraser, Daniel	Lord, William O.	Simpson, Curtis L.
Bell, James N.	Frye, Gary A.	Lorden, Barry N.	Smith, Fred W.
Bills, Joseph	Gagnon, Norman	*Lorden, Dennis F.	Smith, Monty
Blake, Robert P.	Gaidmore, Gerald P.	Lorden, John	Smith, Norman W.
Bottazzi, Louis D.	Galarneau, Peter E.	Luternow, Alfred G.	Smith, Wayne
Bourke, Robert E.	Gangloff, Jay	Manley, Richard P.	Staiti, John
Bradsell, Peter	Gangloff, Jon	Manley, Robert E.	Staiti, Thomas P.
Briggs, Stephen I.	Garnham, Daniel	Manley, Thomas E.	St. Cyr, Richard
Brodeur, Ronald	Garnham, Dennis	Mazza, Robert A.	Stetson, Donald P.
Brunelle, Leo	Gautier, George H.	McAllister, Raymond	Stimson, Kenneth
Brunelle, Robert E.	Gibbons, William H.	McAllister, Robert	Stitham, Michael
Burgess, Gary L.	Gillis, James A.	+McAllister, Roger J.	Sullivan, Gregory T.
Butler, Randy	Goss, Harold W., II	McCormack, Daniel T.	• Swiezynski, Michael H.
Caldwell, Daniel E.	Greene, Fred	McCormack, David W.	Talarico, Ralph
Caldwell, Warren N., Jr.	Grindle, Timothy	McEntee, Malcolm	Theberge, Paul J.
Callahan, Richard E.	Grant, Roland A.	McGee, William E.	Theroux, Michael
Carlson, David R.	Grugnale, Alan R.	McLeod, Douglas A.	Theroux, Roland A.
Carmen, Nate	Grugnale, Robert N.	McNeil, Lloyd A.	Tighe, Lawrence
Carpentieri, Archie D., Jr.	Hagar, Bruce F.	Medlyn, David E.	Tilden, Freeman, III (Spike)
Carrigan, William M.	Hagar, Dennis A.	Miller, Roland H.	Trempe, Gene F.
Carter, Edward F., Jr.	Hammond, Benjamin W.	Morell, Arthur J.	Trott, Daniel B.
Cassidy, James P., Jr.	Harding, Gregg B.	• Mosier, Wayne E.	Tucker, Erick A.
Castanino, Leonard	Hartson, James	Norton, Barry E.	Turner, William C.
Chamberlain, Barry H.	Hastey, Gregg P.	O'Keefe, Stephen	Ulricon, Bruce
Champion, William	Heater, Robert T.	=Ollikainen, Robert J.	Ulricon, John R. Jr.
Chappell, Kent (EPA)	Hendrickson, Arthur A., Jr.	Peacock, Richard R.	Vrandenberg, Douglas H.
Chappell, Lewis	Hereford, Leland A.	Peaslee, Robert M., Jr.	Von Iderstine, Richard
• Charest, Kenneth	Hokinson, Peter F.	Perham, George	Wagi, Gilbert G.
Chartier, William N.	Holcombe, Peter	Pezzullo, Joseph A.	Wells, John T.
Chastain, Peter T.	Holt, Charles	Plant, Donald W.	Wells, Ronald A.
Ciardelli, David E.	Hopkins, Eugene G.	Plunkett, Richard	Wheeler, Donald E.
Ciardelli, Richard D	Horton, John P.	Potter, David M.	White, Russell J.
Cincotta, James L.	Hunter, Graham C., II	Pringle, Hugh	Wright, Winfield D.
Clegg, Thomas	Jackson, Craig M.	Proctor, Jonathan R.	• COMBAT VET
Clinton, James W.	Jameson, Daniel	Putnam, Walter, Jr.	*Died in combat 7/14/1969
Conroy, Bruce	Jameson, Kenneth J.	Rand, Charles A.	+Died in combat 5/9/1965
Cote, Gary	Jewett, Willis Elbridge, Jr.	Rebidue, Douglas	=Died in combat 10/25/1969
Coughlin, David P.	Jarest, Vincent	Reeves, Ancel W., Jr.	#Died on active duty 9/6/1966
Courage, David M.	Jefferson, Malcolm	Reid, Stuart	
Craig, Charles B.	Johnson, Perley S.	Rocco, Carlo	
Cullinan, Gary J.	Judkins, Everett M.	Rock, Robert W., Jr.	
Cushing, Leonard F.	Kaplan, Ronald C.	Rockwell, James A.	
Dart, Douglas W.	Karle, Frederick D.	Rockwell, Warren G.	

ENCL (2)