

Vietnam Memorial Committee

Community Development Room and Zoom Video Conf, 5:05 PM

Meeting Notes –June 7, 2023

Present:

Jerry Guthrie (Chairman/Veteran); Douglas Cave (Vice Chairman/Recorder/VFW); Gene Gregory (Veteran); Rodney Dellafelice (Conservation Commission).

Minutes from last meeting:

- Minutes from 5/10/2023 Reviewed: Rodney made a motion to accept as amended, Gene seconded. Rodney, Gene, Jerry, and Doug approve the minutes as amended.

1. Fund Raising:

- Donation checks should be made out to “Vietnam Memorial”, and are being collected by Tina Philbrick in the Town Hall. Checks are preferred, however, cash can be accepted but will need to be converted into a Money Order before it is submitted to Town Hall for final deposit.
- Election Day:
 - The next 2 election days will be the 2nd Tue of September and November.
- Riverside Cemetery Flag posting ceremony:
 - Sold 2 bricks and 2 T-shirts.
- Keyes Field July 1st:
 - We will have an information booth at the Keyes Field July Festival.
 - Rodney and Gene will set up at 10:30
 - Gene 10:30 to 11:00
 - Rodney 10:30 to 1:00
 - Doug 1:00 to 3:30
 - Gene 2:30 to 3:30
 - Jerry has a tent we can use, and Gene may have a table.
- Go Fund Me website:
 - No change
- Donations collected:
 - Collection breakdown:
 - Vietnam Memorial donations pledged, held by the town and Go Fund Me:
 - Estimate: Added \$44 for a total of \$55,304.13.
 - Freedom Memorial and Vietnam Memorial Donations are combined.
 - Freedom Memorial: Added \$10 for a total of \$348.
- Public Donation Sign (Thermometer):
 - We have received the Thermometer. The frame is in good shape, we just need to update the information to reflect our project.
- Bricks:
 - Sold 3 more bricks: Total 66 bricks.
 - Doug will contact the State VFW to include info about brick sales.

- T-Shirts:
 - Shirts will be ordered as needed directly from “Varsitee Ink” by emailing: info@varsiteeink.com or calling 603-889-7355. Any money over the cost of the shirts will be returned to us for the memorial. Credit or debit card may be used when ordering shirts, or bricks by phone.
- Facebook:
 - Rick will check Facebook.
- Pumpkin Festival:
 - Rodney will start asking questions about this year’s festival.
- Donation Prospects:
 - Donor recognition plaque:
 - Will recognize donors who have given \$5,000 or more on a plaque.
 - Currently Knight’s of Columbus, Kaley Fund, St. Patrick Church, Tony Ramos, Keyes Memorial Trust, and Nancy Amato would be recognized.
 - Donor Contacts:
 - Jane Provins (member of the Lordon family). They purchased a brick and made a \$1,000 donation.
 - Hitchiner –Paul contacted them, but has not heard back.
 - Heritage Commission – POC is Mark.
 - Airmar – Rick will contact.
 - Plan to contact the large companies in town for donations.
 - American Legion – Are raising money for a future donation.
 - Local Churches – Distributing brochures for project awareness and donations.
 - Received the \$7,000 donation from the St. Patrick’s church.
 - Boy Scouts – Mike Carter is our POC.
 - Traveling breakfast at town churches.
 - An info poster and brochure were put on display in the Town Hall.
 - Need to make a Power Point presentation of the project to show to corporate donors.

2. Memorial:

- Alpha Roster:
 - Add to Roster:
 - Will add Joseph Landers.
 - Robert Ollikainen:
 - Was not born in Milford. His family lived in Milford, but he was born after the family moved to Michigan.
 - Need to discuss if family ties should be a qualification to be included on the memorial.
- Granite:
 - Tonella Quarry:
 - The DeMontigny family is willing to store the granite on their property until we are able to move it to town property.
 - Town Granite:
 - Granite blocks will be cut in Nashua.

- We anticipate there will be enough stone left over to use with the Global War on Terrorism Memorial.
- Granite for Book Section:
 - John met with Tony Ramos to try to finalize cost, however final cost is not set.
- Foundation:
 - Will contact DPW Leo Lessard when ready for this phase.
 - Shoreline permit:
 - Will contact the Conservation Committee about the shoreline permit about a year before construction is planned to start.
- Global War on Terrorism Memorial (GWTM):
 - Steel Beams:
 - John will evaluate if material at the South St. gas station is suitable.
 - Will need 3, seven-foot-tall beams for the project. The town will help by cutting beams to our specifications.
 - Gas Station will probably be razed next year.
 - Go Fund Me:
 - Will plan to start a Go Fund Me account for this project.
 - Foundation:
 - Will use concrete for the foundation, 5' by 5 1/2' footprint.
 - We have a large stone for the base.

3. Administrative:

- Town website:
 - Chris Gentry will be our POC, and Tina Philbrick will be our back up.
 - Past minutes have been submitted to update town website.
 - Will check to see if they have been added.
- Milford Cabinet:
 - Jerry and Doug met with Jessie Salisbury and gave her information about the memorial. She will write an article and submit it to the paper. She cannot guaranty the article will be included in the paper.
- Project timeline:
 - Anticipate having the memorial complete by Memorial Day of 2025 marking the 50th anniversary of the end of the Vietnam War.

Next Scheduled Meeting: July 19, 2023 in the Community Development room, and by Zoom.

Motion to adjourn made by Gene, Jerry seconded: Gene, Doug, and Jerry agree.

Meeting ended 5:55 p.m.

Douglas Cave
Vice Chairman/Recorder/VFW Representative