



# Waiver Request Form

Department of Planning and Community Development

Name of Project \_\_\_\_\_

Applicant \_\_\_\_\_

Date \_\_\_\_\_

When a proposed subdivision plat or site plan is submitted for approval, the applicant may request in writing to waive specific requirements of these Regulations as they pertain to the subdivision or site plan. The applicant shall present reasons in writing why the waiver is needed by the application deadline for a regularly scheduled Planning Board meeting. The Board's publicly notice agenda for the particular meeting shall clearly indicate that a waiver request has been received, a copy of which is available at the planning office, and that the waiver request will be considered at the meeting.

Abutter notification is required for all waiver requests.

The Planning Board may grant a waiver in a special case, so that justice may be done and the public interest secured, provided that such waiver will not have the effect of nullifying the intent and purposes of these Regulations, the Zoning Ordinance or the Master Plan. The Planning Board shall not approve waivers unless it shall make findings based upon the evidence presented to it in each specific case.

All approved waivers shall be noted on the plans, indicating the paragraphs waived and a general description of the waivers.

Subdivision or Site  
Plan Regulation  
Section Number

Request and Rationale

1. \_\_\_\_\_

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Subdivision or Site  
Plan Regulation  
Section Number

Request and Rationale

3. \_\_\_\_\_

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4. \_\_\_\_\_

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6. \_\_\_\_\_

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Please feel free to attach any other information as necessary.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date