# MILFORD PLANNING BOARD MEETING MINUTES December 17, 2019 Board of Selectmen's Meeting Room, 6:30 PM

Members Present: Staff

5 Tim Finan, Vice Chairman Kellie Shamel, Planner

6 Paul Amato, Member

7 Laura Dudziak, Selectmen's Rep. Alex Berry, Videographer

8 Pete Basiliere, Alternate Member Lincoln Daley, Community Development Director

Jacob LaFontaine, Member

Susan Robinson, Member

#### **EXCUSED**:

Doug Knott, ChairmanJanet Langdell, Member

#### 1. Call to order:

Tim Finan, Vice Chairman is filling in for Chairman Knott this evening. T. Finan called the meeting to order at 6:30 p.m. then introduced Board members and staff, indicating P. Basiliere is sitting in tonight for J. Langdell who is excused.

## 2. Public Hearing:

a. **Corey R. & Sarah J. Chappell (applicant/owner)** – Review for acceptance and consideration of final approval of a lot line adjustment between two existing lots. The parcels are located at 17 Federal Hill Road and 0 Emerson Road in the Residence R, Floodplain Management, Wetland Conservation and Groundwater Protection Districts. Tax Map 48, Lots 19 and 78.

The application is complete. S. Robinson motioned to accept the application as complete. P. Amato seconded. All were in favor. Abutters were read into the record. There were no abutters present, only the Surveyor M. Ploof. P. Amato moved there is no potential regional impact. L. Dudziak seconded. All were in favor.

Mike Ploof, Land Surveyor with Fieldstone Land Consultants, introduced himself as representative of the applicants with a Lot Line Adjustment application. Corey and Sarah Chappell are owners of both lots M/L 48-78 and 48-19, the existing area for 48-78 is 0.23 acres and the existing area for 48-19 is 93.43 acres. This lot line adjustment is taking the common line and moving it to make lot 48-78 a 2.5 acre lot and with that it will reduce the remainder lot to 91.12 acres and that is basically it. The stonewalls work well for a property line, so only one monument will need to be set. This is in the Rural Residence zone which requires two acres with 200 feet of frontage which both lots will meet. M. Ploof asked for questions from the Board.

S. Robinson asked about the staff comments which refer to lot 48-79 asking if that should be 48-78? K. Shamel said it should be 48-78. P. Amato asked when the original lot was created, do we know why it was created so small? M. Ploof is pretty sure that was when the bypass went through, it was a larger lot that went across the road and some realigning was done. T. Finan asked if the intention is to put a home on the smaller lot? M. Ploof answer that it is. T. Finan indicated it is fairly flat there with a little bit of a knoll. P. Basiliere indicated he hopes they never spoil that spectacular view across Hampshire Hills. There were no other questions or comments from the Planning Board. T. Finan opened the discussion to the public. Seeing none, the public hearing was closed. P. Amato moved to conditionally approve this Lot Line Adjustment. P. Basiliere seconded. All were in favor

b. Capital Improvements Plan Public Hearing. Lincoln Daley, Community Development Director, and Jason Plourde, Capital Improvement Plan Citizens Advisory Committee Chairman, stepped up to the table to present the Draft CIP for 2020-2025. J. Plourde said he enjoyed this experience on this committee. The Draft CIP is being presented for Planning Board review and comment. L. Daley added that this

document is for the Planning Board to receive recommendations from the CIP Committee and to see if the prioritization is what the Planning Board would like to see going forward for 2020 and further years through 2025. There are a total of 15 town projects and a few that are water utility related which effect the rate pavers but have no impact on the taxpavers only the rate pavers that receive the services from water and sewer. S. Robinson said she is glad the Wadleigh Memorial Library is on the list, noting that it and the Road Bond are rated number 7 and 8 and she feels they should both be rated number 7. Jason Plourde indicated that came up in discussion with the CIP Committee as to how to handle that and agreed to have them both be number 7 with a note to explain that.

Each project was reviewed in order of priority. The items related to town water and sewer were questioned as they benefit the entire town, not only water and sewer users. It should be brought up to the Water / Wastewater Commissioners that with the recent 25% rate increase for users, these items should be supported not only by users, but by the entire town as a whole, because they benefit the town as a whole. P. Amato said these water utilities items on the CIP are a lot of money. \$7 million for the water/sewer upgrade warrant articles. L. Daley asked for guidance from the Planning Board on prioritizing and is just looking for input this evening, then will come back in early January with more definition.

T. Finan asked if the public had any comments. Seeing none, the public hearing was closed.

### 3. Approval of Minutes: November 5, and November 19, 2019

P. Basiliere moved to approve the minutes of November 5, 2019 as presented. L. Dudziak seconded. All were in favor, with P. Amato abstaining. Motion passed. P. Amato moved to approve the minutes of November 19, 2019 as presented. J. LaFontaine seconded. All were in favor. Motion passed. P. Basiliere asked if 3 votes is enough to approve the minutes? T. Finan indicated even if a person is excused from a meeting, they can still vote to approve the minutes. L. Dudziak agreed.

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4. Work Session: T. Finan requested the video be terminated as the Planning Board is now entering into a work session. All concurred.

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5. Adjournment. The meeting was adjourned at 8:55 p.m. on a motion made by P. Amato and seconded by J. LaFontaine. All were in favor. Motion passed unanimously.

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Date: \_ Signature of the Chairperson/Vice-Chairperson:

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MINUTES OF THE 12-17-19 MEETING WERE APPROVED 2-18-20