

Milford Parks and Recreation Commission

Minutes

October 9, 2018

Attendees: Arene Berry, Claudia Lemaire, John Kohlmorgen, Zach Williamson, Kierstyn Williamson, John Murphy, Paul Bartolomucci, Melissa Sherman, Lena LaBour

The meeting was called to order at 7:01PM by Melissa Sherman. Minutes were taken by Kierstyn Williamson. Claudia Lemaire took over the chair at 7:11PM

There were no appointments.

Arene presented the financial report. The Revolving Fund Balance as of 10/5/18 is \$43,208.99.

- The Coed Softball Tournament made \$860. This amount will be moved from the Softball account to Kaley Softball Special Purpose Fund.
- Ski program - one registration thus far.
- Dugout Volunteer Day - 10/13 Current structure will be broken down. Dirt will be filled in after.
- Volunteers are needed for upcoming events.
- John reviewed the many programs, trips and upcoming events.
- There will be a skate swap at the Winter Festival.
- January Meeting - change of date is desired due to absence of Arene and John. Possible change to Mondays. Topic was tabled until next month.
- Zach motioned to approve the September minutes as amended, John seconded the motion. All were in favor. (Abstentions: Melissa, Lena and Paul B.)

New Business

- Shepard's Park Dugouts - Paul reported from the BOS meeting. The plan is to construct one dugout at a time.
- Materials list submitted to Milford Lumber with small adjustment, but still within budget.
- Paul will talk to Harry to get delivery date.
- MCAA will move to the other end of field for play.
- Claudia will send out email for volunteer recruitment for all upcoming events.
- Ice rink set up date - 11/17
- A snowblower may be donated.
- Boards needed will be decided at brief meeting later this evening.
- WinterFest - Friday, 12/1 Toadstool to sell food. Lena will let them know the date. John will have playlist. Zach suggested to take out the bambini with a sign for volunteers and questions.

- Claudia will talk with the Boy Scouts regarding their participation again.
- Yearly Planning Calendar - Claudia asked that we make a date to do annual planning. The Revolving Fund should be reviewed as well. Budgets are not ready until Nov. Claudia will email for this to be done after the Nov. meeting.
- Paul reported that the plans are complete for the Vietnam Memorial and the plans for the War on Terror Memorial are still in draft stage. Plans should be finalized at the meeting this week, the Warrant Articles will be brought to committee to create a special purpose fund. Completion of Memorials is to take two years.
- Dog Park - The survey is due back this week. Kierstyn received \$500 from the Recreation Department. The Dog Park committee gave \$1000 for 1/3 of the cost of the survey of the Brookstone Manor property.
- Arene will meet with Lincoln and Claudia about Keyes.
- Paul reported that the BOS approved the application for a pedestrian bridge grant which would be used for pedestrian traffic to access the dog park. It would connect Keyes to MCAA fields.
- Claudia will obtain the balance from the Sheperds Park Trustee fund.
- Sanford - Claudia will call and ask - try to win \$500 - takes 3-4 months to get on a ballot.

Melissa motioned and Paul seconded to adjourn the meeting . All voted in favor.  
The meeting was adjourned at 7:50PM.

Respectfully submitted,

Kierstyn Williamson

Patricia M. Kunselman