

## Milford Recreation Commission

### Minutes

July 11, 2017

Attendees: Arene Berry, Paul Bartolomucci, Scott Hembrow, John Kohlmorgen, Lena LaBour, Heather Romeri, Patricia Kunselman

#### Appointments:

Kierstyn Henderson - Dog Park update; interest in alternate position

Jennifer Lemelin - Dog Park update

The Dog Park group is waiting to receive their non-profit status from the State of New Hampshire. They have raised \$1,100 but are waiting on the approval of the nonprofit status before accepting more donations. The location of the future dog park is yet to be determined. The group is wanting to have a presence at any and all Milford Rec Commission events to publicize their objective.

Kierstyn will compose a letter expressing her interest in the Rec Commission alternate position and email it to Claudia.

#### Director's Report

The revolving fund balance is \$42,754.69.

\$765 has been awarded in scholarships as of 7/11/17. There is \$435 remaining.

Heather moved and Paul seconded the motion for \$200 more be approved for scholarships.

All were in favor.

Arene presented the budget for the July 4th 5K run. There were 110 runners. The race was very successful.

Arene presented the budget for the July 4th Concession stand.

The Fall/Winter program guide will go to the printer shortly. Registration opens Aug. 1.

Arene reviewed the many Rec Commission Programs, Trips and Events.

#### Discussion Items

Memorandum of Understanding - MCAA update - Claudia met with Kevin Federico and Mark Bender. Revisions of the MOA will be made and then a final draft will be written. We will then review it and vote on it.

Concert BBQ - Wednesday, July 12 - Emerson Park - The Happy Butcher will supply the grill and tools. Meat will be stored til grill time. "Easy Up" and large coolers will be brought by Claudia and Heather. Condiments (including cheese) and ice will be purchased.

Touch a Truck - Saturday, August 12th - 10:30 - 1:00 Heather, Lena, Claudia, Pat and Paul volunteered for the event. In addition, there will be members from our volunteer base.

BBQ Boogie - Saturday, August 12 - 6-8:00PM - Claudia will contact the Texas Roadhouse. We will sell drinks, chips and novelties at the Concession stand.

The Mom Prom will go in the Spring Guide with a March date.

Pumpkin Fest is being sponsored by the MIT.

Zombie Orienteering is a possibility.

Family Snowflake Dance - Saturday, Dec. 2 (Craft Fair Weekend)

Breakfast with Santa - Saturday, Dec. 9 - time-TBA - tickets will be pre-sold.

Claudia reported on the Seminar she and Paul attended. It was "How to Run an Efficient Meeting" presented by Margaret M. L. Byrnes of the NH Municipal Association. Paul and Claudia reviewed the highlights of the training: "Right to Know" : topics discussed at meetings should not be discussed in public or in emails. A draft copy of the minutes should be available within 48 hours of the meeting. Electronic participation /voting was also discussed.

One alternate position on the Rec Commission is open. William Crossley expressed his interest in the position. He is to email Claudia a letter of interest.

Paul moved and Lena seconded the motion to approve the June minutes as amended.

#### New Business

Heather requested that the banner for the swim team be hung.

Keyes Park update - Paul reported that he met with Troy regarding securing the fence. The goal is for all the openings to be secured. He is researching dugouts to be constructed next summer. He will update us regarding these projects at future meetings.

Lena suggested that we create a calendar noting our various events on a monthly basis in order to enable better planning. It was decided that a committee would work on this in the fall.

Wednesday, August 2nd is our next meeting.

Lena moved to adjourn the meeting with Heather seconding the motion. All were in favor.

Respectfully submitted,

Patricia Kunselman