

Milford Recreation Commission  
Minutes  
September 5, 2017

Attendees: Arene Berry, Paul Bartolomucci, Scott Hembrow, Lena LaBour, Claudia Lemaire, Heather Romieri, Liz Snell, Pat Kunselman, Melissa Sherman

New Member: The Board welcomed William Crossley as a second alternate member. Paul moved and Liz seconded the motion to accept his offer to serve.

Appointments: Jerry Guthrie - Warrant Article - Keyes Park Landscape and Memorials - Jerry is asking for support from the Commission for a Warrant Article , which he has been told is required, to establish two accounts in to which donations could go. Jerry briefly presented his design plan for the two memorials and landscaping. He also presented a draft for the proposed Warrant Article. Arene stated that she would prefer to have a specific plan and budget before we lend our support to the project. It was decided that Claudia will go to Jack to ask what we can do to set up a special purpose fund and also to ask why we need a town vote to establish an account for this purpose, since a precedence has been set nullifying this need.

Director's Report: The Revolving Fund Balance is \$34,872.83. The Financial Report and also the budgets from recent events: Touch a Truck, BBQ Bonfire Boogie and two Dinner Concerts are included in the Director's Report.

Upcoming/Past Recreation Events:

Breakfast with Santa:

Melissa, John and Lena will meet as a subcommittee to finalize the details for this event, set for Dec. 9.

Yearly Event Planning:

John, Arene and Paul will meet to make a calendar with annual events listed. The Commission will then review the calendar for the purpose of adding or deleting events as desired. The annual calendar will also enable effective planning for events.

Arene reviewed the Scholarship Award money and the budgets for concessions, Touch A Truck and BBQ Boogie.

The Spring Rec Guide is in the works. Deadline for events in March-June is the November meeting.

The Director's Report lists the many Programs, Events and Trips sponsored by the Rec Department. Arene briefly reviewed these.

Discussion Items:

MOU Agreement: After much discussion, the vote on the MOU Agreement was tabled.

The following are changes to the Agreement that the Commission members would like to see added: 1. Make it a one year agreement only with 3 years after that. 2. The agreement should be null and void if parties do not fulfill the terms and responsibilities stated in the Agreement. Arene will email Jason Cillo, President of the MCAA, about the changes. If he agrees, we can alter the document and vote on it next month.

Ice Rink Fence Quotes:

Paul moved and Scott seconded to accept the Crowe Fencing bid for \$2990.00 to secure Shepard Park. All were in favor.

Claudia will draft a letter to East Milford Improvement Trust requesting the funding for this improvement to Shepard Park. Paul moved, Pat seconded, all were in favor.

Paul moved that Claudia draft another letter to the East Milford Trust Fund requesting funding for the liner of the ice rink at Shepard Park. Liz seconded the motion. All were in favor.

Claudia will ask the DPW if they would maintain the two ice rinks this winter, due to the difficulty of this job and the shortage of able volunteers.

Kierstyn Williamson - third alternate position

Melissa moved and Liz seconded the motion to approve Kierstyn Williamson as a third alternate on the Rec Commission Board.

Approval of August Minutes - Melissa moved and Heather seconded the motion to approve the August minutes as amended. Scott, Liz, Claudia and Paul abstained. Arene, Lena, Heather, Patricia and Melissa were in favor.

Next monthly meeting - Wednesday, October 4, 2017.

Pending items: Policies and Procedures - Roles and Responsibilities, Policies and Procedures- Revolving Fund.

Liz moved and Pat seconded the motion to adjourn the meeting. All were in favor.

Respectfully submitted,

Patricia Kunselman