

Milford Parks and Recreation Commission

Minutes

January 31, 2018

Attendees: William Crossley, Kierstyn Williamson, Arene Berry, Paul Bartolomucci, Mark Fougere, Claudia Lemaire, Lena LaBour, Melissa Sherman, Heather Romeri, John Kohlmorgen, Scott Hembrow, Patricia Kunselman

Director's Report:

- Revolving Fund - No updated spreadsheet at this time.
- Spring Rec Guide was distributed and is available to the public.
- Summer Rec Guide has been started. A space needs to be saved by the March meeting with details by mid-April for any event.
- It was decided to contact Texas Roadhouse to host the dinner on July 11 at the Emerson Park Summer Concert.
- It was decided that we would host the dinner at the August 15th and August 22nd Summer Concerts at Emerson Park.
- The BBQ/Boogie event will be moved to September - date to be determined.
- Melissa Sherman moved and Mark Fougere seconded the motion that the MOU with the MCAA be accepted as is and that the field fees be waived for the duration of the agreement. (The vote: 6 ayes and 3 nays - (Bartolomucci, Kunselman, LaBour - nay)
- Mark moved and Heather seconded the motion to have Arene sign the memorandum. (7 ayes and 2 nays (LaBour, Bartolomucci - nay)
- Arene will bring an update regarding the MOU/MCAA in the June and October meetings.
- Representatives from MCAA will be invited to come to the May meeting of the Commission.
- Arene and others from the Commission shall meet with the directors at least 2 times per year.
- Credit Card Fees - Arene has decided to stay with the company we have as they matched the best offer received.
- Paul moved and Lena seconded the motion to appropriate funds to purchase the silicone swim caps for the swim team. Monies to be reimbursed by swim team. All were in favor.
- John reported on the many programs, trips and events sponsored by the Rec Department.

Discussion Items:

Approval of Jan. minutes - Melissa moved and Lena seconded to approve the January 3rd minutes. All were in favor.

Dog Park - Kierstyn reported that Town approval is required prior to the Pet Safe Grant application.

Mark requested a grant application and cover letter be submitted to the BOS.

Arene will obtain feedback from the various users of Kaley Field and Adams Field.

The Dog Park will be on next month's agenda.

Rotary Swim Meet - A representative, Janet Langdell, will come to next month's meeting.

KMEC - Claudia will head up a committee of interested people to move forward on the various topics concerning Keyes Park expansion progress.

Revolving Fund - the budget review is tabled. Members of the commission are encouraged to call or email Arene with comments relating to the Program Coordinator's annual review.

Schedule of Events - After the next meeting the commission will review and schedule events for the Spring/Summer.

Pumpkin Fest - there is a committee being formed to organize the festival for this year.

Selection of Officers - at next month's meeting there will be the selection of officers for the Commission.

Vietnam Memorial - Paul reported that the committee is meeting regularly and moving forward with decisions regarding the Memorial and its location.

Pending Items - Policies and Procedures, Roles and Responsibilities, Policies and Procedures - Revolving Fund

The next meeting of the Commission will be Wednesday, March 7, 2018.

Melissa moved and Mark seconded the motion to adjourn the meeting. All voted in favor.

Respectfully submitted,

Patricia Kunselman