

Milford Parks and Recreation Commission

Minutes

May 9, 2018

Attendees: Paul Bartolomucci, Kierstyn Williamson, Arene Berry, John Kohlmorgen, Claudia Lemaire, Patricia Kunselman, Liz Snell, Lena LaBour, Scott Hembrow, BOS Representative, Paul Dargie (Alternate Kierstyn Williamson voting on behalf of Melissa Sherman)

The meeting was called to order at 7PM.

Appointments:

Todd Wilmot and Charlie Vitali from the Milford Jr. Spartans requested a partial field waiver for the use of Keyes Field. Paul Dargie moved and Paul Bartolomucci seconded the motion to grant the waiver. All voted in favor.

Total: \$1690 (\$1352/\$338)

Harold Webster from the American Legion requested a partial field waiver for baseball at Keyes Field. Paul Dargie moved and Scott Hembrow seconded the motion to grant the waiver. All voted in favor. Total: \$660 (\$528/\$132)

Church of Our Savior -(No representative) Partial waiver request for the use of Emerson Park for Sunday Services. Paul Dargie moved and Scott Hembrow seconded the motion to grant the request for waiver. All voted in favor. Total: \$240 (\$192/\$48)

Director's Report

- Arene presented the financial report. Some unused accounts have been deleted. The Revolving Fund Balance is \$37,228.41.
- There have been no scholarships awarded yet for summer programs.
- The Summer Rec Guide is out and the Fall/Winter Guide will go to print in August.
- Ice Rink - Repairs are needed to the building due to the puck hitting the building and making dents. The front of the building needs to be protected. Arene will look into the material needed for the repair to be done.

- Concert Dinners - Toadstool Cafe has agreed to serve at three of the dinners. Texas Roadhouse will be approached for possibly 4 more dates. We could possibly purchase a grill for next summer.
- Pumpkin Festival - The newly organized Granite Town Festivities Committee is organizing the festival. The family oriented activities will be from 10-4, Oct. 5-7, 2018. We are considering having a booth at the festival with an activity and publicity for our Recreation Programs.
- Keyes Concession Stand - One proposal from "Iscream/Scoops" was received for the summer operation of the Concession stand. It was suggested that the stand be open from 11-5PM weekdays and 10-5PM Sat. and Sun. Fifteen per cent of the profits are returned to the Recreation Revolving Fund. Paul Dargie moved and Paul Bartolomucci seconded the motion to award the contract to Vassilios Paiaskas of "Iscream/Scoops". All were in favor.
- Bike Rodeo - The Milford Police and Recreation in conjunction with the Lyndeborough Police and Library are sponsoring a Bike Rodeo in the municipal lot of the Milford Police Station. The date is June 2, 2018, 9AM-12 noon (Raindate - 6/9).
- John Kohlmorgen reported on the many events, trips and programs of the Recreation Department.

Discussion Items:

- The minutes of the April Recreation Commission meeting were approved as amended. Paul Bartolomucci moved and Paul Dargie seconded the motion, all voted in favor.
- Dog Park - Kierstyn presented maps showing the proposed Brox property. The layout of the park will address environmental concerns. Kierstyn will present the plan for approval before the BOS on Mon., May 14. Lena LaBour moved and Liz Snell seconded a motion to make a donation of \$500, as an indication of Rec Commission support, to the Dog Park Association. All voted in favor.
- Alternate position open - As a result of the William Crossley's departure, there is a Recreation Commission alternate position open.
- East Milford Trust Balance - Arene will present information regarding the amount of the balance next month. Possible uses of the funds are maintenance of the ice rink and construction of a dugout at Shepard Park.
- Kaley Park update - only half the field is irrigated. This was also a problem last year.
- MCAA - Chris Mazzeo - softball coordinator, reported that this year he has two 10 yrs. and under teams and two 8 yrs. and under teams. He said the fields at Keyes

and Jacques were in very good condition. He also praised the communication between the MCAA and the Recreation Director.

- Vietnam Memorial - a survey and master plan are available on the Milford Town website. Paul Bartolomucci, member of the committee, will bring an update next month.
- KMEC - As a result of a site walk, it was noted that the basketball and tennis courts were in rough shape, due to many cracks. Also net anchoring is needed for the tennis court. Arene will obtain quotes for repairs.
- Signs - signage is needed at our parks. Arene suggested that Milford High School students be recruited to construct the needed signs. Arene will contact Mr. Xydias, ATC, Milford High School regarding this project.

The next meeting will be Wednesday, June 13, 2018.

Pending items: Roles and Responsibilities and Revolving Fund.

Liz Snell moved and Paul Bartolomucci seconded the motion to adjourn the meeting. All voted in favor.

The meeting was adjourned at 8:20PM.

Respectfully submitted,

Patricia Kunselman