

Milford Parks and Recreation Commission

Minutes

June 13, 2018

Attendees: Paul Bartolomucci, Arene Berry, John Kohlmorgen, Claudia Lemaire, Heather Romeri, Melissa Sherman, Kierstyn Williamson (voting on behalf of Scott Hembrow), Patricia Kunselman, BOS Representative - Paul Dargie

The meeting was called to order at 7PM.

Director's Report

Arene presented the financial report. The Revolving Fund Balance is \$39,226.18.

- There are 38 signed up for swim lessons.
- Scholarship Program - \$200 has been awarded as of 6/12/18. All of these were for swim lessons. Paul B. moved and Melissa seconded to waive swim team fees for anyone qualified.
- Granite Town Festivities Committee requested a waiver of fees for use of Emerson Park - Paul B. moved in favor of waiving the fee; Patricia seconded. All voted in favor.
- John and Arene reviewed the many Summer Events, Trips and Programs offered by the Department.

Discussion Items

- Ice Rink Repairs - New snow fencing will be installed; also existing boards from the hockey rink will be installed at the ice rink to prevent pucks from striking the building.
- Concert Dinners - Mary from Toadstool will cater dinner on 7/18, 8/1 and 8/29. She is willing to sell beverages and desserts also.
- Heather will contact the food truck owner from the Riverhouse Café to see if there is an interest in catering the other Concert dates.
- Volunteers are needed for the July 4th 5K. Let John know of your interest.
- Shepard Park Dugouts - Arene provided a photo of an Amherst dugout as an example. Paul B. will contact contractors to see what can be done during the timeframe of 6/30-8/30. Claudia will reach out to the MCAA for resources.
- Approval of May minutes - Paul B. moved and Kierstyn seconded to approve the minutes as amended. All were in favor.
- Alternate Positions open - we have letters of interest for the two open positions. They are from Zachary Williamson and John Murphy. Melissa moved and Paul D. seconded the motion to accept their offers to serve. All were in favor.

- Vietnam Memorial - Paul B. reported on the progress of the Memorial plans. Different monument styles are being considered and also whether there should be two memorials (Vietnam and War on Terror) or one. A problem he noted was the difficulty in finding the names of local veterans.
- KMEC - Basketball court at Keyes- needs either resurfacing or patching. More specific information is needed regarding the warranty of these two options. Claudia will request KMEC to present their proposal to the BOS.
- The BOS has approved the expenditure for new signage and a survey to be done at Keyes. Milford High School ATC students will paint and install the signs to match existing signage at other parks. After completion of the survey, other additions and improvements will be made.
- Dog Park - Kierstyn reported that the BOS is to decide the best location for the Dog Park. An application for grant money will be delayed until next year.
- Pending Items - Roles and Responsibilities

Paul B. moved and Melissa seconded the motion to adjourn the meeting. All were in favor.
The meeting was adjourned at 7:57PM.

Respectfully submitted,

Patricia Kunselman