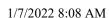
Town of Milford Warrant & Financials DRAFT Budget and Bond Hearing

January 10, 2022

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Town Hall Auditorium on Saturday, February 5, 2022, at 9:00 am, to transact all business other than voting, and on Tuesday, March 8, 2021, at the Milford High School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 8, 2022, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.



ARTICLE 1 – ELECTION OF OFFICERS

ARTICLE 2 - BALLOT VOTE - ZONING CHANGES

WARRANT ARTICLE 3 - WADLEIGH LIBRARY HVAC/ Electrical System Upgrades - \$1,320,000 BOND

To see if the Town shall vote to raise and appropriate the sum of \$1,320,000 for the purpose of the replacement and reconstruction of the New Wadleigh Library HVAC/Electrical systems to include replacement of the HVAC chiller, new controls, heat recovery, new fan coil units, updating the electrical panels and the electrical system to improve effectiveness of heating/cooling and to provide energy savings, and to authorize the issuance of not more than \$995,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain and accept federal, state or other aid and/or donations, if any, which may be available for said project and to comply with all laws applicable to said project, including but not limited, to a donation in the amount of \$325,000 from the Library Trustee Trust Funds; and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further, to authorize the Selectmen to take any other action relative thereto or to pass any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. The Board of Library Trustees recommends this Article (0-0). YES/NO The Board of Selectmen recommends this Article (0-0). YES/NO The Budget Advisory Committee recommends this Article (0-0). YES/NO This Article has an estimated tax impact of \$3.75 on an assessed valuation of \$100,000.

WARRANT ARTICLE - WASTE WATER TREATMENT FACILITY INFLUENT PUMP STATION SCREENING CONVEYOR UPGRADE - \$390,000 BOND

Shall the Town will vote to raise and appropriate the sum of \$390,000 for the purpose of performing the Waste Water Treatment Facility Influent Pump Station Screenings Conveyor Upgrade; and, to authorize the issuance of not more than \$390,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to issue, negotiate, sell and deliver such bonds or notes and to determine the interest rate thereon and the maturity and other terms thereof; and further, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to apply for, obtain and accept federal, state or other aid, grants or other funds which may be available for said project that may reduce the amount to be financed with bonds or notes, and to participate in the State Revolving Fund (SRF) RSA 486:14, established for this purpose. It is anticipated that the Town will receive up to \$144,300 in ARPA grant and principal forgiveness from the State Revolving Loan Fund loan program, with the remainder of the bonds or notes to be paid for via sewer user fees; and, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to take any other action relative thereto or to pass any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. The Board of Commissioners recommend this Article (0-0). The Budget Advisory Committee recommends this Article (0-0).

WARRANT ARTICLE - TOWN OPERATING BUDGET - \$ 16,416,151

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$16,416,151. Should this Article be defeated, the default budget shall be \$16,111,582 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This article has an estimated tax impact of \$.047 over the 2021 Budget or (\$4.72 on an assessed valuation of \$100,000).

WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,540,539

Shall the Town vote to raise and appropriate the sum of \$2,540,539 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$2,492,591 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners recommends this Article (0-0). YES/NO.** The Budget Advisory Committee recommends this Article (0-0). YES/NO.

WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$1,745,637

Shall the Town vote to raise and appropriate the sum of \$1,745,637 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$1,509,385, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. The Board of Commissioners recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.

WARRANT ARTICLE - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$735,000 Gross Purchase Price (Annual Lease Payment \$101,636: \$100,000 Paid from Fire Apparatus Replacement Capital Reserve.

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement in the amount of \$735,000 for the lease-purchasing of a fire rescue truck with appropriate equipment for Fire Department operation (it will replace the current 1987 E ONE Rescue Truck) and to raise and appropriate \$100,000 from the Fire Apparatus Replacement Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$101,636 for the first years payment for this purpose. With the passage of this article, future payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. This Lease Agreement will have a non-appropriation escape clause. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This article has an estimated tax impact of \$4.92 on an assessed valuation of \$100,000.

WARRANT ARTICLE - RECONSTRUCTION OF TOWN ROADS - \$ 300,000

Shall the Town vote to raise and appropriate the sum of \$300,000 to reconstruct roads as detailed using Cartegraph Data by the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$14.53 on an assessed valuation of \$100,000.

WARRANT ARTICLE - SOCIAL SERVICES - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40.000, for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.94 on an assessed valuation of \$100,000.

WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.94 on an assessed valuation of \$100,000.

WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES - \$32,000

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.55 on an assessed valuation of \$100,000.

WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.

WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.

WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1,21 on an assessed valuation of \$100,000.

WARRANT ARTICLE - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016, and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.

WARRANT ARTICLE - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2022 — 2025) — \$18,039

Shall the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for four contract years 2022, 2023, 2024 & 2025 (1 April 2022 – 31 March 2025) which calls for the following increases in benefits, and to further raise and appropriate the sum of \$ 18,039 for fiscal year 2022? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$ 13,069 is to be raised by general taxation, \$ 1,825 is to be raised by Water User Fees, and \$ 3,145 to be raised by Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports/does not support this Article (0-0).

Cost items from General Fund				Costs Items from water Fund					
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u> 2025</u>		2022	<u>2023</u>	<u>2024</u>	
Wages	10,455	14,289	14,646	3,753	Wages	1,460	1,996	2,046	
Benefits	2,614	3,572	3,661	938	Benefits	365	499	511	

Costs	items	from	Sewer	Fund
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17,861

18,307

4,691

13,069

Totals

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Wages	2,516	3,439	3,525	904
Benefits	629	860	882	226
Totals	3,145	4,299	4,407	1,130

^{*}These figures represent the estimated increases for the first three months of 2022 to cover benefits increases.

Totals

1,825

2,495

2,557

WARRANT ARTICLE - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING - \$0

2025 524 131

655

Shall the Town of Milford, if the Teamsters Union Collective Bargaining Agreement is defeated, authorize the governing body to call one special meeting, at it's option, to address article cost items only? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.

WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$22,500

Shall the Town vote to raise and appropriate the sum of \$22,500 to be placed in the Assessing Revaluation Capital Reserve Fund? The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee support this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.09 on an assessed valuation of \$100,000.

WARRANT ARTICLE - CONSERVATION LAND FUND - \$20,000

Shall the town vote to raise and appropriate the sum of \$20,000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.97 on an assessed valuation of \$100,000.

WARRANT ARTICLE - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$ 20,000

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Information Technology Infrastructure Capital Reserve Fund? The Board of Selectmen has authority to expend from this fund. The \$20,000 adds to the Information Technology Infrastructure Capital Reserve Fund approved by voters in 2021. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.97 on an assessed valuation of \$100,000.

WARRANT ARTICLE - SUMMER BAND CONCERTS SUPPORT - \$9,000

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/23. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.44 on an assessed valuation of \$100,000.

WARRANT ARTICLE - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.41 on an assessed valuation of \$100,000.

WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans, and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department, and other Town departments, and to purchase flags to be placed on the graves of veterans 14 days before Memorial Day and removed 14 days after Veterans Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/23. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.31 on an assessed valuation of \$100,000.

WARRANT ARTICLE - RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT

Shall the Town vote to ratify the August 24, 2021, ten (10) year cell tower license between the Town of Milford and Crown Atlantic Company, LLC? The license agreement provides the Town with the right to install Police, Fire, Ambulance and Department of Public Works communications equipment on the cell tower and within a building on the land at the base of the cell tower, in conjunction with MACC Base to strengthen emergency communications between the Town and MACC Base. The license agreement contract includes four (4) renewal terms of five (5) years each. The cell tower location at 168 McGettigan Road, site BU 807204. This is an important location for the Town's public safety departments to maintain public safety communications coverage over a significant portion of the Town of Milford. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.

WARRANT ARTICLE - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – SHEPARD PARK SCOUT HOUSE- \$0

Shall the Town vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article? The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.

WARRANT ARTICLE - HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT - \$0

Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing, constructing and maintaining a Hutchinson Family Memorial Project Trust. Said trust fund shall be known as the Town of Milford Hutchinson Family Memorial Project Trust Fund of 2022 and may receive privately donated gifts, legacies, or devises, provided, however, the such gifts, legacies, or devises shall be invested and accounted for separately from, and not comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the source of which were private gifts or donations as referenced above, shall be paid over to a suitable charitable organization of the Board of Selectmen's choice, which shall then utilize said funds for the support of other monuments or memorials generally within the Town of Milford. At such termination, any funds remaining that were raised by the town shall be returned to the general fund. Pursuant to RSA 31:19-a. (I), the Board of Selectmen are appointed agents to expend any funds in the trust for the purposes of the trust. The Board of Selectmen support this Article (0-0). The Budget Advisory Committee support this Article (0-0). This Article has NO TAX IMPACT.

WARRANT ARTICLE - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$0

Shall the Town vote to establish a Library Maintenance and Upkeep Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future library building repairs, renovations, improvements for the benefit of the Town, and to appoint the Library Trustees as agents to expend from this fund? The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.

WARRANT ARTICLE - HARTSHORN MILL ROAD CONSERVATION EASEMENT - \$0

Shall the Town will vote to authorize the Board of Selectmen, at the request of the Conservation Commission, to convey a non-exclusive easement to Paula Maclellan across a portion of Lot 2-29 as shown on Hillsborough County Registry of Deeds Plan #37127 for the purpose of access/egress by foot, vehicle, utilities or otherwise, to Lot 2-28-2, said easement area will extend from a portion of the frontage of Lot 29-2 on the westerly sideline of Hartshorn Mill Road thence along the boundary with Lot 5-18 northerly and northeasterly to the western boundary of Map 2 Lot 28-2. In exchange for the right of access across Lot 2-29, Paula Maclellan will give to the Town a 6.7+/- acre conservation easement on a portion of Lot 2-28-2. Provided, nevertheless, that this authorization shall be null and void unless this conveyance is also approved by the Milford Conservation Commission, Board of Selectmen, the Charitable Trust Division of the NH Attorney General's office and the NH Superior Court, if necessary, with such approvals to be obtained and the matter concluded no later than March 31, 2023. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.

WARRANT ARTICLE - RAZE AND REMOE 127 ELM STREET BUILDING - \$400,000 by petition

Shall the town vote to raise and appropriate a sum not to exceed \$400,000 to raze and remove the existing industrial/commercial building located at 127 Elm Street, Milford NH? This is a special warrant article in accordance with RSA 32. The purpose of this special Warrant article is to remove the boarded-up building which if left standing on town property could possibly become a potential hazard as it is accessible from the park. Removal of this building was recommended in the original Keyes Park Expansion Project submitted to the Board of Selectmen in December 2016. The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$19.38 on an assessed valuation of \$100,000.