

MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA

Monday, May 8, 2023 – Selectmen's Meeting Room- 5:30 p.m.

2nd Floor - Town Hall, 1 Union Square, Milford NH 03055

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# [884 3678 1583](#). The password is 808092. You may also join the Zoom Meeting at [Click zoom link here.](#)

Please log in five minutes before the meeting's scheduled start time in case there are any technical difficulties. This meeting will be a HYBRID meeting.

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS

Notice of Intent to Cut Map 8, Lot 1

2. APPOINTMENTS – (Approximate times)

- 5:30 p.m. – Standard Veterans Credit (1), Tax Credit for Total Service Connected Disability (1), Elderly Exemption (4), Exempt Properties (17), Payment in Lieu of Taxes (4), and Institutional Exemption Considered Separately (1) – Assessing Director, Marti Noel
- 5:45 p.m. - Residences in Industrial or Commercial Zone for Approval (35), Solar Exemption (28) and 2021 Property Tax Appeal Settlement and 2022 Property Tax Abatement Map 44 Lot 10 – Assessing Director, Marti Noel
- 6:00 p.m. - Library Roof – Library Trustee, Kathy Parenti
- 6:15 p.m. - Community Development Departmental Update – Director, Terrey Dolan
- 6:35 p.m. - Public Works Department Departmental Update – Director, Leo Lessard
- 6:55 p.m. - Skate Park Lights – Memo Foundation, Mona Kluz
- 7:10 p.m. - Downtown Improvement Updates – Greg Bakos

3. PUBLIC COMMENTS

4. DECISIONS

a. CONSENT CALENDAR

1. Approval of Grant Opportunity for improvements to the Armory Road Crossing of the Granite Town Rail Trail.
2. Approval of Report of Excavated Material Map 58 Lot 1 Phase 9
3. Approval of Intent to Excavate Map 58 Lot 1 Phase 9
4. Notification of 2022 Real Estate Tax Liens

b. OTHER DECISIONS

5. TOWN STATUS REPORT

1. Town Hall Hours of Operation
2. Right to Know Law, RSA Chapter 91-A Training
3. Town Administrators Goals and Objectives
4. Police Department Replacement Vehicles
5. Wadleigh Memorial Library – Site I Environmental Site Assessment
6. 168 South Street – Former Gas Station
7. Milford Spartan Solar Project – Milford Industrial Properties (Update)
8. Board, Commissions, Committee Volunteers

6. DISCUSSIONS

1. Selectmen's Goals and Objectives - Verbal
2. NH RSA 91-A Policy
3. Grange Building - Verbal

7. SELECTMEN'S REPORTS/DISCUSSIONS

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES

b. OTHER ITEMS (that are not on the agenda)

8. PUBLIC COMMENTS

9. APPROVAL OF FINAL MINUTES – April 19, 2023 (Work Session) and April 24, 2023

10. INFORMATION ITEMS REQUIRING NO DECISIONS

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11. NOTICES

- The **Town Hall hours of operation** are 8:00 to 5:30 Monday through Thursday and 8:00 to 12:00 on Friday.
- The **Town Clerk's Office hours of operation** are 7:30 to 5:30 Monday, Wednesday and Thursday. 7:30 to 6:30 on Tuesday, and **they are closed on Fridays.**
- The MHS/CTE Renovation Steering committee workshop will be held at the Milford High School Windows on West Street on Tuesday, May 9th at 5:00 pm.
- The next Board of Selectmen's meeting will be held on Monday, May 22nd at 5:30 in the Board of Selectmen's meeting room, 1 Union Square, Milford NH. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before May 19th.
- The Town Hall will be closed for the Memorial Day Holiday on Monday, May 29, 2023.
- A Memorial Day Parade to be held on Monday, May 29, 2023, at 10:00 a.m. Assembly for the parade will start the West Street Cemetery, Milford, New Hampshire and the parade route shall be limited as follows: from the West Street Cemetery, to Elm Street, stopping at the bridge on Elm Street, and the Milford Oval, and then proceed to the VFW, One VFW Way.
- The Town Pool at Keyes Field will be open on June 17, 2023.

12. NON-PUBLIC SESSION – RSA 91-A:3, II(c) Reputation for approval of non-public minutes from April 10, 2023 and April 24, 2023 and potential unsealing of non-public minutes of August 9, 2021

13. ADJOURNMENT

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BOS Representatives on 2023 - 2024 Committees, Commissions, Boards, & Organizations

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- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Dargie (Liaison)**
 - Economic Development Advisory Committee (Varied) - **Selectman Labonte (Voting member)**
 - Granite Town Media (Formerly PEG Access) Advisory Committee (4th Thursday, 6:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Voting member) & Selectman Freel (Alternate)**
 - Heritage Commission (2nd Wednesday, 7:00 p.m., Library) - **Selectman Dargie (Voting member) & Selectman Daniels (Alternate)**
 - Joint Loss Management Committee (quarterly, March 7nd, June 6th, Sept 5th and Dec. 5th), 9:00 a.m., Police Facility, Community Room) - **Selectman Daniels (Liaison)**
 - Library Trustees (3rd Tuesday, 6:30 p.m., Library) - **Selectman Finan (Liaison)**
 - MACC Base Meeting time and dates TBD at each meeting - **Captain Frye (Voting member)**
 - Master Plan Steering Committee - **Selectman Labonte**
 - Milford Energy Advisory Committee (every other Thursday, 5:00, Police Facility, Community Room) - **Selectman Dargie (Liaison)**
 - NHMA (Varied) - **Town Administrator Lincoln Daley & Selectman Dargie (Alternate)**
 - Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - **Selectman Freel (Voting member) & Selectmen Finan (Alternate)**
 - Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Liaison) & Selectman Freel (Alternate)**
 - Recycling/Solid Waste Committee (3rd Tuesday, 6:30 p.m. - **Selectman Daniels (Liaison)**
 - Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - **Selectman Labonte (Voting member)**
 - Zoning Board of Appeals (1st & 3rd Thursdays, 7:00 p.m., Town Hall, BOS Room) - **Selectman Freel (Liaison)**
 - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - **Selectmen Dargie & Selectmen Labonte (Alternate)**
 - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - **Selectmen Labonte & Selectman Freel (Alternate)**

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MILFORD COMMITTEES & COMMISSIONS			
VOLUNTEER OPPORTUNITIES			
Committee Name	Chairman	Email	Updated 3/30/2023
Conservation Commission	John Yule	johny.nhmcc@gmail.com	Can have as many alternates as they wish. Meets the 2nd Thursday of the month at 7:00 pm.
Ethics Committee	Anne Edwards-Parker	anne.edwards@doj.nh.gov	Needs 4 full members and 1 alternate member. Meets as needed
Granite Town Media	Josh Breault	joshbreault13@gmail.com	All set with members. Meets the 4th Thursday of the month. 6:00 pm.
Heritage Commission	David Palance	davidpalance@comcast.net	All set with members. Meets the 2nd Wednesday of the month. 7:00 pm.
Milford Community Power Committee	Michael Thornton	mikelt091350@gmail.com	Needs 2 alternate members, and 1 Planning Board Rep. Meets every Thursday at 5:00 for now, will decrease meeting frequency sometime in the new year.
Planning Board	Doug Knott	doug@knottslandcare.com	Needs 2 alternate members. Meets the 1st and 3rd Tuesday of the month at 6:30 pm.
Recreation Commission	Zach Williamson	zacharywilliamson1991@gmail.com	All set with members. Meets the 2nd Wednesday of the month at 7:00 pm.
Recycling / Solid Waste Committee	Celeste Barr	celestebarr@gmail.com	Needs 2 full members. Meets the 3rd Tuesday of the month at 6:30
Traffic Safety Committee	Jason Plourde	jplourde@vhb.com	All set with members. Meets as needed
Zoning Board of Adjustment	Joan Dargie	jdargie@milford.nh.gov	Needs 3 alternate members. Meets 1st & 3rd Thursday of the month at 7:00 pm.