

**MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA**  
**Monday, August 28 2023 – Selectmen's Meeting Room- 5:30 p.m.**  
**2<sup>nd</sup> Floor - Town Hall, 1 Union Square, Milford NH 03055**

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# **890 0464 1829**. The password is **588077**. You may also join the Zoom Meeting at [click zoom link here](#).

Please log in five minutes before the meeting's scheduled start time in case there are any technical difficulties. This meeting will be a HYBRID meeting.

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**

**2. APPOINTMENTS – (Approximate times)**

**5:30 p.m.** - Appointment of Bill Parker as a Full Member to the Milford Ethics Committee - Term Expires 2026

**5:35 p.m.** - Appointment of Andrew Ciardelli as a Full Member to the Planning Board - Term Expires 2026

**5:40 p.m.** - Legislative Session Update - Senator Shannon Chandley

**6:00 p.m.** - Approval of MS-1 (Inventory of Value Report) – Assessing Director, Marti Noel

**6:15 p.m.** - Consideration of Historic Marker to Commemorate Governor John McLane - Historical Society President, Mark Genovesi

**6:25 p.m.** - Abbott/Laurel Schoolhouse LCHIP Grant Presentation - Heritage Commission Member, Katherine Kokko

**3. PUBLIC COMMENTS**

**4. DECISIONS**

**a. CONSENT CALENDAR**

1. Approval of Timber Tax, Map 8 Lot 1

2. Approval of Amended Board of Selectmen Meeting Minutes from August 12, 2022

3. Acceptance and Appropriations of Unanticipated Revenues Under \$10,000 (31:95(b)) Donations to support the Labor Day Parade:

• Harley Sanford Post 4368 VFW of the United States - \$500.00

• Ricciardi Hartshorn Post 23 - \$500.00

• Sons of the American - \$250.00

• Tech Transport, Inc. - \$100.00

• VFW Auxiliary to Harley-Sanford Post 4368 - \$250.00

**b. OTHER DECISIONS**

1. Approval of Original Loan Agreement for Milford's WWTF Nutrient and Metals Removal Upgrade Project (2023 Approved Warrant Article #3).

2. Bridge Replacement – Mason Road Bridge Over Great Brook State Bridge Aid Program (NH DOT #43115)

**5. TOWN STATUS REPORT**

1. Town Hall 4 ½ Day Work Week

2. Wadleigh Memorial Library Roof Replacement

3. Whitten Road Culvert Crossing

4. Town Hall HVAC Project Update

5. Board, Commission, Committee Volunteers

**6. DISCUSSIONS**

1. Review of MODIFIED DRAFT Budget Transfer Policy

**7. SELECTMEN'S REPORTS/DISCUSSIONS**

**a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

**b. OTHER ITEMS (that are not on the agenda)**

**8. PUBLIC COMMENTS**

**9. APPROVAL OF FINAL MINUTES – August 14, 2023**

**10. INFORMATION ITEMS REQUIRING NO DECISIONS**

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a) Selectmen Goals and Initiatives

**11. NOTICES ---**

– The next Board of Selectmen's meeting is Monday, September 11, 2023 at 5:30 in the Board of Selectmen's meeting room, 1 Union Square, Milford NH. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before September 8, 2023.

**12. NON-PUBLIC SESSION – in accordance with (RSA 91-A:3, II(a)) Personnel and approval of non-public minutes from August 14, 2022.**

**13. ADJOURNMENT**

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**BOS Representatives on 2023 - 2024 Committees, Commissions, Boards, & Organizations**

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- Conservation Commission (2<sup>nd</sup> Thursday, 7:00 p.m., Town Hall, BOS Room) - [Selectman Dargie \(Liaison\)](#)
  - Economic Development Advisory Committee (Varied) - [Selectman Labonte \(Voting member\)](#)
  - Granite Town Media (Formerly PEG Access) Advisory Committee (4<sup>th</sup> Thursday, 6:00 p.m., Town Hall, BOS Room) - [Selectman Finan \(Voting member\) & Selectman Freel \(Alternate\)](#)
  - Heritage Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall) - [Selectman Dargie \(Voting member\) & Selectman Daniels \(Alternate\)](#)
  - Joint Loss Management Committee (quarterly, March 7<sup>nd</sup>, June 6<sup>th</sup>, Sept 5<sup>th</sup> and Dec. 5<sup>th</sup>), 9:00 a.m., Police Facility, Community Room) - [Selectman Daniels \(Liaison\)](#)
  - Library Trustees (3<sup>rd</sup> Tuesday, 6:30 p.m., Library) - [Selectman Finan \(Liaison\)](#)
  - MACC Base Meeting time and dates TBD at each meeting - [Captain Frye \(Voting member\)](#)
  - Master Plan Steering Committee - [Selectman Labonte](#)
  - Milford Energy Advisory Committee (1<sup>st</sup> and 3<sup>rd</sup> Thursday, 5:30, Police Facility, Community Room) - [Selectman Dargie \(Voting member\)](#)
  - NHMA (Varied) - [Town Administrator Lincoln Daley & Selectman Dargie \(Alternate\)](#)
  - Planning Board (1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:30 p.m., Town Hall, BOS Room) - [Selectman Freel \(Voting member\) & Selectmen Finan \(Alternate\)](#)
  - Recreation Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall, BOS Room) - [Selectman Finan \(Liaison\) & Selectman Freel \(Alternate\)](#)
  - Recycling/Solid Waste Committee (3<sup>rd</sup>. Tuesday, 6:30 p.m. - [Selectman Daniels \(Liaison\)](#)
  - Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - [Selectman Labonte \(Voting member\)](#)
  - Zoning Board of Appeals (1<sup>st</sup> & 3<sup>rd</sup> Thursdays, 7:00 p.m., Town Hall, BOS Room) - [Selectman Freel \(Liaison\)](#)
  - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - [Selectmen Dargie & Selectmen Labonte \(Alternate\)](#)
  - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - [Selectmen Labonte & Selectman Freel \(Alternate\)](#)

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<b>MILFORD COMMITTEES &amp; COMMISSIONS</b>			
<b>VOLUNTEER OPPORTUNITIES</b>			
<b>Committee Name</b>	<b>Chairman</b>	<b>Email</b>	<b>Updated 8/1/2023</b>
Conservation Commission	John Yule	<a href="mailto:johny.nhmcc@gmail.com">johny.nhmcc@gmail.com</a>	<b>Needs 2 alternate members.</b> Meets the 2nd Thursday of the month at 7:00 pm.
Ethics Committee			<b>Need 1 full member and 2 alternate member.</b> Meets as needed
Granite Town Media	Josh Breault	<a href="mailto:joshbreault13@gmail.com">joshbreault13@gmail.com</a>	<b>Needs 1 full member.</b> Meets the 4th Thursday of the month. 6:00 pm.
Heritage Commission	David Palance	<a href="mailto:davidpalance@comcast.net">davidpalance@comcast.net</a>	<b>All set with members.</b> Meets the 2nd Wednesday of the month. 7:00 pm.
Milford Community Power Committee	Michael Thornton	<a href="mailto:mikelt091350@gmail.com">mikelt091350@gmail.com</a>	<b>Needs 2 alternate members, and 1 Planning Board Rep.</b> Meets every Thursday at 5:00 for now, will decrease meeting frequency sometime in the new year.
Planning Board	Doug Knott	<a href="mailto:doug@knottslandcare.com">doug@knottslandcare.com</a>	<b>Needs 2 alternate members.</b> Meets the 1st and 3rd Tuesday of the month at 6:30 pm.
Recreation Commission	Zach Williamson	<a href="mailto:zacharywilliamson1991@gmail.com">zacharywilliamson1991@gmail.com</a>	<b>All set with members.</b> Meets the 2nd Wednesday of the month at 7:00 pm.
Recycling / Solid Waste Committee	Celeste Barr	<a href="mailto:celestebarr@gmail.com">celestebarr@gmail.com</a>	<b>Can always use additional members.</b> Meets the 3rd Tuesday of the month at 6:30
Traffic Safety Committee	Jason Plourde	<a href="mailto:jplourde@vhb.com">jplourde@vhb.com</a>	<b>All set with members.</b> Meets as needed
Zoning Board of Adjustment	Andrea Kokko	<a href="mailto:andreakokko@kokkorealatay.com">andreakokko@kokkorealatay.com</a>	<b>Needs 2 alternate member.</b> Meets 1st & 3rd Thursday of the month at 7:00 pm.