

MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA
Monday, October 23, 2023 – Selectmen's Meeting Room- 5:30 p.m.
2nd Floor - Town Hall, 1 Union Square, Milford NH 03055

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# **821 7356 7473**. The password is **348051**. You may also join the Zoom Meeting at [Click zoom link here.](#)

Please log in five minutes before the meeting's scheduled start time in case there are any technical difficulties. This meeting will be a HYBRID meeting.

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS – (Approximate times)**
 - 5:30 p.m. - Retirement, Public Works Employee - James Simons
 - 5:40 p.m. - Pumpkin Festival Overview – Wade Scott Campbell, Granite Town Festivities Committee
 - 5:55 p.m. - Community Development Department Update – Community Development Director Terrey Dolan
3. **PUBLIC COMMENTS**
4. **DECISIONS**
 - a. **CONSENT CALENDAR**
 1. Request for Approval for the Lions Club to decorate the Oval for the Winter Holidays from November 25, 2023 until January 7, 2024, dates subject to change due to the weather and to host Santa on the Oval on December 3, 2023 from 12:00 until 2:00.
 - b. **OTHER DECISIONS**
5. **TOWN STATUS REPORT**
 1. Fund Balance Discussion
 2. Status of Open Requests for Proposals (RFP's)
 3. Town Website Maintenance
 4. Low Power FM Station Construction Permit Application
 5. Board, Commission, Committee Volunteers
6. **DISCUSSIONS**
 1. Key Dates for the 2024 Town Meeting
 2. 2024 DRAFT Warrant Articles
 3. Review of Board of Selectmen's Policies
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
 - a. **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
 - b. **OTHER ITEMS (that are not on the agenda)**
8. **PUBLIC COMMENTS**
9. **APPROVAL OF FINAL MINUTES – October 9, 2023**
10. **INFORMATION ITEMS REQUIRING NO DECISIONS**
 - a) Treasurers Report June
 - b) Selectmen's Goals and Initiatives
11. **NOTICES ---**
 - The next Board of Selectmen's meeting is a 5th Monday Forum on October 30, 2023 at 6:00 in the Board of Selectmen's meeting room, 1 Union Square, Milford NH. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before October 27, 2023.
 - **TOWN HALL CLOSED – FRIDAY, November 10th in observance of Veterans Day. All Non-Emergency Town Offices are closed.**
 - **The Veterans Day Parade will be on Saturday, November 11th assembly area for the parade shall be the American Legion at 15 Cottage Street at 10:45 am.**
 - BOS/BAC Budget Review Meeting Saturday, November 18th in the Town Hall Auditorium, 1 Union Square at 9:00 am. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before November 15, 2023.

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12. NON-PUBLIC SESSION – in accordance with (RSA 91-A:3, II(a)) Personnel

13. ADJOURNMENT

BOS Representatives on 2023 - 2024 Committees, Commissions, Boards, & Organizations

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- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Dargie (Liaison)**
 - Economic Development Advisory Committee (Varied) - **Selectman Labonte (Voting member)**
 - Granite Town Media (Formerly PEG Access) Advisory Committee (4th Thursday, 6:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Voting member) & Selectman Freel (Alternate)**
 - Heritage Commission (2nd Wednesday, 7:00 p.m., Town Hall) - **Selectman Dargie (Voting member) & Selectman Daniels (Alternate)**
 - Joint Loss Management Committee (quarterly, March 7nd, June 6th, Sept 5th and Dec. 5th), 9:00 a.m., Police Facility, Community Room) - **Selectman Daniels (Liaison)**
 - Library Trustees (3rd Tuesday, 6:30 p.m., Library) - **Selectman Finan (Liaison)**
 - MACC Base Meeting time and dates TBD at each meeting - **Captain Frye (Voting member)**
 - Master Plan Steering Committee - **Selectman Labonte**
 - Milford Energy Advisory Committee (1st and 3rd Thursday, 5:30, Police Facility, Community Room) - **Selectman Dargie (Voting member)**
 - NHMA (Varied) - **Town Administrator Lincoln Daley & Selectman Dargie (Alternate)**
 - Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - **Selectman Freel (Voting member) & Selectmen Finan (Alternate)**
 - Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Liaison) & Selectman Freel (Alternate)**
 - Recycling/Solid Waste Committee (3rd Tuesday, 6:30 p.m. - **Selectman Daniels (Liaison)**
 - Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - **Selectman Labonte (Voting member)**
 - Zoning Board of Appeals (1st & 3rd Thursdays, 7:00 p.m., Town Hall, BOS Room) - **Selectman Freel (Liaison)**
 - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - **Selectmen Dargie & Selectmen Labonte (Alternate)**
 - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - **Selectmen Labonte & Selectman Freel (Alternate)**

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MILFORD COMMITTEES & COMMISSIONS			
VOLUNTEER OPPORTUNITIES			
Committee Name	Chairman	Email	Updated 10/16/23
Conservation Commission	John Yule	johny.nhmcc@gmail.com	Needs 2 alternate members. Meets the 2nd Thursday of the month at 7:00 pm.
Ethics Committee			Needs 2 alternate members. Meets as needed
Granite Town Media	Josh Breault	joshbreault13@gmail.com	Needs 1 full member. Meets the 4th Thursday of the month. 6:00 pm.
Heritage Commission	David Palance	davidpalance@comcast.net	All set with members. Meets the 2nd Wednesday of the month. 7:00 pm.
Milford Community Power Committee	Michael Thornton	mikelt091350@gmail.com	Needs 2 alternate members, and 1 Planning Board Rep. Meets every Thursday at 5:00 for now, will decrease meeting frequency sometime in the new year.
Planning Board	Doug Knott	doug@knottslandcare.com	Needs 2 alternate members. Meets the 1st and 3rd Tuesday of the month at 6:30 pm.
Recreation Commission	Zach Williamson	zacharywilliamson1991@gmail.com	All set with members. Meets the 2nd Wednesday of the month at 7:00 pm.
Recycling / Solid Waste Committee	Celeste Barr	celestebarr@gmail.com	All set with members. Meets the 3rd Tuesday of the month at 6:30
Traffic Safety Committee	Jason Plourde	jplourde@vhb.com	All set with members. Meets as needed
Zoning Board of Adjustment	Andrea Kokko	andreakokko@kokkorealatay.com	Needs 2 alternate member. Meets 1st & 3rd Thursday of the month at 7:00 pm.