

**MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA**  
**Monday, November 13, 2023 – Selectmen's Meeting Room- 5:30 p.m.**  
**2<sup>nd</sup> Floor - Town Hall, 1 Union Square, Milford NH 03055**

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# [8389246367](#). The password is 681018. You may also join the Zoom Meeting at [Click zoom link here](#).

Please log in five minutes before the meeting's scheduled start time in case there are any technical difficulties. This meeting will be a HYBRID meeting.

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS – (Approximate times)**
  - 5:30 p.m. - Completion of Conservation License Plate (Moose Plate) Grant Authorization – Heritage Commission Member, Katherine Kokko
  - 5:45 p.m. - Approval to appoint Mike Thornton as a full member to the Granite Town Media Advisory Committee - Term Expires 2026
  - 5:50 p.m. - Approval to appoint Mary Burdette and Mike Rush as alternates to the Ethics Committee with Terms Expiring in 2025 and 2026.
  - 6:00 p.m. - Town Clerk purchase of Dominion Counting Device – Town Clerk, Joan Dargie
  - 6:10 p.m. - Memo Foundation – Potential Bon Fire Activity at Keyes Park – Mona Kluz
  - 6:20 p.m. - Milford Rotary Project Solicitation – Mark Fougere
  - 6:35 p.m. - Capital Improvements Plan (CIP) – Community Development Director, Terrey Dolan and Pete Basiliere
3. **PUBLIC COMMENTS**
4. **DECISIONS**
  - a. **CONSENT CALENDAR**
    1. Approval for Celeste Barr to be appointed to the Local River Management Advisory Committee
  - b. **OTHER DECISIONS**
5. **TOWN STATUS REPORT**
  1. Joint BAC/BOS Saturday, November 18, 2023 Meeting
  2. Update on RFP's
  3. Health Benefits Discussion
6. **DISCUSSIONS**
  1. 2024 DRAFT Warrant Articles
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
  - a. **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
  - b. **OTHER ITEMS (that are not on the agenda)**
8. **PUBLIC COMMENTS**
9. **APPROVAL OF FINAL MINUTES – October 23<sup>rd</sup> and October 30, (5<sup>th</sup> Monday Forum)**
10. **INFORMATION ITEMS REQUIRING NO DECISIONS**
  - a) Treasurer's Report July and August 2023
  - b) Selectmen's Goals and Initiatives
11. **NOTICES -**
  - All items **MUST BE REMOVED** from public sidewalks in the Town of Milford in preparation for snow plowing from November 15, 2023 until April 15, 2024.
  - Thanksgiving Holiday – **THE TOWN HALL, LIBRARY AND TRANSFER STATION WILL BE CLOSED** Thursday, November 24<sup>th</sup> and Friday, November 25<sup>th</sup>.
  - The next Board of Selectmen's meeting will be held on Monday, November 27, 2023 at 5:30 in the Board of Selectmen's meeting room, 1 Union Square, Milford NH. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before November 22, 2023.
12. **NON-PUBLIC SESSION – This Public Body may go into one or more non-public sessions under NH RSA 91-A:3.**

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**13. ADJOURNMENT**

**BOS Representatives on 2023 - 2024 Committees, Commissions, Boards, & Organizations**

- 
- Conservation Commission (2<sup>nd</sup> Thursday, 7:00 p.m., Town Hall, BOS Room) - [Selectman Dargie \(Liaison\)](#)
  - Economic Development Advisory Committee (Varied) - [Selectman Labonte \(Voting member\)](#)
  - Granite Town Media (Formerly PEG Access) Advisory Committee (4<sup>th</sup> Thursday, 6:00 p.m., Town Hall, BOS Room) - [Selectman Finan \(Voting member\) & Selectman Freel \(Alternate\)](#)
  - Heritage Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall) - [Selectman Dargie \(Voting member\) & Selectman Daniels \(Alternate\)](#)
  - Joint Loss Management Committee (quarterly, March 7<sup>nd</sup>, June 6<sup>th</sup>, Sept 5<sup>th</sup> and Dec. 5<sup>th</sup>), 9:00 a.m., Police Facility, Community Room) - [Selectman Daniels \(Liaison\)](#)
  - Library Trustees (3<sup>rd</sup> Tuesday, 6:30 p.m., Library) - [Selectman Finan \(Liaison\)](#)
  - MACC Base Meeting time and dates TBD at each meeting - [Captain Frye \(Voting member\)](#)
  - Master Plan Steering Committee - [Selectman Labonte](#)
  - Milford Energy Advisory Committee (1<sup>st</sup> and 3<sup>rd</sup> Thursday, 5:30, Police Facility, Community Room) - [Selectman Dargie \(Voting member\)](#)
  - NHMA (Varied) - [Town Administrator Lincoln Daley & Selectman Dargie \(Alternate\)](#)
  - Planning Board (1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:30 p.m., Town Hall, BOS Room) - [Selectman Freel \(Voting member\) & Selectmen Finan \(Alternate\)](#)
  - Recreation Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall, BOS Room) - [Selectman Finan \(Liaison\) & Selectman Freel \(Alternate\)](#)
  - Recycling/Solid Waste Committee (3<sup>rd</sup> Tuesday, 6:30 p.m. - [Selectman Daniels \(Liaison\)](#)
  - Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - [Selectman Labonte \(Voting member\)](#)
  - Zoning Board of Appeals (1<sup>st</sup> & 3<sup>rd</sup> Thursdays, 7:00 p.m., Town Hall, BOS Room) - [Selectman Freel \(Liaison\)](#)
  - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - [Selectmen Dargie & Selectmen Labonte \(Alternate\)](#)
  - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - [Selectmen Labonte & Selectman Freel \(Alternate\)](#)

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<b>MILFORD COMMITTEES &amp; COMMISSIONS</b>			
<b>VOLUNTEER OPPORTUNITIES</b>			
<b>Committee Name</b>	<b>Chairman</b>	<b>Email</b>	<b>Updated 11/9/23</b>
Conservation Commission	John Yule	<a href="mailto:johny.nhmcc@gmail.com">johny.nhmcc@gmail.com</a>	<b>Needs 2 alternate members.</b> Meets the 2nd Thursday of the month at 7:00 pm.
Ethics Committee			<b>All set with members.</b> Meets as needed
Granite Town Media	Josh Breault	<a href="mailto:joshbreault13@gmail.com">joshbreault13@gmail.com</a>	<b>All set with members.</b> Meets the 4th Thursday of the month. 6:00 pm.
Heritage Commission	David Palance	<a href="mailto:davidpalance@comcast.net">davidpalance@comcast.net</a>	<b>All set with members.</b> Meets the 2nd Wednesday of the month. 7:00 pm.
Milford Community Power Committee	Michael Thornton	<a href="mailto:mikelt091350@gmail.com">mikelt091350@gmail.com</a>	<b>Needs 2 alternate members, and 1 Planning Board Rep.</b> Meets every Thursday at 5:00 for now, will decrease meeting frequency sometime in the new year.
Planning Board	Doug Knott	<a href="mailto:doug@knottslandcare.com">doug@knottslandcare.com</a>	<b>Needs 2 alternate members.</b> Meets the 1st and 3rd Tuesday of the month at 6:30 pm.
Recreation Commission	Zach Williamson	<a href="mailto:zacharywilliamson1991@gmail.com">zacharywilliamson1991@gmail.com</a>	<b>All set with members.</b> Meets the 2nd Wednesday of the month at 7:00 pm.
Recycling / Solid Waste Committee	Celeste Barr	<a href="mailto:celestebarr@gmail.com">celestebarr@gmail.com</a>	<b>All set with members.</b> Meets the 3rd Tuesday of the month at 6:30
Traffic Safety Committee	Jason Plourde	<a href="mailto:jplourde@vhb.com">jplourde@vhb.com</a>	<b>All set with members.</b> Meets as needed
Zoning Board of Adjustment	Andrea Kokko	<a href="mailto:andreakokko@kokkorealatay.com">andreakokko@kokkorealatay.com</a>	<b>Needs 2 alternate member.</b> Meets 1st & 3rd Thursday of the month at 7:00 pm.