MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA
Monday, December 11, 2023 – Selectmen's Meeting Room- 5:30 p.m.
2nd Floor - Town Hall, 1 Union Square, Milford NH 03055

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# 818 4439 8877. The password is 692850. You may also join the Zoom Meeting at https://us02web.zoom.us/j/81844398877?pwd=cIBXSXcyKzE0aC9zMEVDQ2dOUDdKUT09.
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1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS – (Approximate times)**
   - 5:30 p.m. - ATC/MHS Renovation - Christi Michaud, Superintendent, Jan Radowicz, MHS Principal, Samantha Belcourt, Director of Technology Studies, and Fred Hobbs, Steering Committee Member.
   - 5:50 p.m. - Land Use Change Tax – Map 45, Lot 3-35 – Assessing Director, Marti Noel
   - 5:55 p.m. - Property Abatement Application Recommendation – Map 47 Lot 13-2 – Assessing Director, Marti Noel
   - 6:00 p.m. - Timber Yield Waiver of Tax – Assessing Director, Marti Noel
   - 6:05 p.m. - Municipal Assessment Data Sheets (MADS) – Assessing Director, Marti Noel
   - 6:15 p.m. - Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over $10K NH (RSA (31:95)b)) –
     - FY24 Special One-time Highway Payment – State (HB2) - $96,194.11 (see specific highway municipal needs)
     - FY24 Special One-time Bridge Payment – State (HB2) - $95,137.74 (see specific municipal bridge needs)
   - 6:20 p.m. - Fire Works Discussion – Recreation Director, Arene Berry
   - 6:35 p.m. - Snowmobile Trail – Joe Vallier
3. **PUBLIC COMMENTS**
4. **DECISIONS**
   a. **CONSENT CALENDAR**
      1. Request for Road Acceptance - Curtis Commons Circle
      2. Acceptance and Appropriations of Unanticipated Revenues Under $10K NH (RSA (31:95(b))
         - **Bandstand Upkeep/Restoration Special Purpose Fund**
           1. Fae M. O'neill $100.00
           2. Mary Kelly Carter Rev. Trust $250.00
           3. Martha Anne Goodwine $50.00
           4. Milford Historical Society $515.38
         - **Adam's Field Upkeep Special Purpose Fund**
           1. Haley Mitchell (remaining monies from the Eagle Scout project $12.13
      3. Acceptance and Appropriations of Gifts of Property under $5K NH (RSA (31:95(e))
         - Donation of an Elm Tree for the Oval
           1. Robert Kokko $500
      4. Donation to the Granite Town Rail Trail Revolving Fund from Faye Richey - $500.00
   b. **OTHER DECISIONS**
5. **TOWN STATUS REPORT**
   1. Transfer Station Proposed Holiday Hours
   2. Milford Downtown Oval Improvement Project (NHDOT – Milford #42470)
   3. Employee Benefit/Compensation
   4. Third Party Payroll Services Request for Proposal
   5. Town Department Transfer Request
   6. Mason Road Bridge Replacement Project (NHDOT #43115)

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       7. Board, Commission, Committee Volunteers

6. **DISCUSSIONS**
       1. 2024 DRAFT Warrant Articles

7. **SELECTMEN'S REPORTS/DISCUSSIONS**
    a. **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
    b. **OTHER ITEMS (that are not on the agenda)**

8. **PUBLIC COMMENTS**

9. **APPROVAL OF FINAL MINUTES –** November 13, 2023 and November 27, 2023

10. **INFORMATION ITEMS REQUIRING NO DECISIONS**
   a) 2023 BOS Goals and Objectives

11. **NOTICES ---**
– **All Town Offices will be closed on Monday, December 25, 2023 and Monday, January 1, 2024 for the Christmas and New Year's Holiday.**
– The next Board of Selectmen's meeting will be held on <u>**Tuesday, December 26, 2023**</u> at 5:30 in the Board of Selectmen's meeting room, 1 Union Square, Milford NH. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before December 22, 2023.

12. **NON-PUBLIC SESSION –** in accordance with (RSA 91-A:3, II(d)) Land Acquisition and for approval of non-public minutes for October 23, 2023 and November 27, 2023.

13. **ADJOURNMENT**

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BOS Representatives on 2023 - 2024 Committees, Commissions, Boards, & Organizations

- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Dargie (Liaison)**

- Economic Development Advisory Committee (Varied) - **Selectman Labonte (Voting member)**

- Granite Town Media (Formerly PEG Access) Advisory Committee (4th Thursday, 6:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Voting member) & Selectman Freel (Alternate)**

- Heritage Commission (2nd Wednesday, 7:00 p.m., Town Hall) - **Selectman Dargie (Voting member) & Selectman Daniels (Alternate)**

- Joint Loss Management Committee (quarterly, March 7nd, June 6th, Sept 5th and Dec. 5th), 9:00 a.m., Police Facility, Community Room) - **Selectman Daniels (Liaison)**

- Library Trustees (3rd Tuesday, 6:30 p.m., Library) - **Selectman Finan (Liaison)**

- MACC Base Meeting time and dates TBD at each meeting - **Captain Frye (Voting member)**

- Master Plan Steering Committee - **Selectman Labonte**

- Milford Energy Advisory Committee (1st and 3rd Thursday, 5:30, Police Facility, Community Room) - **Selectman Dargie (Voting member)**

- NHMA (Varied) - **Town Administrator Lincoln Daley & Selectman Dargie (Alternate)**

- Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - **Selectman Freel (Voting member) & Selectmen Finan (Alternate)**

- Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Liaison) & Selectman Freel (Alternate)**

- Recycling/Solid Waste Committee (3rd. Tuesday, 6:30 p.m. - **Selectman Daniels (Liaison)**

- Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - **Selectman Labonte (Voting member)**

- Zoning Board of Appeals (1st & 3rd Thursdays, 7:00 p.m., Town Hall, BOS Room) - **Selectman Freel (Liaison)**

- Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - **Selectmen Dargie & Selectmen Labonte (Alternate)**

- Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - **Selectmen Labonte & Selectman Freel (Alternate)**

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MILFORD COMMITTEES & COMMISSIONS VOLUNTEER OPPORTUNITIES			
Committee Name	**Chairman**	**Email**	**Updated 11/9/23**
Conservation Commission	John Yule	johny.nhmcc@gmail.com	**Needs 2 alternate members.** Meets the 2nd Thursday of the month at 7:00 pm.
Ethics Committee			**All set with members.** Meets as needed
Granite Town Media	Josh Breault	joshbreault13@gmail.com	**All set with members.** Meets the 4th Thursday of the month. 6:00 pm.
Heritage Commission	David Palance	davidpalance@comcast.net	**All set with members.** Meets the 2nd Wednesday of the month. 7:00 pm.
Milford Community Power Committee	Michael Thornton	mikelt091350@gmail.com	**Needs 2 alternate members, and 1 Planning Board Rep.** Meets every Thursday at 5:00 for now, will decrease meeting frequency sometime in the new year.
Planning Board	Doug Knott	doug@knottslandcare.com	**Needs 2 alternate members.** Meets the 1st and 3rd Tuesday of the month at 6:30 pm.
Recreation Commission	Zach Williamson	zacharywilliamson1991@gmail.com	**All set with members.** Meets the 2nd Wednesday of the month at 7:00 pm.
Recycling / Solid Waste Committee	Celeste Barr	celestepbarr@gmail.com	**All set with members.** Meets the 3rd Tuesday of the month at 6:30
Traffic Safety Committee	Jason Plourde	jplourde@vhb.com	**All set with members.** Meets as needed
Zoning Board of Adjustment	Andrea Kokko	andreakokko@kokkorealatay.com	**Needs 2 alternate member.** Meets 1st & 3rd Thursday of the month at 7:0