TOWN OF MILFORD

Office of Community Development Planning • Zoning • Building Safety • Code Enforcement • Health Economic Development • Active Projects

Administrative Review

Date:	May 29, 2020
То:	Jason Plourde, Chair, Zoning Board of Adjustment
From:	Lincoln Daley, Community Development Director
Subject:	Case #2020-11 Glendale Homes, Inc. / Gerry Tanguay, Milfo 3, 15 Wright Road. Special Exception Application pursuant to Ordinances. Article X. Section 10.02.6 to allow for a 748 square



ord Tax Map 20, Lot 2-Milford Zoning es, Article X, Section 10.02.6 to allow for a 748 square foot Accessory Dwelling Unit located in the basement of a single-family residence in the Residential 'A' district.

The applicant is before the Board of Adjustment seeking a Special Exception pursuant to Milford Zoning Ordinances, Article X, Section 10.02.6 to allow the construction of a 748 s.f. accessory dwelling unit located within the basement of a single-family residence in the Residential 'A' Zoning District. In reviewing the files for this property, I offer the following comments:

- 1. Existing Conditions The subject property is an undeveloped property part of the recently approved Keogh Subdivision under construction consisting of approximately 0.249 acres (10,830 s.f.). The property contains approximately 80 linear feet of frontage on Wright Road (approved subdivision roadway) and will be serviced by municipal water and sewer (under construction). The driveway for the property will be designed for up to 4 vehicles.
- 2. The square footage of the ADU falls under the 750 square foot maximum area limitation and would be approximately 748 square feet. The ADU would be located in the basement of the the proposed 2-story, 3 bedroom, single-family residence with an attached 2 car garage. The ADU will have a common interior access within the primary residence.
- 3. The proposed single-family residence meets all dimensional zoning requirements and the footprint will not be increased as a result of the application.
- 4. The interior layout of the single-family residence has been provided. There will be minimum (if any) exterior changes to the residence and the overall architecture will be consistent with the character of the neighborhood.
- 5. The primary residence will be occupied by the owner of the property.

Aerial Photographs of Subject Property:



GENERAL PROPERT	TOWN OF MILFORD RECEIVED BOARD OF ADJUSTIMENT MAY 0.7.2020 TY INFORMATION FOR ALL APPLICATIONS	_ase Number: 2020-01 Application Number : 2020 Hearing Date: 6	0711	
PR	Decision Date:			
Street Address: 15 Wright	Road	Decision:		
Tax Map / Parcel #: 20-2-3	Lot Size: 0.25 acres			
PROP	ERTY CURRENTLY USED AS	Zoning District (check one)	:	
Vacant Residential Lot	Commercial	sidence R		
If the application involves mult copies of this page.	 Limited Commercial Industrial 			
	PROPERTY OWNER	 Integrated Commercial Integrated Commercial 		
Name: Glendale Homes, Inc	c/o Gerry Tanguay		-maastnar-z	
Address: 154 Pine Hill Road			A. S. Sanda	
City/State/Zip: Hollis, NH 03049		Overlay District (check any that apply):		
Phone: (603) 801-1791		Gamma West Elm Street Overla	ay	
Email: glendalehomesinc@g	mail.com	📮 🖵 Nashua/Elm Street Ove	🖵 Nashua/Elm Street Overlay	
		🛛 🖵 Commerce & Commun	ity Overlay	
		📮 Open Space & Conserv	ation	
the owner or a third party. This might be a tenant, someone w	o is making this proposal on behalf of themselves, s is usually the same as the property owner, but tho plans to purchase the property, an engineer or the same as the owner, just check "Same as owner" on blank.	 Wetlands Conservation Groundwater Protection Floodplain Management 	on	
	LICANT/REPRESENTATIVE	APPLICATION FEES		
SAME AS OWNER		Application Fee:	\$75.00	
Name:		Abutters Fee: \$4 x 5	\$20.00	
Address:		Amount received:	\$95.00	
City/State/Zip:		- Date Received:		
Email:	ulture 1 m -	 Check Cash		
Phone: ()	Cell: ()		Sec. of	
The undersigned property owne agree to comply with all	THE FEES ASSOCIATED WITH THIS DO NOT APPLY TO ANY OTHER FE FOR APPROVAL OF THIS PROJECT. IMPACT, BUILDING AND OTHER F	ES REQUIRED PLANNING,		
Property Owner's sig	4-27-220			

Town Hall • 1 Union Sq, Milford, NH 03055 • Phone: 603-249-0620 • www.milford.nh.gov

ZBA Application – Special Exception RECEIVED	ce Received: Case Number:
MILFORD ZONING BOARD OF ADJUSTMENT MAY 0 7 2020	Application #:
Sun fur	Date Complete:
PROPERTY INFORMATION ZBAOffice	Hearing Date:
Street Address: 15 Wright Road	Decision Date:
Tax Map / Parcel #: 20-2-3	Decision:
A Special Exception is a use which is permitted by the Zoning Ordinance, but	
requires approval from the Zoning Board of Adjustment. Most special exceptions have a list of additional criteria that must be met in order for the ZBA to approve the application. *Note that in addition to the specific criteria that may be listed for a particular special exception, all special exceptions are subject to the general criteria in Section 10.02.1 of the Zoning Ordinance.	Application for (check all that apply):
What section of the Zoning Ordinance are you applying under?	Home Occupation
Article X Section 10.02.6	Self-Storage Facilities Accessory Dwelling Unit
Describe the use you are proposing under the above section of the Ordinance.	
Construction of a proposed Accessory Dwelling Unit on the above	Wetland Buffer Impact Change/Expansion of Non-
referenced lot.	conforming Use/Structure
	Side/Rear yard setback
	reductionOther
General Criteria Section 10.02.1	
General Criteria Section 10.02.1	
General Criteria Section 10.02.1 Describe the project you are requesting a Special Exception for: Construction of an Accessory Dwelling Unit at 15 Wright Road	
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Describe the project you are requesting a Special Exception for: Construction of an Accessory Dwelling Unit at 15 Wright Road	<i>ion 10.02.1 of the Zoning Ordinance:</i> f the proposed dwelling to be utilized as an ADU ADU is to encompass 748 SF, will be located in imary residence.
Describe the project you are requesting a Special Exception for: Construction of an Accessory Dwelling Unit at 15 Wright Road Explain how the proposal meets the general criteria as specified in Article X, Sect A. The proposed use is similar to those permitted in the district because: he proposed use is permitted and similar to others in the district. This request is to allow a portion of he proposed dwelling is a single family residential use which is the same as other homes in the area; he basement and will be utilized as and ADU for extended members of same family occupying the pr B. The specific site is an appropriate location for the proposed use because: The proposed single family residence and associated ADU is located in a re	<i>ion 10.02.1 of the Zoning Ordinance:</i> f the proposed dwelling to be utilized as an ADU ADU is to encompass 748 SF, will be located in imary residence.
Describe the project you are requesting a Special Exception for: Construction of an Accessory Dwelling Unit at 15 Wright Road Explain how the proposal meets the general criteria as specified in Article X, Sect A. The proposed use is similar to those permitted in the district because: the proposed use is permitted and similar to others in the district. This request is to allow a portion of the proposed dwelling is a single family residential use which is the same as other homes in the area; the basement and will be utilized as and ADU for extended members of same family occupying the pro- B. The specific site is an appropriate location for the proposed use because: The proposed single family residence and associated ADU is located in a re- area or the town. C. The use as developed will not adversely affect the adjacent area because: The proposed ADU is located within the primary residence with similar bu	<i>ion 10.02.1 of the Zoning Ordinance:</i> f the proposed dwelling to be utilized as an AD ADU is to encompass 748 SF, will be located in imary residence. sidential subdivision in a residential
Describe the project you are requesting a Special Exception for: Construction of an Accessory Dwelling Unit at 15 Wright Road Explain how the proposal meets the general criteria as specified in Article X, Sect A. The proposed use is similar to those permitted in the district because: he proposed use is permitted and similar to others in the district. This request is to allow a portion of he proposed dwelling is a single family residential use which is the same as other homes in the area; he basement and will be utilized as and ADU for extended members of same family occupying the pr B. The specific site is an appropriate location for the proposed use because: The proposed single family residence and associated ADU is located in a re area or the town. C. The use as developed will not adversely affect the adjacent area because:	<i>ion 10.02.1 of the Zoning Ordinance:</i> f the proposed dwelling to be utilized as an AD ADU is to encompass 748 SF, will be located in imary residence. sidential subdivision in a residential
Describe the project you are requesting a Special Exception for: Construction of an Accessory Dwelling Unit at 15 Wright Road Explain how the proposal meets the general criteria as specified in Article X, Sect A. The proposed use is similar to those permitted in the district because: the proposed use is permitted and similar to others in the district. This request is to allow a portion of the proposed dwelling is a single family residential use which is the same as other homes in the area; the basement and will be utilized as and ADU for extended members of same family occupying the pro- B. The specific site is an appropriate location for the proposed use because: The proposed single family residence and associated ADU is located in a re- area or the town. C. The use as developed will not adversely affect the adjacent area because: The proposed ADU is located within the primary residence with similar bu	ion 10.02.1 of the Zoning Ordinance: f the proposed dwelling to be utilized as an ADU ADU is to encompass 748 SF, will be located in imary residence. sidential subdivision in a residential ilding size and appearance of other 02.6. of the Ordinance.

ZBA Application – Special Exception MILFORD ZONING BOARD OF ADJUSTMENT

Explain	how the proposal meets the specific criteria of the Zoning Ordinance for each section::
HOME O	CCUPATION CRITERIA 10.02.3
	e person conducting the home occupation shall reside in the dwelling unit, and there shall be no more than one (1) non- ident person employed in connection with such occupation.
	ere shall be no evidence outside the dwelling, except permitted signs and required off-street parking, that the dwelling ntains a home occupation.
	e home occupation shall not exceed 25% of the combined gross floor area of the existing home and any accessory uctures, or 1,000 SF, whichever is less.
	cessory finished goods may be provided for sale in conjunction with the home occupation, sold and stored in allowed me occupation space only.
	e home occupation and the conduct thereof shall not impair the residential character of the premises nor impair the sonable use, enjoyment and value of other residential property in the neighborhood.
SELF-STO	RAGE FACILITIES 10.02.4
	e Self-storage facility located in one of the following areas? e on Rte. 13 North, Rte. 13 South, and/or the following lots of land on North River Road: Map 8, Lots 11, 11-1, 19, 48, 49, 50, nd 53-5
2. Isa: NA	15 foot perimeter landscaped buffer along all sides of the property being proposed?
3. Doe: NA	s the buffer proposed meet 10.02.4.2/3 of the Milford Zoning Ordinance?
4. Is th NA	ere any outside storage being proposed?
5. Are a	all building set back at least 50 feet from the front lot line?
6. Has	a Site Plan Application been submitted to the Milford Planning Board? Yes No Date:
NA	



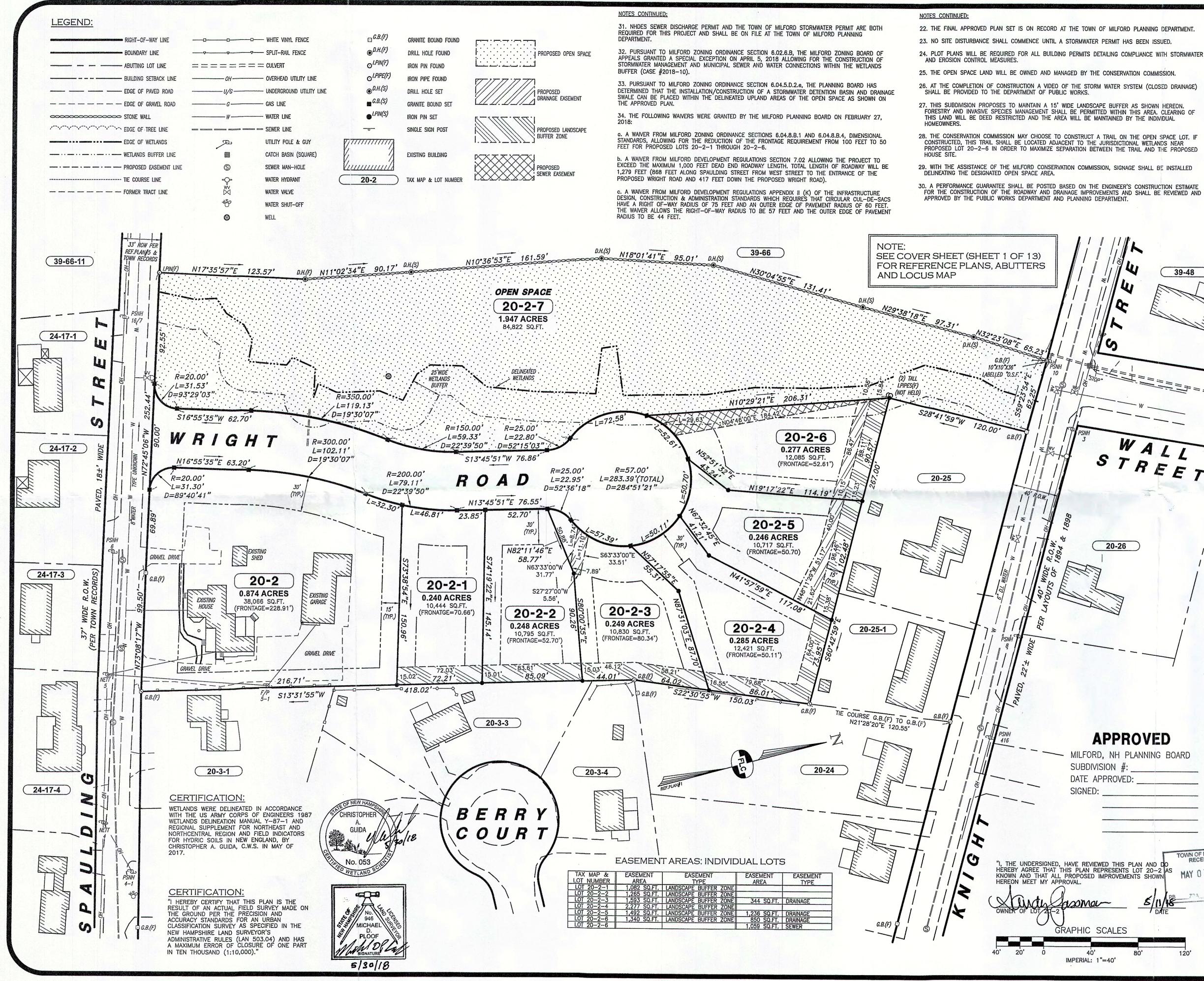
ZBA Application – Special Exception MILFORD ZONING BOARD OF ADJUSTMENT

AC	CESSORY DWELLING UNITS 10.02.6
1.	Is the property going to be Owner Occupied? Yes, the property will be owner occupied.
2.	Has a Building Permit application been made? Copy of permit application attached? Yes the building permit has been submitted. We did not have a copy to submit but will obtain one for the meeting.
3.	Is the ADU developed in a manner which does not alter the character/appearance of the principal use as a single-family residence? The ADU has been designed so to not alter the character and appearance of the principal
	use as a single family residence.
4.	Is the ADU intended to be secondary and accessory to a principal single-family dwelling unit? Yes the ADU has been designed to be secondary and accessory to the principal use.
5.	Does the ADU impair the residential character of the premises or the reasonable use, enjoyment and value of neighborhood? The ADU will not impair the residential character or premise nor will it impair the reasonable use, enjoyment or value of the neighborhood.
6.	Is there adequate off-street parking? How many spaces? Yes there is ample parking. The driveway is long enough to provide for plenty of space (minimum of 4
7.	Are any additional curb cuts being proposed? There is only one curb cut proposed for this property.
8.	Are all necessary additional entrances or exits located to the side or rear of the building to the maximum extent possible? Please note on the plan. Yes as shown on the plans the exterior doors are situated on the side of the proposed home.
9.	Is there adequate sewer/septic and water for the additional inhabitants? Please include septic/sewer approval. Yes the development is serviced by municipal sewer.
10.	Is there only one (1) ADU on the property? Yes, there is only one ADU proposed on the property.
11.	Is the ADU no more than 750 square feet? How many square feet is the ADU? The ADU is 748 SF in size.
12.	Does the ADU have no more than two (2) bedrooms? Please show on plans. The proposed ADU has 1 bedroom. See attached plan.
13.	If inside the existing dwelling, is there at least one common wall with a door between the two spaces at least 32 inches wide? Please show on plans. Yes the ADU is located in the basement so there is a common wall with a door of at least 32 inches.
14.	If a connecting hall is proposed, is the hallway at least 36 inches wide? Please show on plans. NA, the ADU is located in the basement.
For	Existing Unpermitted ADUs
15.	Has a Code Compliance inspection been conducted by the Building Inspector? Please include inspection report. NA
16.	Is the ADU incompliance with Section 10.02.6:A of the Milford Zoning Ordinance? How so? NA
17.	If no, has a Variance from Section 10.02.6:A been granted by the ZBA? NA



ZBA Application – Special Exception MILFORD ZONING BOARD OF ADJUSTMENT

OFF	ICE IN THE RESIDENCE A AND B DISTRICTS 10.02.7
1.	Is the specific site of the proposed office use located in an existing building that is an appropriate location for the proposed use and ancillary to the Residential Use permitted by right? Please explain. NA
2.	Will the use as proposed adversely affect adjacent Residential areas? Please explain. NA
3.	Will there will be any nuisance, such as but not limited to: noise, odor, hours of operation, traffic, deliveries and lighting associated with this use? Please explain. NA
4.	Will there be any outside storage? Please explain. NA
5. Yes	Has the applicant made a site plan application to the Planning Board (hearing subsequent to Zoning Board approval)? No Date of hearing: NA
WE	FLAND AND WETLAND BUFFER IMPACT 6.02.6
1.	Has the need for the project been addressed? Please explain. NA
2.	Is the plan proposed the least impactful to the wetlands, surface waters and/or associated buffers? Please explain. NA
3.	Has the impact on plants, fish and wildlife been addressed? Please explain. NA
4.	Has the impact on the quality and quantity of surface and ground waters been addressed? Please explain. NA
5.	Has the potential for increased flooding, erosion and sedimentation been addressed? Please explain. NA
6.	Has the cumulative impact if all parties owning or abutting the affected wetland were allowed to alter or impact the wetland or buffer area in the same way? Please explain. NA
7.	Has the impact of the values and function of the overall wetland and wetland complex been addressed? Please explain. NA
8.	Has a comment from the Milford Conservation Commission been solicited? Yes N NA



NOTES: THE OWNERS OF RECORD FOR TAX MAP LOT 20-2 ARE SANDRA & NEAL F. GASSMAN, 29 SPAULDING STREET, MILFORD, NH 03055-4723. THE DEED REFERENCE TO THE PARCEL IS VOL.2792 PAGE 425 DATED SEPTEMBER 19, 1980 IN THE H.C.R.D. . THE PURPOSE OF THIS PLAN IS TO DEPICT AN OPEN SPACE SUBDIVISION OF TAX MAP PARCEL 20-2 AS SHOWN. 5. THE TOTAL AREA OF THE TAX MAP PARCEL 20-2 IS 5.006 ACRES OR 218,081 SQ. FT. WITH A TOTAL OF 414.19' OF FRONTAGE; 62.25' OF ROAD FRONTAGE ON KNIGHT STREET AND 351.94' OF FRONTAGE ON SPAULDING STREET. 4. THE PROPERTY IS LOCATED WITHIN THE RESIDENCE "A" DISTRICT -LOT REQUIREMENTS INCLUDE: MIN. LOT SIZE: 15,000 S.F. FOR AREAS SERVICED BY MUNICIPAL SEWERAGE AND WATER SYSTEMS ROAD FRONTAGE: 100 FT ON A CLASS V OR BETTER ROAD BUILDING SETBACKS: FRONT- 30', SIDE AND REAR- 15' THE WETLAND CONSERVATION DISTRICT OVERLAY REQUIRES A 25' BUFFER SETBACK AS SHOWN HEREON 5. OPEN SPACE CALCULATIONS: GROSS TRACT AREA = 5.006 ACRES OR 218,081 SQ.FT. REQUIRED OPEN SPACE: MINIMUM OF 15% OF THE GROSS TRACT AREA = 15% X 218,081 SQ.FT. = (32,712 SQ.FT. OR 0.751 AC.) OF WHICH 50% (16,356 SQ.FT. OR 0.375 ACRES) MUST CONSIST OF NON-WETLAND SOILS AND SOILS WITH LESS THAN 25% SLOPES. PROVIDED OPEN SPACE: 84,822 SQ.FT OR 1.947 AC. OF WHICH 28,434 SQ.FT. OR 0.653 AC. CONSISTS OF NON WETLANDS SOILS AND SOILS WITH LESS THAN 25% SLOPES. PROPOSED LOTS TO BE SERVICED BY MUNICIPAL SEWERAGE AND WATER SYSTEMS AND UNDERGROUND UTILITIES. THE BOUNDARY INFORMATION SHOWN WAS DEVELOPED FROM AN ACTUAL FIELD BOUNDARY SURVEY PERFORMED BY THIS OFFICE DURING THE MONTH OF JULY 2017. THE HORIZONTAL ORIENTATION IS 39-48 BASED ON REFERENCE PLAN NO.1 CITED HEREON. 8. THE TOPOPGRAPHY SHOWN ON THE SITE WAS DEVELOPED FROM AN ON SITE TOPOGRAPHIC SURVEY PERFORMED BY THIS OFFICE DURING THE MONTH OF JULY 2017. VERTICAL DATUM IS ASSUMED. THIS SITE IS ENTIRELY LOCATED WITHIN THE KEYES WELLHEAD LEVEL I AREA OF THE GROUNDWATER PROTECTION DISTRICT. 10. EXAMINATION OF THE FLOOD INSURANCE RATE MAP COMMUNITY PANEL #33011C0458D, SHEET 458 OF 701, DATED SEPTEMBER 25, 2009 INDICATES THAT THIS SITE LIES OUTSIDE OF THE 100 YEAR FLOOD HAZARD ZONE. 11. PORTIONS OF THE PARCEL LIE WITHIN THE WETLANDS CONSERVATION OVERLAY DISTRICT. A 25 FT. NON-DISTURBANCE BUFFER EXISTS FROM ALL DELINEATED WETLANDS PER SECTION 6.02.3D OF THE MILFORD ZONING ORDINANCE. 集 三王三三三 12. LOT 20-2 HAS BEEN A RESIDENCE SINCE THE CURRENT HOUSE WAS BUILT ON THE PROPERTY IN 1920. THE LOT IS MIXED OPEN LAWN AND GARDENS, OVERGROWN BRUSHY AREAS AND A WETLANDS AREA ALONG THE WESTERN SIDE. THE WETLANDS DRAIN FROM SOUTH TO NORTH AND OUTLET THROUGH A 15" CULVERT UNDER KNIGHT STREET INTO A CATCH BASIN. THE OVERALL GRADE OF THE LOT IS GENERALLY FLAT WITH ABOUT 18' TOTAL CHANGE IN ELEVATION. THE LOWEST ELEVATION IS THE OUTLET CULVERT AT THE NORTHEAST CORNER OF THE LOT AND THE HIGHEST ELEVATION IS THE AREA AROUND THE EXISTING HOUSE AT THE SOUTHEAST CORNER OF THE LOT. 13. THERE ARE NO KNOWN RESTRICTIONS OR ENCUMBRANCES ON THE PROPERTY OTHER THAN THOSE SHOWN ON THE PLANS, IF ANY. 14. ALL PROPOSED DRIVEWAYS ARE TO BE CONSTRUCTED TO TOWN OF MILFORD STANDARDS. 15. ALL ROAD DRAINAGE WORK SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE TOWN OF MILFORD'S DEVELOPMENT REGULATIONS AND PUBLIC WORKS INFRASTRUCTURE DESIGN, CONSTRUCTION AND E ADMINISTRATION STANDARDS. 16. TEMPORARY EROSION AND SEDIMENTATION CONTROLS SHALL BE REMOVED AFTER SITE STABILIZATION AND PRIOR TO ROAD ACCEPTANCE. 17. SLOPE, DRAINAGE, AND ACCESS EASEMENTS TO BE CONVEYED TO THE TOWN OF MILFORD. 18. THE LOTS ARE SUBJECT TO APPLICABLE POLICE AND LIBRARY IMPACT FEES (TO BE DETERMINED AT TIME OF BUILDING PERMIT APPLICATION) AS WELL AS SEWER AND WATER ENTRANCE FEES. 19. THE DEVELOPER SHALL POST A SIGN READING AS FOLLOWS PRIOR TO ISSUANCE OF ANY CERTIFICATE OF OCCUPANCY: "THIS ROAD HAS NOT BEEN ACCEPTED BY THE TOWN OF MILFORD. UNTIL THE ROAD HAS BEEN ACCEPTED THE TOWN ASSUMES NO RESPONSIBILITY FOR MAINTENANCE, INCLUDING SNOW REMOVAL, NOR ANY LIABILITY FOR DAMAGE RESULTING FROM USE OF THIS STREET. RSA 674:41". 20. UPON ISSUANCE OF THE INITIAL CERTIFICATE OF OCCUPANCY, THE ROADWAY IS REQUIRED TO BE MAINTAINED PASSABLE, INCLUDING IN WINTER, UNTIL ACCEPTED BY THE TOWN. 21. PRIOR TO THE ISSUANCE OF A FINAL CERTIFICATE OF OCCUPANCY (C.O.) A LETTER FROM THE LICENSED LAND SURVEYOR SHALL BE SUBMITTED TO THE BUILDING DEPARTMENT ATTESTING THAT ALL LOT MONUMENTATION HAS BEEN SET. 5/10/18 ADD CONDITIONS OF APPROVAL NOTES MPB TJB CEB C 2/09/18 REVISED PER STAFF REVIEW 1/16/18 MPB TJB CEB В 1/08/18 REVISE SUB. LAYOUT PER PB MEETINGS MPB TJB CEB A 9/20/17 REVISE FRONTAGES TO MEET 50' MINIMUM REQ. --- TJB CEB REV. DATE DESCRIPTION C/O DR CK **OPEN SPACE SUBDIVISION PLAN** SPAULDING ESTATES TAX MAP 20 LOT 2 (29 SPAULDING STREET) MILFORD, NEW HAMPSHIRE PREPARED FOR MILFORD, NH PLANNING BOARD **RAISANEN HOMES ELITE, LLC** P.O. BOX 748, NASHUA, NH 03061 LAND OF. SANDRA & NEAL F. GASSMAN 29 SPAULDING STREET, MILFORD, NH 03055 SCALE: 1'' = 40'JULY 31, 2017 Surveying + Engineering + Land Planning + Permitting + Septic Designs MAY FIELDSTONE

LAND CONSULTANTS, PLLC

206 Elm Street, Milford, NH 03055

Phone: (603) 672-5456 Fax: (603) 413-5456

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