



TOWN OF MILFORD, NH  
OFFICE OF COMMUNITY DEVELOPMENT

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## **STAFF MEMORANDUM**

**Date:** December 15, 2023

**To:** Planning Board

**From:** Terrence Dolan, Community Development Director & Acting Town Planner

**Subject: Milford Master Plan Update (Envision Milford) Need for Motion to Request Board of Selectmen Approval of the (*Not To Exceed*) Bid from Resilience Planning and Design, LLC**

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### **Staff Request:**

#### **Re: Milford Master Plan Update (Envision Milford)**

It is requested that the Planning Board provide a formal recommendation (i.e. *Vote To Accept & Recommend*) to the Board of Selectmen to enter into a Consultant Contract provided by Resilience Planning & Design, LLC, for the Town of Milford's Master Plan Update Work, with the prescribed *Not to Exceed Bid Amount of \$99,996.00*).

This shall allow for the firm to provide for the full and necessary professional consultant services to complete the Town of Milford's Master Plan (*Envision Milford*) Update.