

5:30 Eagle Scout Dugout Renovations Project - James
Rolanti

Dugout Renovations at Keyes Field

By James Rolanti

Project Details

- **Fundraising goal \$1,800 to cover expenses for wood, roofing, paint, and other project related expenses.**
- **Remove existing helmet cubby and bat rack, and replace with one hand-built helmet cubby and bat rack for each dugout.**
- **Remove the existing metal roofing and replace with tar paper and shingled roof.**
- **Paint interior and exterior wood of dugout blue, and paint the trim and wood bench white of each dugout.**
- **Targeting January through July 2020 for start and completion of all activities.**

Pictures of the Dugout as of 11/30/19



Cubby and Bat Rack (concept)



Ways I will show leadership

Leadership while Fundraising

Coordinating group bake sales around the Super Bowl and Easter

Coordinating volunteers at my bake sales and asking local businesses if I can sell on their property

Fundraising enough money to cover the total cost of my project

Demonstrating the way I want to have my baked items being sold

Asking for direction, donations, and support from the local companies such as Milford Lumber, PJ Carrier

Lumber, Home Depot, Lowes, and other experts

Coordinating a morning breakfast after Mass at my parish by asking permission from the Pastor, and collecting ingredients, and cooking

Leadership while working on the Project

Coordinate and build two helmet cubbies and bat racks

Coordinate and paint both the inside and outside of the two dugouts

Coordinate and re-roof both dugouts

Coordinate adult volunteers at the cut day for the cubbies, and adult and teenagers for the building/painting days

(I estimate that on the cut day I will only need 5-6 volunteer and on the building/painting day I will need 20-25 volunteers)

Milford Spartan Solar, LLC

Proposed Payment-in-Lieu-of-Taxes Agreement

Town of Milford Select Board Meeting
January 13, 2020

- **Milford Spartan Solar, LLC (the “Project”)**
 - The proposed 16-Megawatt photovoltaic solar energy generating facility that Olivewood is developing in Milford
 - To be developed on a mix of public and private land
 - The Town and appropriate boards will control permitting process
- **The Project is proposing a PILOT now based on earlier select board request**
 - Select board members requested inclusion of a PILOT in the Town’s land lease option, near time of execution of the lease option on the Town land
 - PILOT discussions were set aside until after lease option due to timing
 - Project supports agreeing upon a PILOT
 - Project is proposing a form based on a PILOT approved in November 2019 by two other New Hampshire towns
- **The proposed PILOT would increase revenue and revenue certainty to the Town upon exercise of the lease option**

- **What is a PILOT Agreement?**
 - A Payment-in-Lieu-of-Taxes (PILOT) Agreement is an agreement between a government entity and a developer or project that provides long term predictability of tax revenues and expenses
 - PILOT agreements are a common means of covering tax liability in NH, and renewable energy project PILOTs are common across the United States
- **Recent New Hampshire Example: Hopkinton Solar (35MW)**
PILOTs with 2 NH Towns
 - Starting at \$3,000 per MW
 - Up to 40 year term
 - Executed in November of 2019

Proposed Milford Spartan Solar PILOT



- **PILOT would commence upon the exercise of the lease option and the start of construction.**
- **Up to 2 year Construction Term, followed by a 40 year Ordinary Term, generating up to \$2.94 million in revenue for the Town of Milford**
 - Construction Term: \$24,000 / year
 - One-time Land Use Change Tax of \$11,145 for removing the private landowner parcel from Current Use status
- **Ordinary Term payments will start at \$48,000 per year**
 - Current tax revenue on Project land is approximately four hundred dollars per year

Questions



- Contact: Dominic LeBel
- Email: Dominic@GraniteApollo.com
- Phone: (603)565-5170

THE STATE OF NEW HAMPSHIRE

THE TOWN HALL WILL BE OPEN AT 9:00
on the 1st day of February, 2020, for the 1st Session
for voting on all matters in
the Warrant and other matters

*TO THE INHABITANTS OF THE TOWN OF MILFORD, NEW HAMPSHIRE in the
[L.S.] County of Hillsborough in said State, qualified to vote in Town Affairs:*

YOU ARE HEREBY NOTIFIED TO MEET AT THE MILFORD TOWN HALL
AUDITORIUM in said Milford on Saturday, the 1st day of February
2020, at 9:00 am to act upon the following subjects in accordance with NH RSA 40:13
with the first session on Saturday, the 1st day of February, 2020, to transact all business
other than voting, and on the 10th day of March, 2020, for the second session for voting
by official ballot at the polls, at the MILFORD MIDDLE SCHOOL GYMNASIUM, and at the
times mentioned above, to act on all matters in the Warrant as well as officers and other
matters to be voted on.

Additionally, we hereby certify that we gave notice to the inhabitants within
named, to meet at the time and place and for the purposes above-mentioned, by posting
up an attested copy of the within Warrant at the place of meeting within named, and a
like attested copy at the Milford Town Hall, it being a public place in said Town, on the
27th day of January, 2020

GIVEN UNDER our hands and seal, this 13th day of January, 2020.

A TRUE COPY OF WARRANT - ATTESTED:

Selectmen

of

Milford

THE STATE OF NEW HAMPSHIRE

THE TOWN VOTE POLLS WILL BE OPEN FROM 6:00 AM to 8:00 PM

on the 10th day of March, 2020, for the 2nd Session

for voting on all matters in

the Warrant as well as Officers and other matters

*TO THE INHABITANTS OF THE TOWN OF MILFORD, NEW HAMPSHIRE in the
[L.S.] County of Hillsborough in said State, qualified to vote in Town Affairs:*

**YOU ARE HEREBY NOTIFIED TO MEET AT THE MILFORD MIDDLE SCHOOL
GYMNASIUM in said Milford on Tuesday, the 10th day of March
2020, next for the second session for voting by official ballot at the polls, at the
same location mentioned above, and at the times mentioned above, to act on all matters
in the Warrant as well as officers and other matters to be voted on.**

**Additionally, we hereby certify that we gave notice to the inhabitants within
named, to meet at the time and place and for the purposes above-mentioned, by posting
up an attested copy of the within Warrant at the place of meeting within named, and a
like attested copy at the Milford Town Hall, it being a public place in said Town, on the
27th day of January, 2020.**

GIVEN UNDER our hands and seal, this 13th day of January, 2020.

A TRUE COPY OF WARRANT - ATTESTED:

Selectmen

of

Milford

**Municipality of Milford,
New Hampshire**

Parade Permit

Be it known that Hunter Philbrick, individually and in conjunction with the Ricciardi Hartshorne Post 23 of the American Legion, 15 Cottage Street, Milford, County of Hillsborough and State of New Hampshire, in accordance with a written application for a Parade Permit submitted to the Board of Selectmen on January 13, 2020, and subject to all rules and regulations of the municipality, is hereby issued a Parade Permit for a Memorial Day Parade to be held on **Monday, May 25, 2020**, commencing at approximately **10:00 a.m.**

The assembly area for the parade shall be the West Street Cemetery, Milford, New Hampshire and the parade route shall be limited as follows: from the West Street Cemetery, to Elm Street, stopping at the bridge on Elm Street, and the Milford Oval, and then proceed to the VFW, One VFW Way.

Dispersal area for the parade shall be the VFW Post, One VFW Way, Milford, New Hampshire.

Dated:_____

Chairman, Board of Selectmen

**Municipality of Milford,
New Hampshire**

Parade Permit

Be it known that Hunter Philbrick, individually and in conjunction with the Ricciardi Hartshorne Post 23 of the American Legion, 15 Cottage Street, Milford, County of Hillsborough and State of New Hampshire, in accordance with a written application for a Parade Permit submitted to the Board of Selectmen on January 13, 2020, and subject to all rules and regulations of the municipality, is hereby issued a Parade Permit for a Labor Day Parade to be held on **Monday, September 7, 2020**, commencing at **1:00 p.m.**

The assembly area for the parade shall be at the Milford High School, 100 West Street, New Hampshire and the parade route shall be limited as follows: from West Street, to the Milford Oval via Elm Street, around the Oval, and then proceed to the Harley Sanford Veterans of Foreign Wars (VFW) Post 4368, One VFW Way, Milford, NH.

Dispersal area for the parade shall be the VFW Post, One VFW Way, Milford, New Hampshire.

Dated: _____

Chairman, Board of Selectmen

**Municipality of Milford,
New Hampshire**

Parade Permit

Be it known that Hunter Philbrick, individually and in conjunction with the Ricciardi Hartshorne Post 23 of the American Legion, 15 Cottage Street, of Milford, County of Hillsborough and State of New Hampshire, in accordance with a written application for a Parade Permit submitted to the Board of Selectmen on January 13, 2020, and subject to all rules and regulations of the municipality, is hereby issued a Parade Permit for a Veterans Day Parade to be held on **Wednesday, November 11, 2020**, commencing at **10:45 a.m.**

The assembly area for the parade shall be the American Legion at 15 Cottage Street, in said Milford, New Hampshire and the parade route shall be limited as follows: from the American Legion on Cottage Street to the Milford Oval via Garden Street and Union Street, then onto the World War I & World War II Memorials. From there, the parade will proceed back to the American Legion on Cottage Street.

Dispersal area for the parade shall be the American Legion at 15 Cottage Street, Milford, New Hampshire.

Dated: _____

Chairman, Board of Selectmen

4. a) 3) Request for Approval to re-appoint Celeste Barr as a full-member of the Recycling/Solid Waste Committee

To: The Milford Board of Selectmen

From: The Milford Recycle and Solid Waste Committee

Date: 11-22-2019

Regarding continuation of a member: Celeste Barr

Dear BOS,

Celeste Barr has shown an interest in staying on as a member of the Milford Recycle and Solid Waste Committee. We as a group would like to recommend Celeste for approval for this appointment. Celeste has been involved in many town committees and events and she is a great person with assisting in our committee development. Her desire to improve our Towns recycling methods are impressive, along with the other things she does are of great importance to this committee.

Her E-mail address is: celestebarr@gmail.com

Thank you for your consideration of Celeste Barr as a continuing member of this Town Committee.

Sincerely,

Jerry Guthrie; Chairman of the Milford Recycle and Solid Waste Committee

4. a) 4) Request for approval for Conservation Commission to accept a \$500 donation to the Rail Trail Fund for Trail Maintenance from Faye Richey

Town of Milford
CONSERVATION COMMISSION

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
www.milford.nh.gov
conservation@milford.nh.gov



Board of Selectmen
December 23, 2019

Re: Acceptance of Donation from Faye Richey

The Conservation Commission requests permission from the Board of Selectmen to accept a \$500.00 donation from Faye Richey. She requests that this generous donation be put into the Rail Trail Fund for trail maintenance.

Thank you for your continued support of the Conservation Commission.

Respectfully,

Chris Costantino
Milford Conservation Commission (Alt)

FORM
PA-7NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

TOWN OF MILFORD

(Assigned by Municipality)

YR TOWN OP#
[] [] [] - [] [] [] - [] [] [] - T

PLEASE TYPE OR PRINT (If filling in form on-line, use TAB Key to move through fields)

1. Town/City of: Milford, NH2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
3-123. Intent Type: Original ☒ Supplemental ☐ (Original Intent Number)4. Name of Access Road: North River Rd.5a. Acreage of Lot: 30 Acreage of Cut: 305b. Anticipated Start Date: 1/17/20206. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Joint Tenants) ☒
- b. Owner of Land and Stumpage (Tenants in Common) ☐
- c. Previous owner retaining deeded timber rights ☐
- d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements ☐

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER ☒ OR LOGGER / FORESTER ☐
BY MAIL ☒ OR E-MAIL ☒

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) 12/31/19Andrew Gardent & Krista Gardent
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) 12/31/19Andrew and Krista Gardent
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)10 Edwards St.
MAILING ADDRESSWilton NH 03086
CITY OR TOWN STATE ZIP CODEKrista.gardent@yahoo.com
E-MAIL ADDRESS603-654-7190 603-562-6605
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and

4. Any timber tax bond required has been received.

5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

For Tax Year April 1 2019 to March 31, 2020

RECEIVED

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	50,000	MBF
Hemlock	7,000	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple	2,000	MBF
White Birch		MBF
Yellow Birch		MBF
Oak	14,000	MBF
Ash		MBF
Soft Maple	3,000	MBF
Beech/Pallet/Tie Logs		MBF
Other (Specify)		MBF
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	460 tons	
Miscellaneous		
High Grade Spruce/Fir	Tons	
Cordwood & Fuelwood	30	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:
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10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

12/31/19

SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Andrew Gardent
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT10 Edwards St.
MAILING ADDRESSWilton NH 03086
CITY OR TOWN STATE ZIP CODE603-562-6605 Krista.gardent@yahoo.com
PHONE NUMBER E-MAIL ADDRESS

4. a) 6) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000

Board of Selectmen
Agenda Date: 01/13/20

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Martha Noel	\$ 50.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Marguerite Robinson	\$ 300.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
David Proctor	\$ 100.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Pamala Abbott	\$ 50.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Nancy Tong	\$ 50.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Margaret & Hubbard Seward	\$ 100.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Barbara Gorman	\$ 25.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Michelle Spearman	\$ 100.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Deborah S. Thurber - Project Shakespeare	\$ 25.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDS ACCEPTANCE
DATE: 12/26/19
NOTE: RECREATION BUS



Please deposit the following donations for the purchase of a Recreational Bus into account #48940-470820. These donations were made online via credit card on 12/3/19 for the Giving Tuesday campaign.

Martha Noel	\$50.00
Marguerite Robinson	\$300.00
David Proctor	\$100.00
Pamala Abbott	\$50.00
Nancy Tong	\$50.00
Margaret & Hubbard Seward	\$100.00
Barbara Gorman	\$25.00
Michelle Spearman	\$100.00

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDS ACCEPTANCE
DATE: 12/31/19
NOTE: RECREATION BUS



Please deposit the following donations for the purchase of a Recreational Bus into account #48940-470820.

Project Shakespeare \$25.00

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov

Warrant Article #	Pre and Post Deliberative Proposed Vote Tallies for 2020 Warrant Articles	2020 Proposed Amount	BOS Pre-Deliberative Vote	BOS Pre-Deliberative Vote	BOS Majority Report Author	BOS Minority Report Author
			12/23/2019	1/13/2020		
3	Wadleigh Library Renovation & Expansion Project - \$3,450,000 (\$2,763,000 BOND and \$687,000 DONATIONS)	\$2,763,000	Opposed (3-2)			
4	Milford Emergency Communications Dispatch BOND	\$2,400,000	Support (3-2)			
5	Collective System Capacity Mgmt, Operation & Maintenance Program BOND	\$218,305	N/A			
6	Town Operating Budget	\$15,261,695	Support (4-1)			
7	Water Department Operating Budget	\$1,548,984	N/A			
8	Wastewater Department Operating Budget	\$1,999,901	N/A			
9	Reconstruction of Town Roads	\$400,000	Support (5-0)			
10	Bridge Repair and/or Replacement Capital Reserve	\$75,000	Support (4-1)			
11	Ambulance & Equipment Lease-Purchase - \$45,180 (Annual Lease Payment \$45,180; \$75,000 Paid from Capital Reserves; Total Purchase Price \$296,400)	\$45,180	Support (5-0)			
12	DPW Vehicles and Heavy Equipment Capital Reserve	\$40,000	Support (5-0)			
13	Social Services	\$40,000	Support (5-0)			
14	Non-Emergency Community Transportation Bus Services (Blue Bus)	\$32,000	Support (5-0)			
15	Fire Apparatus Replacement Capital Reserve	\$25,000	Support (5-0)			
16	Town Facilities Renovation and Major Repair Replacement Capital Reserve	\$25,000	Support (5-0)			
17	Ambulance Vehicle Replacement Capital Reserve	\$25,000	Support (5-0)			
18	Keyes Park Expansion Committee Project Capital Reserve	\$25,000	Support (5-0)			
19	Public Works Wheel Bucket Loader Lease-Purchase - \$22,980 (Annual Lease Payment \$22,980; \$80,000 Paid from Capital Reserves; Total Purchase Price \$145,000)	\$22,980	Support (4-1)			
20	Police and Fire Department Portable Radio Replacements from the Public Safety Communication Equipment Replacement Capital Reserve Fund	\$22,800	Support (5-0)			
21	Public Safety Communication Equipment Replacement Capital Reserve	\$20,000	Support (5-0)			
22	Conservation Land Fund	\$20,000	Support (3-2)			
23	Assessing Revaluation Capital Reserve	\$15,000	Support (5-0)			
24	Annual Labor Day Parade Support	\$10,000	Support (4-1)			
25	Summer Band Concerts	\$9,000	Support (5-0)			
26	Independence Day Celebration Fireworks	\$8,500	Support (3-2)			
27	Pumpkin Festival Support	\$8,000	Support (5-0)			
28	Memorial, Veterans & Labor Day Parades and Recognition Support	\$6,500	Support (5-0)			
29	Veteran's Tax Credit and All Veteran's Tax Credit (increase from \$300 to \$400)		Support (4-0-1)			
30	Tax Credit For Surviving Spouse of Veteran (increase from \$700 to \$800)		Support (5-0)			
31	Tax Credit for Service Connected Total Disability (increase from \$1,400 to \$1,500)		Support (5-0)			
32	Increase The Property Tax Exemption for Elderly (varies)		Support (5-0)			
33	West Milford Tax Increment Financing District Revocation	\$0	Support (5-0)			
34	BROX Properties Public Infrastructure Improvement Fund Revocation	\$0	Support (5-0)			

Warrant Article #	Pre and Post Deliberative Proposed Vote Tallies for 2020 Warrant Articles	2020 Proposed Amount	BOS Pre-Deliberative Vote	BOS Pre-Deliberative Vote	BOS Majority Report Author	BOS Minority Report Author
35	Sports Betting	\$0	Support (4-0-1)			
36	NASHUA STREET PEDESTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$750,500 (State pays \$600,400; Town pays \$150,100) BY PETITION	\$150,000				
37	OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$763,000 (State pays \$610,400; Town pays \$152,600) BY PETITION	\$152,600				
38	NEW MUNICIPAL AND TRANSPORTATION CAPITAL RESERVE FUND PAID FOR BY AN ADDITIONAL AUTO REGISTRATION FEE BY PETITION	\$0				
		\$0				
		\$0				

N/A = Not applicable N/P = No position S= Support O = Oppose

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

December 16, 2019

PRESENT: Gary Daniels, Chairman Mark Bender, Town Administrator
Paul Dargie, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member - EXCUSED Tyler Berry, Videographer
Laura Dudziak, Member
Chris Labonte, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – CTA Final Report - Dispatch

Mark Cady and Cheryl Giggetts gave a presentation on the 911 Communications Dispatch Center and Radio Needs Assessment. They met with all agencies in all the towns, did an analysis on all the equipment and provided alternatives conceptual designs to provide the best recommendation possible.

Issues are: lack of coverage, inability to hear or be heard by dispatch, lack of capacity, lack of interoperability and aging equipment. Interoperability is critical between agencies within towns and outside towns.

The basis of their alternatives were:

- Best fit alternatives
- Viable technologies
- Engineering analysis
- Interoperability evaluation
- Problems & needs identified
- Surveys & infrastructure review
- Interviews & documentation review

Alternatives – Capacity: Milford Standalone system would need 4 channels. Regional system would need 4 channels and simulcast technology would be required.

Alternatives Ranking – Results

• Rated 1 Milford VHF System	average score	474	ROM Cost	\$2,152,800
• Rated 2 Regional VHF System	average score	468	ROM Cost	\$4,714,200
• Rated 3 Milford 700/800 System	average score	458	ROM Cost	\$2,146,700
• Rated 4 Regional 700/800 System	average score	474	ROM Cost	\$2,152,800
•				

It is CTA's opinion that a VHF P25 Phase 1 Conventional Radio System is the **BEST FIT** for Milford, as it provides the needed:

- Coverage
- Capacity
- Interoperability
- Cost Savings (can be lower if the AT&T new tower construction is approved)

If the Towns of Wilton, Mont Vernon, and Lyndeborough upgrade their radio systems, CTA recommends a Regional VHF Simulcast P25 Phase 1 Conventional Radio System as the **BEST FIT**.

Current Dispatch Operations: MACC Base dispatches 9-1-1 calls for:

- Ambulance: Milford and Wilton
- Fire: Milford, Wilton, and Mont Vernon
- Law Enforcement: Milford, Wilton, Mont Vernon, and Lyndeborough.
- They have 5 full-time positions and 6 part-time positions
- They have 2 dispatchers 16 hours per day/1 dispatcher 8 hours per day.

Alternatives – Considerations

Location:

MACC Base or MPD

Operations:

Town or Regional

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/16/2019

Space	Operations Committee
Security	Policies & Procedures
NFPA 1221	Operations Standards
Backhaul	Training
Redundancy	Financial Advisory Committee
Consoles	Legal/Human Resources
Technology	Operating Budget
	Capital Budget

Alternatives Ranking – Results

• Rated 1 PD Location & TOM Only	average score	143	ROM Cost	\$1,300,000
• Rated 2 PD Location & TOM Regional	average score	142	ROM Cost	\$1,400,000
• Rated 3 PD Location & TOM Regional (all towns)	average score	135	ROM Cost	\$1,400,000
• Rated 4 MACC Base Location (all towns)	average score	93	ROM Cost	\$1,660,000
• Rated 5 MACC Base Location	average score	99	ROM Cost	\$1,660,000

It is CTA's opinion that a Milford Police Department Location and Town of Milford-only Operations is the **BEST FIT** for the Town of Milford.

If the Towns of Wilton, Mont Vernon, and Lyndeborough desire to upgrade their operational environment, we recommend a Milford Police Department Location and Town of Milford Regional Operations as the **BEST FIT**.

For Milford:

Dispatch Technology:

- IP Consoles
- CAD software
- Logging Recorder

Dispatch Staffing:

- 24/7/365
- 2 shifts (20 hours) 2 dispatchers
- 1 shift (4 hours) 1 dispatcher

CTA Recommendations: Radio System

- The Town of Milford procure and install a single site, 4-channel, P25 Phase 1, conventional radio system.
- The new configuration will operate in the VHF public safety band and take full advantage of existing licensed frequencies.
- The planned AT&T tower at the Milford Police Department will provide adequate radio coverage for the Town of Milford.

CTA Recommendations: Dispatch Center

- New dispatch center at Milford Police Department
- Dispatch center that can accommodate the Town of Milford as well as the towns of Wilton, Mont Vernon, and Lyndeborough
- Operations under the control of the Town of Milford
- Establish a Governance Committee
 - Operations Sub-Committee
 - Finance Sub-Committee

Selectman Dargie ask for a brief description of the difference between phase 1 and phase 2. Cheryl said the P25 phase 1 is the technology where every channel holds one conversation. P25 phase 2 allows two conversations on each channel. She doesn't feel we will need two channels. Any phase 1 will be able to be upgraded to phase 2 easily.

Selectman Dargie asked if the regional system can be split up into individual town and how does that impact everything. Cheryl said it would impact the cost, some would come down a bit due to the connectivity but generally looking at the cost for the individual towns would give you a good idea of what it would cost for two towns versus four.

Selectman Labonte asked if all vehicle radios and portable radios were included in the cost. Cheryl said yes as well as the DVS, digital vehicular repeater system. Selectman Labonte asked if there were any advantages with going with repeaters versus not. Cheryl said this was discussed with the users and previously they may not have been setup the way

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 12/16/2019

they should have been. We set them up in projects where you don't have to manually engage them. We can configure the best use for each user agency. They've been used very effectively throughout the country.

Selectman Labonte said if we chose to go this way, will there be things that we can reuse or will everything be new. Cheryl said they believe that they can reuse some of the subscribers; we are not sure about paging which is why we included that in the cost. We are trying to be conservative at a higher end to we don't have to add a bunch of cost later. Most of what you have will be replaced.

Selectman Labonte asked if the numbers that they had for MACC Base were ones they received after the reconciliation check came back, or were they what was initially proposed in their budget. Cheryl said they were the last numbers that she saw that was being proposed for 2020.

Selectman Dargie asked Cheryl about time-lines, how long would it take to be under a Milford only and Regional scenario. Cheryl said a one site system could easily be done in 12 months but in being more conservative, 18 months because of the dispatch side. A regional system could go as much as 2 years depending on how many towns participate.

Chairman Daniels referenced slide 6, Alternatives -interoperability, there were notations of N, bolded X and small x, he asked what they meant. Cheryl a large means X means that they have that interoperability today and it's used frequently. A small x means that they do have some interoperability today but they use it infrequently. An N means they do not have the interoperability but they need it for the future.

Chairman Daniels asked if the microwave system was necessary only if they were going regional. Cheryl said yes. Chairman Daniels asked if there was a reason why a regional system could not be run on the 4th floor. What is it about the current MACC Base location that would drive things down? Is it that the proposed AT&T antenna gives better coverage than the antenna on Town hall? Cheryl said the AT&T antenna does give better coverage on the radio side. As far as upstairs, you would have to do quite a bite of retrofitting to make this a public safety grade communications center. Things like grounding and security. It actually cost more than building a new center. We find this many times with communication centers around the country. When you are trying to renovate an existing facility it tends to cost more and take longer than building a new facility.

Selectman Labonte said in regards to the AT&T tower, this is the first he's heard of it, if that proposed tower couldn't or didn't happen, what would you use then, where would the tower go. Cheryl said we could build a tower there which is why they show the two cost. It's a very good location right at the dispatch center, so it would eliminate the issue of microwave connectivity. The issue with AT&T is that they would be paying for the build of the tower which is a cost benefit to Milford. If for whatever reason that does not come to pass, that higher number that they included for not using the AT&T tower would be the number that you would expect. Selectman Labonte asked if Cheryl knew how high the proposed tower would be. Cheryl said between 170' to 175' and if we add an antenna it will stay below the requirements for lighting. We try to avoid that requirement in any project moving forward, people generally don't like lights blinking on a tower.

Rodny Richie, Milford resident thanked CTA for their detailed report and presentation. He referenced a section in the detailed report that references this could be built within the next year and asked if this has been reviewed with the Planning Board. Cheryl said she can't speak to that. They are saying that a tower can be placed there and can be built by the Town of Milford and give you the coverage you need. If it goes through that the AT&T tower can be built there, you save significant dollars. Rodny asked what the comparison to the 170 foot tower and the one on the Town hall? Mark it would be about a 70 foot variation. Rodny asked if this was a straight steel tower concept. Mark said it would be an open truss free standing tower. AT&T has looked at what their load would be as well as the Town of Milford to provide the proper ballast for a foundation.

Rodny referenced a table in the summary report on page 18 you are showing the projected cost for MACC Base as \$761,900, with your recommendation it would go to \$650,000 per year, where are you seeing those savings. Cheryl said we looked at this from the prospective of the personnel that we would need, being able to utilize or re-utilize resources that are already in place within The Town of Milford like HR and Legal. There will be many things that they can take advantage of. Rodny clarified that the current inefficiencies of the current operation are what you're saying could potentially be saved. Cheryl said correct. Rodney mentioned the 12 to 18 months of building the facility and asked if they would be seeing the equipment that will go into the facility prior to the completion so that as the facility is completed and immediately as things are installed, or is this follow-on. Cheryl said they would make sure the timing is appropriate. When they do these types of projects we have everything mapped out and everything vendor coordinated

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because we would not want to put technology in until we know that the construction is complete with certificates of occupancy.

Ted Bartlett, Milford resident clarified that the current antenna is at a hundred watts ERP. Cheryl said yes. Ted said then the new system proposed will be at fifty watts ERP. Cheryl said they did their provocation at 75 watts and have re-licensed a number of projects and have taken VHF from a grandfathered system into a new system and we feel like that is a reasonable power that we can get licensed or re-licensed. If that isn't the case, we have looked at other models where it's showing if we do have to go down slightly lower than that we will not lose much of the coverage and having the repeaters will help mitigate that.

Ted said they are still looking at a 25% reduction of power. Cheryl said not 25%, that's 25% of the power that does not necessarily aggregate to one to one on the propagation results. Ted said they have an existing infrastructure at 100 watts that already has a repeater system in place, its old equipment that needs to be upgraded. If you are going to go to a system that's going to put in lower power it's going to mean more repeaters and more area to cover the RF footprint. It will be more cost to build that and to operate and maintain it then what we currently have. The money is too much. A tower at the Police Station will need a base spread of between 15' and 20'. You also don't have the fall space if the tower ices up and falls. There is no guarantee that you will get an AT&T tower and it will increase the cost by a minimum \$300,000 if we don't get it. If we put repeaters on the Crown Castle Tower on top of Dram Cup Hill, there is a cost involved with every month and that's if Crown Castle doesn't tell us that we need to pay for the engineering modifications to mount on their tower. The cost for the new system isn't tight at all. He feels we should rebuild what we have, it's a lesser cost and we can do a better job with the system we have. We will be adding town employees and town benefits as well and it hurts the other towns, they will have to spend more money than what they do now.

Cheryl thanked Ted for his comments. CTA has been doing this for thirty years and have done just under 300 projects. Their cost estimation typically comes within 4% to 5% of actual cost. We do a good job in writing the functional specifications which is what we will be doing next. We evaluate the multiple vendors and do a very thorough job of negotiating and a solid contract with guarantees so the functional specification coverage will be guaranteed. If the vendor does not meet that coverage, it will not be at the Town of Milford's expense. The vendor will have to do whatever it takes to add another tower, or repeater somewhere to give you the coverage. We do not write a specification where you are on the hook for additional cost moving forward. As far as the coverage, we have a chief engineer who has a PHD in propagation which he does for a living and has done for 50 years. He is very confident that regardless of the reduced power we need at the Milford Police Departments site. We gave you two costs and one was a little higher if you had to build the tower. If you choose to build a tower with AT&T, you could save a substantial amount of money. A one site system will cost you less moving forward. You will have everything on a single site and you won't have multiple sites that you will have to maintain and replacing equipment on for Milford only. If you tried to replace everything today, we feel you would be putting equipment at sites that are not giving you the value that you need, when you move to the P25 technology. We have a lot of efficiencies that will allow us to get better coverage. We are very confident in this one site to be able to service the Town of Milford moving forward.

Ted said your repeater networks will still need to require service and maintenance. You will need more repeaters for your system. You will have higher infrastructure and maintenance cost going forward which won't be a savings. P25 is a homeland security requirement so everyone has to conform to it; it's nothing special to Milford. Last he heard only Motorola and Harris were approved P25 providers.

Cheryl said there are at least four vendors that are approved P25 vendors and at least a couple of others that could provide a small system like this as well. P25 is not required by homeland security, it was something that they pushed to give us interoperability. P25 is a standard that all the vendors are supposed to now be designing to such that if someone in Town A had one infrastructure and someone in Town B had a different vendor infrastructure; they could still have interoperability together. That is one of the things that that technology is doing for us moving forward versus us having to a lot of patching and not being able to talk to each other. It is really to ease and elevate the ability for us to interoperate with each other regardless of the vendor so everyone in the region doesn't have to have the same system.

Ted said that's true. He used an example a number of years ago where they had someone being chased between three states and the three states couldn't talk to each other except through cell phones. That is what the interoperability is for. He repeated the last he heard only Motorola and Harris were approved P25 providers.

Cheryl repeated that there are more vendors that are approved P25 providers. CTA estimates conservatively which is why they are confident in their pricing. If you were to open this procurement up to having multiple vendors bid on your subscriber unit you can bring the cost down significantly. Some of the major vendors simply charge more than some of

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the non-major vendors. They have still worked well in multiple projects and have been very successful and have saved our clients' money. Ted said his vote is to enhance the current system and update it.

Kermit Williams, Wilton Select Board Chairman thanked CTA for presenting this. He said that AT&T is building out FirstNet in New Hampshire including the potential of a tower in the middle of Milford. At some point that will be the preferred emergency communications mechanism and the state of New Hampshire would prefer that sooner rather than later. What do you think of FirstNet becoming the dominant Communications technology for dispatch and how much of this technology investment that you are talking about tonight would be sunk cost if we switched to a FirstNet mechanism.

Cheryl said none of this will be sunk cost. FirstNet was intended to provide an interoperable system nation-wide and it's primarily used for data. We are finding that a lot of our systems were using more and more data than we ever did before. We have terminals in our vehicles which are a great benefit to us but it's overwhelming our land Mobil radio system. FirstNet gives us that data, not voice. It's not intended to replace the voice system. Kermit said there is a mechanism for voice. Cheryl said yes, and if everyone decides to use it, it will be overwhelmed.

Peter Basiliere, Milford resident referenced one slide where there were three columns, in looking at the negotiated extension, the slide is broken up into dispatch center, radio infrastructure cost and dispatch center facility and also dispatch operations. It comes to a total of \$2,983,000. Are radio infrastructure and dispatch center capital cost, and is the dispatch operations an operational cost.

Cheryl said that is what they recommend. We have to think about this centers and radio systems as capital infrastructure. They encourage their clients to think of it like you would when trying to finance a school or water treatment plant. It needs to be considered a capital outlay. Peter said it doesn't paint an accurate picture down the road. The first year cost will be the bond cost of the infrastructure and the facility which shouldn't be bonded for any more than ten to fifteen years. The first year cost to the town of Milford will be a portion of the bond as well as the operating cost. Cheryl said correct. Peter said the way to present this is, as the capital investment cost, as well as the operating cost. He referenced a different slide where they were discounting the current operating cost to get the actual net increase. Does that happen with this scenario was well where you have a dispatch operations of \$550,000, should that cost be offset by the current cost of the MACC Base.

Cheryl said when they looked at that they recognized that a Milford only situation with Milford paying the entirety of the operational cost. That is why that cost is higher. When looking at a regional, you need to think about additional cost because you are adding more people to it. It turned out to be lower for Milford because they would be allowing other towns to be able to pay a part of that cost. As far as your point of a true first years cost, we were not asked to look into financing and cost although we are capable of doing that, like bonds and some major vendors will finance radio systems. We could work with you to figure out what the yearly cost would be to include operating costs.

Peter said as far as the \$550,000, that is the total, it isn't an incremental \$550,000. We are paying some kind of operating cost now for MACC Base and it's a number less than \$550,000. Cheryl said Milford is currently paying \$527,546 so it would be about \$25,000 for a Milford only dispatch. A regional setting would be less, understanding that these are projections. Peter said that the incremental operational cost is \$23,000 over what Milford is now paying. Cheryl said yes.

Peggy Seward, Milford resident, asked if the yearly cost include all of the benefits. Cheryl said yes, those cost are estimated in the projection. Peggy asked if the building maintenance cost would change. Cheryl said some. Peggy asked if it would be part of the Police. Cheryl said the majority would be the technology and that would be included in where we talked about maintenance on the radio line. It could be rolled into that. Peggy asked if the employees working dispatch become unionized as part of the Police Department. Chief Viola said they will be his employees but he doesn't know if they will be or not. Peggy asked if this also included added antennas, towers and licenses that may be needed. Cheryl said yes but licensing and the towers will be on the radio side. Peggy said they would like a more itemized list of the kinds of expenses and in what areas are they compared to what we have now.

Selectman Labonte referenced page 21 on the 2020 proposed budget, he believes there was anticipation on Milford's side that they would end up getting about \$60,000 back so in truth that \$527,000 would drop by \$60,000. Cheryl said potentially, we know there are some vacancies that need to be filled and try to be as conservative as possible.

Selectman Dargie said there would be a discount off the other number as well. That money coming back is anticipated to be repairs that aren't performed. Selectman Labonte said in the first year of a Milford only, we wouldn't have a lot of

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repairs. Cheryl said if you go with MACC Base you would still have to do upgrades and repairs hence having that cost in there.

Jason Johnson, MACC Base Director clarified that when Selectman Labonte was asking about labor cost, he assumes that was primarily personnel and not dealing with things like electric and contracts and so forth. Cheryl said they tried to include everything they thought would be required. Jason said for their 2020 approved budget we have \$461,000 in salaries, \$40,000 in state retirement, \$35,000 in FICA and Medicare, etc. and \$107,000 in benefits so we are right around \$600,000 on the people side of things. Selectman Labonte said Jason's numbers for MACC Base is with all the towns, he would just be looking for a Milford only, which is \$527,000. Jason said Milford's numbers were about \$529,000.

Kellie-Sue Boissonnault, Wilton Selectwoman referenced one slide showing deficiencies on equipment upgrades that were in MACC Base. She feels that had Milford not stopped the upgrades from happening we wouldn't be in this situation. By not allowing those upgrades this is being manipulated where Milford being a standalone is forcing us into being in a customer situation. She doesn't feel that as a representative of her town she can bring these numbers to her people and say to them, your taxes are going to increase because our neighboring town does not want to be a neighbor to us. She is challenging the Milford Board to be more neighborly. We need to be looking at MACC Base to keep it as is to help all of our towns, keep the taxes down as we don't need our taxes to continually go higher. She feels that we need to be more regional in a lot of our departments. This is not fair to our people.

3. PUBLIC COMMENTS – There were no public comments at this time.

4. DECISIONS.

a) CONSENT CALENDAR. Chairman Daniels asked if there were any items to be removed from the consent calendar. There were no items to be removed. **Selectmen Dudziak made a motion to accept the consent calendar as presented. Selectman Dargie seconded. All were in favor. The motion passed 4/0.**

1) 1) Request for Acceptance of donations to the Conservation Commissions Rail Trail Fund: - Trail Animals Running Club (TARC) - \$13,777.93

b) OTHER DECISIONS. N/A

5. TOWN STATUS REPORT –

a. 2020 Budget Board Requested Reduction – Town Administrator said we were asked at the last meeting to identify reductions:

	Proposed	Default	
2020 Budget as of December 9, 2019	\$15,465,695	\$15,287,249	
Potential Reductions			
Vehicles MPD & Com Dev	140,500		Encumber 2019
Con Com Stewardship Endowment	30,000		
Ambulance Billing Service	10,000		Revenue impact
Assessing Cyclical Review	10,000		Encumber 2019
Administration - Reduce TA Transition	5,000	5,000	
Administration - Other Contracted Services	5,000		
Administration - Eliminate TA 2% increase	2,500	2,500	
Police - Reduce OT various accounts	4,000	4,000	
DPW - Capital Vehicles	3,000		
Voter Registration - Wages	3,000	3,000	
Voter Registration - Supplies	1,000	1,000	
Total Reductions	214,000	15,500	

Revised 2020 Budget as of December 16, 2019 \$15,251,695 \$15,271,749
2019 Operating Budget is \$14,764,173. The difference to 2019 is \$487,522 or 3.3%

Selectman Dargie asked what the assessing cyclical review cost was. Administrator Bender said they are cyclical reviews that we do on an ongoing basis. We would encumber that amount in 2019.

Selectman Labonte said he appreciates the effort but he wasn't envisioning the encumbering to be included in that. The money is still being spent. He was looking for a reduction, if you want to encumber, that's fine, but you basically re-

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duced to \$63.5. Administrator Bender said Selectman Labonte should have been more specific last week because he mentioned the \$140,000 last week. If you have other ideas of where we should take the \$200,000 from he's all ears but this is what staff and I recommended.

Chairman Daniels asked that there be a date put on the requested changes. Administrator Bender said he would like a vote on the Board if they want to adopt these changes or where are we going. We do need to finalize the budget and then he will re-do the bridge and we will put all of these changes into the budget.

Chairman Daniels asked if there were any other proposed alterations to the budget. Selectman Labonte said his intention was to come up with more but he wanted to hear what staff came up with. He isn't in favor of spending \$30,000 on a Community Development Vehicle when Lincoln saying he wasn't so much as looking for one. You can buy a new car for \$14,000. If DPW needed a vehicle so bad, why wasn't it budgeted? He feels like every opportunity that's come around whether it be the Police Cruisers providing a vehicle for DPW or Community Development vehicle providing a vehicle for DPW, if they need a vehicle so bad, why was it not budgeted through DPW.

Administrator Bender said we were very clear at the Saturday meeting on how we were shifting vehicles around and why we were doing that. He doesn't feel the need to regurgitate it again. We are not hiding it. We've said very succinctly that we were repurposing the vehicle for DPW the same way we moved a vehicle from Ambulance over there. DPW repaired it and restored it themselves and we got good use out of that. It would be good to extend the life of the Community Development vehicle and we would get some space between the 2006 and 2007 that exist now. That's the plan and whole rationale for this.

Selectman Labonte said he feels that ultimately we could reconsider the difference in vehicles. Depending on what we need, for \$30,000 we can buy two new vehicles.

Selectman Dargie asked if Administrator Bender what the pain was associated with the reductions and if he was okay with them. Administrator Bender said in reviewing with the 2019 financials the Finance Director and I feel confident that we can encumber the \$150,000. The next biggest item is the steward endowment and that is completely up in the air right now. He isn't sure if it will end up in 2020 or 2021. The Ambulance Director would like to go with the new billing service which has some upside but I challenged him to look at his budget and he came back with this item. It's a tight budget for all of the departments. He's ok with the admin things. Sometimes we charge things to contracted service. In 2018 we had \$18,000 in expenses and in 2019 it's been much lower. As far as Police overtime, the Chief would prefer to leave it in the budget but he's willing to play ball. There is pain in this

Chairman Daniels asked if we have an amount on the revenue impact on the billings for Ambulance. Eric said he's projecting a \$40,000 increase in revenue based on the call volume as well as the Board approving another rate increase going forward. He's trying to be more optimistic with the revenue collection which feeds into going to another agency that he feels percentage wise; we could do a better job on collection. We estimate 57% collection on what we bill out now. He feels we could get up another 2 to 3 percent which would help to bring in about \$840,000 in revenue. The more revenue we bring the more it cost us in that line item, but we will bring in more revenue than we are spending.

Chairman Daniels would like to take the Ambulance billing off the reduction list in light of the potential revenue it could bring in and propose that we accept the reductions at \$204,000. Chairman Daniels made a motion that we accept the reductions at \$204,000 to include the 2019 encumbrances of \$150,500. Seconded by Selectman Dargie. Selectman Labonte still feels there are more places we can look at and when the number comes down as far as what's getting encumbered and what's getting taken away. Chairman Daniels said the vote tonight is not the last discussion; you will have another chance on the 23rd. The motion passed 3/1 with Selectman Labonte opposed.

b. 2020 Draft Warrant Articles – Administrator Bender said there have been some changes in the language in the warrant articles. It's the same group of warrant articles. We need to make a decision about dispatch on December 23rd as well as all of the Bond items.

c.

WARRANT ARTICLE – WADLEIGH LIBRARY RENOVATION AND EXPANSION PROJECT – \$3,400,000 (\$2,800,000 BOND and \$600,000 DONATIONS)

Selectman Dargie questioned the change in the warrant article header. Tina said that Peter Basillere suggested some changes provide more clarification of the article. Mark said it now reflects exactly what the project is. Paul said they will be sent to DRA for review prior to posting.

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Chairman Daniels said the Library Trustees are working hard on this warrant article but he has concerns of two multi-million dollar warrant articles being on the warrants this year. This article could jeopardize the Communications warrant article. Selectman Dudziak agrees. She likes the plan and agrees the Trustees have done a great job. The Communications issue is her primary concern. Chairman Daniels said because this warrant article is under the Library Trustees, it will not be removed from the warrants. Our vote will be on there whether we support it or not.

Vote to support the article 2/2 with Selectmen's Dargie and Dudziak in support and Chairman Daniels and Selectman Labonte opposed.

WARRANT ARTICLE - MILFORD EMERGENCY COMMUNICATIONS DISPATCH CENTER EQUIPMENT and INFRASTRUCTURE UPGRADES - \$2,500,000 BOND or MILFORD AREA EMERGENCY COMMUNICATIONS DISPATCH CENTER EQUIPMENT and INFRASTRUCTURE UPGRADES.

The Board will vote on this next week.

WARRANT ARTICLE – RECONSTRUCTION OF APPROXIMATELY 11 MILES OF TOWN ROADS - \$2,000,000 BOND

Selectman Dargie made a motion to change this warrant article to a \$400,000 appropriation warrant article for road repair. Seconded by Selectman Dudziak. Selectman Labonte asked if they were able to get a plan from Rick on what the paving will be. Administrator Bender said they will be discussing that in more detail at the December 23rd meeting. Administrator Bender asked Selectman Dargie if he was suggesting that the \$400,000 warrant article be done outside the budget. Selectman Dargie said yes. The point is to let the towns people decide if they just want to stick with the \$320,000 that we've been doing or add additional money to the paving budget to do more.

Selectman Dudziak said they previously spoke about taking a year off so that DPW could formulate a plan, she isn't in favor of doing that. Selectman Dargie isn't in favor of taking a year off either. Administrator Bender said what we will do for next week is show you what we will do with the \$320,000 already in the budget, what we would do with \$400,000 which would be your appropriation amount and what we would do with \$600,000 which is closer to what we would do in the road bond.

Selectman Labonte clarified that you will have \$320,000 then add \$400,000. Administrator Bender said we will have the \$320,000 as phase one and then separately we will do \$400,000 and separately \$600,000. Selectman Labonte asked if they could get what would be done with \$320,000, then \$720,000 and then \$920,000. Priorities may change in each phase. Administrator Bender said they would put it together. Selectman Dargie said he wouldn't be in favor of a bond. Chairman Daniels said he isn't either but he doesn't think he's in favor of another \$400,000 either.

Selectman Labonte asked Paul if he could get numbers next week on what it would the tax impact be to the budget if we added \$400,000 and \$600,000 to it. Paul said yes.

WARRANT ARTICLE - TOWN OPERATING BUDGET - \$15,465,695

The Board will discuss and vote on this next week.

WARRANT ARTICLE – NASHUA STREET PEDISTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$750,500 (State pays \$600,000; Town pays \$150,100)

There was discussion on as to whether or not this is a bond or an appropriation. Paul will call DRA for clarification. Selectman Labonte thought it doesn't have to be done for three years. Administrator Bender said it needs to be a warrant article for 2020.

Rodny Richey, Milford resident recommended adding a word in the body of the warrant article for better clarification. Administrator Bender said they can add the word "with" after the total amount of the warrant article. Selectman Labonte asked if they could get the average annual cost to maintain 7,500 feet of sidewalk maintenance from DPW. Administrator Bender said yes, it's mostly plowing until we get to repairing and replacing.

Chairman Daniels said these are projects that we've been able to live without and he has to put communications first. He will not be voting for this article and would rather see them removed.

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Vote to support the article 2/1/1 with Selectmen's Dargie and Dudziak in support, Chairman Daniels opposed and Selectman Labonte abstaining for additional information.

WARRANT ARTICLE - OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$763,000 (State pays \$610,400; Town pays \$152,600)

There was discussion on as to whether or not this is a bond or an appropriation. Paul will call DRA for clarification.

Vote to support the article 2/1/1 with Selectmen's Dargie and Dudziak in support, Chairman Daniels opposed and Selectman Labonte abstaining for additional information.

WARRANT ARTICLE - AMBULANCE AND EQUIPMENT LEASE-PURCHASE - \$45,180 (Annual Lease Payment \$45,180; \$75,000 Paid From Capital Reserves; Total Purchase Price \$296,400)

Selectman Labonte asked if we are going to add in the trade-in price or how we are disposing of the old ambulance, or shifting around. Eric said the plan is to trade in the 2001 ambulance, put the 3B ambulance into the backup roll, and keep the 3A in front line. Administrator Bender asked what the trade-in value of the 2001 ambulance? Eric said he doesn't have a definite number yet but it would be between \$1,500 and \$3,500. Administrator Bender said it isn't big money and that is the reason we didn't include it.

Vote to support the article 3/1 with Chairman Daniels, Selectmen's Dargie and Dudziak in support and Selectman Labonte opposed.

WARRANT ARTICLE - PUBLIC WORKS WHEEL BUCKET LOADER LEASE-PURCHASE - \$22,980 (Annual Lease Payment \$22,980; \$80,000 Paid From Capital Reserves; Total Purchase Price \$145,000)

Selectman Labonte asked that wording be put in the warrant article saying that it's going to replace the caterpillar loader that we currently have and dispose of that loader, and estimated trade-in value. Chairman Daniels asked if that was the plan. Administrator Bender said yes.

Vote to support the article 3/1 with Chairman Daniels, Selectmen's Dargie and Dudziak in support and Selectman Labonte opposed.

WARRANT ARTICLE - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$150,000

Administrator Bender said he will have a listing of bridges for the December 23rd meeting. We currently have a balance of \$607,000. 2019 activity included the warrant article for \$75,000 and interest of just under \$3,300. We paid slightly over \$20,000 in engineering cost for the Hartshorn road culvert and also had about \$78,000 in cost associated with the Mason Road culvert that was completed at the end of 2018. With all that activity, it still leaves us with \$607,000. 2020 activity is to complete the Hartshorn culvert. We are out to bid on this and working with the engineer. We expect bids in this week. It could be around \$100,000. We include in any projection, an emergency repair so we figure \$90,000 for that and engineering on Mason Road over Greatbrook. We are working with the state on this and will plan \$50,000 in engineering cost. We are about two or three years down the road before doing any replacement on that. All said, we have about \$240,000 and if we add nothing to the capital reserve we still have about \$368,000. It's up to the Board if they want to add \$75,000 or do nothing for a year.

Chairman Daniels asked if there was an estimate on the cost of Mason Road. Administrator Bender said the engineers estimate was \$685,000 total including engineering. We are hoping the Towns share is 20% of that at \$137,000.

Chairman Daniels said he may even want to bring the warrant article down to \$50,000. Administrator Bender said he will bring his spread sheet to the next meeting, they are looking out two years.

Selectman Dargie made a motion to do \$75,000 on the Bridge Capital Reserve warrant article. Selectman Dudziak seconded. The motion passed 4/0.

WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Vote to support the article 4/0

WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

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Selectman Labonte is the rescue vehicle is planned for 2021. Administrator Bender said he wasn't sure of the vehicle but something is scheduled for 2021. Selectman Labonte asked what was in the capital reserve account. Administrator Bender said about \$75,000.

Vote to support the article 4/0

WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Vote to support the article 4/0

WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Vote to support the article 4/0

WARRANT ARTICLE - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Selectman Labonte asked where we were with this. Administrator Bender said we are trying to get a group together for a feasibility study to provide ideas for repurposing that building as opposed to tearing it down and building new just to give the Board an option on it. We got some rough prices and they were much higher than projected. We are thinking of going back to the group with a number we think is acceptable and see what their plan is to accomplish the study. We thought \$75,000 was too much for a feasibility study. Selectman Dargie said the study will be to determine what we need to do. You want to have a good analysis done. Administrator Bender said we may find that our lower number doesn't get us what we want so we may need to regroup and come to the Board with a higher number.

Chairman Daniels asked if the analysis included looking at a regional concept. Administrator Bender said he thinks it could. Selectman Dargie said there are certain activities that cost a lot of money to get to that level. A regional thing wouldn't change that. Chairman Daniels said it could lower the cost and accelerate the development of it. Paul said there is just under \$60,000 in this capital reserve account. Some money was spent for a survey.

Vote to support the article 4/0

WARRANT ARTICLE - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000

Selectman Labonte said if we are going for the whole dispatch thing, why do we need this. Should we not fund this? Paul said we have \$80,000 there and are taking out \$22,800. Selectman Dargie said he would be in favor of dropping it this year. Selectman Labonte said if we appropriated another \$20,000 we can use it towards that bond because it didn't exist at the time. He's in favor of holding off.

Selectman Dargie made a motion to remove this from the warrants this year. Seconded by Selectman Dudziak. Selectman Labonte asked if were better off to keep it in-case dispatch didn't pass. Selectman Dargie asked if there were any radios that need to be replaced in the next year or two? Selectman Labonte asked if any of this money could be used towards a communications center.

Administrator Bender said this warrant article wasn't written to replace dispatch equipment. It was to replace portable radios, pagers and other disposable things. Selectman Labonte said if you go with the presentation that was given tonight, it will include everything new. We could take a couple of years off from that. Administrator said Cheryl said that most of the radio equipment will be new but there are some things that we have now that can be used in the system. The \$22,800 that we hopefully are buying in the next warrant article could certainly be used in the new system.

Selectman Labonte changed his mind and is in favor of keeping this. Chairman Daniels agreed. Selectman Dargie withdrew his motion.

Vote to support the article 4/0

WARRANT ARTICLE - POLICE AND FIRE DEPARTMENT PORTABLE RADIO REPLACEMENTS from THE PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$22,800

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Chairman Daniels asked if this equipment will be compatible with whatever we decide to go with for communications. Captain Frye said it's compatible. Administrator Bender reminded the Board that this was pulled out of the operating budget to utilize the capital reserve.

Vote to support the article 4/0

WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000

Paul said the balance on this capital reserve account is just over \$45,000. Chairman Daniels clarified that the \$15,000 is for the full 5-year re-assessment. Administrator Bender said yes.

Vote to support the article 4/0

WARRANT ARTICLE - SOCIAL SERVICES - \$40,000

Vote to support the article 4/0

WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000

Vote to support the article 4/0

WARRANT ARTICLE - PUMPKIN FESTIVAL SUPPORT - \$23,000

Wait until next week

WARRANT ARTICLE - CONSERVATION FUND - \$20,000

Chairman Daniels clarified that the amount in this fund is \$120,000. Administrator Bender said yes. Chairman Daniels made a motion to remove this from the warrant. Seconded by Selectman Labonte. Chairman Daniels said their proposal as to go to \$150,000 on a recommendation that it would be a good amount to have. The currently have \$120,000 and he doesn't feel missing a year is critical. Selectman Labonte said he's in support of the Conservation Fund. With valuation going up if you have an opportunity to buy land, you're not going to buy it cheap. Chairman Daniels said every piece of land that we put into conservation is land that we are not getting taxes on.

Administrator Bender said since we pulled the \$30,000 in stewardship endowment, if that contract were to come about in 2020 the conservation fund may be the only place to secure that funding. Chairman Daniels withdrew his motion.

Vote to support the article 3/1 with Chairman Daniels opposed.

WARRANT ARTICLE – ANNUAL LABOR DAY PARADE SUPPORT - \$10,000

Chairman Daniels said they have a balance of \$12,000 he would be in favor of bringing it down to \$5,000. No one else was in favor.

Vote to support the article 3/1 with Chairman Daniels opposed.

WARRANT ARTICLE - SUMMER BAND CONCERTS SUPPORT - \$9,000

Vote to support the article 4/0

WARRANT ARTICLE – INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500

Vote to support the article 3/1 with Chairman Daniels opposed.

WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500

Vote to support the article 4/0

WARRANT ARTICLE - VETERAN'S TAX CREDIT AND ALL VETERAN'S TAX CREDIT

Vote to support the article 3/0/1 with Chairman Daniels recused himself.

WARRANT ARTICLE - TAX CREDIT FOR SURVIVING SPOUSE OF VETERAN

Vote to support the article 4/0

WARRANT ARTICLE – TAX CREDIT FOR SERVICE CONNECTED TOTAL DISABILITY

Vote to support the article 4/0

WARRANT ARTICLE – INCREASE THE PROPERTY TAX EXEMPTION FOR ELDERLY - \$0

Vote to support the article 4/0

WARRANT ARTICLE – WEST MILFORD TAX INCREMENT FINANCING DISTRICT REVOCATION - \$0

Selectman Labonte will we be able to use the land left over from what the Solar Farm is going to use. Administrator Bender said yes. Selectman Labonte doesn't understand why we can't keep this. Administrator Bender said the TIFF District and the group that originally organized this is inactive. For this to really work, the tax-payers would have to set aside funding to do the infrastructure and prepare the land for commercial development. At the last vote on this, the tax-payers didn't want to do that infrastructure.

Chairman Daniels said at the time we were trying to use the land, give them a tax break and to use the extra money to build the infrastructure that needed to go out there.

Vote to support the article 4/0

WARRANT ARTICLE – BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND REVOCATION - \$0

Administrator Bender asked if there was a balance in this fund. Paul said no. Selectman Labonte asked if the money from the old police station supposed to go into this fund at one time, where did it end up going. Chairman Daniels said at one point that was the intent. Administrator Bender said it went into the general fund.

Vote to support the article 4/0

WARRANT ARTICLE – NEW MUNICIPAL AND TRANSPORTATION CAPITAL RESERVE FUND PAID BY AN ADDITIONAL AUTO REGISTRATION FEE - \$0

Selectman Labonte made a motion to remove this warrant article. Second by Chairman Daniels. Chairman Daniels supports taking it off because it's just another tax and takes an issue that is currently being covered by taxation by all people who use it and brings it down to a subset of those who use it. It's unfair to those who would end up paying the \$5.

Selectman Dudziak said she isn't sure about this yet. If she was going to support it, it would have to be narrower in scope as to what the funds could be used for. Certainly not electric vehicle charging stations. Roads and Bridges she would be fine with. Selectman Dargie asked, what about the Blue Bus. Selectman Dudziak said no because it isn't something that everyone who's registering a vehicle is going to use. She would want to make sure that people paying the \$5 to register were actually having that money go to the bridges and roads that they drive over.

Chairman Daniels said if you are going to do that, why not just increase the bridge fund. Selectman Labonte said if we are going to raise an appropriate the funds here, where are we going to take it away from somewhere else. Selectman Dargie said it doesn't raise and appropriate money. Selectman Labonte said it raises money. Selectman Dargie said it sets up a fee associated with auto registrations; it isn't raised by property taxes. Selectman Labonte said it's raised by tax payers. Selectman Dargie said its people registering cars. Selectman Labonte said it's just another way to gain money. Selectman Dargie said there are lots of people who register cars that don't pay taxes. Selectman Labonte replied,

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how? Selectman Dargie said someone who rents. Selectman Labonte said when you rent, you pay taxes. Selectman Dargie said indirectly, their landlord pays taxes.

Motion failed 2/2 with Selectman's Dargie and Dudziak opposed (to the removal).

6. DISCUSSIONS: N/A

7. PUBLIC COMMENTS:

8. SELECTMEN'S REPORTS/DISCUSSIONS.

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

Selectman Labonte said GTA is looking to get on the agenda. They voted on setting up cameras in the Auditorium so meetings could be recorded all the time and not off a standing camera. The money would come out of their revolving fund, not the town budget.

b. OTHER ITEMS (that are not on the agenda).

9. APPROVAL OF FINAL MINUTES. Selectman Dargie moved to approve the minutes of December 2, 2019 as presented. Seconded by Selectman Dudziak. All were in favor. The motion passed 4/0.

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

11. NOTICES. Notices were read.

12. NON-PUBLIC SESSION.

13. ADJOURNMENT: Selectman Dudziak moved to adjourn at **8:45**. Selectman Dargie seconded. All were in favor. The motion passed 4/0.

Gary Daniels, Chairman

Laura Dudziak, Member

Paul Dargie, Vice Chairman

Chris Labonte, Member

Mike Putnam, Member

DRAFT**MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING**

December 23, 2019

PRESENT: Gary Daniels, Chairman Mark Bender, Town Administrator
 Paul Dargie, Vice Chairman Tina Philbrick, Recording Secretary
 Mike Putnam, Member - Tyler Berry, Videographer
 Laura Dudziak, Member
 Chris Labonte, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. - Public Hearing for The Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA (31:95)b)) - Contribution in Support of the Milford Recreation 15 Passenger Bus. Chairman Daniels opened the public hearing, there were no speakers, Chairman Daniels closed the public hearing.

o	Hitchiner Manufacturing	\$10,000
o	Frank E. Kaley Fund	\$15,000
o	Recreation Commission	\$15,000

Selectman Putnam made a motion to accept the Unanticipated Funds over \$10K. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

5:35 p.m. - Community Media Personnel Addition – Tim Finan, Bruce Dickerson and Chris Gentry

In summary, Granite Town Media and the IT department would like the Boards approval to add a full-time Media Technician to the Community Media Department. This position would be fully funded (salary and benefits) by the Community Media Revolving Fund. Chris Gentry, the current Media Manager was tasked to expand the department, he has accomplished that and more, but he hasn't been able to help Bruce with IT. Some of the meetings go later than 10:00 pm and the part-time students can't work past that time. It's getting harder to recruit students to help. Chris is a single dad and his son is in 1st grade. Most late nights and weekends he has his son tag along with him. GTM would like to add a full-time person, their hours will be 12:00 pm until 8:00 pm.

Selectman Putnam made a motion to approve this full-time Media Technician position. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

5:50 p.m. - Pumpkin Festival De-brief – Wade Scott Campbell and Zoe Zantaff

In summary: Wade provided the 2019 Financial Report for the Milford Pumpkin Festival from the Granite Town Festivities Committee. They lost their vendor coordinator and president but still pulled it off. They didn't do fireworks this year, but they will have them next year. They are asking to remove \$15,000 off the Pumpkin Festival Warrant Article of \$23,000 for support services. They are hoping that the Pumpkin Festival will be 100% funded next year.

Zoe said this has been fun but a lot of stress. They are still learning. This needs to be run as a business and we need to make sure we have a financial foundation. Wade said Lions Club and Rotary are a huge benefit to the Pumpkin Festival, without them we may not be able to do this.

Chairman Daniels commends them for their work. Selectman Labonte asked if the town had a list of what was spent for the \$23,000 warrant article. Administrator Bender it was for Police, Fire, Ambulance and DPW support and they would get the details. Pumpkin Festival Financials:

Total 2019 Income = \$61,828.36	Total Expenses = \$37,683.43	2019 Funds after Expenses = \$24,144.93
Total Funds Available = \$41,435.21		

6:05 p.m. - Library Presentation – Warrant Article – Betsy Salon, Kathy Parenti and Lynn Coakley

Kathy handed out flyers to the audience. Betsy gave an overview of what you get for your membership at the library. There are about 400 to 900 people who come into the library every day. The trustees hired a space planner to study the flow of patrons and service points.

Kathy said this plan is different from the last two plans. She presented a power point presentation of all the changes. The current building is 20 years past its expiration date. The 1980 renovations are beginning to fail. Since 2016 the trus-

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tees have invested over \$218,000 into the library through donations, etc. Kathy reviewed the new layout. The total budget is \$3,450,000. They raised \$662,000 and anticipate a need for \$2,540,000. Kathy showed a video of the potential new addition. **(Please note: these numberS were incorrect and verified after the meeting, the correct numbers are: they raised \$697,000 and will need to appropriate \$2,763,000).**

Selectman Dargie asked them to describe what is being changed for parking. Lynn said they would be adding 4 additional handicap parking spaces, an area for the Blue Bus and large passenger van to drop off elderly patrons. If there is additional money left over they will address more parking but that will require an engineering study and drainage clarification. Lynn said they are also working with the town parking committee to see if there is some way the library and the Town could benefit from some type of mutual agreement, there isn't a plan at this point. Selectman Dargie in favor of adding money to the project and fixing the parking. Lynn said the recommendation for the amount of parking for their size building would be 75 spaces dedicated to their patrons. They currently have 44 spaces. There isn't very much space to play with.

Selectman Dargie said if you are working in one of the stores in town, there are no parking requirements. Lynn said the town doesn't have any parking requirements, but recommendation from the American Library association does. Selectman Putnam said that is just someone's opinion. Chairman Daniels said they won't shut down the library because you don't have enough spaces for parking.

Kathy said they will also need \$9,150 for asbestos removal; it's already in the library budget. The work was started in October but they can't come back until January 6th.

Chairman Daniels asked them to share their thoughts about going up against a communications warrant article. Lynn said they thought that was coming last year so they waited. Chairman Daniels said communications affects four different emergency services in town. Betsy said it isn't competition, they provide two different services, and this is in response of what the community asked for. Kathy said their construction manager said the cost goes up between 7% to 10% each year. Chairman Daniels said that is typical for everyone. He said they did a great job and it's well thought out. He is just concerned of the competition because of two large warrant articles.

Selectman Putnam made a motion to approve the \$9,150 for asbestos removal at the Library. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

3. PUBLIC COMMENTS - The Board would like to announce that John Shannon III. of Las Vegas Nevada has accepted the position of Town Administrator to replace the current Town Administrator, Mark Bender.

John is currently the Director of Administration for the Southern Nevada Health District in Las Vegas where he was responsible for all Administrative Division Services, programs and activities including Financial Services, Human Resources, Information Technology, Facilities and Health Records. John also manages the development and implementation of administrative division goals, objectives, policies and priorities as well as providing oversight to the district budget and the budget process, grants, contracts, liability and central purchasing activities and establishing within resources and policy appropriate district service and staffing level.

A former Navy Officer, John has a Master's in Public Administration, carries an active U.S. Government secret Security clearance and has vast experience in developing public relationships between different levels of government to meet community needs. It is anticipated that his first day will be January 27, 2020 leaving time to work with the current Town Administrator who will be retiring on February 20, 2020. This announcement will be in the paper within the next week.

4. DECISIONS.

a) CONSENT CALENDAR. Chairman Daniels asked if there were any items to be removed from the consent calendar. There were no items to be removed. **Selectman Putnam made a motion to accept the consent calendar as presented. Selectman Dudaizk seconded. All were in favor. The motion passed 5/0.**

1) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b)) - Contribution in Support of the Milford Recreation 15 Passenger Bus and K9 Fund.

- o Leta Markham \$5,000 Bus
- o Phyllis Baker \$ 100 Bus
- o June Ramsey \$ 100 Bus
- o Jerri Rollins \$ 30 Bus

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o Faye Richey \$ 250 K9 Fund

b) OTHER DECISIONS. N/A

5. **TOWN STATUS REPORT** – Administrator Bender provided information to the Board to include the 2020 options 1 through 4 Road Reconstruction Proposal, a summary of the proposed 2020 Operating Budget Expense Analysis, a Milford Municipal Bridge Listing, a copy of the Bridge Capital Reserve Fund Analysis and a copy of the Capital Reserve Expenditures Listing.

a) 2020 Draft Warrants

WARRANT ARTICLE 3 - WADLEIGH LIBRARY RENOVATION AND EXPANSION PROJECT – \$3,400,000 (\$2,540,000 BOND and \$660,000 DONATIONS)

Chairman Daniels thought they did a great job laying out their plan but communications must come first. He will vote in the negative.

Vote to not support this article 3/2 with Chairman Daniels, Selectman Putnam and Selectman Labonte opposed.

WARRANT ARTICLE 4 – MILFORD EMERGENCY COMMUNICATIONS DISPATCH CENTER, INFRASTRUCTURE AND EQUIPMENT PROJECT - \$2,400,000 BOND

Administrator Bender read the re-written warrant article just to get us started knowing that this is just a draft of all of our warrant articles and can be changed.

Selectman Labonte asked how Chairman Daniels meeting went with the Board Chairs from the other towns last week. Chairman Daniels said they were initially shocked at the price that they were looking at for their towns. They had concerns about the significant renovations on the 4th floor and that cost. We talked about the concept of building new at the Police Station. A new thing introduced in the study that he stressed to the other members that would be beneficial to them is that if we stay as a regional dispatch CTA recommend the creation of a Governance Committee and a Finance Committee. Each town would have a member on their representing each of their emergency services using it. Selectman Dargie asked if the two committees be advisory or running it. Chairman Daniels said advisory.

We are still trying to figure out what the survey figures mean because the survey was done for Milford. He didn't think that they took into consideration that Mont Vernon was constructing a tower on Lampson Farm which will cover all of Mont Vernon as well as part of Wilton and some of Lyndeborough. Chairman Daniels encouraged Wilton to find out what it would cost them, but the concept is so that each town would be responsible for their own infrastructure. It's important to note that you may see the figure for Wilton that is high, but it doesn't mean that Wilton needs to spend all that money in one year. If they were to replace their antenna that they have a High Mowing with a tower, it would take care of more towns and maybe it would be a one year project. He thinks they came away feeling like there was hope. He expresses to them that each of the Chairs has to be responsible for their own towns. But if there was a way we could make it work with the towns staying together as regional, and it benefited each town, this is what he would prefer to do. We need to figure out what those numbers represent for Mont Vernon and Wilton and how much they might be able to lower them. The wording on this article is structured so that we have the option of going either way because there is only about a \$300,000 difference. The article is put together without the expectation of the tower because it is not a done deal.

Selectman Labonte feels like the decision has been made before there was even a vote. Everything that Chairman Daniels mentioned comes back to either a Milford standalone Facility or a Milford Regional Facility. There hasn't been any discussions about either staying with MACC Base or updating MACC Base. He was upset because he would have liked to meet with the Chairs from the other towns. Note: this was only a meeting of the Chairmen of the Boards for each town. He stated that according to the Selectmen's Rules and Procedures, "No member, including the chairperson or vice-chairperson, shall conduct any town business outside a regular scheduled meeting without the prior knowledge and approval of the Board at a meeting". If its not appropriate for him to meet with another Board without discussing it with the rest of the Board, why was it appropriate for Chairman Daniels to have a meeting with the other Boards.

Chairman Daniels said it's appropriate for anyone to go and talk to members of the other towns which he believes some people have done already. He didn't see the need to get all the Boards together to discuss this and this isn't the first time they've met. There was some concern after the presentation that it was already set and that Milford would be going alone and he wanted to share with the other Board Chairs that the decision hasn't been made yet and the numbers

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still leave the possibility that the other towns may be able to participate. However, going back to the comment that it would cost more to retrofit at MACC Base than to build new, he didn't hear any disagreement from the Board Chairs on that. To try to setup a new system at the same time that you are running an old system in the same area, it's his understanding that there will need to be new wiring, new codes to be updated and there is a significant amount of work that will need to be done. He wanted to get a feeling from the other Chairs, based on what they heard and if there was a possibility that they would want to stay together as a regional as opposed to just saying, because of the cost, we are not staying.

Selectman Labonte asked, when this board made a decision that they are not doing anything with MACC Base. Chairman Daniels said they didn't. Administrator Bender said he had to write something for the warrant article, if you want to write something else, have at it. Chairman Daniels said it's a place to start from. The Town appropriated \$85,000 to have a study done. We are basing this on the results of the study, it's open for amendments.

Chairman Daniels asked the Board how they felt about the language. Selectmen Labonte and Putnam don't like it. Selectman Labonte didn't have any amendments. He's been asked for plan B through this whole process. What CTA gave us was a recommendation. Do we have any proposals that are still good from MACC Base that we can use as a comparison? He heard that repeaters won't work and the new proposal is recommending them. Chairman Daniels said he recalls them saying that the repeaters could be programed so that they don't interfere with each other. He understands that repeaters are necessary to be able to talk in buildings.

Selectman Labonte said it understands that we need to upgrade. CTA showed that we could save \$54,000 which was off MACC Base's proposed budget of 2020. If you look at the 2020 budget it's anticipated that \$60,000 is coming back to Milford. That shows a \$6,000 savings staying with MACC Base. It's just playing with numbers. Chairman Daniels said he was on opposite sides of the vote with Selectman Labonte about giving MACC Base an additional \$60,000. When something is budgeted, he doesn't expect it to come back. Once this Board approved MACC Bases budget, they have free range to spend that extra \$60,000. Selectman Labonte said it's no different from how the town runs their budget. Some line items are under run and all he's told is that they shuffle money from one place to cover another place and that is his biggest concern about Milford having their own dispatch center. Amherst had a hard time pulling out what their system actually cost. If we put a dispatch center in the bottom of a \$15,000,000 budget, we have a lot of departments now that can't tell you what number is what because this overruns and we pull it out of something that underruns. We run a bottom line budget in Milford. He feels that with having it at MACC Base even if the budget is over-inflated at \$60,000 the oversight and the meticulous picking of those budgets, it's all right there and not a case of sliding more money in. A lot of the public he's spoken to have concerns about regional, it's worked fine for 30 years with MACC Base and he's in favor of it if it can be done.

Selectman Putnam agrees with Selectman Labonte about the regional aspect of it. He would like to see it stay that way. The equipment needs to be upgraded and he doesn't want to see it in the Police Station because all of a sudden they will be using the dispatch as secretaries and taking them away from their primary duties like answering the window. The communications center should be separate on its own standalone system not attached to any department. We already have the governance and financial committee in place up there and it's been working. We need to run it like a partnership. We can't get 70% of the vote just because we pay 70% of the bill. We need to compromise. The CTA system is just a matter of opinion, it looks like it will work but there are no guarantees. Chairman Daniels said it still has to go through a permitting process, it doesn't mean it's going to be updated tomorrow.

Jason Johnson, MACC Base Director said it was good that CTA mention alternatives. He referenced CTA's numbers in the report on our web site. The page number 93 through 94 gives you MACC Base alternatives, the pdf numbers are you on pages 111 through 113. It gives you different numbers of what it is going to cost. CTA estimated \$1,660,000, the Town of Milford's share only being \$1,180,000. The Town of Mont Vernon is \$190,000 and the Town of Wilton, \$290,000. There are challenges with the space in MACC Base. We've continued operations despite changing radio systems over. We use to have a third console and the only reason we only have two now is because of money. Some of the things that CTA speaks about have already been done. There is already fiber between the Town Hall and the Police Department and it just needs to be connected. Things in this report are things that we've been proposing for years. The IMA is still an option for the three towns to get together as far as financial challenges. He did like the additional coverage in CTA's recommendation. There are other options than going on your own.

Chief Viola clarified, out of respect to the Board, that if Dispatch comes to the Police Department, he feels it would be run correctly. He has confidence in his people and knows they would do a good job. If they make a decision based on if they feel like the department heads are not doing a good job, or won't do a good job, he thinks they are totally wrong. If they are making your decision on, it's a communication thing that they would rather keep here, that's also fine. Every

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department head in this town has done a great job; they take the town seriously and in the town's best interest especially since half of us live here. He wants to make sure the decision is based on communication, not based on supervisory or the director or management of it. Management wise he guarantees they would do a great job, he has all the faith in the world of the people he works with and all the Department heads in this town.

He takes exception that Selectman Putnam feels it would be a problem. There is no basis to that. Selectman Putnam said he didn't mean to insult him and maybe he came across wrong. There is always potential for years down the road that people to come in and decide to change things around. He's very proud of this town and all the Department Heads, volunteers, Police Officers and everyone. Chief Viola just wants to make sure the Board is making a decision based on what is best for the town. Every Director in this town does their due diligence, we bring the best project forward and we all work well together.

Karen Blow, Milford resident said Administrator Bender had to come up with something for the language of the dispatch warrant article he presented. CTA was asked to give us solutions to this, they did their job and their top solution was a Milford Standalone. These surveys have been done several times with the same results. She's heard from the other Boards that they want but they don't want to pay their portion and they want Milford to absorb the larger amount. If Milford has 71% of the cost, they should have two votes. Someone said last week that Milford needs to be a good neighbor. She thinks that Milford has been and continues to be a good neighbor. She listened tonight about budgeting, she can say that every Department Head here works hard on their budgets. Mr. Bender takes a red pen and weans those line items down. One of the BAC members mentioned that there is no fat. A few weeks ago MACC Base got \$60,000 in their budget for "just in case". That is a disservice to our Department Heads who have to keep trimming. She hopes that they make a decision on if it's going to be Milford only or community, and she's good with that provided everyone pays their fair share, and where it's going. The can keeps getting kicked and we have to make a decision and keep our officers safe. Please move it forward.

Jason said relative to the amount of money in the budget, \$40,000 of that is the emergency repair and replacement budget. The rest is relative to insurance in the event that an employee is qualified to get it. He isn't going back to three towns to get the money. Officer safety is the primary concern of everyone upstairs. As fair share, it's all addressed in the IMA, it's strictly population based. There are other ways to come up with the cost and it's all addressed in the IMA.

Bob Labonte, Milford resident said money problem was part of the problem with previous Boards. Any money that came back to this table, it wasn't left to MACC Base. Chairman said the IMA dictates that money left over at the end of the year goes back to all the towns. Bob said, bottom line, people vote on this or they don't, it's still up to the people. Jason agreed that the unspent money goes back to the towns, over the past decade MACC Base has returned a quarter of a million dollars. Some of the town earmark the returned for emergency communications. It's up to the Boards.

Captain Frye said, in reference to the comment that it would be financially better if the Town of Milford did own it, we currently over budget at MACC Base because we have to. At the beginning of this year they had \$230,000 in surplus, which shouldn't have been there. The Director at MACC Base wears many hats in MACC Base. Having it with the Town of Milford would allow them to be in control the money, run it lean, and not over budgeting. Having HR and Finance available would free up the Director to manage the employees. There is always the \$40,000 in there for emergency fixes. There are plus's as far as the Town running another department.

Chairman Daniels restated that the warrant article, the way that it's written, allows us to go either way. There are still things that we need to work with, with the other Towns. His preference is Regional because it would end up saving us money if the figures are correct in the study. This further benefits for the other towns, there are ways those numbers can be reduced to lower the cost for them.

Selectman Labonte asked Chairman Daniels if he was referring to Milford standalone versus MACC Base or Milford standalone only or just Milford Regional. Chairman Daniels said Milford standalone versus Milford regional. Selectman Labonte clarified that if we go to the Deliberative session and voters say they don't want to have a Milford only, communications center, they can't change the warrant because you can't change the intent. This is tying the voter's hands and if this passes and goes to the Deliberative session the only option for a voter who chooses not to support a Milford only system is to reject the warrant article and get no communications period.

Chairman Daniels said we could have another warrant article that if this one fails, we take up that. Selectman Labonte said he feels that by doing it this way we are endangering the whole communications system by not getting any upgrades and staying where we are. Chairman Daniels said that is a possibility in either case. Administrator Bender said last year we had a warrant article that was amended and voters asked us to do a study. We found a completely inde-

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pendent and out of state firm, highly regarded, 30 years of experience in this field. They came back with a specific recommendation an alternative recommendation that allows a regional dispatch. The cost is similar to the Town of Milford. They included MACC Base in their study and MACC Base was not recommended. It comes down to fulfilling what the voters asked us to do. The study was comprehensive, legitimate and the results were well presented. That is the way this warrant article is structured.

Selectman Labonte asked when the last opportunity would be to change the wording of this warrant article. Chairman Daniels said after the Budget and Bond hearing. Selectman Dargie said at the Deliberative Session. Selectman Labonte said that would be in changing intent. Chairman Daniels said the only thing you can change at the Deliberative session on a bond article is the amount. There was some disagreement. Selectman Dargie said whether its MACC Base or Milford only, it's the same subject. Selectman Labonte said he isn't willing to take that chance. Administrator Bender asked if they wanted to use money from the fund balance to lower this. Selectman Dargie said he would prefer to leave as the full tax impact.

Selectman Labonte would like legal verification from Town Council on how late we can go with changing the wording. Chairman Daniels said he believes the answer to your question is what the wording is going to be. Selectman Labonte said he would like legal definition as to when is the latest date that we could change this to a MACC Base only system. Chairman Daniels will get him that answer.

A motion was made by Chairman Daniels to adopt the language of this warrant article. Seconded by Selectman Dargie. The motion passed 3/2 with Selectman's Labonte and Putnam opposed.

WARRANT ARTICLE 5 - RECONSTRUCTION OF APPROXIMATELY 11 MILES OF TOWN ROADS - \$2,000,000 BOND

Administrator Bender said there was a request to put together some options for roads. Option 1 is to use the money in the budget. Option 2 is an additional \$400,000 appropriation on top of what is budgeted. Option 3&4 are an additional \$600,000 appropriation on top of what is budgeted.

Rick Riendeau, Public Works Director presented four options and a map for review. The map was updated so everyone can see where all the work has taken place since 2010. They have done a good job on the outside and now they are going to tighten it up and do the inside. They pulled some money from drainage and stormwater because there wasn't enough to finish the two major culverts that need to be replaced next year.

Option 1 is \$321,800 in the paving budget with another \$41,000 from drainage and stormwater. The plan was to finish off Ponemah Hill Road, Union Street, Garden Street, Osgood Road and West Street. He added Cottage Street. All together it comes to \$378,685 which is close to the proposed budget of \$362,800. We would reclaim Cottage Street and Mill Elm Street which leaves us at \$359,634 with approximately 3.48 miles of roads.

Administrator Bender clarified that this finishes the two culverts discussed earlier this year. Rick said yes. Selectman Labonte asked if Ricks preference was to get 1 1/2 top on before stone chipping it? You have a weak base at 2 1/2. He doesn't mean it as an insult. Rick said yes and no. The base is actually enhanced by reclaiming. It won't be exactly as it was before. He's confident, stressing that it's all budgetary, that this is based on a number to come up with a plan. Stone chipping meets the budget criteria. We currently have roads that have been chipped sealed and are holding up very well.

Option 2 Starting with the total paving budget of \$321,800, drainage and stormwater for \$41,000 and road appropriation of \$400,000. The base is again, Ponemah Hill Road, Union Street, Garden Street, Osgood Road and West Street. They would reclaim Cottage Street and Ball Hill and Mill Elm Street, Mont Vernon Road, Amherst Street and Grove Street. We have an issue with flooding on Amherst Street down by the Chop Shop. We would need to put in an overflow. We would do the Armory Road and Ball Hill Road culvert repairs and fix drainage on Mont Vernon Road and Amherst Street. We would also have money in for engineering on Amherst Street which is a big issue. We've had a sink hole in front of the Catholic Church, three sink holes between the Church and Summer Street and there are large caverns and voids under the duck bank that runs down to the middle of Amherst Street.

Administrator Bender said option 2 with the appropriation of \$400,000 is \$762,800. Rick's plan uses \$725,691 which leaves us with a little contingency of about \$37,000. This does approximately 4.39 miles of roads. Selectman Labonte asked where this falls with the OCI and Cartograph, is this picking some of the worst roads or is it just location you are going after. Rick said now it's closing in on location. He's been trying to get the high volume roads so he's been mix-

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ing them with OCI's which are all over the place. Amherst Street OCI is 60.96. Mont Vernon Road is 55.89. Ball Hill Road is 57.96. The short section of Elm Street is 72.21. Cottage Street is 55.11. Ponemah Hill Road is 52.09 but will end up around 80. Administrator Bender said we need to do some surface treatment there. If we did a \$400,000 appropriation, the tax impact will be 0.247, but there is no tax impact on a bond for the first year. We did a \$600,000 option to show you what could happen if we wanted to do a bond or if you wanted to do a full appropriation. With either amount in the appropriation the warrant article can be written to raise and appropriate the full amount with the tax impact or it could be written to use money from the fund balance.

Rick said **Options 3 & 4** are based on the \$600,000 appropriation, the base paving and drainage would come to \$962,800. It would be the same base roads and more effort into Amherst Street for engineering, drainage, reclaiming and paving. Administrator Bender said the work on Amherst Street totals about \$438,000 in this option. A comment raised at the last meeting was to put a focus on Amherst Street. Rick said the 4th Option moves some of the top coat around into chip seal and puts more money into the drainage on Amherst Street. The final total will be \$921,800 and about 4.07 miles of roads. Administrator Bender said the last two options would leave us with a contingency of about \$41,000.

Chairman Daniels asked if Amherst Street could be taken care of through the Bridge Repair Capital Reserve. Administrator Bender said no, it isn't a culvert, its storm water issues. Selectman Putnam asked what is under Amherst Street from the Church to the river? Rick said a large culvert that you can walk in. We can't find out where stuff goes in under the Catholic Church and where it comes out. There a lot of unknowns on Amherst Street. Selectman Labonte said should find out where that water goes underneath Amherst Street before anything is done to the road. Rick agrees which is why there is engineering cost in there.

Administrator Bender said option 2 gives us more flexibility and allows us to do top coating that needs to be done, drainage and paving work and it gives us some money to start looking into Amherst Street. It also allows us to solve some drainage problems. Contingency in option 2 is \$37,000.

Selectman Labonte said he assumes they would come back to the Board in the spring depending on how the winter goes. Rick said yes and this is a proposal and it could change but its close. Selectman Putnam asked if the overflow at the chop shop would work like single structure and a pipe to the river. Rick said yes something simple like that or tying it in but he needs to look at it more.

Chairman Daniels would like to see more going towards fixing Amherst Street versus doing more roads. Rick agrees to a point, but there is a big unknown. This gives us time to really look at what is going on for Amherst Street. Selectman Labonte asked if the money lapse at the end of the year if we don't use it, or can we hold it. Administrator Bender said it depends on how the warrant article is written. Selectman Dargie said it can be written as non-lapsing. Chairman Daniels said his concern is that you're putting out \$400,000, you've identified a problem area, but you are only using a small amount on trying to track down that problem. Administrator Bender said it's \$45,000 for engineering. Rick said he isn't sure if it will be easily found. Chairman Daniels said he doesn't mind putting out money to find out what the problem is but he's is concerned about the other \$350,000. Rick said the remaining \$350,000 will be on the other road issues.

A motion was made by Selectman Dargie to change this warrant article from a \$2,000,000 bond to a \$400,000 appropriation. Seconded by Selectman Putnam. The motion passed 4/1 with Chairman Daniels opposed.

Administrator Bender asked if they wanted to use any fund balance in this warrant article. Selectman Labonte asked if there is a chance to adjust it and know what the fund balance is. Selectman Dargie prefers to put it at the full tax impact, we can look at the fund balance separately and decide what we want to use for taxes.

WARRANT ARTICLE 7 - TOWN OPERATING BUDGET - \$15,261,695

Administrator Bender said we made the changes that were discussed last week, including encumbering at \$150,500 which leaves us with an operating budget of \$15,261,695 compared with a default budget of \$15,271,749. Selectman Labonte referenced the latest bridge and referenced the 2019 budget at \$14,764,173. He went back and checked and the approved budget from 2019 was \$14,717,252. Administrator Bender said the additional money was for the collective bargaining agreements and things that were approved by warrant articles that said they would be added to the overall budget.

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Selectman Labonte referenced the Community Development vehicle for \$30,000. He looked into cars and found five that could be bought for DPW for under \$14,000 brand new. There is still \$10,000 in the DPW budget for under capital vehicles. He was told it was for the plow frame and you have since taken the plow frame out at \$3,000. If we were to change that amount to \$14,000, it would allow DPW to buy a vehicle and you can remove \$30,000 off as far as Community Development. Administrator Bender said the \$30,000 is already out of Community Development.

Selectman Labonte said it comes down to how you do your bridge and numbers. He had a whole thing drawn out on that, whether you're spending out of 2019 money or 2020 money no matter how you look at it, he looks at it as if its encumbered in 2019 it still reflects on what a 2020 budget would have been. It's just that fact that we had surplus money that we didn't spend in 2019 but in truth could go back to the voters.

Administrator Bender asked what the vehicles were that you could buy for \$14,000. Selectman Labonte said a Ford Festiva, Chevy Spark, Chevy Sonic, Hondi Accent and a Mitsubishi Mirage. He assumes under state bid you can get a better price. This way you get a new vehicle that comes with a three year warrantee. Your expenses on it can pay your repairs. You can make up the difference in adding \$4,000 to the budget.

Administrator Bender said that is a vehicle that would be used at Public Works or are you suggesting that be the vehicle they buy for Community Development. Selectman Labonte said no, Community Development can stay with their vehicle and this one can go with DPW. During a storm, most of the time Rick ends up in a piece of equipment when plowing snow so you won't get into an issue of having a vehicle that you can't maneuver.

Administrator Bender said Public Works did a nice job repairing the ambulance vehicle that was repurposed to them. We got four or five years of useful life out of that and he thinks they can do the same thing with the vehicle from Community Development. Lincoln has looked at vehicles and the latest amount was around \$26,000 not \$30,000 so it will be lower than what he had budgeted. Selectman Labonte repeated the information above. Administrator Bender said they wouldn't be buying the plow frame. Selectman Labonte said you already took the plow frame out. Administrator Bender said we took \$3,000 out of \$13,000 there is still \$10,000 in there. Selectman Labonte said that Administrator Bender said he pulled the whole plow frame out. Administrator Bender said he did not, he was very clear in the reductions last week, we reduced DPW capital vehicles by \$3,000, not the full amount. He thinks we will get more bang for the buck with DPW repurposing the other vehicle and its size suited for Public Works. We are still buying a new vehicle and the difference is about \$12,000.

Chairman Daniels said there are still a couple of weeks to review this before the Budget and Bond Hearing.

Vote to support this article 4/1 with Selectman Labonte opposed.

WARRANT ARTICLE 10 - NASHUA STREET PEDISTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$750,500 (State pays \$600,000; Town pays \$150,100)

Selectman Putnam made a motion to remove warrant article 10 from the warrants. Seconded by Selectman Labonte for discussion and asked Selectman Putnam why he didn't want it. Selectman Putnam said between warrant articles 10 and 11 we will have to raise \$300,000 to match we never had sidewalks down there and don't need them now. They were never approved because of maintenance. We are worried about competition for the communications center and these are low on the priority list. Selectman Labonte asked what the maintenance cost would be on 7,500 feet of sidewalk. Administrator Bender said it would be about \$170 per plow for each snowfall plus on going expenses.

Selectman Putnam made a motion to remove warrant article 10 from the warrants. Seconded by Selectman Labonte. The motion passed 3/2 with Selectmen Dargie and Dudziak opposed.

WARRANT ARTICLE 11 - OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$763,000 (State pays \$610,400; Town pays \$152,600) BOND

Selectman Putnam made a motion to remove warrant article 10 from the warrants. Seconded by Chairman Daniels for discussion. Administrator Bender said he would like to see one of the sidewalk warrants on to give the voters an opportunity to choose. Selectman Putnam said if we were getting 80% of the voters out there, we would be getting an accurate count. We only get 17% to 23% of the voters that vote for this and it's not a fair shot.

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Arene Berry, Milford resident said even if you only get 17% to 18% of the voters, that is more people getting a say than just the five voting at this table. Chairman Daniels said we just put \$400,000 in on road maintenance and it's another \$150,000 for this. His focus is on communications. Selectman Dudziak said it's a no brainer, it's an 80/20 split and she thinks there is a safety issue. Last Monday Chairman Daniels indicated that he was against this because there wasn't even a raised sidewalk. She clarified with Lincoln and there will be a raised sidewalk. She see's students walking all the time, just because there hasn't been an accident so far doesn't mean we shouldn't make improvements to prevent that from happening in the future.

Chairman Daniels said that wasn't his comment, his comment was that there is a wide enough area in the breakdown lane to accommodate another car. It's wide enough for people to stay off the road. We can't build sidewalks on every street. Selectman Dudziak agreed but when you have an opportunity where 80% is going to be paid out of federal funds, it's a no brainer. Selectman Putnam said federal funds come up all the time we will probably get some next year and the year after. Selectman Dargie said that isn't true, he agrees with Selectman Dudziak. He feels that this is a top priority and we should be doing both of them. Administrator Bender said last year we applied for the CMAC grant and we were shut out, there were too many other competing projects.

Bob Labonte, Milford Resident said he agrees with Selectman Putnam, you have to stop somewhere. You just have to say no. You put \$20,000 into key fobs and this is not Metropolis, it's little hick town Milford. It was \$20,000 for the fobs and \$1,000 a year for maintenance instead of just turning a key. He looked at Administrator Benders expression and said he didn't appreciate it. Administrator Bender doesn't live here but he certainly doesn't consider Milford a hick town. Bob said he didn't mean a hick town. Administrator Bender said he said it. Bob said, small town Milford, like small town Amherst. You have to stop somewhere.

Selectman Putnam made a motion to remove warrant article 10 from the warrants. Seconded by Selectman Labonte. The motion passed 3/2 with Selectmen Dargie and Dudziak opposed.

WARRANT ARTICLE 12 - AMBULANCE AND EQUIPMENT LEASE-PURCHASE - \$45,180 (Annual Lease Payment \$45,180: \$75,000 Paid From Capital Reserves; Total Purchase Price \$296,400)

Selectman Putnam said it's getting to the point where we are turning these ambulances over every five years. Administrator Bender said the two ambulances that we have 2013 that are in frontline service. This is replacing the 2001 ambulance that is our reserve. One of the 2013 ambulances will become the ready reserve and there will be another one due in 2023. Selectman Putnam clarified that this will give us some distance between them. Administrator Bender said yes.

Eric Schelberg, Ambulance Director said the objective is to then be on a five year replacement cycle and each ambulance will be in the fleet for fifteen years. Administrator Bender asked Eric how many miles were on the ambulances. Eric said 3B has 111,000 miles and 3A has 163,000 miles but take away 160,000 on the motor. The 3B will go to the ready spare.

Peggy Seward, Milford Resident questioned the non-appropriation language "capital reserve funds may be used for multiple payments under a financing agreement for a purpose for which the capital reserve was established. If the financing agreement is a lease/purchase payment, the lease/purchase agreement may not contain "an escape clause" or "a non-appropriation clause". How does this work with this warrant article. Administrator Bender requested a copy of the language to review.

Peggy clarified that capital reserves are used to prove to the town that buy putting money in them each year, when it comes to bigger expenditures like this year, you're not being hit so much because you are using the capital reserve to buy it. The capital reserve total is about \$75,000 and we are taking out that same amount and in five years, when we want to buy another ambulance. There is a different warrant article to add \$25,000 back in to this account. It's confusing to the general public to take out \$75,000 but put \$25,000 back in. It doesn't make sense. Just take out \$50,000 this year and don't add any more into the capital reserve this year, it doesn't need to be added to every year.

Administrator Bender said he could answer part of Peggy's first question. He read the copy and it says capital reserve funds may be used for multiple payments under financing agreements for the purpose for which capital reserve was established. We are not using the capital reserve funds for multiple payments; we are using them as a down payment to reduce the amount that we have to lease. We would need a non-appropriation clause.

Selectman Labonte asked what he could do to change the wording that Peggy used. Chairman Daniels said there would be another chance to change things at the Budget and Bond hearing. Selectman Putnam said if you go with Peggy's

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wording, you are only going to put a \$50,000 down payment on it and it will increase the lease payment. Why don't we just leave it the way it is. Selectman Labonte said he would go with that for now. Chairman Daniels clarified that Peggy said to only use \$50,000 and not put an additional \$25,000 in the capital reserve account and remove that warrant article.

Vote to support this article 5/0

WARRANT ARTICLE 13 - PUBLIC WORKS WHEEL BUCKET LOADER LEASE-PURCHASE - \$22,980 (Annual Lease Payment \$22,980; \$80,000 Paid From Capital Reserves; Total Purchase Price (\$145,000))

Selectman Labonte said this changed from what we had last week. We were going to trade in the old one, now there is no trade in and we are keeping the old one. If we were to do this he would want to see a reduction in the rental of \$18,000. Administrator Bender said we could do that in the 2021 budget, you can't take it out of the budget until you know this is going to pass.

Selectman Labonte asked what's the guarantee was that if we get this, that the money isn't going to be spent for 2020. Administrator Bender said its \$15,000. He asked Paul if they could write in the warrant article that if this passes the budget will be reduced by \$15,000. Paul said they can't put that in the warrant article. Selectman Dargie agreed, they couldn't do that on the school side a while ago.

Vote to support this article 4/1 with Selectman Labonte opposed.

WARRANT ARTICLE 14 - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$75,000

Administrator Bender gave an overview of the Bridge Capital Reserve Fund Analysis. There are two red listed bridges both on Hartshorn Road. Prices came back for the upper bridge at between \$85,500 to \$242,000. The reference check on the low bidder was positive. If you include some engineering cost we could do this at about \$100,000 which will be below budget for that culvert. The other red listed bridge remains open to the public for transport.

2019 Activity

W/A 11	75,000	
Interest	3,295	
Engineering Hartshorn Road over Hartshorn	(20,288)	
Mason Road Culvert (Completed 12/2018)	(77,532)	
Total 2019 Activity	(19,525)	

Balance 12/3/19		607,631
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2020 Planned Activity

W/A	75,000	
Hartshorn Road over Hartshorn	(100,000)	
Emergency Culvert replacement	(90,000)	
Engineering Mason Rd over Great Brook (2023)	(50,000)	
Total cost is \$685,000. Town share is \$137,000.		
Total 2020 Planned Activity	(165,000)	(165,000)
Projected Balance 12/31/20		442,631

2021 Planned Activity

W/A	75,000	
Emergency Culvert replacement	(90,000)	
Engineering Mason Rd over Great Brook (2023)	(50,000)	
Total 2020 Planned Activity	(65,000)	(65,000)
Projected Balance 12/31/21		377,631

Selectman Putnam made a motion to keep warrant article 14 at \$75,000. Seconded by Selectman Dudziak. The motion passed 4/1 with Selectman Labonte opposed.

WARRANT ARTICLE 15 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Vote to support this article 5/0

WARRANT ARTICLE 16 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

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Vote to support this article 5/0

WARRANT ARTICLE 17 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Vote to support this article 5/0

WARRANT ARTICLE 18 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Vote to support this article 5.0

WARRANT ARTICLE 19 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Vote to support this article 5/0

WARRANT ARTICLE 20 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000

Vote to support this article 5/0

WARRANT ARTICLE 21 - POLICE AND FIRE DEPARTMENT PORTABLE RADIO REPLACEMENTS from THE PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$22,800

Vote to support this article 5/0

WARRANT ARTICLE 22 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000

Vote to support this article 5/0

WARRANT ARTICLE 23 - SOCIAL SERVICES - \$40,000

Vote to support this article 5/0

WARRANT ARTICLE 24 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000

Vote to support this article 5/0

WARRANT ARTICLE 25 - PUMPKIN FESTIVAL SUPPORT - \$23,000

Selectman Putnam made a motion to reduce warrant article 25 to \$8,000. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

WARRANT ARTICLE 26 - CONSERVATION FUND - \$20,000

Selectman Putnam made a motion to remove this warrant article from the warrants. Seconded by Chairman Daniels. Chairman Daniels said they already have \$120,000 in their account. Administrator Bender said one of the budget reductions approved last week was the \$30,000 stewardship endowment. He's requesting that we retain this with the \$20,000 in funding because if that project goes forward, and it isn't in the budget, the only resource for it will be this fund. Selectman Labonte said he disagrees. He feels that Conservation shouldn't get penalized a \$30,000 fee that was incurred by a direct expense by the gravel operation.

Selectman Putnam made a motion to remove this warrant article from the warrants. Seconded by Chairman Daniels. The motion failed 3/2 with Selectman's Dargie, Dudziak and Labonte opposed.

A motion was made by Selectman Dargie to support warrant article 26. Seconded by Selectman Dudziak. The motion passed 3/2 with Chairman Daniels and Selectman Putnam opposed.

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WARRANT ARTICLE 27 - ANNUAL LABOR DAY PARADE SUPPORT - \$10,000

Vote to support this article 4/1 with Chairman Daniels opposed.

WARRANT ARTICLE 28 - SUMMER BAND CONCERTS SUPPORT - \$9,000

Vote to support this article 5/0

WARRANT ARTICLE 29 - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500

Vote to support this article 3/2 with Chairman Daniels and Selectman Putnam opposed.

WARRANT ARTICLE 30 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500

Vote to support this article 5/0

WARRANT ARTICLE 31 - VETERAN'S TAX CREDIT AND ALL VETERAN'S TAX CREDIT

Vote to support this article 4-0-1 with Chairman Daniels abstaining.

WARRANT ARTICLE 32 - TAX CREDIT FOR SURVIVING SPOUSE OF VETERAN

Vote to support this article 5/0

WARRANT ARTICLE 33 - TAX CREDIT FOR SERVICE CONNECTED TOTAL DISABILITY

Vote to support this article 5/0

WARRANT ARTICLE 34 - INCREASE THE PROPERTY TAX EXEMPTION FOR ELDERLY - \$0

Vote to support this article 5/0

WARRANT ARTICLE 35 - WEST MILFORD TAX INCREMENT FINANCING DISTRICT REVOCATION - \$0

Vote to support this article 5/0

WARRANT ARTICLE 36 - BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND REVOCATION - \$0

Vote to support this article 5/0

WARRANT ARTICLE 37 - NEW MUNICIPAL AND TRANSPORTATION CAPITAL RESERVE FUND PAID BY AN ADDITIONAL AUTO REGISTRATION FEE - \$0

Chairman Daniels made a motion to remove warrant article 37 from the warrants. Seconded by Selectman Labonte. The motion passed with Selectman's Dargie and Dudziak opposed.

6. DISCUSSIONS:

Selectman Dargie referenced an e-mail about sports betting. He would be in favor of putting it on the warrants. It would be unlikely that we would have one in Milford. Selectman Dudziak agreed. Administrator Bender said this is the NH lottery HB480 authorized establishing legalized sports betting in NH. Some can be done by the internet. There will be ten local facilities that are authorized to conduct this and it may be extended to other lottery facilities.

Selectman Dargie made a motion to put the NH Lottery on the warrants with the appropriate language. Seconded by Selectman Dudziak. The motion passed 4-0-1 with Selectman Labonte abstaining pending additional information.

7. **PUBLIC COMMENTS:** Selectman Putnam asked Arene if the \$45,200 dollars for the recreation bus the grand total. Arene the total collected to date is \$51,334. The cost of the bus is estimated at \$70,000. Selectman Dargie asked if they wanted to have a warrant article for the balance. Arene said the fund raising is going well and there may be some more significant funds coming in. She is hesitant to do a warrant article for the bus because DRA said if we have a warrant article for the \$19,000 and the warrant failed, they can't purchase a bus at all even with fully donated funds under the no means no. Paul said they would have to have two warrant articles and if the \$19,000 one failed, the other one would need to say that they could raise all the funds privately to purchase the bus. Arene said even if the second one failed they would have no bus for a year. Administrator Bender said we have until January 10th and if needed, we could do a petition warrant article.

Chairman Daniels said at the last MACC Base meeting the chair of the Board of Governors had expressed extending the IMA for one year. It currently goes until the end of 2020. Does this Board need to do anything at this time. Selectman Putnam said no we can extend it another year at any time. Selectman Labonte said don't you have to give a year's notice if your leaving in the current IMA. Selectman Dargie said the IMA expires at a certain date. If you leave at the same time that it expires then you don't have to give notice.

Peggy Seward when the Waste Water Treatment was build, it was paid for by the town. It now needs about \$6,000,000 in repairs and it should be paid for with some town money instead of just water/sewer user fees. The school is paid for by everyone whether you have children there or not. Next year there is another \$2,500,000 coming from the Waste Water Treatment facility for repairs. People are commenting already that you won't get things passed on the warrants. The BAC is meeting with the Water Commissioners on Thursday.

Selectman Putnam said they did an engineering study a few years back on how much water/sewer utilization was from the users and the town. The engineers said around 27% of that cost benefits the entire town. That would be a number he would recommend if Peggy needs something to work with. Peggy is just for the Board to look at this.

Chairman Daniels asked Selectman Putnam what would happen if the articles Peggy spoke about didn't pass. Selectman Putnam said we won't get equipment and may not see EPA permits. There are many things coming and they have been waiting fifteen years for a permit down there from EPA. They have come up with all kinds of mandates in the past year dictating that we need to do this and that and that is well over \$10,000,000. In his opinion, we will do what we can afford to do. This is his opinion only.

Selectman Dudziak this is the same discussion they had with the Planning Board recently. She thinks that is \$4,500,000 and it won't pass and the town can get fined. Chairman Daniels said it makes interesting dynamics when people who have lived in town all their lives and not had to pay for water/sewer and all of a sudden they have to. Selectman Labonte said there would be two warrant articles for this and one passes and one fails. Captain Frye said the ultimate question is you can't discriminate on whether you are a water/sewer user or not. There are many people in town who have wells and don't use the system so you don't know who's voting for what.

Selectman Putnam said this is just preliminary and this is the first it's been brought up at this level. Captain Frye said you are basically making users of the system pay for it without equal representation. Selectman Dudziak said if it doesn't pass and the town is fined, all of the residents are paying. Selectman Labonte said if you put 27% on all the tax payers, what happens if it doesn't pass and the water user's one passed for the other 73% and you don't have all the money you are looking for. Selectman Putnam said that is something they will need to discuss at a later date.

8. SELECTMEN'S REPORTS/DISCUSSIONS.

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

b. OTHER ITEMS (that are not on the agenda).

9. APPROVAL OF FINAL MINUTES. Selectman Putnam moved to approve the minutes of December 9, 2019 as presented. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

11. NOTICES. Notices were read.

12. NON-PUBLIC SESSION.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/23/2019

13. ADJOURNMENT: Selectman Dudziak moved to adjourn at **8:52**. Selectman Dargie seconded. All were in favor. The motion passed 5/0.

Gary Daniels, Chairman

Laura Dudziak, Member

Paul Dargie, Vice Chairman

Chris Labonte, Member

Mike Putnam, Member

DRAFT