

01/07/2019

5:30 Public Hearing (NH RSA 31:95(b)) Appropriation for Funds, Property & Items Made Available during the year over \$10,000.

PUBLIC HEARING FOR THE PURPOSE OF AUTHORIZING:

(1) The acceptance for expenditure of unanticipated funds under RSA 31:95-b for the following:

\$16,300.00	IV Support Pumps Special Purpose Fund Donation from the Kaley Foundation to the Ambulance Dept. See attached memo from the Ambulance Director.
\$25,801.00	Federal Grant - 2017 Emergency Management Performance Grant Funding for the purchase and installation of a generator, transfer switch, and concrete pad at the Town's Emergency Operations Center. This is a 50/50 grant with a match of \$25,801.00 from the Fire Station Construction Funds.

(2) The acceptance of gifts of property under RSA 31:95-e for the following:

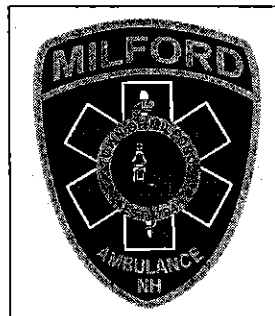
MEMORANDUM

To: Kathy Townsend

From: Eric Schelberg, Director

Date: December 14, 2018

Subject: 31:95b Hearing – Kaley Foundation



Following is a brief description of a donation of funds totaling \$16,300 to the town by the Kaley Foundation for the purchase of Alaris System intravenous (IV) pump controllers and associated drug delivery channels.

IV pumps are used to administer precise quantities of medications or fluids when called for during the provision of care. NH EMS protocols require vasopressors – medications that affect blood vessel constriction, to be administered by an IV pump in order to precisely titrate the medication being infused, or in the case of fluid resuscitation, defined amounts of fluid over a specific time frame so as to avoid fluid overload.

Donation of these funds will allow the existing one channel IV pump units to be replaced with an IV pump and three channels to permit simultaneous infusion of up to three medications or fluid at a time, thereby benefiting patients experiencing significant medical events requiring medication or fluid resuscitation.

Feel free to contact me with any questions you may have regarding this subject.



Fire Department MEMORANDUM

TO: Board of Selectmen

FROM: Captain Ken Flaherty 

DATE: 31 December 2018

SUBJECT: OEM Grant

I am pleased to announce The New Hampshire Department of Safety, Homeland Security and Emergency Management (HSEM) has awarded The Milford Fire Department with an Emergency Management Performance Grant. The amount of the Federal portion of this grant is \$25,801.00. The Emergency Performance Grants are 50% federally funded by FEMA with 50% match required by the recipient. Our 50% match will come from the current renovation/addition project.

The purpose of this project is to purchase and install one new, outdoor Kohler 100REOZJF 125KVA generator to efficiently, effectively and completely power the Milford Fire Station during power outages. The addition of this generator will greatly enhance and continue emergency management capabilities in the event of a power outage, increasing our ability to serve the needs of the community during an emergency.

The proposed generator is a Kohler 100REOZJF 125KVA, standby power, 120/208 60 hertz, 3Ph, 4W. It will include a 209 gallon self-contained fuel tank. The project will require constructing a 36" x 96" x 9" concrete pad for the generator and a 20' x 24" x 24" trench for conduit to the generator from the new transfer switch located on the North side of the new addition.

Should you have any questions please do not hesitate to contact me.

MEMORANDUM

DATE: January 7, 2019

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax – 1 parcel**

Map 45 Lot 3-29 – This parcel is located in the Autumn Oaks Subdivision and construction for a new single family home has begun, rendering the lot ineligible for Current Use.

The Land Use Change Tax is 10% of estimated market value at the time of removal from current use.

Thank You

Memorandum

To: Board of Selectman
From: Marti Noel, Assessor
Date: 1/7/19
Re: Change of Status (5)

72:28 IV. The following persons shall qualify for the standard veterans' tax credit or the optional veterans' tax credit:

(a) Every resident of this state who served not less than 90 days in the armed forces of the United States in any qualifying war or armed conflict listed in this section and was honorably discharged or an officer honorably separated from service; **or the spouse** or surviving spouse of such resident;

And

72:29 VI. For purposes of RSA 72:28, 28-b, 29-a, 30, 31, 32, 33, 35, 36-a, 37, 37-a, 37-b, 38-a, 39-a, 62, 66, and 70, the ownership of real estate, as expressed by such words as "owner," "owned" or "own," shall include those who have placed their property in a grantor/revocable trust or who have equitable title or the beneficial interest for life in the subject property.

And

Veterans Tax Credit – Applications in spouses name after death of Veteran who is receiving the Veterans Tax Credit-For Approval (2)

The following list, as a matter of public record will have a change in application name. A widow or widower is entitled to continue receiving benefits of a qualified veteran. I have reviewed these applications along with the supporting documentation and am recommending that the selectman **approve** the following changes based on the RSA listed below.

Map-Lot	Address	Spouse	Amount	Date Received
35-12	80 Webster St	Vallerand 2018 Trust Vallerand, Elizabeth Trustee (Spouse)	\$300	11/08/2018
41/40-5C-29	29 Great Brook Rd	Valluzzi Living Trust Valluzzi, Virginia (Spouse)	\$300	7/2/2018

Change of Status - Trustee Veteran’s Tax Credit - –For Approval (1)

The following applicant, as a matter of public record has had a change in Ownership, having placed their home in a Trust. I have reviewed this application along with the supporting

documentation and am recommending that the selectman **approve** the following qualified veteran.

Map/Lot	Address	Veteran/Property Owner(s)	Amount	Date Received
30/128	246 South St	Heald Family Rev Trust Heald James & Kathryn Trustees	\$300	11/5/18

Change of Status - Trustee Blind Exemption - –For Approval (1)

The following applicant, as a matter of public record has had a change in Ownership, having placed their home in a Trust. I have reviewed this application along with the supporting

Map/Lot	Address	Property Owner(s)	Amount	Date Received
39/36	12 Alder St	Marguerite Coulon Rev. Trust Coulon, Marguerite Trustee	\$1500	10/30/18

Change of Status - Trustee Solar Exemption - –For Approval (1)

The following applicant, as a matter of public record has had a change in Ownership, having placed their home in a Trust. I have reviewed this application along with the supporting

Map/Lot	Address	Property Owner(s)	Amount	Date Received
26/94	140 Bridge St	Riddle Realty Revocable Trust Riddle, Beth & Gingerlee, Trustees	\$10,000	11/26/2018

SELECTMEN NAME	SELECTMEN SIGNATURE	DATE
KEVIN FEDERICO -Chair		1/7/2019
GARY DANIELS		1/7/2019
MIKE PUTNAM		1/7/2019
LAURA DUDZIAK		1/7/2019
PAUL DARGIE		1/7/2019

5:30 Request for Approval of Tax Credit for Service Connected Total Disability (1)

MEMORANDUM

To: Board of Selectman
From: Marti Noel, Assessor
Date: 1/7/2019
Re: Veteran's Tax Credit Applications -
Tax Credit for Service Connected Total Disability – For Approval (1)

The following list, as a matter of public record has applied for the Tax Credit for Service Connected Total Disability RSA 72:35 for tax year 2019. I have reviewed this application along with the supporting documentation and am recommending that the selectman **approve** the following list of qualified veterans. This will need the PA-29 signed.

MAP/LOT	Property Address	Veteran/Property Owner	Amount	Date Received
9/18	14 Adams St	Kaplan, Ronald	\$1,400.00	10/22/2018

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
KEVIN FEDERICO -Chair		1/7/2019
GARY DANIELS		1/7/2019
MIKE PUTNAM		1/7/2019
LAURA DUDZIAK		1/7/2019
PAUL DARGIE		1/7/2019

5:30 Request for Approval of Veterans Credit (9)

Memorandum

To: Board of Selectman
From: Marti Noel, Assessor
Date: 1/7/18

Re: Veterans Credit – **For Approval (9)**

The following list of Veteran’s, as a matter of public record have applied for the Standard Veterans Tax Credit RSA 72:28 for tax year 2019. I have reviewed this application along with the supporting documentation and am recommending that the selectman **approve** the following list of qualified veterans.

Map/Lot	Address	Veteran/Property Owner(s)	Amount	Date Received
16/5-C-19	344 Elm St #19	Brochu, Nancy	\$300	7/30/2018
53/71	287 Federal Hill Rd	Buckley, Vernor	\$300	8/1/2018
17/15	7 Birch Ln	Kedzierski, Constance	\$300	7/13/2018
41/40-2C-89	89 Great Brook Rd	MacDonald, Richard	\$300	10/29/2018
16/5-1C-7	344 Elm St #107	Naun, George	\$300	11/28/2018
47/73-M-92	26 Melendy Rd #92	Sholes, Kenneth	\$300	12/3/2018
45/9	462 Mason Rd	Stoltz II, Earl W	\$300	11/2/2018
37/62	58 Wellesely Dr	Tessier, Joseph D	\$300	1/31/17
17/15	130 Boynton Hill Rd	Tolson, Doreen	\$300	7/13/2018

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
KEVIN FEDERICO - Chair		1/7/2019
GARY DANIELS		1/7/2019
MIKE PUTNAM		1/7/2019
LAURA DUDZIAK		1/7/2019
PAUL DARGIE		1/7/2019

5:30 Request for Approval of All Veterans Tax Credit (1)

MEMORANDUM

To: Board of Selectman
From: Marti Noel, Assessor
Date: 1/7/2019
Re: Veteran's Tax Credit Applications -
All Veterans Tax Credit – For Approval (1)

The following list, as a matter of public record has applied for the All Veterans Tax Credit RSA 72:28-b (Approved 2017 tax year town vote ballot question 27) I have reviewed this application along with the supporting documentation and am recommending that the selectman **approve** the following list of qualified veterans. These will need the PA-29 signed.

MAP/LOT	Property Address	Veteran/Property Owner	Amount	Date Received
8/52-1C-9	19 Hutchinson Dr	Wheeler, William Trst	\$300.00	11/9/17

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
KEVIN FEDERICO -Chair		1/7/2019
GARY DANIELS		1/7/2019
MIKE PUTNAM		1/7/2019
LAURA DUDZIAK		1/7/2019
PAUL DARGIE		1/7/2019

2018 Milford Pumpkin Festival

EXPENSES

INCOME

VENDORS		
TOWN HALL	\$4,880.00	
OVAL	\$9,505.00	
EMERSON	\$4,255.00	
MIDDLE STREET	\$20,004.00	
SPONSORS	TOTAL	\$8,300.00
MISC		
RAFFLE BASKETS	\$319.00	
SKI RAFFLE	\$124.00	
DONATIONS AT FESTIVAL	\$2,736.21	
T-SHIRTS	\$1,255.00	
EARRINGS	\$245.00	
HAUNTED TRAIL	\$8,849.00	
CASH DONATIONS	\$810.00	
COMMUNITY HOUSE LAWN	\$5,178.00	
TOTALS	\$66,460.21	

INSURANCE	\$8,711.99
T-SHIRTS/BANNERS	\$2,605.00
TENT/STAGE	\$2,902.50
LIGHTS	\$1,169.97
TALENT SHOW	\$1,000.00
SOUND	\$3,650.00
MASONS	\$2,410.35
BUSSES	\$2,375.00
FIREWORKS	\$7,000.00
PORTA POTTIES	\$2,020.00
ELECTRIC	\$11,334.49
MISC SUPPLIES	\$441.83
POST OFFICE BOX	\$168.00
STATE PAPERWORK	\$375.00
BANKING FEES	\$330.00
CREDIT CARD FEES	\$717.58
TOTAL	\$47,211.71

2019 FUNDS SO FAR!!!!

\$19,248.50

For Tax Year April 1, 2018 to March 31, 2019

(Assigned by Municipality)

YR TOWN OP#

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PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Milford
- Tax Map/Block/Lot #: Tax Map 42 Lot 1
- Name of Access Road: Perry Rd
- Total Acreage of Lot: ^{Total} (27.5) (5 Acre Phase 1)
- Date of Permit per RSA 155-E:2: _____
or _____
(Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1 (d): _____
AOT: 1437
- Permit Number per RSA 485-A:17, if any: 2018-0125-011
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 10th Acre Phase 1
- Excavation Area (acres) as of April 1: 5 Acre
- Reclaimed Area (acres) as of April 1: 0
- Remaining Cubic Yards of Earth to Excavate: 313,100
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	
SAND	25,000
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	25,000

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Thomas Lordin (Dale A. White operator)
PRINT CLEARLY OR TYPE NAME OF OWNER

Thomas 12/13/18
SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S)

DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

<u>138 Elm St</u>	
MAILING ADDRESS	
<u>Milford</u>	<u>03055</u>
CITY OR TOWN	STATE ZIP CODE
<u>dale.white@leighmawhite.com</u>	
E-MAIL ADDRESS	
<u>603 493 6888</u>	<u>603 493 6888</u>
HOME PHONE (Enter number without dashes)	CELL PHONE (Enter number without dashes)

DATE INTENT SENT TO TOWN: 12/10/18

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION



Milford Heritage Commission

Town Hall

1 Union Square

Milford NH 03055

Board of Selectmen
Town of Milford
1 Union Square
Milford NH 03055

31 December 2018

The Heritage Commission is pleased and honored to accept the gift of \$125.00 from the Tim Barr, Turkey Trot Fundraiser to be used toward upkeep and restoration of the celebrated John McLane Swing Bridge. The commission recommends the entering of these funds into the Swing Bridge Account and to be restricted for the purpose so stated.

Thank you for the consideration.

Respectfully

David Palance
Chairman
Milford Heritage Commission

Meets 2nd Wednesday of each month 7:00PM
Wadleigh Memorial Library
Lull Room

Town Status Report – January 7, 2019

Tax Deeded Property – Two items to discuss on this topic:

1. An announcement in public forum of a Milford Board of Selectmen decision made in non-public session to encumber \$30,000 for legal fees relating to environmental liability matters to protect the town and the possible seizure of tax delinquent property at 11 Jennison Road & 8 Hayden Lane known as the Grugnale property.
2. We have had a request from an interested party to purchased town owned, tax deeded property on McGettigan Road. These are two small lots (numbers 10-75-2 and 10-75-3) that abut property in Wilton. Total assessed value for both lots is \$6,100. The Selectmen are authorized by NH RSA 80:80 to sell these properties at either a public auction or by advertised sealed bid and return the lots to the tax roll. Staff supports the possible sale by advertised sealed bid with the understanding that the Selectmen can establish a minimum bid amount and the terms or conditions of the sale including the right to reject any and all offers. We need a motion, second and vote to proceed with a sale and set any terms.

Tax Impact and Tax Rate Calculation for 2019 Operating Budget and Proposed Warrant Articles – As requested during our last meeting, Finance Director Jack Sheehy has calculated the tax impact of the 2019 Operating Budget and each warrant article. Projected non-property tax revenue of \$6,461,650 was included in the calculation. This information will be useful as the Selectmen review each warrant article.

Additionally, the selectmen can consider using a portion of the Fund Balance to reduce taxes. Reference the Fund Balance History spreadsheet in your packets that provides details from 2006. Over the past four years we have focused on rebuilding the Fund Balance and have not used it to reduce taxes. NH Department of Revenue Administration guidelines recommend municipalities retain 5 to 15 percent of regular town & school general fund operating expenses. We have improved our percentage from a low just under 5% in 2013 to the current 8% level. We have prepared two spreadsheets for the Tax Rate Calculation:

1. Using \$100,000 of the fund balance to reduce taxes would yield a 2019 tax rate of \$6.65 or an increase of 4.2% from the current rate.
2. Using \$200,000 of the fund balance to reduce taxes would yield a 2019 tax rate of \$6.58 or an increase of 3.1% from the current rate. Staff supports this option.

5. 2) Tax Impact and Rate Calculation

TOWN OF MILFORD 5. 2) Tax Impact and Rate Calculation						
2019 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION						
Before Budget & Bond Hearing (using 100k of fund balance)						
Art #	2019 GROSS APPROPRIATION	ESTIMATED NON-PROPERTY TAX REVENUE	FED. GRANTS & BONDS	USE OF FUND BALANCE	AMOUNT TO BE RAISED IN PROPERTY TAXES	TAX \$
OPERATING BUDGETS--(See Budget Detail)						
Town Operating Budget	14,777,225 \$	(6,461,650)			8,315,575	5.931
SEPARATE & SPECIAL WARRANT ARTICLES						
Dispatch Center Bond	2,500,000	-	(2,500,000)	-	-	-
Town Hall HVAC Replacement	450,000		(450,000)			
Osgood Pond Phase II Dredging	350,000		(175,000)		175,000	0.125
Keyes Pool Pump & Maintenance	200,000				200,000	0.143
Cap. Res. Fund - DPW Vehicles & Hvy Equipment	40,000				40,000	0.029
Cap. Res. Fund - Bridge Replacement	75,000				75,000	0.053
Cap. Res. Fund - Assessing Revaluation	15,000				15,000	0.011
Cap. Res. Fund - Amb. Vehicle Replacement	25,000				25,000	0.018
Cap. Res. Fund - Fire Apparatus Replacement	25,000				25,000	0.018
Cap. Res. Fund - Pub. Safety Comm. Equip.	20,000				20,000	0.014
Cap. Res. Fund - Town Facilities Cap. Exp.	25,000				25,000	0.018
Dump Truck, 8CY, Lease, \$180,000 price	38,200				38,200	0.027
AFSCME CBA	39,146				39,146	0.028
Teamsters CBA	7,775				7,775	0.006
Social Services	40,000				40,000	0.029
SVTC Community Bus Service	30,000				30,000	0.021
Pumpkin Festival, Décor, Plants	23,000				23,000	0.016
Summer Band Concerts	9,000				9,000	0.006
Memorial, Veterans, Labor Days Parades	6,500				6,500	0.005
Labor Day Parade	10,000				10,000	0.007
Cap. Res. Fund - Keyes Park Expansion	25,000				25,000	0.018
Fourth of July Fireworks	8,500				8,500	0.006
Conservation Land	20,000				20,000	0.014
TOTAL PER WARRANT	\$ 18,759,346	\$ (6,461,650)	\$ (3,125,000)	\$ -	\$ 9,172,696	6.54
TAX RATE CREDITS AND ADJUSTMENTS						
Overlay - (Reserve for Abatements)	75,000				75,000	0.053
Veteran's Credits	174,400				174,400	0.124
County Portion of Shared Revenue	-				-	-
TOTAL CREDITS & ADJUSTMENTS	\$ 249,400	\$ -	\$ -	\$ -	\$ 249,400	0.18
AMOUNT OF TAXES TO BE RAISED						
					\$ 9,422,096	6.72
LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES						
				(100,000)	(100,000)	(0.07)
TOTAL:	\$ 19,008,746	\$ (6,461,650)	\$ (3,125,000)	\$ (100,000)	\$ 9,322,096	6.65
TAXABLE NET ASSESSMENT (est)						
					\$ 1,402,085,740	\$ 6.65
2019 ESTIMATED TAX RATE						
					\$ 6.38	\$ 6.38
2018 ACTUAL TAX RATE						
					\$ 0.27	\$ 0.27
ESTIMATED INCREASE/(DECREASE) OVER 2018 TAX RATE						
						4.2%

TOWN OF MILFORD

2019 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION
Before Budget & Bond Hearing (using 200k of fund balance)

Art #	OPERATING BUDGETS--(See Budget Detail)	2019 GROSS APPROPRIATION	ESTIMATED NON-PROPERTY TAX REVENUE	FED. GRANTS & BONDS	USE OF FUND BALANCE	AMOUNT TO BE RAISED IN PROPERTY TAXES	TAX \$
	Town Operating Budget	14,777,225	(6,461,650)			8,315,575	5.931
	SEPARATE & SPECIAL WARRANT ARTICLES						
	Dispatch Center Bond	2,500,000	-	(2,500,000)		-	-
	Town Hall HVAC Replacement	450,000		(450,000)		-	-
	Osgood Pond Phase II Dredging	350,000		(175,000)		175,000	0.125
	Keyes Pool Pump & Maintenance	200,000				200,000	0.143
	Cap. Res. Fund - DPW Vehicles & Hvy Equipment	40,000				40,000	0.029
	Cap. Res. Fund - Bridge Replacement	75,000				75,000	0.053
	Cap. Res. Fund - Assessing Revaluation	15,000				15,000	0.011
	Cap. Res. Fund - Amb. Vehicle Replacement	25,000				25,000	0.018
	Cap. Res. Fund - Fire Apparatus Replacement	25,000				25,000	0.018
	Cap. Res. Fund - Pub. Safety Comm. Equip.	20,000				20,000	0.014
	Cap. Res. Fund - Town Facilities Cap. Exp.	25,000				25,000	0.018
	Dump Truck, 8CY, Lease, \$180,000 price	38,200				38,200	0.027
	AFSCME CBA	39,146				39,146	0.028
	Teamsters CBA	7,775				7,775	0.006
	Social Services	40,000				40,000	0.029
	SVTC Community Bus Service	30,000				30,000	0.021
	Pumpkin Festival, Décor, Plants	23,000				23,000	0.016
	Summer Band Concerts	9,000				9,000	0.006
	Memorial, Veterans, Labor Days Parades	6,500				6,500	0.005
	Labor Day Parade	10,000				10,000	0.007
	Cap. Res. Fund - Keyes Park Expansion	25,000				25,000	0.018
	Fourth of July Fireworks	8,500				8,500	0.006
	Conservation Land	20,000				20,000	0.014
	TOTAL PER WARRANT	\$ 18,759,346	\$ (6,461,650)	\$ (3,125,000)	\$ -	\$ 9,172,696	6.54
	TAX RATE CREDITS AND ADJUSTMENTS						
	Overlay - (Reserve for Abatements)	75,000				75,000	0.053
	Veteran's Credits	174,400				174,400	0.124
	County Portion of Shared Revenue	-				-	-
	TOTAL CREDITS & ADJUSTMENTS	\$ 249,400	\$ -	\$ -	\$ -	\$ 249,400	0.18
	AMOUNT OF TAXES TO BE RAISED					\$ 9,422,096	6.72
	LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES				(200,000)	(200,000)	(0.14)
	TOTAL:	\$ 19,008,746	\$ (6,461,650)	\$ (3,125,000)	\$ (200,000)	\$ 9,222,096	\$ 6.58
	TAXABLE NET ASSESSMENT (est)					\$ 1,402,085,740	\$6.58
	2019 ESTIMATED TAX RATE					\$ 6.58	
	2018 ACTUAL TAX RATE					\$ 6.38	
	ESTIMATED INCREASE/(DECREASE) OVER 2018 TAX RATE					\$ 0.20	3.1%

5. 2) Tax Impact and Rate Calculation

FUND BALANCE HISTORY									
	UNRESERVED FUND BALANCE BEGINNING OF THE YEAR	INCREASE (DECREASE) TO FUND BALANCE FROM OPERATIONS	AMOUNT APPROPRIATED FROM FUND BALANCE	AMOUNT USED TO REDUCE TAX RATE	UNRESERVED FUND BALANCE END OF THE YEAR	%			
2006	2,424,268	646,180	-	(250,000)	2,820,448	8.7%			
2007	2,820,448	277,053	(180,000)	(229,000)	2,688,501	8.3%			
2008	2,688,501	(346,511)	(300,000)	(210,000)	1,831,990	5.2%			
2009	1,831,990	137,301	(40,000)	(200,000)	1,729,291	5.0%			
2010	1,729,291	123,882	-	(125,000)	1,728,173	5.0%			
2011	1,728,173	83,233	-	-	1,811,406	5.1%			
2012	1,811,406	146,136	-	(100,000)	1,857,542	5.0%			
2013	1,857,542	174,397	-	(150,000)	1,881,939	4.8%			
2014	1,881,939	335,291	(149,200)	(150,000)	1,918,030	4.8%			
2015	1,918,030	173,462	-	-	2,091,492	5.7%			
2016	2,091,492	850,812	-	-	2,942,304	7.7%			
2017	2,942,304	208,957	-	-	3,151,261	7.9%			
2018	3,151,261	200,000	-	-	3,351,261	8.3%			estimate
2019	3,351,261	-	-	(200,000)	3,151,261	*			estimate
FUND BALANCE RETAINAGE % IS CALCULATED AS FOLLOWS:									
FUND BALANCE DIVIDED BY:									
	TOWN GROSS APPROPRIATION								
	WATER & SEWER BUDGETS								
LESS:	NON-RECURRING REVENUES SUCH AS BOND ISSUES AND FEDERAL GRANT FUNDS USED TO OFFSET THE COST OF A PROJECT								
PLUS:	LOCAL & STATE SCHOOL NET APPROPRIATION								
PLUS:	COUNTY APPROPRIATION								
*	2019 appropriations not yet budgeted/calculated								

Town of Milford Warrant & Financials Budget and Bond Public Hearing

January 14, 2019

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the Budget & Bond Hearing Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2" (RSA 40:13), in said Milford, on Monday, the fourteenth (14th) day of January 2019, in the Milford Town Hall Board of Selectmen's Meeting room at six-thirty o'clock (6:30 p.m.) in the evening to discuss bond and budget hearing Articles to be presented at the Deliberative Session.

ARTICLE 1 – ELECTION OF OFFICERS

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

WARRANT ARTICLE 3 - MILFORD DISPATCH EQUIPMENT - \$2,500,000 BOND (PLACE HOLDER)

Shall the town vote to raise and appropriate the sum of \$2,500,000 to replace the Town emergency dispatch equipment and infrastructure in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, with a term not to exceed 15 years, and to determine the rate of interest and other conditions in their judgment? This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass.

Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has no tax impact this year.

WARRANT ARTICLE 4 - WASTE WATER TREATMENT FACILITY SLUDGE DEWATERING UPGRADE – \$1,270,000 BOND (estimated to be determined after bid review)

Shall the Town vote to raise and appropriate the sum of \$1,270,000, (estimated, to be determined after bid review, for purchase of a new sludge dewatering unit in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, to determine the rate of interest and other conditions in their judgment? This will replace the existing belt filter press dewatering unit as parts for the existing unit are becoming less available. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. **The Board of Commissioners _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0).**

WARRANT ARTICLE 5– WATER SYSTEM WATER MAIN IMPROVEMENTS-\$983,705

Shall the Town vote to raise and appropriate the sum of \$983,705 for the purpose of improving several water main connections in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? This project consists of replacing sections of Town water mains for improved flow and capacity. Note: As this is for issuance of long term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. **The Board of Commissioners _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0)**

WARRANT ARTICLE 6 - TOWN HALL HVAC REPLACEMENT - \$450,000 BOND

Shall the Town vote to raise and appropriate the sum of \$450,000 for the purchase of a New Town Hall HVAC Replacement in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, to determine the rate of interest and other conditions in their judgment? This project request is to update the HVAC system in the town hall. Work includes replacement of HVAC chiller, new controls, heat recovery, and new fan coil units. The existing system is 30 years old and does not heat/cool effectively. The new system should address existing issues and provide significant energy savings. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has no tax impact this year.**

WARRANT ARTICLE 7 - SEWER COLLECTION SYSTEM ASSET MANAGEMENT PROGRAM-\$30,000 - BOND

Shall the Town vote to raise and appropriate the sum of \$30,000 for the purpose of developing an Asset Management Program for the wastewater collection system, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? The Selectmen may apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486.14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to \$30,000 in principal forgiveness, with no impact on the sewer user rate or tax rate. Note: As this is for issuance of long term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. **This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Commissioners _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0)**

WARRANT ARTICLE 8 - TOWN OPERATING BUDGET - \$ 14,777,225

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$14,777,225? Should this Article be defeated, the default budget shall be **\$14,647,045**, which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$5.931 or \$59.31 on a home value of \$100,000.**

WARRANT ARTICLE 9 - WATER DEPARTMENT OPERATING BUDGET - \$ 1,526,251

Shall the Town vote to raise and appropriate the sum \$1,526,251 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **This warrant article is paid for by the water user fees. The Board of Commissioners _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0).**

WARRANT ARTICLE 10 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ 2,161,107

Shall the Town vote to raise and appropriate the sum of \$2,161,107 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **This warrant article is paid for by the wastewater user fees. The Board of Commissioners _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0).**

WARRANT ARTICLE 11 - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$ 75,000

Shall the town vote to raise and appropriate the sum of \$75,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. Expenditures from this fund would be authorized by the Board of Selectmen. The \$75,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2014. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.053 or \$5.30 on a home value of \$100,000.**

WARRANT ARTICLE 12 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 builds upon the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.029 or \$2.90 on a home value of \$100,000.**

WARRANT ARTICLE 13 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 builds upon the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

WARRANT ARTICLE 14 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 builds upon the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

WARRANT ARTICLE 15 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 builds upon the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

WARRANT ARTICLE 16 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Shall the town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016 and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 builds upon the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

WARRANT ARTICLE 17 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Public Safety Communication Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$20,000 builds upon the Public Safety Communication Equipment Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.014 or \$1.40 on a home value of \$100,000.**

WARRANT ARTICLE 18 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000

Shall the Town vote to raise and appropriate the sum of \$15,000 to be placed in the Assessing Revaluation Capital Reserve Fund? The purpose of Revaluation of Real Estate Assessment is to meet our constitutional and statutory requirement that periodically these assessments are at full and true value. The Board of Selectmen has authority to expend from this fund. The \$15,000 builds upon the Assessing Revaluation Capital Reserve approved by voters in 2017. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.011 or \$1.10 on a home value of \$100,000.**

WARRANT ARTICLE 19 - OSGOOD POND PHASE II - \$ 350,000

Shall the Town vote to raise and appropriate the sum of \$350,000, to complete the final phase of the Osgood Pond Restoration Project, or to take any other action relative thereto? This is an ongoing effort to restore Town-owned Osgood Pond, a significant local water body adjacent to a Town-owned public recreation facility (Adams Field) and a small municipal park known as Hazel Adams Burns Park. The Town has received a Land and Water Conservation Grant, (LWCF) for \$175,000 and would be responsible for the remaining \$175,000. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.125 or \$12.50 on a home value of \$100,000.**

WARRANT ARTICLE 20 - KEYES MEMORIAL PARK POOL AND MAINTENANCE PUMP - \$200,000

Shall the Town vote to raise and appropriate the sum of \$200,000, for purchase of a pool circulating pump and general maintenance, or to take any other action relative thereto? The new pump will replace the 50-year-old pump, motor and chlorinator. Maintenance also includes sandblasting and repainting of the pool to address the degrading surface that is clogging the filters. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.143 or \$14.30 on a home value of \$100,000.**

WARRANT ARTICLE 21 - SNOW PLOW TRUCK, 36K GVW, 8 CY, W/PLOW, SANDER, WET SYSTEM – 5-YEAR LEASE/PURCHASE - \$38,200 (Annual Payment \$38,200/Total Purchase Price \$180,000)

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a plow truck, with the appropriate equipment for Highway Department operation (it will replace a 2002 International truck that will be 17 years old at its replacement), and to raise and appropriate the sum of \$38,200 for the first year's payment for this purpose? This trucks primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.027 or \$2.70 on a home value of \$100,000.**

WARRANT ARTICLE 22 - SOCIAL SERVICES - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.029 or \$2.90 on a home value of \$100,000.**

WARRANT ARTICLE 23 - AFSCME CONTRACT - \$39,146

Shall the Town will vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2019, 2020, 2021, 2022 (1 April – 31 March) which calls for the following increases in salaries and benefits, and to further raise and appropriate the sum of \$39,146 for fiscal year 2019? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget or take any other action relative thereto. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.028 or \$2.80 on a home value of \$100,000.**

COST ITEMS

	2019	2020	2021	2022	2023
	Estimated	Estimated	Estimated	Estimated	Estimated *
Wages	\$ 32,876	\$ 45,150	\$ 33,621	\$ 30,188	\$ 7,547
Fringe Benefits	\$ 6,270	\$ 8,753	\$ 5,308	\$ 4,352	\$ 1,088
Totals	\$ 39,146	\$ 53,903	\$ 38,929	\$ 34,540	\$ 8,635

NOTE:

The contract calls for a 4.0% increase each year as of April 1, 2019 and 2020, and a 2.5% increase each year as of April 1, 2021 and 2022. *These figures represent the estimated increases for the first three months of 2023 to cover salary increases to contract termination date of March 31, 2023.

WARRANT ARTICLE 24 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000

Shall the Town vote to raise and appropriate the sum of \$30,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.021 or \$2.10 on a home value of \$100,000.**

WARRANT ARTICLE 25 - PUMPKIN FESTIVAL - \$23,000

Shall the Town vote to raise and appropriate the sum of \$23,000 for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments, or to take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.016 or \$1.60 on a home value of \$100,000.**

WARRANT ARTICLE 26 - CONSERVATION LAND FUND - \$20,000

To see if the town will vote to raise and appropriate the sum of \$20,000 for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.014 or \$1.40 on a home value of \$100,000.**

**WARRANT ARTICLE 27 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2019 — 2020)
— \$10,983**

Shall the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2019, 2020 and 2021 (1 April 2019 – 31 March 2022) which calls for the following increases in salaries and benefits, and to further raise and appropriate the sum of \$10,983 for fiscal year 2019? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments. \$7,775 is to be raised by general taxation, \$1,774 is to be raised by Water User Fees, and \$1,434 to be raised by Sewer User Fees. **The Board of Selectmen _____ this Article (0-0). The Water & Sewer Commissioners _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.006 or \$.60 on a home value of \$100,000.**

COST ITEMS FROM GENERAL FUND

	2019	2020	2021	2022
	Estimated	Estimated	Estimated	Estimated*
Wages	\$ 11,799	\$ 16,027	\$ 13,948	\$ 3,487
Fringe Benefits	\$ (4,024)	\$ (5,311)	\$ (5,702)	\$ (1,426)
Totals	\$ 7,775	\$ 10,716	\$ 8,246	\$ 2,062

COST ITEMS FROM WATER FUND

	2019	2020	2021	2022
	Estimated	Estimated	Estimated	Estimated*
Wages	\$ 1,955	\$ 2,656	\$ 2,311	\$ 578
Fringe Benefits	\$ (181)	\$ (232)	\$ (297)	\$ (74)
Totals	\$ 1,774	\$ 2,424	\$ 2,014	\$ 504

COST ITEMS FROM SEWER FUND

	2019	2020	2021	2022
	Estimated	Estimated	Estimated	Estimated*
Wages	\$ 2,753	\$ 3,739	\$ 3,254	\$ 814
Fringe Benefits	\$ (1,319)	\$ (1,746)	\$ (1,838)	\$ (460)
Totals	\$ 1,434	\$ 1,993	\$ 1,416	\$ 354

NOTE:

The contract calls for a 2.5% increase each year as of April 1, 2019 and 2020 and a 2.0% increase as of April 1, 2021. These figures represent the estimated increases for the first three months of 2022 to cover salary increases to contract termination date of March 31, 2022.

WARRANT ARTICLE 28 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000

Shall the Town vote to raise and appropriate the sum of \$10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.007 or \$.70 on a home value of \$100,000.**

WARRANT ARTICLE 29 - SUMMER BAND CONCERTS - \$9,000

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (5-0). The Budget Advisory Committee _____ this Article (9-0). This Article has an estimated tax impact of \$0.006 or \$.60 on a home value of \$100,000.**

WARRANT ARTICLE 30 - FIREWORKS - \$8,500

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). **This Article has an estimated tax impact of \$0.006 or \$.60 on a home value of \$100,000.**

WARRANT ARTICLE 31 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,500

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has an estimated tax impact of \$0.005 or \$.50 on a home value of \$100,000.**

WARRANT ARTICLE 32 - MULTI-YEAR LEASE OF TOWN PROPERTY FOR A SOLAR FARM - \$0

Shall the Town vote to authorize the Board of Selectmen according to RSA 41:11-a, to lease 120 +/- acres of Town owned property in the Commercial & Industrial Lands (BROX Property) and to enter into long-term contracts with a developer for the construction of a solar farm? Primary term of the lease would be twenty five (25) years. Annual lease payments would start at \$1,000 per acre for the first five years and increase to \$1,300 per acre for the final five years. The lease could be renewed for three additional five year terms at \$1,600 per acre annually. Permitted use is for solar energy generation and directly related uses. The parties also agree to negotiate a Payment in Lieu of Taxes (PILOT) agreement for the payment of personal and real property taxes. These PILOT payments will be in addition to the lease payments. Terms also include a decommissioning security for removing the solar infrastructure and restoring the premises at the end of the lease. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has no tax impact.**

WARRANT ARTICLE 33 - VIETNAM MEMORIAL - \$0

Shall the town vote to establish a special revenue fund under the provisions of RSA 31:19 to accept donations, for a period not to exceed 25 years, for the design, construction and maintenance of a War in Vietnam Memorial on town property. The purpose of this fund is to support the plan proposed by the Vietnam Memorial committee. Expenditures from this fund shall be authorized by the Board of Selectmen. The estimated cost for design and construction of the memorial is \$125,000 with all funding from donations and no tax impact to the Town of Milford. The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). **This Article has no tax impact.**

WARRANT ARTICLE 34 - FREEDOM MEMORIAL - \$0

Shall the town vote to establish a special revenue fund under the provisions of RSA 31:19 to accept donations for a period not to exceed 25 years, for the design, construction and maintenance of a Freedom Memorial on town property. The purpose of this fund is to support the plan proposed by the Vietnam Memorial Committee to recognize citizens lost on 911 and those lost through subsequent military actions . Expenditures from this fund shall be authorized by the Board of Selectmen. The estimated cost for design and construction of the memorial is \$95,000 with all funding from donations and no tax impact to the Town of Milford. **The Board of Selectmen _____ this Article (0-0). The Budget Advisory Committee _____ this Article (0-0). This Article has no tax impact.**

6. 2) Designations of Majority/Minority Positions

2019 PRE AND POST DELIBERATIVE PROPOSED VOTE TALLIES FOR WARRANT ARTICLES

Warrant Article #	Title	2019 Proposed Amount	BOS Pre-Deliberative Vote	BAC Pre-Deliberative Vote	BOS Post-Deliberative Vote	BAC Post-Deliberative Vote	BOS Majority Report Author	BOS Minority Report Author
3	Milford Dispatch Equipment - BOND	\$2,500,000	1/7/2019		2/04/2019	2/04/2019		
4	Waste Water Treatment Facility Sludge Dewatering Upgrade - BOND	\$1,270,000						
5	Water System Watermain Improvements - BOND	\$983,705						
6	Town Hall HVAC Replacement - BOND	\$450,000						
7	Sewer Collection System Asset MGMT Program - BOND	\$30,000						
8	Town Operating Budget	\$14,777,225						
9	Water Department Operating Budget	\$1,526,251						
10	Wastewater Department Operating Budget	\$2,161,107						
11	Bridge Repair and/or Replacement Capital Reserve	\$75,000						
12	DPW Vehicles and Heavy Equipment Capital Reserve	\$40,000						
13	Fire Apparatus Replacement Capital Reserve	\$25,000						
14	Town Facilities Renovation and Major Repair Replacement Capital Reserve	\$25,000						
15	Ambulance Vehicle Replacement Capital Reserve	\$25,000						
16	Keyes Park Expansion Committee Project Capital Reserve	\$25,000						
17	Public Safety Communication Equipment Replacement Capital Reserve	\$20,000						
18	Assessing Revaluation Capital Reserve	\$15,000						
19	Osgood Pond Phase II	\$350,000						
20	Keyes Memorial Park Pool and Maintenance Pump	\$200,000						
21	Snow Plow Truck, 36K GVW, 8 CY, W/Plow, Sander, Wet System - 5 Year Lease/Purchase \$38,200 (Total Purchase Price \$180,000)	\$38,200						
22	Social Services	\$40,000						
23	AFSCME Contract	\$39,146						
24	Non-Emergency Community Transportation Bus Services (Blue Bus).	\$30,000						
25	Pumpkin Festival	\$23,000						
26	Conservation Land Fund	\$20,000						
27	Teamsters Union Collective Bargaining Agreement	\$10,983						
28	Funding of the Annual Labor Day Parade	\$10,000						
29	Summer Band Concerts	\$9,000						
30	Fire Works	\$8,500						
31	Memorial, Veterans & Labor Day Parades and Recognition Town Support	\$6,500						
32	Multi-Year Lease of Town Property for a Solar Farm	\$0						
33	Vietnam Memorial - Appropriations of donations only	\$0						
34	Freedom Memorial - Appropriation of donations only	\$0						

N/A = Not applicable N/P = No position S= Support O = Oppose

8. Approval of final minutes December 10, 2018

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

December 10, 2018

PRESENT: Kevin Federico, Chairman Mark Bender, Town Administrator
Gary Daniels, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Hazen Soucy, Videographer
Laura Dudziak, Member- ABSENT
Paul Dargie, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Federico called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Federico indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Social Services Warrant Article – Social Services Committee – Susan Drew and Tina Philbrick

Susan told the Board that Social Services Committee had 8 members this year. Requests were sent to prior applicants and ads were placed in the paper for new applicants. The Committee began meeting in September to evaluate and refine the application process and then to review completed applications. This year 16 applications were received and the Committee recommends funding 10 requests. Priority is given to those agencies who are based in Milford, and/or who work with at risk-youth or the elderly or address mental health and substance use disorder needs. Susan referred the Board to her hand out of the 10 recommendations for inclusion in the 2019 Social Services Warrant.

Selectman Daniels referenced Family Promise and asked what organization was used in the past for family homelessness. Susan said Family Promise is new, it was previously the Anne Marie House or Hospitality network, and this is the first year they applied for funding. We don't have a dedicated family shelter.

Selectman Dargie asked if a higher amount was considered. Susan said we raised it to \$40,000 last year and we thought we would stay at that amount for a bit. There were no other questions; Chairman Federico thanked Susan for coming in.

5:40 p.m. – MACC Base Discussion – Wilton and Mont Vernon Board of Selectmen - in attendance was John Quinlan, Chairman Mont Vernon NH, Matt Fish, Selectman, Wilton NH, Kermit Williams, Selectman Wilton NH, Kellie-Sue Boissonnault, Chairman Wilton NH and Kim Roberge, Selectman Mont Vernon NH.

Chairman Federico thanked them for coming in. He said that Milford was looking on a two-year extension, possibly three on the current MACC Base contract or a five- year renewal also on the existing agreement. We are willing to vote on this tonight so they can take it back to their meetings and hopefully get approval prior to December 31st.

Kellie-Sue asked what Milford's plan was for putting in either a new agreement, so we can sit down and go over the terms if we go ahead with this extension of the current agreement? It looks like Milford wants to go out on their own at 100% making the other town customers instead of partners and we feel slighted. Chairman Federico said there wasn't a plan. There is an RFP out. Two years ago, in April we all got together and we let you know that we have problems and were looking for an upgrade. It's a complex situation and we don't have solid answers. We were told that the other towns didn't have radio communication issues and we were wasting your time.

Kelly-Sue said that wasn't true. We told you, and Belltronics showed you some of the dead spots in each town. We all agreed there were issues. All the towns have dead spots, not just Milford. Chairman Federico said that is different than what was said two years ago. Kellie-Sue disagreed. Kermit said the equipment is 30 years old and needs to be upgraded. Chairman Federico said there were two issues here tonight: one can be resolved tonight, the other can't. The Milford Board has always been willing to talk to all of you about the issues going on.

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58 We've been met with deafness. We would be happy to open those conversations. We've never made enough
59 progress to have those conversations.

60
61 John said we had discussions two years ago about technology. There were presentations, but never a proposal.
62 Many hours were wasted talking about what we can do with technology. He knows that technology can do. The
63 question always was, "what is it that MACC Base needed", which was never actually discussed. We asked Mil-
64 ford for a proposal and received nothing. The Board of Governors of MACC Base should be making these dis-
65 cussions happen. We spend a year negotiating a new contract and budget for MACC Base and Milford said
66 nothing for 2018. This should have been wrapped up two or three months ago. Wilton and Mont Vernon had no
67 problem with that, and Milford has been silent. He feels that Milford needs to be open, even if they want to have
68 their own Communications Center. We have a Board of Governors that Milford isn't using. Mont Vernon and
69 Wilton are ready to vote on a two-year extension tomorrow night, of the present contract at the Board of Gover-
70 nors meeting at 5:30, he said, be there.

71
72 Chairman Federico repeated from earlier, that Milford would be willing to do a two-year extension as well.
73 Kim said she attended the April meeting in 2017. We received a letter from Milford on October 3rd stating that
74 they wanted to negotiate some points. Mont Vernon's response was, "can you tell us where you stand on those
75 points" and we didn't receive anything back. She looked through all Milford's minutes, unsealed minutes,
76 (which she doesn't understand why there were sealed), and correspondence. She feels things are missing, may
77 be overlooked. She asked if Milford was looking to renegotiate after two years. The Board of Governors put a
78 new inter-municipal agreement together and it has language for borrowing funds. This was something that was
79 in your MRI study. She still doesn't know, from reading Milford's minutes what they really want. She ques-
80 tioned the RFP and their opinions on it. The statement was that the RFP was a generic one and it really isn't.
81 Only two people bid on the MRI study, Mont Vernon likes to have three bids on something like this, she doesn't
82 know about Wilton or Milford. She feels that Milford's point of contact is driven from their Police Department.
83 She doesn't know why Milford didn't want to negotiate or respond about their points. She asked if Milford is
84 going to negotiate the other contract. She said it would be fair to tell the other towns if Milford is looking to go
85 out on their own so the other towns can do some research, they've done some, but Milford hasn't given notice
86 on MACC Base so everything is still unclear. They don't want their emergency services or residents affected by
87 this. She's confused as to where Milford's Board stands or what the driving force is behind the MRI report and
88 the RFP. The MRI report states it was more of a negotiating thing and Milford would want to get customers to
89 come on board.

90
91 Chairman Federico said this is a good conversation to be having. Not everything will be resolved tonight. He
92 said we don't have answers yet and are still researching what can be done. He agreed that there is a communica-
93 tion issue going on, a lot of miscommunication and speculation as well. Milford isn't going to give the notice to
94 withdraw from MACC Base at this point. At this time, none of the towns have any alternative other than to con-
95 tinue with MACC Base. He repeated that Milford wants to extend the current agreement. He feels that conver-
96 sations are needed in the future of what an upgrade would look like, how much it would cost and who would pay
97 for it and what would happen. There is too much speculation. It's not being driven by Milford's Police Depart-
98 ment, it's being driven by Milford's Board. We want to look at what's in the best interest. He agreed with Ker-
99 mit that the equipment is 30 years old and needs to be upgraded which will cost money.

100
101 Kellie-Sue said this isn't something that's new. Chairman Federico agreed, but it's been in the conversation.
102 Kellie-Sue said by Milford keeping silent, and having meetings about MACC Base in non-public, it's not giving
103 the other towns a good message. Chairman Federico said that Milford doesn't negotiate contracts in public ses-
104 sions. Knowing that there was skepticism and a conspiracy theory going around, we unsealed all the minutes for
105 all recent conversations we've had about MACC Base.

106
107 Matt said that Milford hasn't funded the equipment upgrades in MACC Base for many years. There's been no
108 communication this year at all. All meetings were held in non-public. You put out an MRI report which some
109 say was with a predetermined outcome. You put out an RFP and a placeholder for a warrant article in 2019. Put

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110 all these together and you are saying you don't have an idea. Any person can connect the dots and say other-
111 wise.

112
113 Chairman Federico said they have an idea, but not a plan which is his point. This doesn't move forward in Mil-
114 ford without the taxpayers say so. Selectman Putnam said no decision have been made as a Board, of which di-
115 rection we are going in. He's been saying that from day one. We still haven't made a decision. Matt said you
116 still haven't involved the other towns in the process. Chairman Federico said he's frustrated because he reached
117 out two years ago and tried to include all the towns. Matt said he was there and listened to the technical discus-
118 sion. There was an idea that those two companies would go away and come back with something. The whole
119 process has been disappointing. Our relationship is very damaged from this. A year and a half ago Milford
120 sent a letter to change a number of items in the contract that would have benefited Milford to the detriment of
121 the other towns. Inter-municipal agreements are supposed to be partnerships. We should be working together
122 with all towns benefiting from it, not Milford and a bunch of customers. Wilton doesn't see it as a benefit for
123 their town. You work together and not go off and say, we want to change the rules and when we split up, this
124 will benefit us. Looking at everything that he's seen makes him think that Milford wants to take away the rela-
125 tionship/partnership and turn it into a customer relationship. Milford isn't sharing and doesn't want to work
126 with the other towns on a regular basis. Working together requires trust and our trust is damaged right now.

127
128 Selectman Dudziak said she agrees with Matt. Milford's Board has also review minutes and e-mails from Mont
129 Vernon and Wilton and she read that you would like to "stick it" to Milford and go somewhere else. Communi-
130 cations have really broken down everywhere. Matt said they didn't start this. Selectman Putnam said we go
131 through this every five years. It's been going on since 1986. Every time a contract renewal comes up, there's
132 always been a pissing contest which is why the other towns have slowly left. There were 6 towns with MACC
133 Base at one point. Milford is doing their due diligence. We don't have any onus towards your towns. Maybe
134 we've done it wrong, but we've done it this way the whole time. We did the best we thought we could. At this
135 point, calm it down and have a resolution on a two-year extension of the current contract. We can have another
136 meeting to sit down and discuss just MACC Base and clear the air.

137
138 Matt asked what was the sense of a two year extension except for it being how long Milford would need to put
139 together something to build your own system. Selectman Dudziak said she thought we got the two-year exten-
140 sion from the other towns. Kim said not only does Milford not put the money back in, but the town of Milford
141 has blocked the approved financing in the past for any upgrades. We are sitting here talking about thirty-year-
142 old technology and because Milford has two votes, we can't even improve it in any manner. It always goes back
143 to the same thing. Are you worried about the communications; are you worried about the safety of your offic-
144 ers? She read the last block that MRI did and said Milford tax payers should be looking at that. It looks cheaper
145 for you to invest in the infrastructure of MACC Base than to set up your own facility. MACC Base needs im-
146 provements in the connectivity and infrastructure and she thinks that's a tax savings for Milford. We may want
147 to go elsewhere and maybe this can't be bridged. Are we looking to improve it or is Milford looking to do their
148 own because they don't think it can be bridged. What is the two year extension for? Is the two years to be done
149 in two years, to work on the agreement or work on our relationship?

150
151 Chairman Federico said he hopes that a two-year extension would be to work on the relationship and towards to
152 a common goal. Regional dispatch works better than individual towns doing their own thing. If you can get the
153 politics, Selectman, and money out of the way, it's great. The holdup is that Milford isn't looking for another
154 band-aid. We want a complete solution. We have issues with our Police Department and our DPW. We want a
155 comprehensive complete solution. We can make a motion to extend the contract and work together over the next
156 two years to look at a technical and financial solution that works. He asks that the other towns view the video
157 from the meeting two years ago when Milford was told they were wasting their time which is what set this path.
158 We said we have a problem and we want to fix it and we were dismissed. We want to work together and hope
159 we can over the next two years.

160
161 Kellie-Sue asked the Board to think about what RSA they are using in non-public in discussions for MACC
162 Base and to keep it open to the public so we and your residents know what's going on. Kim said the MRI states

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163 that Wilton has issues. The reason it doesn't state it for Mont Vernon is because we purchased repeaters for our-
164 selves in our vehicles. She referenced a guideline from MACC Base that made many suggestions for a phase for
165 improvements. She repeated again that she's missing something. It can be a question for another time.
166 Selectman Dargie made a motion to have Selectman Putnam accept a two year extension of the existing con-
167 tract. Selectman Daniels seconded. All were in favor. The motion passed 5/0. Chairman Federico said let's
168 keep working through the Board of Governors and working on coming up with a unified solution. It's what we
169 all want and lines have been crossed over the past few months.

170
171 Kim asked when we would be looking to re-address this, before or after March. Chairman Federico said he
172 doesn't have an answer for that. He would check the Board of Governors schedule. He isn't going to put a time
173 frame on it sitting here. Matt said if Milford's warrant article passes, they are going to start looking right away.
174 Chairman Federico repeated, they don't have all the answers yet and there isn't a warrant article written yet. The
175 only thing that's out there is an MRI report and an RFP. The RFP is asking for finances for a Milford solution,
176 and a regional solution.

177
178 Matt said it's a little disingenuous to suggest that, when in reality the most proper handling of this situation
179 would be the Board of Governors to do an analysis of what's good for everyone. Milford has already moved
180 ahead. The die is cast, it's ready to go. People like us see this and we are going to get our own quotes. It's dif-
181 ficult for us to believe that. Chairman Federico said he doesn't know what more he can tell them. We've been
182 moving forward with the thought that Mont Vernon and Wilton don't want anything to do with upgrading the
183 technology and working out and solving the problems. He repeated the information from two years ago. We
184 sent points back to the Board of Governors and didn't get a response. Kellie-Sue said all those points were in
185 favor of Milford and you didn't take into consideration the other towns. Chairman Federico said that would
186 have been a good conversation to have in October of 2017. Kellie-Sue said her administrator wrote a letter
187 which she thought was what generated the January letter to them. Kim said she has all the copies. John said
188 they should also look at the Board of Governors Chairs letter that was written last week. He thinks everyone in
189 Milford should get a copy of that letter; it might open a few eyes. Selectman Putnam said they did. John said
190 we're done, and walked out of the meeting. The remaining Selectman from Wilton and Mont Vernon stayed to
191 finish the conversation.

192
193 Kellie-Sue said they look forward to hearing from Milford and will try to reach out to them and hopefully they
194 can keep the communication open and meet again soon. John Esposito, Mont Vernon Selectman said the biggest
195 objection that we had with the old contract was the length of it and the restrictions that were put in it to borrow
196 funds. Mont Vernon couldn't afford the upgrade for the communications equipment. He wanted to have the con-
197 tract extended for 10 years writing in that they could borrow the money and spread the payments out. We want
198 to stay together and make it one unit to make it work; all we have to do is fix it. This is why we went to two
199 years so we can find out what's going to happen. Chairman Federico thanked Mont Vernon and Wilton for
200 coming in.

201
202 **6:00 p.m. – Conservation Warrant Article – Chris Costantino and Conservation Chairman Andy Hughes**
203 Andy presented the Conservation Land Fund Warrant Article for consideration in the 2019 warrants. The war-
204 rant article would be for \$20,000 and has always been supported by the Town voters. They currently have a
205 balance of \$120,000 and the minimum balance recommended by the Budget Advisory Committee is \$125,000.
206 They will be expending about \$35,000 in the next year for payments to the easements for the Mile Slip and
207 Hitchners Properties and we anticipate a payment for the easement on the BROX property. We received an
208 ARMS Grant award from the state of \$20,000. This appropriation is part of the land protection program. We
209 will be presenting this to the Budget Advisory Committee this coming Wednesday.

210
211 Selectman Daniels asked if funds could be used from the Conservation Land Fund to match the Land and Water
212 Conservation grant for dredging Osgood Pond. Chris said she didn't think they had any restrictions on it. There
213 were no other questions; Chairman Federico thanked Andy and Chris for coming in. The Board will put this on
214 the warrant list for consideration.

215

216 **6:05 p.m. – Request to Combine 4 lots at Keyes Field – Recreation Director Arene Berry and Community**
217 **Development Director Lincoln Daley.**

218 Lincoln presented the survey/existing conditions plan and showed the Board land lot lines at Keyes Memorial
219 Park. Per the recommendation cited in the 2016 Keyes Memorial Park Expansion Committee Report, they
220 would like to merge/consolidate all four lots to improve public awareness/communication and integrate the
221 properties into the Keyes Memorial Park. They are asking the Board to formally vote to merge the subject par-
222 cels and sign the document. The lots are:

- 223 Map 25, Lot 33, 45 Elm Street (Keyes Memorial Park)
- 224 Map 19, Lot 10, 127 Elm Street (Former Permatlach Facility)
- 225 Map 25, Lot 11-1, 0 Elm Street
- 226 Map 25, Lot 12, 39 Elm Street (East Entrance, former Fletcher Superfund Site).

227
228 Selectman Daniels asked, if consolidated does the parking area fall under the Recreation Department or does it
229 stay with the town. He has concerns that it would end up like the Library and not allow parking during daytime
230 hours. Arene said it would stay with the town, it's still town property. Recreation doesn't have restrictions.

231 Administrator Bender said the Library Trustees by statute have the authority to manage Library property even
232 though it's owned by the town. Arene said there are certain events that fill the place, but usually, it's the last
233 parking lot to fill.

234
235 Chairman Federico asked if there were any drawbacks from merging the lots. Lincoln said no. Administrator
236 Bender noted that the survey is good by the cemetery, but then there is a pie shape triangle in the middle, he
237 asked if it falls under MAP 25, Lot 12. Lincoln said yes but it may require further research. Selectman Dargie
238 asked if there were two different definitions of that line. Lincoln referred the Board to a map for better clarifica-
239 tion. Lincoln will do more research. Lincoln also noted at the 127 Elm Street lot, there isn't as much property
240 as we originally thought. There is an assessment easement on the abutting property owner. There is also a fence
241 between the paved area and the abutting property which is Brookstone Manor. The fence is on the town's prop-
242 erty. They need more clarification. Arene said they can't put the West entrance sign up because of this. Lincoln
243 said there appears to be a long-standing restriction on signage on the abutting property due to the history involv-
244 ing the Permatch building. We are working to resolve this with the landowner.

245
246 Lincoln said the point of this plan was to look at the property and look at all issues. Selectman Dudziak asked if
247 it would be easier if all lots were merged. Lincoln said yes. Chairman Federico asked if there were any other
248 questions. Hearing none, Selectman Dargie moved to approve the plan to merge the four lots. Selectman Put-
249 nam seconded. All were in favor. The motion passed 5/0.

250
251 **3. PUBLIC COMMENTS.** Chairman Federico asked if there were any public comments. There were no
252 comments at this time.

253
254 **4. DECISIONS.**

255 **a) CONSENT CALENDAR.** Chairman Federico asked if there were any items to be removed from the
256 Consent Calendar for discussion. There were no items to be removed. Selectman Putnam moved to approve
257 the consent calendar as presented. Selectman Daniels seconded. All were in favor. The motion passed 5/0.

- 258 1. Request for Approval of Petition and Pole License (1) Middle Street
- 259 2. Request for Approval of Donation to the Heritage Commission "Save the Swing
260 Bridge" fund: Turkey Trot Fund Raiser - \$116.00.

261 **b) OTHER DECISIONS. N/A**

262
263 **5. TOWN STATUS REPORT – Town Administrator Mark Bender:**

264 1. **2019 Operating Budget** – Administrator Bender said the Budget Advisory Committee proposed adding
265 \$50,000 to the operating budget for an additional police cruiser. The request came in on November 29th in
266 an e-mail which is attached to the Board packet. We understand the need. We are going to discuss Public
267 Works equipment later in the agenda which is in more dire condition than the Police fleet. In 2012 through
268 2016 two vehicles were added to the Police Department in each of those years. In 2017 we added one and

269 in 2018 we also added two plus we refurbished a vehicle. The refurbished vehicle was a 2015 utility vehicle
270 which cost about \$10,000 plus we replaced the transmission which was part of the warranty. Chairman
271 Federico wanted clarification on what type of vehicle. Administrator Bender said it was a utility SUV. Our
272 proposed budget is \$14,777,225 which is an increase of \$695,000 or 4.9%. This includes items that voters
273 already approved which makes up \$318,000 of the increase or 2.3%. If we add \$50,000 the budget would go
274 to \$14,827,225, an increase of \$745,000 or 5.3%.

275 Selectman Putnam asked what the Police Chief thought about this. Selectman Dudziak said she didn't think
276 they were looking for two cruisers. Chairman Federico asked Chief Viola, Milford PD to come up to speak.
277 Chief Viola said they would like to have another vehicle but they need to take into consideration what the
278 voters will think, and also the needs of our DPW. Their fleet needs a lot of work, the town has to decide
279 what is most important. Selectman Dargie asked the Chief if we stick with one car now, will we get to the
280 point in two or three years that we need to add three vehicles. Chief Viola said he didn't know. Repairs are
281 up over \$3,000 this year and the fleet is getting older. We try for two a year. We use the refurbished vehi-
282 cle for our SRO vehicle, and it isn't used 24 hours a day but it's there if needed.

283 Chairman Federico clarified that in 2017 when only one cruiser was purchased, we encumbered funds from
284 the previous year to buy a second one vehicle so we did get two cruisers. Selectman Dargie said he's in fa-
285 vor of buying two cruisers each year. This keeps our vehicles in better shape with fewer repairs. Selectman
286 Dudziak said we should focus more on DPW. Selectman Daniels agrees with Selectman Dudziak. He is
287 concerned about going over 5% on the budget. Selectman Putnam agrees with Selectman Daniels and
288 Dudziak. Chairman Federico agrees with the majority. He also doesn't want to see a budget of over 5%. He
289 agrees with Selectman Dudziak as far as the need in DPW. Selectman Dargie asked when the default budget
290 would be available. Administrator Bender said the default budget is \$14,647,046 an increase of \$565,000
291 from the 2018 default budget and its \$130,000 less than the proposed operating budget.

292 Administrator Bender said we are working on language for the proposed warrant articles and will have them
293 to the Board later this week. It will be an agenda item for the December 17th Board meeting. We will also
294 give a copy to the Budget Advisory Committee.

295 **6. DISCUSSIONS**

296 1. **Hartshorn Road Bridge** – Lincoln Daley, Community Development Director said they recently had a
297 public meeting involving the potential discontinuance of the Hartshorn Bridge (NHDOT No. 103/163). All
298 affected property owners were notified in advance of the public meeting. Eight property owners attended.
299 Their concerns with closing the bridge were:

- 300
- 301 • Increased vandalism to properties on Hartshorn Mill Road in proximity to the bridge closure.
- 302 • Increased disposal of trash and debris on Hartshorn Mill Road in proximity to the bridge closure.
- 303 • Municipal maintenance and storage of snow would be impacted.
- 304 • Electrical services may be impacted due to the location and access to the utilities on Hartshorn Mill Road
305 and Route 13.
- 306 • Impact emergency services by limiting access and a location to safely maneuver/turnaround.
- 307 • Construction/repair of the second bridge (NHDOT No. 102/65) located in proximity to the Hartshorn Pond
308 in conjunction with the closure of the subject bridge will lead to access/egress issues.

309 If the bridge was discontinued, the property owners suggested that the barriers preventing through traffic be
310 placed in close proximity to the two closest driveways on either side of the bridge. They would prefer to
311 keep the bridge open and question the \$500,000 cost to replace it. They suggested other potential alterna-
312 tives:

- 313 1. Reduce the bridge from a two lane to a one-lane bridge. (**Short term solution**) Estimated Cost: \$10,000
314 - \$15,000. This would not improve the long-term issue of the bridge.
- 315 2. Repair bridge using a combination of steel plates or steel "I" beams installed over the existing bridge
316 across the entire existing 18-foot span. (**Short term solution**) Estimated Cost: \$35,000 - \$40,000. More
317 of a band-aid approach.

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318 3. Privatize Road. The property owners would assume responsibility, liability, costs, and maintenance of
319 the Hartshorn Mill Road which would include the subject bridge. This would require the creation of a
320 homeowner association and legal instruments codifying the responsibilities and financial obligations for
321 the property owners.
322

323 Selectman Dargie would be in favor of alternative 2, the bridge overlay. He feels the bridge is okay. Fixing it up
324 a little will extend the life a bit. He isn't in favor of replacing or privatizing it. He could consider alternative 1.
325 Lincoln said the bridge has been red listed since 1994. Selectman Dudziak said there could be a liability issue if
326 someone gets hurt. Selectman Putnam agrees with Selectman Dargie on alternative 2, provided that the weight
327 limit would allow DPW and Fire Trucks to cross over it. Selectman Dargie said Fire Trucks are not allowed on
328 it now it wouldn't be any different after doing alternative 2.
329

330 Selectman Daniels asked what causes a bridge to be red listed. Lincoln said the assessment of the structural in-
331 tegrity. Doing any of the alternatives isn't going to change the red listed status of the bridge. Selectman Daniels
332 said this goes back to the liability. After 25 years, you might wonder if it should have been red listed in the first
333 place. Selectman Dargie said he doesn't think the liability is any different if it's red listed or not. We own the
334 bridge and we have the liability of it. Chairman Federico said the liability is still on us. Selectman Daniels said
335 when you know the bridge is red listed, and you have a problem, it's a little different. Selectman Dudziak
336 agreed. Selectman Daniels said it's still red listed no matter what you do to it. Selectman Putnam said if using
337 alternative 2, putting "I" beams on either side of the bridge spans the bridge gives you more structural integrity.
338

339 Rick Riendeau, Public Works Director said with alternative 2 you are building a bridge over a bridge. The
340 bridge on the top will have a different rating then the one on the bottom. If the bottom bridge stays in place, it's
341 still red listed. Administrator Bender said the state classification is 0 to 9, 0 being closed. This bridge was rated
342 a 5 in 1994, became a 4 in 2006 and a 3 in 2009. If rated a 0 or 1 the state generally closes or suggest the bridge
343 be closed. It's deteriorated but stable. It's collapsing in the middle. Rick stated other things come into play, like
344 the dam above Hartshorn mill. Building a bridge over a bridge will make it a dam and come into play if some-
345 thing breeches at the dam. Chairman Federico clarified that building the bridge over a bridge doesn't make the
346 problem go away and the bridge is still red listed and it's still a liability. Rick said yes. We won't know what
347 we are dealing with until we get an engineer involved.
348

349 Selectman Dargie clarified if there was a large amount of water coming from the dam that would be a breach so
350 it would be more dangerous having a bridge over a bridge. Rick said anything above grade of what would be
351 the water level would be a dam. It's above the grade of the brook. Most bridges are dams depending on their
352 design. Selectman Putnam asked how long would the temporary bridge over the bridge be good for. Rick said he
353 wouldn't know until it was designed. Selectman Dargie said the reason he wants to keep the bridge open is be-
354 cause of the safety of traffic at the bottom. You would have to pull a U-turn and the sight lines are poor in that
355 area. Selectman Putnam said we could setup jersey barriers and direct them to the 4 way intersection. Selectman
356 Daniels said it goes into private property on the right hand side. That intersection is like the one at Savage Road
357 and Whitten Road and there's more traffic on those roads.
358

359 Chairman Federico asked if there was a consensus. Selectman Dargie and Putnam want to keep it open. Se-
360 lectman Dudziak and Daniels want to close it or privatize it. Chairman Federico said the citizens felt rushed and
361 what other options do they have. He is not in favor of asking the tax payers to put \$35,000 to \$40,000 into it not
362 knowing if it would work. He would be in favor of working with the residents and letting them explore other
363 opportunities. He asked Lincoln to go back and look into privatization and the citizens taking the liability over.
364 Selectman Putnam thought the money would come out of the capital reserve account. Chairman Federico said
365 the bridge capital reserve spending requirement is \$75,000. Lincoln asked if this is a potential warrant article
366 for 2019. Chairman Federico said he doesn't think it should be given the time constraint. We have other red
367 listed bridge that are not going to be fixed at this time.
368

369 Rick said maybe they could temporarily close the bridge to protect our liability until we come up with a solu-
370 tion. Chairman Federico said he doesn't know if we can close it temporarily because we have to go to town vote

371 to close it. Rick said he thinks we can close it based on safety. Chairman Federico said he would like to give the
372 taxpayers some time. Selectman Dargie said we are not in a rush to close it, he suggests waiting until 2020.
373 Chairman Federico made a motion to not put Hartshorn Bridge on the warrant this year. Selectman Putnam se-
374 conded. Selectman Daniels asked for more detail, what are we looking at for the next year. Chairman Federico
375 said we are looking to have Lincoln speak to the residents, talk about privatization and see what potential is
376 there for them. Selectman Daniels said would the bridge stay open or closed. Chairman Federico said keep it
377 open. Selectman Daniels asked when the last time the bridge was assessed. Lincoln said this year and it was still
378 at a 3. A motion was made and seconded. All were in favor. The motion passed 5/0.
379

380 **2. DPW Equipment** – Chairman Federico would like the Board to reconsider using SB38 funding to pur-
381 chase a large plow truck to replace the one that’s currently off the road. The state said we can spend the money
382 on a vehicle. We currently have \$170,000 remaining in the fund. Selectman Dargie said if you use the funds, it
383 has to be only for highway use, what are we giving up by doing that. Rick said nothing The majority of that
384 truck is for highway. Selectman Dargie asked if it’s ever used for hauling things from the Sewer treatment plant.
385 Rick said no, the only truck that does that is the Transfer Station truck. Selectman Dargie if other activities need
386 it, like recreation or the BROX property. Rick said we have tons of activities that we do with all the equipment,
387 but it’s mostly used for highway. Chairman Federico said we don’t want to get ourselves in trouble five years
388 down the road. Rick said it’s 1 truck out of 6. Selectman Daniels asked if 100 percent of the work of that truck
389 going to be dedicated to highway. Rick said it would have to be if that’s what you vote for. The majority of the
390 work that those big trucks do is highway. We have other trucks that can haul to free up this one. Administrator
391 Bender said the trucks are used to haul winter sand, drainage projects and plowing which are all highway relat-
392 ed.
393

394 Selectman Daniels said he doesn’t want us to get into a bind when 4 trucks are dedicated for something and you
395 have to use this one, we could get into trouble. Rick said it’s a logistic thing. Selectman Daniels cautioned us-
396 ing the fund not in a way that the legislator designed; you may not see any other programs available in the fu-
397 ture. They may come back with stipulations that are more specific. Rick said he agrees, but if we are able to
398 use that money and it doesn’t have a tax impact to the taxpayers, and we are down, we should use it.
399

400 Selectman Dargie made a motion to approve funding of the plow truck out of the remaining SB38 funding. He
401 asked what the fund balance was. Administrator Bender said \$170,000. Selectman Putnam seconded.
402

403 Chris Labonte, Milford resident agrees that the DPW fleet is getting older but doesn’t think it’s fair to say a po-
404 lice cruiser isn’t warranted over DPW. He has concerns of the amount of repairs in DPW this year of \$176,000.
405 He mentioned the grader repairs of \$49,000. He feels it’s time to look at what we repair, what we keep and
406 what we replace. He’s for replacing the dump truck out of SB38 money because it’s no cost to the taxpayers. He
407 pointed out some of the equipment and the money that’s been put into them. He asked if the grader is complet-
408 ly fixed. Chairman Federico said it’s fixed. Chris said we rent a loader in the winter, our loader isn’t working,
409 and how come we don’t fix it. He questions rim fatigue on one of the newer truck and what are we doing to
410 cause this, rims will crack due to overweight. He asked if we’ve been putting off maintenance. He feels we have
411 enough equipment in this town. We have equipment we don’t plow with any more. The Board approved spend-
412 ing \$44,000 for the last one ton dump truck, on the spread sheet it’s \$55,400, where do these numbers come
413 from. Rick said the numbers are replacement cost if we were to go out and buy it straight out. Chris said then
414 the grader would have been \$108,000? Rick said a new grader is between \$325,000 and \$350,000. Chairman
415 Federico asked Chris for his specific question. Chris said we should take the second truck off the warrant for
416 2019. He questions if we need it. He doesn’t feel that the whole DPW fleet is run down. If we are going to put
417 \$49,000 into a grader, shouldn’t we get rid of it and update our fleet for something usable on a daily basis. The
418 Board should be looking into what DPW is spending in repairs.
419

420 Bob Labonte, Milford resident said many people in town feel the grader is too big for the town. Surrounding
421 towns park their graders in the winter because it’s expensive to fix them. He questions bringing them out in a 3
422 or 4 inch storm.
423

424 Ron Carvell, Milford resident supports spending money for the DPW truck out of SB38 funding and agrees the
425 vehicles in DPW are in rough shape. He cautions on not keeping the Police Departments vehicles up to date. He
426 also asks to have the spelling of his last name corrected in the previous minutes.
427

428 Rick said that all town vehicles, whether Fire, Police, Ambulance or DPW, there's a lot of money out there and
429 to manage those assets is tough. They provide a service that the town's needs. It doesn't really matter which
430 department it comes from. Sometimes you have to do a balancing act and that's why we take care of them and
431 the repair costs are so high. We haven't replaced the trucks when they should have been replaced. After running
432 DPW for the past 8 years, he can see the amount of activity we spend on those vehicles and when we spend la-
433 bor time, two and three people, it takes away from the services that they could be providing for the town.
434

435 Chris referred to the letter and pictures from DPW and said only 2 of the 5 one ton sanders are not working
436 properly on the first storm. When you look at the amount of money spent on the grader we could have fixed all
437 those problems. Maybe we need to have the equipment up and running by October 1st.
438

439 Administrator Bender said one thing we can be sure about is that everyone will have an opinion about DPW
440 equipment. When we first talked about the grader, it has unanimous support from the Board and the Budget Ad-
441 visory Committee. We went out and bought the best grader that we could find in the used market. We didn't
442 have authority to buy a new one. We've had expensive repairs, we engaged the manufacture and distributor that
443 sold us the machine and they paid for some of the expense. As far as the big trucks, two were scheduled for re-
444 placement in 2014 and 2015 and they're still on the road. They break down and the older the machines are, the
445 more expensive your maintenance cost. It shouldn't be a surprise that we are incurring a lot of expense repairing
446 equipment because we didn't replace them. He supports using the SB38 funds because it's good value to the
447 town because we've spent a lot of money repairing roads. We need to keep the equipment running so that we
448 can plow and provide services to the residents that they expect. If we keep these two machines in service, our
449 repair cost will continue to be high.
450

451 There was a motion and a second to expend \$170,000 from the SB38 fund on a replacement large format plow
452 truck. All were in favor. The motion passed 5/0.
453

454 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

455 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

456 Chairman Federico said the Milford Area Communications Board of Governors Representative is done at
457 the beginning of every calendar year. We need to replace our current representative. He would like nomi-
458 nations for a new representative. Selectmen Putnam made a motion to nominate Captain Frye. Selectman
459 Dargie seconded. Chairman Federico asked Captain Frye if he would like to be the new representative.
460 Captain Frye said yes. All were in favor. The motion passed 5/0.
461

462 **b. OTHER ITEMS (that are not on the agenda).**
463

464 **8. APPROVAL OF FINAL MINUTES.** Selectman Dargie moved to approve the minutes of November 26,
465 2018 as amended. Selectman Dargie seconded. All were in favor. The motion passed 4/0.
466

467 **9. INFORMATION ITEMS REQUIRING NO DECISIONS. N/A**
468

469 **10. NOTICES.** Chairman Federico read the notices.
470

471 **11. NON-PUBLIC SESSION.** Selectman Daniels made a motion to enter into a non-public meeting in accord-
472 ance with (RSA 91-A:3, II(c)) Reputation, approval of non-public minutes (RSA 91:A:3, II(e)) Legal, Novem-
473 ber 26, 2018, and review of non-public minutes for unsealing, October 17, 2018. Selectman Dudziak seconded.
474 All were in favor. The motion passed by roll call vote 4/0. Selectman Dargie – yes, Selectman Dudziak – yes,
475 Selectman Daniels – yes, and Chairman Federico – yes. Selectman Putnam left the room prior to the vote.
476

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 12/10/2018

477 **12. ADJOURNMENT:** Selectman Daniels moved to adjourn at 7:30. Selectman Dargie seconded. All were in
478 favor. The motion passed 5/0.

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Kevin Federico, Chairman

Gary Daniels, Vice Chairman

Mike Putnam, Member

Laura Dudziak, Member

Paul Dargie, Member

draft

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

December 17, 2018

PRESENT: Kevin Federico, Chairman Mark Bender, Town Administrator
Gary Daniels, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Hazen Soucy, Videographer
Laura Dudziak, Member- ABSENT
Paul Dargie, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Federico called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Federico indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Freedom Memorial Warrant Article – Jerry Guthrie

Jerry handed the Board the latest draft on the Vietnam and Freedom Memorial Warrant Articles. The articles now include the value for each memorial. \$125,000 for the Vietnam Memorial and \$95,000 for the Freedom Memorial. This will be at no cost to the taxpayers; the funds will be raised through private donations only. Jerry showed the Board the design of both memorials and explained what they would like to have included in them.

Selectman Putnam asked who was on the committee. Jerry replied, Jerry Guthrie (chairman, Retired Landscape Architect); Lincoln Daley (Community Development Director); Rodney Dellafelice (Conservation Commission Representative); Paul Bartolomucci (Park and Recreation Committee) John Weidman (Sculptor) Troy Swanick (DPW Representative) and Bill Parker (Secretary, Former Town of Milford Town Planner, head of the department). Selectman Putnam asked if they all approve of this. Jerry said yes. It was also presented to the American Legion and the Park and Recreation Department and they all approve. Selectman Dargie asked about the VFW. Jerry replied they haven't met with them yet.

Chairman Federico understands that they are separate memorials and is in favor of both projects but he wants to make sure everyone is on board with this before getting private donations. He wants to make sure the town is on board as well. He would like this to be a town committee, meeting at the town hall in a public room. He would feel more comfortable if it was under a subcommittee.

Jerry said they did two surveys and received town input from that. Jay Duffy, Milford citizen spoke on behalf of the VFW. The commander of the VFW is impressed with what's been done so far. They like the layout but questions the water fall. They would like to keep it simple. Chairman Federico said these are things that a committee needs to discuss. Meetings need to be advertised through the town to get everyone's input. Jay said the VFW supports the wall, but they feel that the Freedom Park is questionable.

Paul Bartolomucci, Milford citizen said he's a member of this committee that was sanctioned by this Board. We've been meeting in the Town Hall for over a year. We've invited different groups to our meetings including the Legion and VFW. Our minutes are on the Town's website. All meetings have been public. Paul also mentioned that they have been reporting to the Recreation Commission because they sanctioned this originally. If you want to continue to have committee meetings, he suggest that the Board puts together a list of committee people that you want to see meet. If they don't show up, it's on them. Chairman Federico agrees that certain key members should meet. Paul also asked that if a committee is put together, he would like a deadline of when the final report would be due to the Board. Chairman Federico agreed. Chairman Federico said they would put Jerry's warrant articles in with the others. We will be meeting on January 7th to review warrant articles and vote on them.

Brendon Philbrick, Milford taxpayer likes the park but isn't crazy about 911 death and destruction. Chairman Federico said this isn't what we want to discuss tonight. Brendon also has an issue with the verbiage of the Vietnam Memorial. He thinks it should be done in phases. He would like to see the original writing and to be part of the committee to see it work.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/17/2018

58 Chairman Federico said we will work with this committee have them meet with some key groups and put a closure to
59 this within the next 90 days. Selectman Daniels said he just wants to make sure all veterans groups in town are in
60 agreement. Administrator Bender said the Heritage Commission should also be involved.

61
62 **3. PUBLIC COMMENTS.** Chairman Federico asked if there were any public comments. Jay Duffy asked if
63 there was any progress being made in regards to the Milford stone that was removed. Chairman Federico said
64 it's safe. We are reaching out to the Historical Society about the best use for it. Jay asked if there's been any
65 discussion about putting it back to where it was. Chairman Federico said this Board hasn't discussed that yet.
66 Administrator Bender said we would like to get some options from people. So far we haven't heard any options
67 other than putting it back. We would like other ideas.

68
69 **4. DECISIONS.**
70 **a) CONSENT CALENDAR.** Chairman Federico asked if there were any items to be removed from the
71 Consent Calendar for discussion. There were no items to be removed. Selectman Daniels moved to approve
72 the consent calendar as presented. Selectman Dargie seconded. All were in favor. The motion passed 5/0.
73 1. Request for Acceptance of donations to the Conservation Commissions Rail Trail Fund: Dona-
74 tions from the 2018 Ghost Train Rail Trail Race - \$13,232.22.
75 2. Request for Acceptance of Gifts of Property Under \$5,000 NH (RSA (31:95(e)) – Donation of
76 (1) Arien snow blower to be used at the Ice Rink at Shepard Park. Estimated value: \$300.

77 **b) OTHER DECISIONS N/A**
78
79 **5. TOWN STATUS REPORT – 2019 Warrant Articles -Town Administrator Mark Bender:** This is the
80 first run through of the DRAFT warrant articles. They are not numbered yet.

81
82 **WARRANT ARTICLE – MILFORD DISPATCH EQUIPMENT - \$2,500,000 BOND –** This is still a
83 PLACE HOLDER but we put some language in place. Due to the holidays, we delayed the RFP response date
84 to December 31st. This will give us time to review everything prior to the January 7th meeting. This involves
85 long term debt and bonding and requires a 60% affirmative vote to pass.

86 **WARRANT ARTICLE – WASTE WATER TREATMENT FACILITY SLUDGE DEWATERING UPGRADE –**
87 **\$1,270,000 BOND (estimated to be determined after bid review) –** This involves long term debt and bonding and
88 requires a 60% affirmative vote to pass. It will be paid for by rate payers.

89 **WARRANT ARTICLE – WATER SYSTEM WATERMAIN IMPROVEMENTS - \$1,330,000 BOND (estimated to**
90 **be determined after bid review) -** This involves long term debt and bonding and requires a 60% affirmative vote
91 to pass. It will be paid for by rate payers. Selectman Dargie asked if Water Utilities had specific streets planned
92 for this. Administrator Bender said yes.

93 **WARRANT ARTICLE – TOWN HALL HVAC REPLACEMENT - \$450,000 BOND -** This involves long term
94 debt and bonding and requires a 60% affirmative vote to pass. This includes the chiller unit on the Town hall
95 roof, the direct digital control system, replacement of the nomadic controls, complete instillation, and systems
96 engineering contingency because the building is old. Selectman Dargie asked if the \$450,000 was a rough esti-
97 mate. Administrator Bender said they had quotes from several companies. The chiller unit is \$111,000, the di-
98 rect digital control system is \$160,000 with installation at \$115,000, and systems engineering and contingency is
99 \$64,000.

100 **WARRANT ARTICLE - SEWER COLLECTION SYSTEM ASSET MANAGEMENT PROGRAM-\$30,000.00-**
101 **BOND –** This needs to be on as a warrant article even though we will get full reimbursement from the state, but
102 we have to raise and appropriate the full amount. This is similar to the Storm Water System the town did a few
103 years ago which also included an asset management program reimbursement.

104 Selectman Dargie feels this is a small amount to be bonded. Jack Sheehy, Finance Director said it's required by
105 the state. Anything from the state revolving fund is considered borrowing. Selectman Dargie said with a 60%
106 requirement, it would be less likely to pass, although traditionally these do well. Dale White, Board of Commis-
107 sioners Chairman said it's 100% reimbursement. Jack said he would get more clarification from the DRA.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/17/2018

- 108 **WARRANT ARTICLE - TOWN OPERATING BUDGET - \$ 14,777,225** – There’s been no change to this.
- 109 **WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$ 1,526,251** – The default budget
110 hasn’t been calculated yet. This is paid for by user fees.
- 111 **WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ 2,161,107** - The default
112 budget hasn’t been calculated yet. This is paid for by user fees.
- 113 **WARRANT ARTICLE - BRIDGE REPLACEMENT CAPITAL RESERVE - \$ 75,000** – We suggest lowering it
114 from \$175,000 because we have a good balance of \$534,000 in the fund. Our 2019 expenditures will be approx-
115 imately \$240,000. Longer term projects include the Swing Bridge and Mason Road Bridge. Mason Road is
116 scheduled for 2023, the Town’s share is 20%, approximately \$137,000. We received an email from the State in
117 November on the Swing Bridge. It’s in the DOT ten year plan with no local shares, it will be fully funded by
118 the state and federal government. We still have enough money to do our short term projects and handle another
119 failure if needed. The bridge capital reserve has been great for the town, but we think we can give the taxpayers
120 a little relief.
- 121 Chairman Federico asked if he could get a three year snap shot of intended expenditures from the bridge ac-
122 count. He wants to let people know why we are moving back and trying to be responsible. Administrator
123 Bender said he will have that for the next meeting.
- 124 **WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000** – The
125 balance in this account as of September 2018 is \$40,012.
- 126 **WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000** – The balance in
127 this account as of September 2018 is \$50,046.
- 128 **WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT**
129 **CAPITAL RESERVE - \$25,000** - The balance in this account as of September 2018 is \$50,046. Selectman Put-
130 nam asked if any of this could go towards the HVAC system. Administrator Bender said we would have to vote
131 it into the warrant article. This account requires a vote at Town meeting to expend.
- 132 **WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000** - The bal-
133 ance in this account as of September 2018 is \$50,046.
- 134 **WARRANT ARTICLE 29 – KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE -**
135 **\$25,000** - The balance in this account as of September 2018 is \$50,046. This account has BOS authority to spend.
136 Selectman Dargie asked if all the boundaries and surveys were taken out of this account. Jack said it will be, it
137 hasn’t hit the expenditures yet. Chairman Federico asked Jack if he knew that the bill would be. Jack said about
138 \$1,000 to \$16,000.
- 139 **WARRANT ARTICLE - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL**
140 **RESERVE - \$20,000** - The balance in this account as of September 2018 is \$60,066.
- 141 **WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000** - The balance in this ac-
142 count as of September 2018 is \$30,028. This is to offset the 5 year re-assessment that we are required to do.
143 This account has BOS authority to spend.
- 144 **WARRANT ARTICLE – OSGOOD POND PHASE II - \$ 350,000** – We have a LWCF grant for \$175,000. The
145 Towns portion is \$175,000.
- 146 **WARRANT ARTICLE – KEYES MEMORIAL PARK POOL AND MAINTENANCE PUMP - \$200,000** – The
147 purchase would be for a pool circulator pump and maintenance. The new pump will replace the 50-year-old
148 pump, motor and chlorinator. Maintenance also includes sandblasting and repainting of the pool to address the
149 degrading surface thats clogging the filters.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/17/2018

- 150 **WARRANT ARTICLE – PLOW TRUCK, 36K GVW, 8 CY, W/PLOW, SANDER, WET SYSTEM – 5-YEAR**
151 **LEASE/PURCHASE - \$38,200 (Annual Payment \$38,200/Total Purchase Price \$180,000)** – Selectman Dargie clari-
152 fied that this would be a second truck because we are buying one with the SB38 funds. Administrator Bender
153 said yes.
- 154 **WARRANT ARTICLE - SOCIAL SERVICES - \$40,000** – This is the same as requested last year.
- 155 **WARRANT ARTICLE – AFSCME CONTRACT - \$39,146** – This is a 4 year contract with our Police Officers.
156 The contract extends to 2023.
- 157 **WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000 –**
158 **Blue Bus.**
- 159
160 **WARRANT ARTICLE - PUMPKIN FESTIVAL - \$23,000** – Chairman Federico said the Granite Town Festivities
161 Committee will be coming in on January 7th to discuss their financials so we can see if this is a solid number or
162 not. Selectman Dargie said we used to have lighting and wrapping on the poles on the oval, he asked if they
163 could have it back. It used to be included in this article and was removed. Selectman Putnam said we eliminat-
164 ed things to keep things reasonable. Jack said this was amended at last year’s Deliberative Session to eliminate
165 the lighting and plantings. Selectman Dargie would be in favor of bringing it back. Chairman Federico said it
166 was amended last year to clean up the article and just speak to the Pumpkin Festival itself. Chairman Federico
167 will talk to DPW about it. Selectman Dargie said the number that was taking out was \$3,000. Administrator
168 Bender said you won’t get much for \$3,000. It would be more like \$10,000 to \$12,000.
- 169
170 **WARRANT ARTICLE – CONSERVATION LAND FUND - \$20,000** – This is the same as requested last year.
- 171 **WARRANT ARTICLE – TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2019 — 2020) —**
172 **\$10,983** – This is a three year contract. This gets distributed between the Town and Water and Wastewater De-
173 partment.
- 174 **WARRANT ARTICLE - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000** – This is the same as
175 requested last year.
- 176 **WARRANT ARTICLE - SUMMER BAND CONCERTS - \$9,000** - This is the same as requested last year.
- 177 **WARRANT ARTICLE – FIREWORKS - \$8,500** - This is the same as requested last year.
- 178 **WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN**
179 **SUPPORT - \$6,500** - This is the same as requested last year.
- 180 **WARRANT ARTICLE – MULTI-YEAR LEASE OF TOWN PROPERTY FOR A SOLAR FARM - \$0** – The town
181 has signed a letter of intent in November 2018. Lease revenue to the town during the initial 25 year term is po-
182 tentially \$3,468,980. Three 5 year renewals beyond the initial term could add an additional \$2,870,880. There
183 will also be a payment in lieu of taxes to the town (PILOT) and that amount is yet to be determined. The time-
184 line for this project is years between the design, engineering and permitting.
- 185 **WARRANT ARTICLE – VIETNAM MEMORIAL - \$0** – The cost of the memorial is \$125,000. This is written to
186 allow the committee working with the town to solicit donations working with the town to fund the memorial.
187 There will be no public funds and tax payer money involved.
- 188 **WARRANT ARTICLE – FREEDOM MEMORIAL - \$0** - The cost of the memorial is \$95,000. This is written to
189 allow the committee working with the town to solicit donations working with the town to fund the memorial.
190 There will be no public funds and tax payer money involved.
- 191 **WARRANT ARTICLE – REPEAL TAX INCREMENT FINANCIAL DISTRICT. -** Our timing on this is depend-
192 ent on the solar project. We will be removing it from the warrant for this year, but will keep it in mind for later.
193 Selectman Dargie asked if there is any advantage to repealing the TIF district. Chairman Federico said no.

194 Selectman Daniels asked if all the warrant articles passed how much it would be on the tax rate. Administrator
195 Bender said they don't have those numbers yet. We will try to have the answer for January 7th. We will be pre-
196 senting these to the Budget Advisory Committee on Wednesday.

197 Chairman Federico asked Jack to clarify the new laws for the default budget. Jack said the default budget
198 doesn't pertain to warrant articles. If something was put in the budget in 2019 in 2020 it would be part of the
199 default budget because it was in the budget for the previous year. Selectman Dargie said it would be an issue
200 the first year. If you took the Blue Bus which is \$30,000 and put it into the 2019 budget, if the budget failed in
201 March, it wouldn't be in the default budget. Jack said that isn't true. The default budget becomes an aggregate,
202 it's calculated on the previous year's budget but you as a Board can decide to fund the Blue Bus because now
203 it's your budget, not the people's budget. That's the problem with the default budget. Selectman Dargie said
204 you can choose to take the money from somewhere else and use it for that. Jack said yes.

205 Chairman Federico said we are meeting on January 7th where we will vote on warrant articles and assign majori-
206 ty and minority opinions. January 14th we will be having our budget and bond hearing where we need to have
207 things firmed up. We are also meeting on January 28th and the Deliberative Session is February 2nd.

208 **6. DISCUSSIONS**

209 **1. N/A**

210
211 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

212 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

213 Selectman Daniels said the Heritage Commission sent a letter to the Board regarding an old foundation of
214 an old Mill. Administrator Bender said it was e-mailed to us today.

215 Selectman Daniels said the Traffic Safety Committee will be meeting soon to take care of a few items.

216 Chairman Federico said Granite Town Media is working on replacing our Media Manager position. We
217 have a number of interviews lined up.

218 Selectman Dargie asked if the MACC Base contract signed up for the next two years. Captain Frye said
219 yes.

220
221 **b. OTHER ITEMS (that are not on the agenda).**

222
223 **8. APPROVAL OF FINAL MINUTES. N/A**

224
225 **9. INFORMATION ITEMS REQUIRING NO DECISIONS. N/A**

226
227 **10. NOTICES.** Chairman Federico read the notices.

228
229 **11. NON-PUBLIC SESSION.** Selectman Daniels made a motion to enter into non-public in accordance with
230 (RSA 91-A:3, II(c)) and Approval of non-public minutes (RSA 91:A:3, II(e)) Legal, November 13, 2018 and
231 (RSA 91:A:3, II(c)) Reputation, December 10, 2018. Selectman Dudziak seconded. The motion passed 4/0. Se-
232 lectman Putnam left the room.

233
234 **12. ADJOURNMENT:** Selectman Daniels moved to adjourn at 6:30. Selectman Dargie seconded. All were in
235 favor. The motion passed 4/0.

236
237 _____
238 Kevin Federico, Chairman

Gary Daniels, Vice Chairman

239
240 _____
241 Mike Putnam, Member

Laura Dudziak, Member

242
243 _____
244 Paul Dargie, Member