

**5:30 Deliberative  
Session Planning –  
Town Moderator,  
Pete Basiliere  
(VERBAL)**

**TO:** Town of Milford Board of Selectmen  
**FROM:** John Shannon, Town Administrator  
**DATE:** December 14, 2021  
**Subject:** Alternate language for Chapter 7, Disciplinary Rules – 5 day reporting timeframe

As previously discussed, below is some alternate language we would like to recommend for the **Employee Handbook, Chapter 7, page 3, Section B3 & B4, lines 4-24**. The Town's attorney has advised that a 5 working day window should be removed and replaced with language as reflected below:

**B. 3. Suspension** ... In case of serious infractions of Town rules and policies or repeated infractions of those rules and policies, after warning has been issued, a Department Head may recommend to the Town Administrator that an employee be suspended with or without pay. Such recommendation should be forwarded in writing **within a 30 day timeframe** ~~within five (5) working days~~ of the infraction with a copy to the employee. **If additional time is required due to the nature of an internal investigation, that shall be documented and conveyed to the Town Administrator, who can then grant an extension to the 30 day reporting timeframe.** A copy of the **recommendation for suspension** shall be placed in the employee's personnel file. The Town Administrator or designee may meet with the Department Head and the employee as soon as practical to review the matter. The Department Head shall, with the concurrence of the Town Administrator, decide whether, for how long, and under what conditions (e.g., with or without pay) to suspend the employee.

**B. 4. Termination for Cause**...In those cases where the act or acts of an employee are of such a serious nature that they demonstrate that the employee is unfit for continued employment with the Town, the Department Head may recommend to the Town Administrator that the employee be terminated. Such recommendation should be forwarded immediately in writing to the Town Administrator **within a 30 day timeframe** ~~but not later than within five (5) working days~~ from the date of the act or acts which gave rise to this recommendation to terminate. **If additional time is required due to the nature of an internal investigation, that shall be documented and conveyed to the Town Administrator, who can then grant an extension to the 30 day reporting timeframe.** A copy of the **recommendation to terminate employment** shall be placed in the employee's personnel file. As necessary, the Town Administrator or designee shall meet with the Department Head and the employee as soon as practical to review the matter and to decide whether the termination shall stand.

**5:50 Bronze Plaque for the Town Hall - Historical Society Chairman, Mark Genovesi**

January 12,2022

To: Milford Board of Selectmen  
John Shannon  
From: Mark Genovesi  
Milford Historical Society

The Board of Directors voted at our last meeting to offer a plaque to the town commemorating the Town Hall as being on the National Register of Historic Places. It has been on the list since 1988 and we felt it important to acknowledge this fact via a bronze plaque.

The attached wording is presented to you for your comment and approval- we hope that you will allow this process to move forward.

Respectfully,  
Mark Genovesi

# THE TOWN HALL

NAMED TO THE NATIONAL REGISTER OF HISTORIC PLACES IN 1988- DESIGNED BY GRIDLEY J.F. BRYANT AND BUILT IN 1869-70. IT IS THE ONLY WORK OF MR. BRYANT KNOWN TO STILL EXIST.

ORIGINALLY KNOWN AS THE TOWN HOUSE, IT SERVED AS THE PRIMARY LOCATION FOR TOWN MEETINGS, EVENTS AND HOUSED A NUMBER OF LOCAL BUSINESSES FOR MANY YEARS.

IT NOW SERVES AS THE SEAT OF TOWN GOVERNMENT AND OTHER REGIONAL SERVICES.

THIS PLAQUE DONATED BY THE MILFORD  
HISTORICAL SOCIETY

2022

**4. a) 1) Request for Approval of Intent to Cut Wood or Timber, Map 52 Lot 18-3**

FORM  
**PA-7**

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
**NOTICE OF INTENT TO CUT WOOD OR TIMBER**

(Assigned by Municipality)

YR      TOWN      OP#  
 [ ] - [ ] - [ ] - T

For Tax Year April 1, 21 to March 31, 22

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

- Town/City of: Milford
- Tax Map/Block/Lot or USFS Sale Name & Unit No.  
Map 52 lot 18-3
- Intent Type: Original  Supplemental  (Original Intent Number)
- Name of Access Road: Ruonala
- 5a. Acreage of Lot: 3 Acreage of Cut: 1.5
- 5b. Anticipated Start Date: 1/20
- Type of ownership (check only one):
  - Owner of Land and Stumpage (Sole Owner)
  - Owner of Land and Stumpage (Joint Tenants)
  - Owner of Land and Stumpage (Tenants in Common)
  - Previous owner retaining deeded timber rights
  - Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

**REPORT OF CUT / CERTIFICATE TO BE SENT TO:**

OWNER  OR **LOGGER / FORESTER**   
 BY MAIL  OR **E-MAIL**

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners. 1/19/22  
1/19/22

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) ARON KYCKI; CORENE KYCKI DATE SIGNED  
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

ARON KYCKI  
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

48 Ruonala Rd.  
 MAILING ADDRESS

Milford NH 03055  
 CITY OR TOWN STATE ZIPCODE

akrycki13@gmail.com  
 E-MAIL ADDRESS

6035404226  
 HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	<u>15</u>	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Soft Maple		MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box		MBF
Other (Specify)		MBF
<b>Pulpwood</b>		<b>Tons</b>
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	<u>15</u>	
<b>Miscellaneous</b>		<b>Tons</b>
High Grade Spruce/Fir		
Cordwood & Fuelwood		<b>Cords</b>

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:
---------	---------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Arnon Kycki 1/18/22  
 SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Arnon Kycki  
 PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

248 Hayden Rd  
 MAILING ADDRESS

Hollis NH 03049  
 CITY OR TOWN STATE ZIPCODE

6035547569 Treefarmerc5d@gmail.com  
 PHONE NUMBER E-MAIL ADDRESS

**FOR MUNICIPAL ASSESSING OFFICIALS ONLY**

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
  - The land is not under the Current Use Unproductive category;
  - The form is complete and accurate; and
  - Any timber tax bond required has been received.  
\$ \_\_\_\_\_ Date: \_\_\_\_\_
  - The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
  - This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL      DATE      SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL      DATE      SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL      DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL      DATE      SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL      DATE

**4. a) 2) Approval of Reduction of the Subdivision Performance Study - Timber Ridge Drive**



**TOWN OF MILFORD, NH  
OFFICE OF COMMUNITY DEVELOPMENT**

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603) 249-0620

WEB: WWW.MILFORD.NH.GOV

**To:** Board of Selectmen  
John Shannon, Town Administrator

**Cc:** Leo Lessard, Director of Public Works

**From:** Lincoln Daley, Community Development Director

**Date:** January 20, 2022

**Subject:** Timber Ridge Drive – Reduction of the Subdivision Performance Surety

Upon the recommendations of Leo Lessard, Director of Public Works and the Community Development Office, we are requesting the performance surety (Irrevocable Letter of Credit) posted by AmTrust Surety in 2015 in the amount of \$42,098.00 for the completion of roadway improvements for a portion of Timber Ridge Drive located within the Badger Hill Subdivision be reduced to \$5,000.

The improvements have been installed and Timber Ridge was accepted by the Board Of Selectmen on October 25, 2021. This remaining surety will be held for one year to cover the maintenance of the public road and other public improvements from the date the roadway was accepted.

Attached, please surety documentation. Thank you for your attention to this matter.







5. 1) Fire

Department

Personnel – Chief

Flaherty (VERBAL)

5. 2) Radio Process Report - Captain Frye

Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE MOBILE	MACC TO MOBILE
10/7/2016	Barritt					1				
						1				
						1				
4/17/2017	Addonizio					1				1
						1				
4/27/2017	LaCure					1				
4/28/2017						1				
4/29/2017						1				1
4/24/2017	McKenna							1		
	Rothhaus		1							
4/25/2017	McKenna							1		
	Johnson									
	Rothhaus							1		
	McKenna							1		
4/26/2017	McKenna							1		
	Fiffield									
								1		
	Lacure		1							
	McKenna									
6/21/2017	Joki									1
	Lisboa						1			
	Johnson						1			
6/26/2017	Rothhaus			1						
				1						
7/13/2017	Frye									
9/8/2017	Fiffield									1
	Barritt					1				
7/6/2018	Joki					1				
8/24/2018	Morrow						1			
	Rush		2				1			

Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE CAR	MACC TO MOBILE
8/12/2018	Fiffield					2				
2/7/2019	Fiffield				1					
2/9/2019	Millar				1					
	Joki				1					
2/11/2019	Goodwin				1					
	Barritt				1					
3/8/2019	Parmeter				1					
	Fiffield					1				
3/9/2019	Barritt					1				
	Rush									
	Parmeter				1					
3/17/2019	Parmeter				1					
3/26/2019	Palmer									1
	Joki							1		
3/29/2019	Rothhaus				1					
	Barritt				1					
4/4/2019	Morrow				1					
4/29/2019	Barritt							1		
	Connery				1					
5/25/2019	Parmeter				1					
5/30/2019	Joki				1					
	LaCure				1					
5/10/2019	Barritt									1
	Barritt				1					
5/31/2019	Lacure				1					
	MAS									1
	Connery				1					
6/3/2019	Connery				1					
	Parmeter				1					
6/15/2019	Joki				1					1
	Parmeter				1					

Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE CAR	MACC TO MOBILE
6/30/2019	Parmeter					1				
6/30/2019	Parmeter					1				
7/6/2019	Connery					1				
						1				
7/20/2019	Connery					1				
						1				
7/28/2019	Fiffield					1				
7/29/2019	Stone					1				
	Others/MPD					1				
11/15/2019	Lacure					1				
	WPD 212					1				
11/16/2019	Lacure					1				
	LPD					1				
12/20/2019	Goodwin									
1/9/2020	Lisboa			1						
1/4/2020	Rush					1				
1/19/2020	Parmeter						1			
	Joki					1				
1/31/2020	Barritt					1				
3/10/2020	McKenna					1				
						1				
3/11/2020	Rush					1				
3/13/2020	Campbell					1				
	Rothhaus					1				
4/25/2020	Lacure					1				
	Rothhaus					1				
	Barritt					1				
4/25/2020	Fiffield					1				
	Goodwin					1				
	Rush					1				
4/25/2020	Goodwin					1				

Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE CAR	MACC TO MOBILE
4/25/2020	Rush				1				1	
5/10/2020	Parmeter				1					
5/25/2020	Parmeter				1					
	Palmer							1		
5/27/2020	Rothhaus									
	Wilson									
5/22/2020	Fiffield				1					
5/30/2020	Rush				1					
	Campbell									
5/31/2020	McKenna				1					
	Fiffield				1					
6/8/2020	Officers									
6/8/2020	McKenna							1		
6/13/2020	Lacure				1			1		
	Barritt				1			1		
	Connery				1			1		
	Lisboa				1			1		
6/18/2020	Rothhaus			1						
6/19/2020	Fiffield				4					
	Lacure				1					
6/21/2020	Parmeter				1					
	McKenna		1							
6/19/2020	Fiffield									
6/20/2020	Addonizio				1					
6/24/2020	Goodwin				1					
	Frye								1	
6/25/2020	LaCure				1	1				
	Thibault				1	1				
	Stone				1	1				
	Rothhaus				1	1				
	Frye				1	1				

Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE CAR	MACC TO MOBILE
7/1/2020	McKenna					1				
	Johnson					1				
7/3/2020	LaCure					1	1			
	Campbell					1	1			
7/11/2020	Joki					1				
	Barritt					1				
	Rothhaus					1				
8/3/2020	Wilson					1				
	Johnson									1
8/10/2020	Parmeter					1				
8/12/2020	Pelletier						1			
8/17/2020	Parmeter					1				
	Addonizio					1				
8/18/2020	Parmeter					1				
8/30/2020	Parmeter					1				
						1				
8/1/3120	McKenna					1				
9/1/2020	Parmeter					1				
	Parmeter					1				
	McKenna					1				
	Campbell									1
9/7/2020	Parmeter					1				
10/5/2020	McKenna					1				
	Johnson					1				
9/29/2020	Rothhaus					1				
	Fiffield					1				
	Morrow						1			
10/11/2020	Campbell					1				
10/13/2020	Goodwin					1				
	Parmeter					1				
10/15/2020	Connery					1				

Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE CAR	MACC TO MOBILE
10/21/2020	McKenna					1				
	Connery					1				
10/25/2020	Goodwin					1				
	McKenna					1				
	Campbell					1				
11/6/2020	Morrow						1			
11/11/2020	Parmeter					1				
11/23/2020	Parmeter					1				
12/19/2020	Joki						1			
1/7/2021	Parmeter					1				
1/15/2021	Morrow					1				
	Fiffield					1				
1/17/2021	Officers					1	1			
1/23/2021	LaCure			1		1	1			
1/24/2021	Goodwin					1				
2/6/2021	McKenna					1				
2/7/2021	Goodwin					1				
	Joki					1				1
3/12/2021	Parmeter					1				
3/25/2021	Parmeter					1				
3/26/2021	Fiffield		1	1		1	1			
			1			1	1			
3/26/2021	Addonizio					1				
3/27/2021	Goodwin			1		1		1		1
	Fiffield									
	Parmeter									
3/31/2021	LaCure			1		1				
4/2/2021	LaCure			1		1		1		1
	Stone			1		1		1		
5/3/2021	Addonizio					1				
	Morrow		1			1				





Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO	MOBILE TO	PORTABLE TO	MACC TO	PORTABLE TO	CAR TO	PORTABLE	MACC TO
			PORTABLE	MACC	MACC	PORTABLE	PORTABLE	CAR	MOBILE	MOBILE
5/24/2021	Connery				1					
5/25/2021	Connery							1		
	Joki		1							
	McKenna							1		
5/25/2021	Parmeter				1					
5/25/2021	Goodwin				1					
5/25/2021	Hansen				1					
5/25/2021	Hansen				1					
	LaCure				1					
5/26/2021	Parmeter				1					
	Stone				1					
5/28/2021	LaCure				1					
	Hansen				1					
5/30/2021	Parmeter				1					
5/30/2021	Connery				1					
	Joki				1					
	McKenna				1					
5/31/2021	McKenna									1
5/31/2021	Pelletier									
	Frye									1
5/31/2021	Goodwin				1					
	Pelletier				1					
	Frye							1		1
	Parmeter							1		
6/1/2021	Parmeter				1					
	Fiffield									
6/1/2021	Goodwin				1					
6/1/2021	Goodwin				1					
6/2/2021	Hansen				1					
6/3/2021	Palmer				1					



Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE MOBILE	MACC TO MOBILE
6/18/2021	Joki					1				
	Hickerson									
	LaCure									
	Campbell									
6/19/2021	Joki							1		
	Connery					1				
6/25/2021	Wilson					1				
	Barritt					1				
6/26/2021	LaCure			1						
6/26/2021	LaCure					1				
	Barritt					1				
	McKenna					1				
6/27/2021	Hansen					1				
	Connery			1						
6/27/2021	McKenna							1		
	Connery							1		
6/28/2021	Parmeter					1				
6/28/2021	Morrow					1		1		
	Parmeter					1		1		
6/28/2021	Hansen					1				
	Connery					1				
6/28/2021	Johnson					1				
	Hansen					1				
	Connery					1				
6/29/2021	Fiffield					1				
	Goodwin					1				
7/2/2021	Barritt			1						
7/3/2021	Connery					1				
7/5/2021	McKenna									1
7/5/2021	McKenna									1
7/9/2021	Hansen			1		1				

Redacted Report  
MPD Radio Failures 2016-2021

DATE	OFFICER	LOCATION	MOBILE TO PORTABLE	MOBILE TO MACC	PORTABLE TO MACC	MACC TO PORTABLE	PORTABLE TO PORTABLE	CAR TO CAR	PORTABLE MOBILE	MACC TO MOBILE
7/9/2021	Hansen			1						
	LaCure									
7/9/2021	Rothhaus				1					
	Barritt				1					
7/10/2021	Barritt									1
7/10/2021	McKenna							1		
	Connery									
7/10/2021	Palmer				1					
7/13/2021	McKenna							1		
	Connery									
7/14/2021	Hansen				1					
7/14/2021	Hansen				1					
7/16/2021	Fiffield				1					
7/18/2021	Parmeter				1					
7/18/2021	Johnson			1						
	others hear									
7/19/2021	Parmeter				1					
7/23/2021	Rothhaus					1				
	LaCure					1				
	Joki					1				
7/23/2021	LaCure			1						
	others hear									
7/23/2021	LaCure				1					
8/3/2021	Parmeter				1					
8/6/2021	Barritt				1					
8/31/2021	Fiffield/A18			1						
8/31/2021	LaCure/A19			1						
9/9/2021	Rush				1					
8/21/2021	Fiffield				1					
10/11/2021	Pelletier/B11			1	1					
10/11/2021	Fiffield/A18			1	1					



**THE AMERICAN RESCUE PLAN ACT (ARPA) of 2022**

**PROPOSED MILFORD PROJECTS**

(PRELIMINARY LIST)

January 22, 2022

**5. 3) ARPA Update**

DEPARTMENT	PROJECT NAME	ESTIMATED COST	YEAR FUNDING NEEDED	PROJECT START DATE	DEPARTMENT PRIORITY	BOS PRIORITY
AMBULANCE / FIRE	N95 & SCBA QUANTITATIVE FIT TESTING DEVICE	\$19,110	2022	2022	1 of 2	
AMBUULANCE	PARAMEDIC RESPONSE VEHICLE (PRV) REPLACEMENT	\$57,659	2022	2022	2 of 2	
COMMUNITY DEVELOPMENT	GAP FUND PROGRAMS	\$100,000	2022	2022	1 of 1	
COMMUNITY DEVELOPMENT	LAND USE PERMITTING SOFTWARE	\$50,000	2022	2022	2 of 2	
FIRE DEPT	HEALTH / ENVIRONMENTAL OFFICER (3 YEARS)	\$313,096	2022	2022	1 of 1	
HUMAN RESOURCES	MANPOWER, WAGE & BENEFIT SURVEY	\$40,000	2022	2022	1 of 1	
IT DEPARTMENT	FIBER RUN TOWN HALL TO WATER UTILITIES	\$55,000	2022	2022	1 of 2	
IT DEPARTMENT	CYBER SECURITY EVAL, INSTALL & 1 YEAR	\$87,000	2022	2022	2 of 2	
POLICE	POLICE SUV	\$56,392	2022	2022	1 of 1	
RECREATION DEPT	RECREATION REVOLVING FUND - LOST REVENUES	\$86,987	2022	2022	1 of 1	
WADLEIGH MEM LIBRARY	HVAC SYSTEM	\$750,000	2022	2022	1 of 1	
WATER UTILITIES	BROOKVIEW WATER BOOSTER PUMP STATION UPGRADE	\$250,000	2022	2022	1 of 2	
WATER UTILITIES	PENNICHUCK INTERCONNECTION IMPROVEMENTS DESIGN	\$100,000	2022	2022	2 of 2	
	<b>TOTAL FUNDS REQUESTED</b>	<b>\$1,965,244</b>				

# Town of Milford Warrant & Financials DRAFT Budget and Bond Hearing

January 10, 2022

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Town Hall Auditorium on Saturday, February 5, 2022, at 9:00 am, to transact all business other than voting, and on Tuesday, March 8, 2021, at the Milford High School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 8, 2022, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

STILL A DRAFT

## ARTICLE 1 – ELECTION OF OFFICERS

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

### **WARRANT ARTICLE 3 - WADLEIGH LIBRARY HVAC/ ELECTRICAL SYSTEMS UPGRADES - \$1,423,000 (995,000 BOND and \$428,000 DONATIONS)**

Shall the town vote to raise and appropriate the sum of **\$1,423,000** for the purpose of the replacement and reconstruction of the Wadleigh Library HVAC/Electrical systems to include replacement of the HVAC chiller, new controls, heat recovery, air filtering and cleaning, new fan coil units, updating the electrical panels and the electrical system to improve effectiveness of heating/cooling and to provide energy savings, and to authorize the issuance of not more than \$995,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen and/or Library Trustees to apply for, obtain and accept federal, state or other aid and/or donations, if any, which may be available for said project and to comply with all laws applicable to said project, including but not limited, to a donation in the amount of **\$428,000** from the Library Trustees; and to authorize the Selectmen/and or Library Trustees to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further, to authorize the Selectmen and/or Library Trustees to take any other action relative thereto or to pass any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **The Board of Library Trustees recommends this Article (7-0). The Board of Selectmen recommends this Article (0-0). The Budget Advisory Committee recommends this Article (0-0). This Article has no tax impact in 2022 however; beginning in 2023 this article has an estimated tax impact of \$3.75 on an assessed valuation of \$100,000.**

### **WARRANT ARTICLE 4 - WASTE WATER TREATMENT FACILITY INFLUENT PUMP STATION SCREENING CONVEYOR UPGRADE - \$390,000 (\$245,700 BOND and \$144,300 ARPA GRANT)**

Shall the Town will vote to raise and appropriate the sum of \$390,000 for the purpose of performing the Waste Water Treatment Facility Influent Pump Station Screenings Conveyor Upgrade; and, to authorize the issuance of not more than \$390,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to issue, negotiate, sell and deliver such bonds or notes and to determine the interest rate thereon and the maturity and other terms thereof; and further, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to apply for, obtain and accept federal, state or other aid, grants or other funds which may be available for said project that may reduce the amount to be financed with bonds or notes, and to participate in the State Revolving Fund (SRF) RSA 486:14, established for this purpose. It is anticipated that the Town will receive up to \$144,300 in ARPA grant and principal forgiveness from the State Revolving Loan Fund loan program, with the remainder of the bonds or notes to be paid for via sewer user fees; and, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to take any other action relative thereto or to pass any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **The Board of Commissioners recommends this Article (0-0). The Budget Advisory Committee recommends this Article (0-0).**

### **WARRANT ARTICLE 5 - TOWN OPERATING BUDGET - \$ 16,349,126**

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$16,349,126. Should this Article be defeated, the default budget shall be \$16,111,582 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This article has an estimated tax impact of \$.047 over the 2021 Budget or (\$4.72 on an assessed valuation of \$100,000).**



## **WARRANT ARTICLE 6 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,544,398**

Shall the Town vote to raise and appropriate the sum of \$2,544,398 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$2,492,591 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners recommends this Article (0-0). The Budget Advisory Committee recommends this Article (0-0).**

## **WARRANT ARTICLE 7 - WATER DEPARTMENT OPERATING BUDGET - \$1,745,693**

Shall the Town vote to raise and appropriate the sum of \$1,745,693 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$1,509,385, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners recommends this Article (0-0). The Budget Advisory Committee recommends this Article (0-0).**

## **WARRANT ARTICLE 8 - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$735,000 Gross Purchase Price (Annual Lease Payment \$101,636: \$100,000 Paid from Fire Apparatus Replacement Capital Reserve.**

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement in the amount of \$735,000 for the lease-purchasing of a fire rescue truck with appropriate equipment for Fire Department operation (it will replace the current 1987 E ONE Rescue Truck) and to raise and appropriate \$100,000 from the Fire Apparatus Replacement Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$101,636 for the first years payment for this purpose. This article includes a provision for a Fiscal Funding Clause and under state law requires a 50% affirmative vote to pass. **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (0-0). This article has an estimated tax impact of \$4.92 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 9 - RECONSTRUCTION OF TOWN ROADS - \$ 300,000**

Shall the Town vote to raise and appropriate the sum of \$300,000 to reconstruct roads as detailed using Cartegraph Data by the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$14.53 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 10 - SOCIAL SERVICES - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000, for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.94 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 11 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. The current available balance in this capital reserve account as of November 2021 is approximately \$710.37. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.94 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 12 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000**

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.55 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 13 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. The current available balance in this capital reserve account as of November 2021 is approximately \$100,725.58. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 14 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. The current available balance in this capital reserve account as of November 2021 is approximately \$100,725.58. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 15 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. The current available balance in this capital reserve account as of November 2021 is approximately \$100,725.58. **The Board of Selectmen does not recommend this Article (2-3). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 16 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development, and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016, and as amended). The Board of Selectmen has the authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. The current available balance in this capital reserve account as of November 2021 is approximately \$547.93. **The Board of Selectmen recommends this Article (3-2). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 17 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2022 — 2025)  
— \$32,070**

Shall the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2022, 2023 & 2025 (1 April 2022 – 31 March 2025) which calls for the following increases in benefits and to further raise and appropriate the sum of \$32,070 for fiscal year 2022? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments or take any other action relative thereto. \$23,234 is to be raised by general taxation, \$3,245 is to be raised by Water User Fees, and \$5,591 is to be raised by Sewer User Fees. **This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen recommends this Article (0-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.13 on an assessed valuation of \$100,000.**

**Costs Items from General Fund:**

	2022	2023	2024	2025
Wages	18,587	25,342	26,102	6,573
Benes	4,647	6,336	6,526	1,643
Totals	23,234	31,678	32,628	8,216

**Costs from Water Fund:**

	2022	2023	2024	2025
Wages	2,596	3,538	3,644	918
Benes	649	884	911	230
Totals	3,245	4,422	4,555	1,148

**Costs Items from Sewer Fund:**

	2022	2023	2024	2025
Wages	4,473	6,098	6,282	1,582
Benes	1,118	1,525	1,571	396
Totals	5,991	7,623	7,853	1,978

\*These figures represent the estimated increases for the first three months of 2022 to cover benefits increases.

**WARRANT ARTICLE 18 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING - \$0**

Shall the Town of Milford, if the Teamsters Union Collective Bargaining Agreement is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen does not recommend this Article (0-5). The Budget Advisory Committee recommends this Article (0-0).**

**WARRANT ARTICLE 19 - ASSESSING REVALUATION CAPITAL RESERVE - \$22,500**

Shall the Town vote to raise and appropriate the sum of \$22,500 to be placed in the Assessing Revaluation Capital Reserve Fund? The current available balance in this capital reserve account as of November 2021 is approximately \$407.14. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$1.09 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 20 - CONSERVATION LAND FUND - \$20,000**

Shall the Town vote to raise and appropriate the sum of \$20,000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen recommends this Article (0-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$.97 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 21 - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$ 20,000**

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Information Technology Infrastructure Capital Reserve Fund? The Board of Selectmen has the authority to expend from this fund. The \$20,000 adds to the Information Technology Infrastructure Capital Reserve Fund approved by voters in 2021. The current available balance in this capital reserve account as of November 2021 is approximately \$21,124.21. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$.97 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 22 - SUMMER BAND CONCERTS SUPPORT - \$9,000**

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. This is a non-lapsing article until 12/31/23. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$.44 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 23 - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500**

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$.41 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 24 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500**

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans, and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department, and other Town departments, and to purchase flags to be placed on the graves of veterans 14 days before Memorial Day and removed 14 days after Veterans Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. This is a non-lapsing article until 12/31/23. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$.31 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 25 - RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE AGREEMENT - \$0**

Shall the Town vote to approve a ten (10) year cell tower license agreement that includes four (4) optional renewal terms of five (5) years each starting on January 1, 2023, between the Town of Milford and Crown Atlantic Company, LLC. The license agreement allows the Town to continue using its communications equipment installed for Police, Fire, Ambulance and Department of Public Works on the cell tower located at 168 McGettigan Road, site BU 807204 and within a building on the land at the base of the cell tower to strengthen emergency communications between the Town and MACC Base for multiple years. The cost of the agreement over 10 year will be approximately \$220,106. **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (0-0). This Article has NO TAX IMPACT.**

**WARRANT ARTICLE 26 - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – SHEPARD PARK SCOUT HOUSE- \$0**

Shall the Town vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry

out the purpose of this Article? **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has NO TAX IMPACT.**

#### **WARRANT ARTICLE 27 - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$0**

Shall the Town vote to establish a Library Maintenance and Upkeep Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future library building repairs and improvements of the existing facility for the benefit of the Town, and to appoint the Library Trustees as agents to expend from this fund? **The Board of Library Trustees recommends this Article (7-0). The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has NO TAX IMPACT.**

#### **WARRANT ARTICLE 28 - HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT - \$0**

Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing, constructing, and maintaining a Hutchinson Family Memorial Project Trust. Said trust fund shall be known as the Town of Milford Hutchinson Family Memorial Project Trust Fund of 2022 and may receive privately donated gifts, legacies, or devises, provided, however, such gifts, legacies, or devises shall be invested and accounted for separately from, and not comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the source of which were private gifts or donations as referenced above, shall be paid over to a suitable charitable organization of the Board of Selectmen's choice, which shall then utilize said funds for the support of other monuments or memorials generally within the Town of Milford. At such termination, any funds remaining that were raised by the town shall be returned to the general fund. Pursuant to RSA 31:19-a, (I), the Board of Selectmen are appointed agents to expend any funds in the trust for the purposes of the trust. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has NO TAX IMPACT.**

#### **WARRANT ARTICLE 29 - HARTSHORN MILL ROAD CONSERVATION EASEMENT - \$0**

Shall the Town will vote to authorize the Board of Selectmen, at the request of the Conservation Commission, to convey a non-exclusive easement to Paula Maclellan across a portion of Lot 2-29 as shown on Hillsborough County Registry of Deeds Plan #37127 for the purpose of access/egress by foot, vehicle, utilities or otherwise, to Lot 2-28-2, said easement area will extend from a portion of the frontage of Lot 29-2 on the westerly sideline of Hartshorn Mill Road thence along the boundary with Lot 5-18 northerly and northeasterly to the western boundary of Map 2 Lot 28-2. In exchange for the right of access across Lot 2-29, Paula Maclellan will give the Town a 6.7+/- acre conservation easement on a portion of Lot 2-28-2. Provided, nevertheless, that this authorization shall be null and void unless this conveyance is also approved by the Milford Conservation Commission, Board of Selectmen, the Charitable Trust Division of the NH Attorney General's office, and the NH Superior Court, if necessary, with such approvals to be obtained and the matter concluded no later than March 31, 2023. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (0-0). This Article has NO TAX IMPACT.**

#### **WARRANT ARTICLE 30 - RAZE AND REMOVE 127 ELM STREET BUILDING - \$400,000 by petition**

Shall the Town vote to raise and appropriate a sum not to exceed \$400,000 to raze and remove the existing industrial/commercial building located at 127 Elm Street, Milford NH? This is a special warrant article in accordance with RSA 32. The purpose of this special Warrant article is to remove the boarded-up building which if left standing on town property could become a potential hazard as it is accessible from the park. Removal of this building was recommended in the original Keyes Park Expansion Project submitted to the Board of Selectmen in December 2016. **The Board of Selectmen does not recommend this Article (2-3). The Budget Advisory Committee recommends this Article (0-0). This Article has an estimated tax impact of \$19.38 on an assessed valuation of \$100,000.**

#### **WARRANT ARTICLE 31 - ELECT MEMBERS OF THE MILFORD PLANNING BOARD - \$0 by petition**

Are you in favor of electing the Milford planning board consisting of 7 members which includes one ex officio member with two members to be elected for a one year term, two members for a two year term, and two members for a three year term, there after the term of planning board members shall be for three years to be filled at the end of the next regular town election pursuant to the provisions of RSA 673:2, II, (b) (2)? **The Board of Selectmen recommends this Article (0-0). The Budget Advisory Committee recommends this Article (0-0). This Article has NO TAX IMPACT.**

## 6. 2( Designations of Majority and Minority Report Authors 2022

Warrant Article #	Pre and Post Deliberative Proposed Vote Tallies for 2022 Warrant Articles	2022 Proposed Amount	BOS Pre-Deliberative Vote 1/10/2022	Water Commissioners Vote	BAC Pre-Deliberative Vote	BOS Post-Deliberative Vote	BAC Post-Deliberative Vote	BOS Majority Report Author	BOS Minority Report Author
3	WADLEIGH LIBRARY HVAC/Electrical Systems Upgrades - (\$995,000 BOND and \$428,000 Donations)	\$1,423,000	NO Vote Yet						
4	WASTE WATER TREATMENT FACILITY INFLUENT PUMP STATION SCREENING CONVEYOR UPGRADE - (\$245,700 BOND and \$144,300 ARPA Grant)	\$390,000	N/A						
5	TOWN OPERATING BUDGET	\$16,349,126	Recommend (5-0)					G. Daniels	
6	WASTEWATER DEPARTMENT OPERATING BUDGET	\$2,544,398	N/A						
7	WATER DEPARTMENT OPERATING BUDGET	\$1,745,637	N/A						
8	FIRE RESCUE TRUCK #1 REPLACEMENT 7-YEAR LEASE PURCHASE - \$735,000 Gross Purchase Price (Annual Lease Payment \$101,636: \$100,000 paid from Fire Apparatus Replacement Capital Reserve	\$735,000	Recommend (4-1)					P. Dargie	C. Labonte
9	RECONSTRUCTION OF TOWN ROADS	\$300,000	Recommend (5-0)					D. Freel	
10	SOCIAL SERVICES	\$40,000	Recommend (5-0)					L. Dudziak	
11	DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE	\$40,000	Recommend (5-0)					C. Labonte	
12	NON-EMERGENCY COMMUNITY TRANSPORATION BUS SERVICE	\$32,000	Recommend (5-0)					L. Dudziak	
13	TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE	\$25,000	Recommend (5-0)					L. Dudziak	
14	AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE	\$25,000	Recommend (5-0)					P. Dargie	
15	FIRE APPARATUS REPLACEMENT CAPITAL RESERVE	\$25,000	Not Recommend (2-3)					D. Freel	P. Dargie
16	KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE	\$25,000	Recommend (3-2)					L. Dudziak	G. Daniels
17	TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT	\$32,070	NO Vote Yet						
18	TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING	\$0	Not Recommend (0-5)					G. Daniels	
19	ASSESSING REVALUATION CAPITAL RESERVE	\$22,500	Recommend (5-0)					D. Freel	
20	CONSERVATION LAND FUND	\$20,000	NO Vote Yet						
21	INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE	\$20,000	Recommend (5-0)					C. Labonte	
22	SUMMER BAND CONCERTS SUPPORT	\$9,000	Recommend (5-0)					L. Dudziak	
23	INDEPENDENCE DAY CELEBRATION FIREWORKS	\$8,500	Recommend (4-1)					P. Dargie	G. Daniels
24	MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT	\$6,500	Recommend (5-0)					G. Daniels	
25	RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE AGREEMENT \$0	\$0	Recommend (4-1)					G. Daniels	C. Labonte
26	AUTHORIZED THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY - SHEPARD PARK SCOUT HOUSE	\$0	Recommend (5-0)					P. Dargie	
27	WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE	\$0	Recommend (5-0)					L. Dudziak	
28	HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT	\$0	Recommend (5-0)					G. Daniels	
29	HARTSHORN MILL ROAD CONSERVATION EASEMENT	\$0	Recommend (5-0)					L. Dudziak	
30	RAZE AND REMOVE 127 ELM STREET BUILDING by petition	\$400,000	Not Recommend (2-3)					G. Daniels	P. Dargie
31	ELECT MEMBERS OF THE MILFORD PLANNING BOARD	\$0	NO Vote Yet						

N/A = Not applicable N/P = No position Recommend or Not Recommend

**9. Approval of DRAFT Minutes - January 10, 2022**

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

January 10, 2022

**PRESENT:** Gary Daniels, Chairman John Shannon, Town Administrator  
Chris Labonte, Vice Chairman Tina Philbrick, Executive Assistant  
Laura Dudziak, Member Andy Kouropoulos, Videographer  
Paul Dargie, Member  
David Freel, Member

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:**  
Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

**2. APPOINTMENTS – (Approximate times)**

**5:30 p.m. – Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA (31:95) b)) – Ambulance Department:**  
**-\$32,500.00 from the Kaley Foundation towards the purchase of two Zoll Z Vent Ventilators**  
**-\$20,626.62 from NH Homeland Security & Emergency Management for the purpose of holding an Advanced Law Enforcement Rapid Response Training Center (ALERRT), Active Attack Integrated Response Course (AAIR).**

Chairman Daniels opened the public hearing. There were no comments. Chairman Daniels closed the public hearing.

**Selectman Dargie made a motion to approve the Unanticipated Funds donations of \$53,126.62 to the Ambulance Department. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels no and Selectman Freel yes. All were in favor. The motion passed 5/0.**

**5:35 – Transfer Station Commercial Fee Proposed Increase – Public Works Director, Leo Lessard**

Mr. Lessard presented a list of proposed increases for Commercial fees only at the Transfer Station to the Board. We are spending more to get rid of the items than we are taken in. The Recycling Committee is on board with the changes. We have the lowest commercial rates in the area.

Selectman Dargie asked what MSW stands for. Mr. Lessard said Management Solid Waste. Selectman Dargie asked additional questions about the cost to dispose of materials. Selectman Labonte said the average is \$161 per ton with trucking included. Mr. Lessard pointed out a mistake in one of the prices that he presented. Selectman Dargie is in favor of breaking even but not making money on this. He asked for a study to be done on this before making a decision

Selectman Freel about doing work at his home with a contractor, would the disposal be on him or the contractor. Mr. Lessard said the contractor would then pass the cost onto the homeowner. Selectman Free is okay with the town making a little money on this. Mr. Lessard is trying to discourage outside contractors from coming in. Selectman Freel is okay with this pricing as long as Mr. Lessard corrects the mistake on the pricing. There was additional discussion about prices.

Selectman Dargie would like to table this and have the Administrator come back with an analysis on all the costs on a per ton basis. Mr. Calabria, Finance Director agrees with Mr. Lessard from a Finance perspective. Selectman Dargie feels that the number still may be low. Mr. Calabria believes that this data is available at DPW.

**Selectman Freel made a motion to approve the Commercial Fee Increase at the Transfer Station as amended bringing the MSW from \$180 to \$225. Seconded by Selectman Labonte.**

There was some discussion about separating waste items and Mr. Lessard the people at the landfill where we bring this want us to separate these items. Selectman Labonte asked if there would be a problem with approving this at the next meeting instead of tonight, pending more clarification to questions asked. Mr. Lessard said he doesn't have a problem with this. Selectman Dargie is okay with what was presented.

**Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.**

**5:45 – Volunteer Policy – HR Director, Karen Blow**

Ms. Blow presented a revised volunteer policy as requested by the Board. Chairman Daniels thanked Ms. Blow for the time she put into this.

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022**

63 Selectman Dargie made a motion to approve the Volunteer Policy. Seconded by Selectman Labonte. Selectmen  
64 Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All  
65 were in favor. The motion passed 5/0.

66  
67 **6:30 – Budget and Bond Hearing (see separate minutes)**  
68

69 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**  
70

71 Katherine Kokko, a Milford resident, asked about the process to report radios to MACC Base. Captain Frye said it's still  
72 ongoing; he has most of it done. Chairman Daniels said we will put it on the calendar for January 24, 2022.

73  
74 **Selectman Dargie moved to approve the consent calendar. Seconded by Selectman Labonte. Selectmen Dargie yes,**  
75 **Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor.**  
76 **The motion passed 5/0.**  
77

78 **4. DECISIONS**

79 **a) CONSENT CALENDAR**

- 80 1. Approval of two (2) Polling Notification Forms for the Deliberative Session and Town Vote
- 81 2. Approval and Acceptance of Wright Road – Map 20 Lot 2
- 82 3. Approval and Acceptance of Clifford Street – Map 23 Lot 2

83 **b) OTHER DECISIONS**

- 84 1. N/A

85 **5. TOWN STATUS REPORT –**

86 **1. Encumbrances**

87 John Shannon, town Administrator asked if the Board would re-consider the two encumbrances from the last meeting.  
88 Community Development – Full Circle Technologies land-use/building permit software system- and Ambulance Depart-  
89 ment Response Vehicle.

90  
91 Selectman Dargie is in favor of encumbering the Ambulance Vehicle. This will lower the proposed budget for next year.  
92 It's a one-time expense.

93  
94 Selectman Labonte favors leaving it in the budget and doesn't feel it can be done because it's after the end of the year. Mr.  
95 Calabria said the DRA said we could go into the following year and we have not closed out yearend financials yet. Both the  
96 DRA and the auditors said we could do this. Administrator Shannon said if this is approved and we find out we can't do it,  
97 we won't spend the money. Selectman Labonte disagrees. Selectman Freel feels the vehicle should be in the budget.

98  
99 Katherine Kokko, a Milford resident, read RSA 32:7 and said the RSA is very clear that annual meeting appropriations  
100 cover anticipated expenditures for one fiscal year.

101  
102 **Selectman Dargie made a motion to encumber the money for the Ambulance SUV. Seconded by Selectman Dudzi-**  
103 **ak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel**  
104 **no. The motion failed 2/3 with Selectman Daniels, Labonte and Freel opposed**  
105

106 **6. DISCUSSIONS**

107 **1. Warrant Article Votes**

108 WADLEIGH LIBRARY HVAC/Electrical Systems Upgrades – BOND \$1,320,000 (the selectmen requested additional information)

109 TOWN OPERATING BUDGET \$16,416,151

110  
111 **Selectman Dargie made a motion to recommend the TOWN OPERATING BUDGET Warrant. Seconded by Selectman Dudziak. Selectmen**  
112 **Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.**  
113

114 FIRE RESCUE TRUCK #1 REPLACEMENT 7-YEAR LEASE PURCHASE - \$735,000 Gross Purchase Price (Annual Lease Payment \$101,636;  
115 \$100,000 paid from Fire Apparatus Replacement Capital Reserve \$735,000

116 **Selectman Freel made a motion to recommend the FIRE RESCUE TRUCK #1 REPLACEMENT Warrant. Seconded by Selectman Dargie.**  
117 **Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels yes and Selectman Freel yes. The motion passed 4/1**  
118 **with Selectman Labonte opposed.**  
119

120 RECONSTRUCTION OF TOWN ROADS \$300,000

121 **Selectman Labonte made a motion to recommend the RECONSTRUCTION OF TOWN ROADS Warrant. Seconded by Selectman Dargie.**  
122 **Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.**



**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022**

123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147  
148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165  
166  
167  
168  
169  
170  
171  
172  
173  
174  
175  
176  
177  
178  
179  
180  
181  
182  
183  
184  
185  
186  
187  
188  
189  
190  
191  
192  
193  
194

SOCIAL SERVICES \$40,000

Selectman Dargie made a motion recommend the SOCIAL SERVICES Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE \$40,000

Selectman Dargie made a motion to recommend the DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE \$32,000

Selectman Dargie made a motion to recommend the NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

FIRE APPARATUS REPLACEMENT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the FIRE APPARATUS REPLACEMENT CAPITAL RESERVE Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel no. The motion failed 2/3 with Selectmen's Daniels, Labonte and Freel opposed.

KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE \$25,000

Selectman Dargie made a motion to recommend the KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel yes. The motion passed 3/2 with Selectmen's Daniels and Labonte opposed.

TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT \$18,039 (the selectmen requested additional information)

TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING \$0

Selectman Labonte made a motion to recommend the TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING Warrant. Seconded by Selectman Daniels. Selectmen Dargie no, Selectman Dudziak no, Selectman Labonte no, Chairman Daniels no and Selectman Freel no. The motion failed 0/5 with all the Selectmen opposed.

ASSESSING REVALUATION CAPITAL RESERVE \$22,500

Selectman Dargie made a motion to recommend the ASSESSING REVALUATION CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

CONSERVATION LAND FUND \$20,000 (the selectmen requested additional information)

INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE \$20,000

Selectman Dargie made a motion to recommend the INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

SUMMER BAND CONCERTS SUPPORT \$9,000

Selectman Dargie made a motion to recommend the SUMMER BAND CONCERTS SUPPORT Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

INDEPENDENCE DAY CELEBRATION FIREWORKS \$8,500

Selectman Dargie made a motion to recommend the INDEPENDENCE DAY CELEBRATION FIREWORKS Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels no and Selectman Freel yes. The motion passed 4/1 with Selectmen Daniels opposed.

MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT \$6,500

Selectman Dargie made a motion to recommend the MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT \$0

Selectman Daniels made a motion to recommend the RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels yes and Selectman Freel yes. The motion passed 4/1 with Selectman Labonte opposed.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022

195  
196  
197  
198  
199  
200  
201  
202  
203  
204  
205  
206  
207  
208  
209  
210  
211  
212  
213  
214  
215  
216  
217  
218  
219  
220  
221  
222  
223  
224  
225  
226  
227  
228  
229  
230  
231  
232  
233  
234  
235  
236  
237  
238  
239  
240  
241  
242  
243  
244  
245  
246  
247  
248  
249  
250  
251  
252  
253  
254  
255  
256  
257  
258  
259  
260  
261  
262

AUTHORIZED THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY SHEPARD PARK SCOUT HOUSE \$0  
Selectman Dargie made a motion to recommend the AUTHORIZED THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY SHEPARD PARK SCOUT HOUSE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT \$0  
Selectman Dargie made a motion to recommend the HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE \$0  
Selectman Dargie made a motion to recommend the WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

HARTSHORN MILL ROAD CONSERVATION EASEMENT \$0  
Selectman Dargie made a motion to recommend the HARTSHORN MILL ROAD CONSERVATION EASEMENT Warrant. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

RAZE AND REMOVE 127 ELM STREET BUILDING by petition \$400,000  
Selectman Dargie made a motion to recommend the RAZE AND REMOVE 127 ELM STREET BUILDING Warrant. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel no. The motion failed 2/3 with Selectmen Daniels, Labonte and Freel opposed.

**2. Designation of Majority and Minority Report Authors 2022**

<u>Majority</u>	<u>Minority</u>
Selectman Daniels	
Selectman Dargie	Selectman Labonte
Selectman Freel	
Selectman Dudziak	
Selectman Labonte	
Selectman Dudziak	
Selectman Dudziak	
Selectman Dargie	
Selectman Freel	Selectman Dargie
Selectman Dudziak	
Selectman Daniels	
Selectman Freel	
Selectman Labonte	
Selectman Dudziak	
Selectman Dargie	Selectman Daniels
Selectman Daniels	
Selectman Daniels	Selectman Labonte
Selectman Dargie	
Selectman Daniels	
Selectman Dudziak	
Selectman Daniels	Selectman Dargie

TOWN OPERATING BUDGET **\$16,416,151**

FIRE RESCUE TRUCK #1 REPLACEMENT 7-YEAR LEASE PURCHASE - \$735,000  
Gross Purchase Price (Annual Lease Payment \$101,636: \$100,000 paid from Fire Apparatus Replacement Capital Reserve **\$735,000**)

RECONSTRUCTION OF TOWN ROADS **\$300,000**

SOCIAL SERVICES **\$40,000**

DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE **\$40,000**

NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE **\$32,000**

TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE **\$25,000**

AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE **\$25,000**

FIRE APPARATUS REPLACEMENT CAPITAL RESERVE **\$25,000**

KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE **\$25,000**

TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL MEETING **\$0**

ASSESSING REVALUATION CAPITAL RESERVE **\$22,500**

INFORMATINON TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE **\$20,000**

SUMMER BAND CONCERTS SUPPORT **\$9,000**

INDEPENDENCE DAY CELEBRATION FIREWORKS **\$8,500**

MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT **\$6,500**

RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT **\$0**

AUTHORIZED THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY \$0  
SHEPARD PARK SCOUT HOUSE **\$0**

HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT **\$0**

WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE **\$0**

HARTSHORN MILL ROAD CONSERVATION EASEMENT **\$0**

RAZE AND REMOVE 127 ELM STREET BUILDING by petition **\$400,000**

**7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)**

Mr. Palance, a Milford resident referenced one of the consent calendar letters for the acceptance of Clifford Street. The cover letter referenced the wrong street. Lincoln Daley, Community Development Director said it was a misprint. The main documentation for the Board to approve tonight is correct. The memo summarizing the request is incorrect and will be corrected.

Selectman Dargie moved to reconsider the Board’s vote on Clifford Street, Map 23 Lot 2. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

Selectman Dargie moved that the cover letter for the Clifford Street approval acceptance be modified to the correct reference of Clifford Street in the third paragraph of the memo. Seconded by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 5/0.

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/10/2022**

263 Mr. Palance also questioned boxes not being checked off on the checklist provided in the packet. Mr. Daley said the infor-  
264 mation not checked off was submitted after the package was submitted to the Board. All the information needed is correct.  
265 Everything has been reviewed by DPW and the Town Engineer for this roadway.  
266

267 **Selectman Dargie made a motion to approve and accept Clifford Street with the amendment in the letter. Seconded**  
268 **by Selectman Labonte. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels**  
269 **yes and Selectman Freel yes. The motion passed 5/0.**  
270

271 **8. SELECTMEN’S REPORTS/DISCUSSIONS**  
272

- 273 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
- 274 **b) OTHER ITEMS (that are not on the agenda)**

275

276 **9. APPROVAL OF FINAL MINUTES – Selectman Dargie moved to approve the minutes of December 20, 2021, and**  
277 **December 27, 2021. Seconded by Selectman Daniels. Selectmen Dargie yes, Selectman Dudziak yes, Selectman La-**  
278 **bonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.**  
279

280 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

- 281 1. Treasurer’s Report – November 2021

282 **11. NOTICES.** Notices were read.  
283

284 **12. NON-PUBLIC SESSION – N/A**  
285

286 **13. ADJOURNMENT: Selectman Dargie moved to adjourn at 8:40 pm. Seconded by Selectman Labonte. A roll call**  
287 **vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and**  
288 **Chairman Daniels yes. All were in favor. The motion passed 5/0.**  
289

290

291 \_\_\_\_\_  
292 Gary Daniels, Chairman

\_\_\_\_\_

Paul Dargie, Member

293

294 \_\_\_\_\_  
295 Chris Labonte, Vice-Chairman

\_\_\_\_\_

David Freel, Member

296

297 \_\_\_\_\_  
298 Laura Dudziak, Member

**9. Approval of DRAFT Minutes - Budget and Bond Hearing January 10, 2022**

**DRAFT**

**MINUTES OF THE BUDGET & BOND PUBLIC HEARING**

January 10, 2022

<b>PRESENT:</b>	Gary Daniels, Chairman	John Shannon Town Administrator
	Chris Labonte, Vice Chairman	Andy Kouropoulos, Videographer
	Paul Dargie, Member	Department Heads & Senior Staff:
	Laura Dudziak, Member	Members of the Public
	Dave Freel, Member	

**BUDGET ADVISORY COMMITTEE MEMBERS, WATER COMMISSIONERS, AND LIBRARY TRUSTEES**

Chairman Daniels opened the public hearing at 6:30 p.m. thanking everyone in attendance. Chairman Daniels introduced members of the Board of Selectmen. Chairman Daniels then introduced the Water Commissioners and Water Utilities Director.

Chairman Daniels indicated that tonight’s hearing is for the Town Budget and Bond Hearing, but the warrant articles will also be reviewed in order for the public to voice their opinion on all items. Chairman Daniels explained if any members of the public wish to comment or have questions, they should please use a microphone in order to be heard on the PEG Access Live broadcast.

**BOND HEARINGS**

**WARRANT ARTICLE 3 - WADLEIGH LIBRARY HVAC/ Electrical System Upgrades - \$1,320,000 BOND**

To see if the Town shall vote to raise and appropriate the sum of \$1,320,000 for the purpose of the replacement and reconstruction of the New Wadleigh Library HVAC/Electrical systems to include replacement of the HVAC chiller, new controls, heat recovery, new fan coil units, updating the electrical panels and the electrical system to improve effectiveness of heating/cooling and to provide energy savings, and to authorize the issuance of not more than \$995,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain and accept federal, state or other aid and/or donations, if any, which may be available for said project and to comply with all laws applicable to said project, including but not limited, to a donation in the amount of \$325,000 from the Library Trustee Trust Funds; and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further, to authorize the Selectmen to take any other action relative thereto or to pass any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. This Article has no tax impact in 2022 however; beginning in 2023 this article has an estimated tax impact of \$3.75 on an assessed valuation of \$100,000.

Katherine Parenti said the difference between last year's warrant article and this year's warrant article is 10% due to the increase in price for materials. Ms. Parenti gave an overview of what is needed for this warrant article.

Ms. Seward, Budget Advisory Committee member, asked that the title be changed to include the donation amount for the HVAC system. Mr. Calabria said we could do this. Selectman Freel asked for a breakout of the work that needs to be done for the HVAC and electrical. Ms. Parenti will get that information to the Selectmen. Selectman Labonte asked if there was an RFP done on this yet. Ms. Parenti said yes.

There were no other comments.

**WARRANT ARTICLE – WASTEWATER TREATMENT FACILITY INFLUENT PUMP STATION SCREENING CONVEYOR UPGRADE - \$390,000 BOND**

Shall the Town will vote to raise and appropriate the sum of \$390,000 for the purpose of performing the Waste Water Treatment Facility Influent Pump Station Screenings Conveyor Upgrade; and, to authorize the issuance of not more than \$390,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to issue, negotiate, sell and deliver such bonds or notes and to determine the interest rate thereon and the maturity and other terms thereof; and further, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to apply for, obtain and accept federal, state or other aid, grants or other funds which may be available for said project that may reduce the amount to be financed with bonds or notes, and to participate in the State Revolving Fund (SRF) RSA 486:14, established for this purpose. It is anticipated that the Town will receive up to \$144,300 in ARPA grant and principal forgiveness from the State Revolving Loan

62 Fund loan program, with the remainder of the bonds or notes to be paid for via sewer user fees; and, to authorize the Se-  
63 lectmen and the Milford Water and Sewer Commissioners, as applicable, to take any other action relative thereto or to pass  
64 any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-  
65 term debt, this vote requires, under State law, 3/5 affirmative vote to pass.  
66

67 Mr. Pouliot, Water Utilities Director gave a brief overview. They received \$144,000 in ARPA money to help pay for this.  
68 Dale White, Water Commissioner said the bond would be for \$245,700. This has been in the CIP plan for a while and it  
69 makes sense to go for it given that we received a grant to offset the cost. Without this upgrade, we could have some poten-  
70 tial safety issues.  
71

72 Selectman Freel asked how long this will be bonded for and how long will this upgrade last. Mr. Calabria said this will  
73 come from the state revolving fund and they dictate how long it will be bonded for. Mr. Pouliot said approx. 30 years.  
74

75 There were no other comments.

76 **TOWN BUDGET HEARING**

77  
78 Town Administrator John Shannon gave a brief overview of the town budget.  
79

80 **WARRANT ARTICLE - TOWN OPERATING BUDGET - \$ 16,416,151**

81  
82 Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles  
83 and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling  
84 \$16,416,151. Should this Article be defeated, the default budget shall be \$16,111,582 which is the same as last year with  
85 certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meet-  
86 ing in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This article has an  
87 estimated tax impact of \$.047 over the 2021 Budget (\$4.72 on an assessed valuation of \$100,000).  
88

89 Mr. Shannon, Town Administrator, gave a brief overview of the operating budget and default budget. It has a 4.8% increase  
90 over last year.  
91

92 Selectman Labonte questioned the revenues coming in. Mr. Calabria said we still have ambulance revenues and other reve-  
93 nues coming in. Selectman Labonte asked when we will see our year-end numbers. Mr. Calabria said we continue to make  
94 entries to the books for a while. There are still accruals for receivable entries made for 2021 even after the auditors com-  
95 plete their fieldwork. Our audit is usually complete by July.  
96

97 Selectman Labonte asked what was the actual number on the proposal for the new employees for the Fire Department  
98 Mr. Calabria said it will be around \$151,000 for 9 months of salary for the 3 positions and \$31,000 for benefits.  
99

100 There were no other comments.

101 **WATER/WASTEWATER BUDGET HEARING**

102  
103  
104 **WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,540,539**

105  
106 Shall the Town vote to raise and appropriate the sum of \$2,540,539 to operate and maintain the Wastewater Treatment Fa-  
107 cility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user  
108 charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$2,492,591  
109 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the govern-  
110 ing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operat-  
111 ing budget only. This warrant article is paid for by the wastewater user fees.  
112

113 **Mr. Pouliot gave a brief overview of the Wastewater Department Operating Budget. There will be an increase of**  
114 **12% which is primarily debt services.**

115  
116 **There were no other comments.**  
117

118 **WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$1,745,637**

119  
120 Shall the Town vote to raise and appropriate the sum of \$1,745,637 to operate and maintain the Water Department, said  
121 appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should  
122 this article be defeated, the default budget shall be \$1,509,385, which is the same as last year, with certain adjustments re-  
123 quired by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with

124 RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water  
125 user fees.  
126

127 Mr. Pouliot gave a brief overview of the Water Department Operating Budget. There will be an increase of 9.8% primarily  
128 due to waterline replacement.  
129

130 There were no other comments.

131 Chairman Daniels opened the appropriation warrant articles portion of the hearing.  
132

## **APPROPRIATION WARRANT ARTICLES**

133  
134  
135 **WARRANT ARTICLE - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$735,000**  
136 **Gross Purchase Price (Annual Lease Payment \$101,636: \$100,000 Paid from Fire Apparatus Replacement Capital**  
137 **Reserve.**

138  
139 Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement in the amount of  
140 \$735,000 for the lease-purchasing of a fire rescue truck with appropriate equipment for Fire Department operation (it will  
141 replace the current 1987 E ONE Rescue Truck) and to raise and appropriate \$100,000 from the Fire Apparatus Replacement  
142 Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$101,636  
143 for the first year's payment for this purpose. With the passage of this article, future payments will be included in the operat-  
144 ing budget. This is a Special Warrant Article in accordance with RSA 32. This Lease Agreement will have a non-  
145 appropriation escape clause. This article has an estimated tax impact of \$4.92 on an assessed valuation of \$100,000.  
146

147 There were no comments regarding this warrant article.  
148

149 **WARRANT ARTICLE - RECONSTRUCTION OF TOWN ROADS - \$ 300,000**

150 Shall the Town vote to raise and appropriate the sum of \$300,000 to reconstruct roads as detailed using Cartegraph Data by  
151 the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. This Article has an estimated  
152 tax impact of \$14.53 on an assessed valuation of \$100,000.  
153

154 There were no comments regarding this warrant article.  
155

156 **WARRANT ARTICLE - SOCIAL SERVICES - \$40,000**

157 Shall the Town vote to raise and appropriate the sum of \$40,000, for the purpose of providing funding to Social Service  
158 agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen?  
159 This is a Special Warrant Article in accordance with RSA 32. This Article has an estimated tax impact of \$1.94 on an as-  
160 sessed valuation of \$100,000.  
161

162 There were no comments regarding this warrant article.  
163

164 **WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000**

165 Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment  
166 Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$40,000 adds to the DPW  
167 Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. This Article has an estimated tax impact of  
168 \$1.94 on an assessed valuation of \$100,000.  
169

170 Chairman Daniels asked if we could identify what is currently in the capital reserve accounts. Tina Philbrick, Executive  
171 Assistant said she would send this information to the Board. Mr. Calabria said this account has a small amount of interest in  
172 it as \$120,000 was expended for the DPW's front-end loader that was approved at the March town vote by the town's peo-  
173 ple.  
174

175 Selectman Freel suggests having the current balance of each capital reserve account put into the warrant articles. Ms. Phil-  
176 brick said she would do that.  
177

178 Ms. Seward, a Milford resident, questioned the use of capital reserve money for an ambulance vehicle that we were not able  
179 to use and asked if that issue was resolved. Mr. Calabria said yes, the law was changed and we can now use the capital re-  
180 serve for a down payment.  
181

182 There were no other comments.  
183

184 **WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES –**  
185 **\$32,000**

186 Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town’s share of funding  
187 to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency,  
188 wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disa-  
189 bilities, and the general public? This Article has an estimated tax impact of \$1.55 on an assessed valuation of \$100,000.

190  
191 There were no comments regarding this warrant article.  
192

193 **WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT**  
194 **CAPITAL RESERVE - \$25,000**

195 Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major  
196 Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The  
197 \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in  
198 2017. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.

199  
200 There were no comments regarding this warrant article.  
201

202 **WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000**

203 Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capi-  
204 tal Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Ambulance  
205 Vehicle Replacement Capital Reserve approved by voters in 2017. This Article has an estimated tax impact of \$1.21 on an  
206 assessed valuation of \$100,000.

207  
208 There were no comments regarding this warrant article.  
209

210 **WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

211 Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital  
212 Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Fire Apparatus  
213 Replacement Capital Reserve approved by voters in 2017. This Article has an estimated tax impact of \$1.21 on an assessed  
214 valuation of \$100,000.

215  
216 Selectman Labonte questioned funding a capital reserve in the same year that we will be making a withdrawal from the capi-  
217 tal reserve. Chairman Daniels said it can be discussed later.

218  
219 There were no other comments.  
220

221 **WARRANT ARTICLE - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000**

222 Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Pro-  
223 ject Capital Reserve Fund? The purpose of this fund is for the design, development, and construction of improvements to  
224 Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016, and as  
225 amended). The Board of Selectmen has the authority to expend from this fund. The \$25,000 adds to the Keyes Park Expan-  
226 sion Committee Project Capital Reserve approved by voters in 2017. This Article has an estimated tax impact of \$1.21 on  
227 an assessed valuation of \$100,000.

228  
229 Mr. Calabria said this capital reserve will be expended once the remaining invoices come in. Ms. Berry, Recreation Director  
230 said this money was approved for the feasibility study. She doesn’t know when the final bill will arrive.

231  
232 There were no other comments.  
233

234 **WARRANT ARTICLE - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2022 — 2025) —**  
235 **\$18,039**

236 Shall the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA)  
237 reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for four contract years  
238 2022, 2023, 2024 & 2025 (1 April 2022 – 31 March 2025) which calls for the following increases in benefits and to further  
239 raise and appropriate the sum of \$ 18,039 for fiscal year 2022? Said sum represents the additional costs over those of the  
240 current appropriation at current staffing levels paid in the expiring agreement. Upon approval of this Article, said cost allo-  
241 cation is to be transferred to the General Operating Budgets of the appropriate departments or take any other action relative  
242 thereto. \$ 13,069 is to be raised by general taxation; \$ 1,825 is to be raised by Water User Fees, and \$ 3,145 is to be raised  
243 by Sewer User Fees.

244

245 Chairman Daniels asked about the tax impact. Mr. Calabria said the contract is still in negotiations and these numbers are  
246 not final. The contract spans four calendar years. Chairman Daniels asked when we accept the agreement. Mr. Calabria  
247 said before the deliberative session. The DRA allows for an additional cost meeting to complete the contract.  
248

249 There were no other comments.  
250

251 **WARRANT ARTICLE - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT SPECIAL**  
252 **MEETING - \$0**

253 Shall the Town of Milford, if the Teamsters Union Collective Bargaining Agreement is defeated, authorize the governing  
254 body to call one special meeting, at its option, to address article cost items only? This is a Special Warrant Article in ac-  
255 cordance with RSA 32. This article has no tax impact.  
256

257 This allows for an additional cost meeting to complete the contract.  
258

259 There were no other comments.  
260

261 **WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$22,500**

262 Shall the Town vote to raise and appropriate the sum of \$22,500 to be placed in the Assessing Revaluation Capital Reserve  
263 Fund? This Article has an estimated tax impact of \$1.09 on an assessed valuation of \$100,000.  
264

265 This capital reserve has a zero balance.  
266

267 There were no other comments.  
268

269 **WARRANT ARTICLE - CONSERVATION LAND FUND \$20,000**

270 Shall the Town vote to raise and appropriate the sum of \$20,000 for the purpose of adding it to the conservation fund creat-  
271 ed in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the  
272 acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protec-  
273 tion of the town's natural resources. This Article has an estimated tax impact of \$.97 on an assessed valuation of \$100,000.  
274

275 There were no other comments.  
276

277 **WARRANT ARTICLE - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$ 20,000**

278 Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Information Technology Infrastructure  
279 Capital Reserve Fund? The Board of Selectmen has the authority to expend from this fund. The \$20,000 adds to the Infor-  
280 mation Technology Infrastructure Capital Reserve Fund approved by voters in 2021. This Article has an estimated tax im-  
281 pact of \$.97 on an assessed valuation of \$100,000.  
282

283 Brice Dickerson gave a brief overview of server upgrades that cost about 20K. Mr. Calabria said they have about \$20,000  
284 remaining in this account.  
285

286 There were no other comments.  
287

288 **WARRANT ARTICLE - SUMMER BAND CONCERTS SUPPORT - \$9,000**

289 Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band  
290 Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. This is a  
291 non-lapsing article until 12/31/23. This Article has an estimated tax impact of \$.44 on an assessed valuation of \$100,000.  
292

293 There were no other comments.  
294

295 **WARRANT ARTICLE - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500**

296 Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebra-  
297 tion fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article  
298 in accordance with RSA 32. This Article has an estimated tax impact of \$.41 on an assessed valuation of \$100,000.  
299

300 Selectman Freel asked about the date that we will be having fireworks. Arene Berry said fireworks will be held on Satur-  
301 day, July 2<sup>nd</sup>.  
302

303 There were no other comments.  
304



305 **WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION**  
306 **SUPPORT - \$6,500**

307 Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of  
308 Memorial, Veterans, and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works,  
309 Police Department, and other Town departments, and to purchase flags to be placed on the graves of veterans 14 days be-  
310 fore Memorial Day and removed 14 days after Veterans Day. Departmental support costs and materials associated with the  
311 provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with  
312 RSA 32. This is a non-lapsing article until 12/31/23. This Article has an estimated tax impact of \$.31 on an assessed valua-  
313 tion of \$100,000.

314  
315 There were no other comments.

316  
317 **WARRANT ARTICLE - RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE**

318 Shall the Town vote to ratify the August 24, 2021, ten (10) year cell tower license between the Town of Milford and Crown  
319 Atlantic Company, LLC? The license agreement provides the Town with the right to install Police, Fire, Ambulance, and  
320 Department of Public Works communications equipment on the cell tower and within a building on the land at the base of  
321 the cell tower, in conjunction with MACC Base to strengthen emergency communications between the Town and MACC  
322 Base. The license agreement contract includes four (4) renewal terms of five (5) years each. The cell tower location at 168  
323 McGettigan Road, site BU 807204. This is an important location for the Town's public safety departments to maintain pub-  
324 lic safety communications coverage over a significant portion of the Town of Milford. This Article has an estimated tax  
325 impact of \$.08 on an assessed valuation of \$100,000.

326  
327 Katherine Kokko asked why the detail wasn't included in the warrant article like in the previous draft that she saw in De-  
328 cember. She feels that the voters should see the funds associated with this expenditure. Ms. Philbrick said these warrant  
329 articles are DRAFT. The information was previously included because Ms. Kokko asked for transparency. The detailed  
330 information does not have to be in the warrant itself and will be included in the voter's guide. Town Counsel wrote the war-  
331 rant article.

332  
333 Mr. Calabria said the \$1,648 for the December 2022 lease payment will be included in the next version of the warrant arti-  
334 cle that will be updated after the Budget and Bond Hearing changes. The tax impact will be .08 per \$100,000. Ms. Kokko  
335 still questions the wording and feels it's incorrect. She will be happy to share her information with the Board. The voters  
336 deserve transparency.

337  
338 Town Administrator Shannon said the first year came from APRPA funding and the goal after this is to include this annually  
339 in the town's operating budget which is what Selectman Labonte asked for as a separate line item. Selectman Labonte feels  
340 the gross appropriation should be in the warrant article. Administrator Shannon said both the DRA and Town Counsel have  
341 reviewed this and we pay for town counsel's legal advice, so that is what he's went with. It can be changed at deliberative.

342  
343 Selectman Dargie feels it should be written like the Fire Department lease warrant article. Selectman Labonte asked what  
344 the purpose was to put this in front of the voters if we are taking the dollar value out. Administrator Shannon said to ratify  
345 the contract because it's over 10 years. We wouldn't have to ask the voters if it was a one-year contract. Selectman Labonte  
346 is still confused. Why would it go in front of the voters without a dollar amount? Administrator Shannon said it's a multi-  
347 year contract and required to go in front of the voters. You and I have discussed this several times. The town can do a one-  
348 year contract. If the voters don't approve this then we will have to readjust with the company for this license. We can ar-  
349 range for you to speak with Town Counsel if that will help you to understand. Selectman Labonte said if the number is  
350 back in, then he's okay with this.

351  
352 There were no other comments.

353  
354 **WARRANT ARTICLE - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED**  
355 **PROPERTY – SHEPARD PARK SCOUT HOUSE- \$0**

356 Shall the Town vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an  
357 automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the  
358 Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for  
359 scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a  
360 reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this  
361 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the  
362 purpose of this article? This article has no tax impact.

363  
364 There were no other comments.

365  
366

367 **WARRANT ARTICLE - HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT - \$0**

368 Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing,  
369 constructing, and maintaining a Hutchinson Family Memorial Project Trust. Said trust fund shall be known as the Town of  
370 Milford Hutchinson Family Memorial Project Trust Fund of 2022 and may receive privately donated gifts, legacies, or de-  
371 vises, provided, however, such gifts, legacies, or devises shall be invested and accounted for separately from, and not  
372 comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be  
373 determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of  
374 Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town  
375 meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the  
376 source of which were private gifts or donations as referenced above, shall be paid over to a suitable charitable organization  
377 of the Board of Selectmen's choice, which shall then utilize said funds for the support of other monuments or memorials  
378 generally within the Town of Milford. At such termination, any funds remaining that were raised by the town shall be re-  
379 turned to the general fund. Pursuant to RSA 31:19-a, (I), the Board of Selectmen is appointed agents to expend any funds in  
380 the trust for the purposes of the trust. This article has no tax impact.

381  
382 There were no other comments.

383  
384 **WARRANT ARTICLE - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$0**

385 Shall the Town vote to establish a Library Maintenance and Upkeep Capital Reserve Fund under the provisions of RSA  
386 35:1 for the purpose of future library building repairs, renovations, improvements for the benefit of the Town, and to ap-  
387 point the Library Trustees as agents to expend from this fund? This article has no tax impact.

388  
389 Ms. Parenti said this was a suggestion from the BAC.

390  
391 There were no other comments.

392  
393 **WARRANT ARTICLE - HARTSHORN MILL ROAD CONSERVATION EASEMENT - \$0**

394 Shall the Town will vote to authorize the Board of Selectmen, at the request of the Conservation Commission, to convey a  
395 non-exclusive easement to Paula Maclellan across a portion of Lot 2-29 as shown on Hillsborough County Registry of  
396 Deeds Plan #37127 for the purpose of access/egress by foot, vehicle, utilities or otherwise, to Lot 2-28-2, said easement area  
397 will extend from a portion of the frontage of Lot 29-2 on the westerly sideline of Hartshorn Mill Road thence along the  
398 boundary with Lot 5-18 northerly and northeasterly to the western boundary of Map 2 Lot 28-2. In exchange for the right of  
399 access across Lot 2-29, Paula Maclellan will give the Town a 6.7+/- acre conservation easement on a portion of Lot 2-28-2.  
400 Provided, nevertheless, that this authorization shall be null and void unless this conveyance is also approved by the Milford  
401 Conservation Commission, Board of Selectmen, the Charitable Trust Division of the NH Attorney General's office, and the  
402 NH Superior Court, if necessary, with such approvals to be obtained and the matter concluded no later than March 31, 2023.  
403 This article has no tax impact.

404  
405 There were no other comments.

406  
407 **WARRANT ARTICLE – RAZE AND REMOVE 127 ELM STREET BUILDING - \$400,000 by petition**

408 Shall the town vote to raise and appropriate a sum not to exceed \$400,000 to raze and remove the existing industri-  
409 al/commercial building located at 127 Elm Street, Milford NH? This is a special warrant article in accordance with RSA  
410 32. The purpose of this special Warrant article is to remove the boarded-up building which if left standing on town property  
411 could become a potential hazard as it is accessible from the park. Removal of this building was recommended in the origi-  
412 nal Keyes Park Expansion Project submitted to the Board of Selectmen in December 2016. This Article has an estimated  
413 tax impact of \$19.38 on an assessed valuation of \$100,000.

414  
415 Lincoln Daley, Community Development Director, was tasked to provide updated quotes to raze and remove this building.  
416 He issued a RFP and is hoping to have bids by the Deliberative session.

417  
418 There were no other comments.

419  
420 **NOTE: The following article was not in the original Board package as it came in late on Friday, January 7<sup>th</sup>.**

421  
422 **WARRANT ARTICLE 31 - ELECT MEMBERS OF THE MILFORD PLANNING BOARD - \$0 by petition**

423 Are you in favor of electing the Milford planning board consisting of 7 members which includes one ex officio member with  
424 two members to be elected for a one year term, two members for a two year term, and two members for a three year term,  
425 there after the term of planning board members shall be for three years to be filled at the end of the next regular town elec-  
426 tion pursuant to the provisions of RSA 673:2, II, (b) (2)? This article has no tax impact.

427  
428

429 There were no other comments.

430

431 Selectman Labonte asked if article 2, Zoning changes be considered a warrant article. Last year the zoning changes were  
432 not available for review prior to deliberative session. Mr. Daley said the zoning articles are being reviewed right now with  
433 the Planning Board. They are on the town's website for review, consideration and comments.

434

435 Ms. Seward clarified some of the CIP articles. Janet Langdell, a Milford resident, the teamsters warrant article. Ms. Phil-  
436 brick said the numbers for the teamsters have to be in place by the deliberative session so they can be placed on the ballots.

437

438 Chairman Daniels indicated the public hearing for the 2022 Bond & Budget is now complete at 7:42 p.m.

439

440

441

442 \_\_\_\_\_  
Chairman, Gary Daniels

\_\_\_\_\_   
Member, Paul Dargie

443

444

445

446

447 \_\_\_\_\_  
Vice Chairman, Chris Labonte

\_\_\_\_\_   
Member, Dave Freel

448

449

450

451

452 \_\_\_\_\_  
Member, Laura Dudziak