

**5:30 Approval of three (3) Land Use Change Tax, Map 41, lots 38-1, 38-3, and 38-4 and approval of four (4) Abatement Applications - Assessing Director, Marti Noel**

MEMORANDUM

DATE: February 13, 2023

TO: Selectboard Members

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax (LUCT) for 3 parcel:**  
**Map 41 Lot 38-1**  
**Map 41 Lot 38-3**  
**Map 41 Lot 38-4**

---

This is a new minor subdivision. The above reference lots require Land Use Change Tax for the following reasons:

**Lot 1 :** 1.5 acres is removed from Current Use as construction for a new home has begun. The acreage removed is that portion of the site that supports the residence. The remainder of this site has sufficient acreage to remain in Current Use.

**Lot 3:** This parcel has been sold and lacks sufficient acreage to remain in Current Use on it's own.

**Lot 4:** This parcel lacks sufficient acreage to remain in Current Use on its own, and is no longer contiguous to any parcel of identical ownership.

Thank You

MEMORANDUM

DATE: February 13, 2023

TO: Milford Selectboard Members

FROM: Marti Noel, Assessor

RE: **2022 Property Abatement Applications  
Recommendations for Approval –4**

---

As a refresher on the Abatement process, if a property owner feels their assessment is incorrect or inequitable, an abatement application may be submitted to the assessing office between the date the final tax bill is mailed and March 1<sup>st</sup> of the following year. The deadline for filing for abatement for the 2021 tax year is March 1, 2023.

The deadline for response by the municipality to all abatements timely filed is July 1. If no decision has been made, the abatement is to be considered to have been denied, and the Appellants may begin filing for appeal at the state level, either the BTLA or Superior Court.

All four of the Abatements presented tonight are recommendations to Approve. Two are due to corrections to records for reclassification, and two are due to changes for physical attributes that required adjustment.

A recommendation for **approval** of all abatements presented today accompanies these applications. All applicants have been informed of action taken this evening regarding their property.

Thank You





# Milford Lions Club

Milford, NH



## 5:15 Lions Club 5K Road Race - Gerald "Jerry" Gutierrez

Monday, January 9, 2023

To: The Milford, NH Board of Selectmen

Re: The Milford Lions Inaugural 5K Road Race

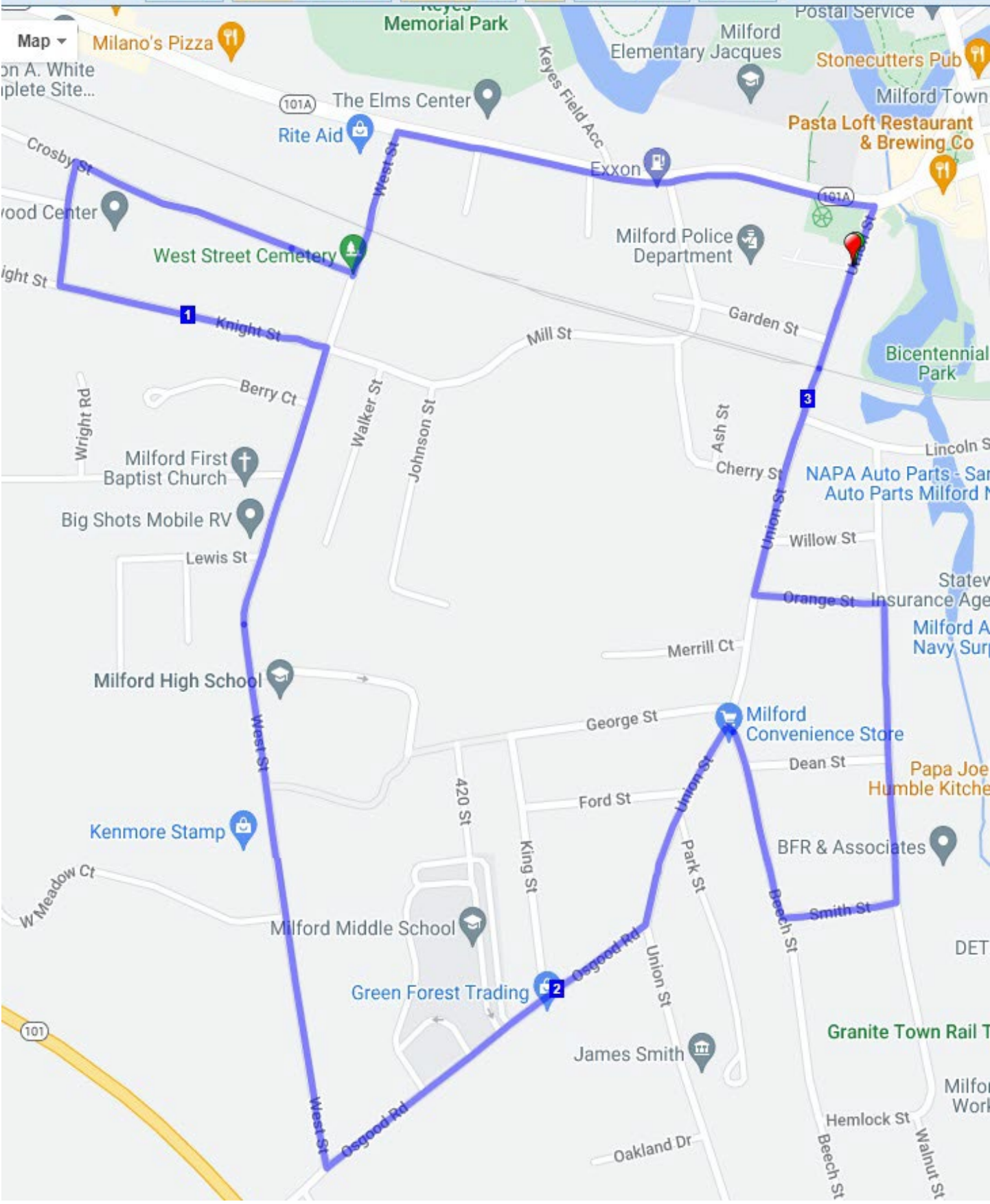
The Milford Lions Club is holding its inaugural 5K road race in Milford on Saturday April 29<sup>th</sup>, 2023. The race will run from 10:00am – 11:00am and will begin and end at the Milford Community House parking lot. We are currently expecting approximately 40-50 participants. All proceeds will be going to the Milford Lions Charity.

Lion and other volunteers will be leading the event and will have the course monitored throughout the race. The Milford Police Department (Captain Shawn Pelletier) has been made aware of the event and have asked us to report the number of runners expected as we approach the day of the race. They don't believe we will need their involvement. We will not require any roads be closed for any portion of the event. The Lions Club will have appropriate trash monitoring and clean up.

Should any of you have questions or concerns, please contact me directly at 603-345-5266 or via email at [mail@geraldgutierrez.com](mailto:mail@geraldgutierrez.com)

Regards,

Gerald "Jerry" Gutierrez





TOWN OF MILFORD, NH  
OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603)249-0620

WEB: WWW.MILFORD.NH.GOV

**Date:** February 13, 2023  
**To:** Board of Selectmen  
Lincoln Daley, Town Administrator  
**From:** Terrence Dolan, Community Development Director *TD*  
**Subject:** Proposed Fee Schedule Revisions for ZBA and Planning Board Applications

The purpose of this agenda item is to provide Board of Selectmen with a proposed Fee Schedule for both ZBA and Planning Board Applications for your review and consideration. A proposed draft of the Updated Fee Schedules is provided, as attached.

The Planning Board Fees were last amended in 2008. This will be the first major update since that time, and reflects the current level of services provided to the community.

The Board of Adjustment Fees were last adopted by the Board in 2017; and only minor administrative revisions are being now being proposed.

Due to the length of time since said fees were last amended, staff performed a comprehensive analysis of current fees for comparable towns, in order to provide a fair and equitable fee structure for the Town.

Please see the attached Comparison Table.

Proposed Planning Board Application Fees - 2/13/2023

<b>SUBDIVISION APPLICATIONS</b>				
Type of Development Application	Fees (Current)	Fees (Proposed)	Abutter Notification Legal Notice	Increase/Decrease
<i>Discussion/Conceptual Review</i>	\$75.00 Flat fee	\$75.00 Flat fee	N/A	\$0.00
<i>Design review (preliminary plan)</i>	\$75.00 Flat fee + \$25 per affected lot	\$100.00 Flat fee + \$25 per affected lot	See Note #2	\$25.00
<i>Lot Line Adjustment</i>	\$75.00 Flat fee + \$50 per affected lot	\$100 Flat fee + \$50 per affected lot	See Notes #2 & #3	\$25.00
<i>Minor Subdivision</i> <i>Condominium conversions</i>	1-2 new lots \$75.00 Flat fee + \$25 per new lot	\$150.00 Flat fee + \$25 per new lot	See Notes #2 & #3	\$75.00
	\$75.00 Flat fee + \$25 per condo	\$150.00 Flat fee + \$25 per condo	See Notes #2 & #3	\$75.00
<i>Major Subdivision</i>	3-5 new lots \$75.00 Flat fee + \$50 per new lot	\$200.00 Flat fee + \$50 per new lot	See Notes #2 & #3	\$125.00
	6 or more new lots \$75.00 Flat fee + \$100 per new lot	\$200.00 Flat fee + \$100 per new lot	See Notes #2 & #3	\$125.00
<i>Mapping Fees</i> <i>Lot Line Adjustment</i> <i>Subdivisions</i>	\$30.00 Flat fee	\$50.00 Flat fee	N/A	\$20.00
	\$30.00 per new lot	\$50.00 per new lot	N/A	\$20.00
<i>Reviews (see note #1)</i> <i>Subdivision Roads</i> <i>Subdivision Drainage</i>	\$75.00 Flat fee	\$100.00 Flat fee	N/A	\$25.00
	\$75.00 Flat fee	\$100.00 Flat fee	N/A	

<b>SITE PLAN APPLICATIONS</b>				
Type of Development Application	Fees	Fees (Proposed)	Abutter Notification Legal Notice	Increase/Decrease
<i>Minor Site Plan - Change of Use</i> <i>No new construction or site disturbance</i>	\$75.00 Flat fee	\$100.00 Flat fee	See Notes #2 & #3	\$25.00
<i>Minor Site Plan (less than 600SF of site disturbance)</i> <i>New structures, additions, Gravel / Earth Removal</i>	\$75.00 Flat fee + \$.05 per SF of site disturbance inclusive of additional building footprint	\$100.00 Flat fee	See Notes #2 & #3	\$25.00
<i>Major Site Plan</i> <i>All non-residential uses</i>	\$75.00 Flat fee + \$.05 per SF of site disturbance inclusive of additional building footprint	\$200.00 Flat fee plus \$100/1000 SF of additional building area.	See Notes #2 & #3	\$125
<i>Design review (preliminary plan)</i>	\$75.00 Flat fee + \$.05 per SF of site disturbance inclusive of additional building footprint	\$150.00 Flat fee	See Note #2	\$75.00
<i>Amendments to Site Plans</i> Both Approved and Conditionally Approved With site disturbance inclusive of new structures	\$75.00 Flat fee + \$.05 per SF of site disturbance inclusive of new footprint	\$100.00 Flat fee plus \$100/1000 SF of additional building area.	See Notes #2 & #3	\$25.00
<i>Site Plan for gravel/earth removal</i>	<200K SF of site disturbance \$1,250.00 Flat fee	\$1,250.00 Flat fee	See Notes #2 & #3	\$0 \$0
	>200K SF of site disturbance \$1,250 plus \$500/additional 100K SF of disturbance	\$1,250 plus \$500/additional 100K SF of disturbance		
<i>Reviews (see note #1)</i> <i>Site Plan Drainage</i>	\$75.00 Flat fee	\$75.00 Flat fee	N/A	

Miscellaneous Fees and Charges				Increase/ Decrease
Type of Application	Fees		<b>Abutter Notification Legal Notice</b>	
<i>Waiver of Site Plan review</i>	\$75.00 Flat fee	\$75.00 Flat fee	Call the office	<b>\$0</b>
<i>Waiver request (not part of an official application)</i>	\$75.00 Flat fee	\$75.00 Flat fee	Call the office	<b>\$0</b>
<i>Extension of Subdivision/Site Plan</i> Both Approved and Conditionally Approved	\$75.00 Flat fee	\$75.00 Flat fee	Call the office	<b>\$0</b>
<i>Modifications of approval conditions</i>	\$75.00 Flat fee	\$75.00 Flat fee	Call the office	
<i>Scenic Road Public Hearings</i>	\$25.00 Flat fee + advertising costs	\$75.00 Flat fee + advertising costs	<b>See Notes #2 &amp; #3</b>	<b>\$50.00</b>
<i>Regional Impact Hearings</i>	\$25.00 Flat fee + advertising costs	\$75.00 Flat fee + advertising costs	<b>See Notes #2 &amp; #3</b>	<b>\$50.00</b>
<i>Gravel permit (Including Renewals)</i>	\$50.00 Flat fee	<b>\$100.00 Flat fee</b>	N/A	<b>\$50.00</b>
<i>Miscellaneous applications to Planning Board</i>	\$75.00 Flat fee	\$75.00 Flat fee	Call the office	<b>\$0</b>
<i>Recording fees</i>	To be determined	To be determined	Call the office	<b>TBD by HCRD</b>

**Notes:**

1. Does not include any costs associated with use of outside consultants as required by the Planning Board; said costs to be borne by the applicant.
2. Abutter notification fee is the current USPS certified postage rate plus \$1.00 per abutter including abutting property owners, applicant and engineer.
3. Legal Notice publication fee is \$75.00.





**ZONING BOARD OF ADJUSTMENT FEES**  
**Effective 3/01/2023**

<b>Applications &amp; Misc.</b>	<b>Cost</b>
ZBA Application	\$ 100.00
Abutter fees **	USPS Cert. Postage Rate Plus \$1.00 Per Abutter
<b>Legal Notice Publication</b>	<b>\$ 75.00</b>
Copies (in office) per page	\$ .50
DVD of Board meetings	\$ 3.00
Zoning Ordinance	\$ 75.00
Sign Ordinance	\$ 5.00

\*\* Abutter fees are per abutter and including owner, applicant, and representative

<b>Maps</b>	<b>Cost</b>
Zoning map (17x22)	\$ 15.00
Zoning map (24x36)	\$ 20.00
Zoning map (34x44)	\$ 30.00
Street map (11x17) copier	\$ 1.00
Street map (17x22)	\$ 10.00
Street map (24x36)	\$ 25.00
Complete Tax Map Set	\$ 100.00

CURRENT PLANNING BOARD FEES

Milford Planning Fee Comparison and Recommendations

Municipality	Population	Site Plan Base Fee	Additional SP Fee	Major Subdivision	Lot Line Adjustment	Example 1 ac SP with 10K sf of disturbance/2K sf bldg	Charge per Abutter
Milford	15115	\$75.00	.05 per SF of disturbed area	75.00 + 50.00 per lot (3-5 lots) 75.00 + 100.00 per lot (6 or more lots)	75.00 + 50.00 per affected lot	\$575.00	\$4.11
Hampton	15564	\$200.00	\$100.00/sf	300.00 + 100.00 per lot	\$200.00	\$400.00	\$10.00
Laconia	16476	\$200.00	\$50.00/1000 sf	200.00 + 50.00 per lot (1-3) 75.00 per >3 lots	\$50.00	\$300.00	
Bedford	22535	\$250.00	\$100.00/1000 sf	250.00 + 100.00 per lot	\$100.00	\$450.00	\$4.11
Goffstown	18061	\$200.00	\$60.00/1000 sf up to 10000 sf	\$200.00 + 60.00 per lot	\$210.00	\$320.00	\$8.00
Exeter	15077	\$250.00	\$60.00/1000 sf of bldg	125.00 + 50 per lot (1-3) 125.00 + 100 per lot >4 lots	\$60.00	\$370.00 if 2000 sf bldg on 1 ac lot	\$10.00
Hooksett	14289	\$500.00	N/A	500.00 plus 2,500 engineering escrow	\$250.00	\$500.00 + \$2500 engineering escrow	\$10.00
<b>Averages</b>	<b>16731</b>	<b>\$266.67</b>			<b>\$145.00</b>	<b>\$394.29</b>	<b>\$7.70</b>

Other Towns:							
Amherst	11393	\$140.00	.15 sf of the building max 10K	\$210.00 + \$95/lot	\$100.00	\$440.00	\$7.00
Hollis	8006	\$200.00	0	75.00 per new lot	75	\$200.00	\$4.11
Lyndeborough	1683	\$250.00 per acre(disturbed area)	0	\$350.00 per lot	Abutter cost + cost of recording	\$57.39	\$15.00
Brookline	4991						

	fee higher than Milford
	fee lower than Milford

PROPOSED PLANNING BOARD FEES

Milford Planning Fee Comparison and Recommendations

Municipality	Population	Site Plan Base Fee	Additional SP Fee	Major Subdivision	Lot Line Adjustment	Example 1 ac SP with 10K sf of disturbance/2K sf bldg	Charge per Abutter
Milford	15115	\$200.00	\$100.00/1000 sf	3 - 5 new lots - \$200.00 + 50.00 per lot 6 or more new lots - \$200.00 + 100.00 per lot	\$100.00 + 50.00 per affected lot	\$400.00	\$5.75
Hampton	15564	\$200.00	\$100.00/sf	300.00 + 100.00 per lot	\$200.00	\$400.00	\$10.00
Laconia	16476	\$200.00	\$50.00/1000 sf	200.00 + 50.00 per lot (1-3) 75.00 per >3 lots	\$50.00	\$300.00	
Bedford	22535	\$250.00	\$100.00/1000 sf	250.00 + 100.00 per lot	\$100.00	\$450.00	\$4.11
Goffstown	18061	\$200.00	\$60.00/1000 sf up to 10000 sf	\$200.00 + 60.00 per lot	\$210.00	\$320.00	\$8.00
Exeter	15077	\$250.00	\$60.00/1000 sf of bldg	125.00 + 50 per lot (1-3) 125.00 + 100 per lot >4 lots	\$60.00	\$370.00	\$10.00
Hooksett	14289	\$500.00	N/A	500.00 plus 2,500 engineering escrow	\$250.00	\$500.00 + \$2500 engineering escrow	\$10.00
Averages	16731	\$266.67			\$145.00	\$394.29	\$7.98
<b>Other Towns:</b>							
Amherst	11393	\$140.00	.15 sf of the building max 10K	\$210.00 + \$95/lot	\$100.00	\$440.00	\$7.00
Hollis	8006	\$200.00		0 75.00 per new lot	75	\$200.00	\$4.11
Lyndeborough	1683	\$250.00 per acre (disturbed area)		0 \$350.00 per lot	Abutter cost + cost of recording	\$57.39	\$15.00
Brookline	4991						

	fee higher than Milford
	fee lower than Milford
	fee same as Milford

**6:20 Milford Community Power Plan Update  
– Mike Thornton, Chair – Handout expected  
at the BOS meeting**

## 4. a) 1) Acceptance and Appropriation of Unanticipated Revenues Under \$10K (NH RSA (31:95(b)))

Board of Selectmen  
Agenda Date: 2/13/2023

### Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Margaret Seward	\$2,000.00	Donation to support the Bandstand Upkeep/Restoration Special Purpose Fund. See attached memo.

### Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.



**Milford Heritage Commission**  
**Town Hall**  
**1 Union Square**  
**Milford NH 03055**

Board of Selectmen  
Town of Milford  
1 Union Square  
Milford NH 03055

29 January 2023

The Heritage Commission is pleased and honored to accept a donation from Margaret M. Seward to the Save the Bandstand fund. This generous donation from a long-time resident and active volunteer is greatly appreciated. This donation totaling \$2,000, Check # 6203 was received on January 26<sup>th</sup>.

The Heritage Commission is requesting that the Town of Milford, Board of Selectmen approve this donation and restrict these funds to the effort of restoration of the Oval Bandstand aka the Pillsbury Band Stand.

Thank you for the consideration.

Respectfully

David Palance  
Chairman  
Milford Heritage Commission

Ref:  
Check # 6203 dated 26Jan2023 for \$2,000  
from: Margaret M. Seward  
130 High St., Milford

Meets 2<sup>nd</sup> Wednesday of each month 7:00PM  
Milford Town Hall  
Banquet Room

## 5. Town Status Report

### Town Status Report

February 13, 2023

1. **Deliberative Session Review** – With the conclusion of the Deliberative Session and post Deliberative Session Board votes, do members have any comments or questions?

2. **Benchmark Electric Pricing**

Staff seeks guidance from the Board of Selectmen regarding the Town's contractual electric rate. The Town's electric contract with Standard Power is set to expire in November 2023. The Town's current rate is \$0.16510. The default rate from February 2022 – August 2022 is \$0.20221.

The Town has been approached by Standard Power with pricing options (*see attached email dated 2/1/23 from Ryan Polson, Standard Power*) that effectively reduce electricity rates for the Town. Standard Power has suggested a "blended rate" whereby the Town would extend a contract with Constellation (another provider) for a prescribed length of time (12 months up to 56 months). The savings or reduction in prices is based on Constellation's ability to purchase electricity further into the future. By doing so, the cost of electricity averages out and lowers rates in near term.

The Board has options to consider. Given the fluctuation in energy costs, the Board may want to select an electric rate with a shorter period and then assess in 2024. Staff recommends that the Board consider accepting the 20 month blended rate of \$0.13330 beginning in March 2023 and terminating in November 2024. The Board could choose longer term period (32, 44, and 52 months) beginning in March that would reduce the rates further.

If the Town chose to stay with the current rate, it would remain at \$0.16510 through November 2023. The Town would need to revisit this topic prior to expiration of the contract and evaluate/select a rate and period.

3. **Four Day Work Week** – Staff continues to evaluate the feasibility of implementing a four-day work schedule at Town Hall and DPW. The Ambulance, Fire, Police Departments have their own unique work schedules requiring twenty-four hour coverage and as such, are not part of this review. Staff views the four-day work schedule as a means to improve overall service to the public, reduce operating costs to the Town, and provide a tool/benefit to retain and recruit employees.

Staff at the Town Hall believe that we can improve service with extended hours earlier than 8:00 am start and later than the 4:30pm closing time. In an effort feedback/input from the residents and property owners, Staff conducted a public online survey. The responses were encouraging with majority supporting the proposed four-day work week with the extended hours in the evening. In addition, Community Development contacted representatives from the building/development community who expressed their general support of the concept.

The Town should also realize energy cost savings by closing the building from Thursday evening to Monday morning. We estimate annual costs savings of approximately \$5,000-\$8,000.

DPW is open to a flexible schedule for employees as buildings, highways, parks, cemetery. This may include a combination of a 4-day and 5-day schedules during certain seasons. We will still need to discuss with the Union. Staff also is continuing to evaluate alternative and extended hours for the Transfer Station.

At this time, additional discussion with staff and input from the public is necessary to determine the recommended extended hours of operation (ie. 7am – 5pm, 7:30am – 5:30pm). In addition to releasing updated surveys, we have scheduled an informal public session on February 21st in the Town Hall Board of Selectmen Meeting room from 4:30 to 6:00 for residents/stakeholders to provide input/comments. Zoom access will be provided. We anticipate submitting the final proposal for Board of Selectmen review and consideration at the February 27<sup>th</sup> regularly scheduled meeting.

4. **Town Report and Voters Guide Update** – Tina Philbrick will a brief update and status.



## Mark Bender

---

**From:** Ryan Polson <r.polson@standardpower.com>  
**Sent:** Wednesday, February 1, 2023 1:30 PM  
**To:** Mark Bender  
**Cc:** Paul Calabria; Robert Hayden  
**Subject:** Benchmark Electric Pricing

WARNING: This email originated outside of our organization. **DO NOT CLICK** links or attachments unless you recognize the sender and know the content is safe.  
Please report all suspicious emails to the IT Department or use your phish alert button.

Hi Mark,

We're enjoying a bit of an odd winter, where gas costs have fallen unexpectedly due to several factors. I've reached out to Constellation and had them provide me some pricing options that could be of interest to the town. Of course, we can also get in touch with other suppliers, but I figured Constellation would be a good first step.

As you know, the town's electric contract ends in November. The town's current rate is \$0.16510. The default rate from February-August 2022 will be \$0.20221.

We can do what's called a blend and extend contract with Constellation, where they essentially purchase further out into the future, and by doing so, it averages out and lowers your current rate immediately. You add on additional term to the contract but lower the overall rate.

Term- 20 Months  
Start Month- March 2023  
End Month- November 2024  
Blend and Extend Offer- \$0.13330

Term- 32 Months  
Start Month- March 2023  
End Month- November 2025  
Blend and Extend Offer- \$0.12320

Term- 44 Months  
Start Month- March 2023  
End Month- November 2026  
Blend and Extend Offer- \$0.11850

Term- 56 Months  
Start Month- March 2023  
End Month- November 2027  
Blend and Extend Offer- \$0.11680

If you were to stick to regular pricing, you would continue at \$0.16510 through November 2023. Here are prices for the terms following:

12 Months- \$0.1052 (Nov23-Nov24)  
24 Months- \$0.1018 (Nov23-Nov25)  
36 Months- \$0.1007 (Nov23-Nov26)  
48 Months- \$0.1011 (Nov23-Nov27)

If you want to discuss further, Bob and I are happy to stop by and review.

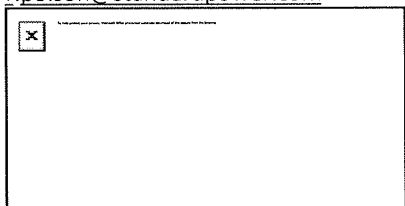
Regards,

Ryan Polson

--

Ryan Polson  
Senior Energy Consultant & Director of Hydroelectric Programs  
**Standard Power of America**

(office) 877-877-1670 ext 7  
(cell) 603-204-4616  
(fax) 855-855-2012  
[r.polson@standardpower.com](mailto:r.polson@standardpower.com)



[www.standardpower.com](http://www.standardpower.com)

## 6. 1) Matters Before the NH House or Senate

### TOWN OF MILFORD POLICY Re: MATTERS BEFORE THE NH HOUSE OR SENATE

---

---

At a meeting of the Milford Board of Selectmen held on Monday, July 12, 2004, the Board of Selectmen voted to adopt the following Policy regarding Town of Milford employees taking positions on matters before the State of New Hampshire House of Representative or the Senate:

1. No Town of Milford employee shall, without the prior approval of the Board of Selectmen or the Town Administrator, make statements or release for publication any written materials or photographs concerning the operations or administration of the Town to any body of the State Legislature while holding themselves out as representing the Town or the Department in such matters,.
2. When an individual is acting as a representative or employee of the Town, the use of discretion regarding public statements on governmental policy shall at all times be consistent with the philosophy, Mission Statement, goals, and objectives of the Town of Milford.
3. Any employee who is found to be in violation of this policy shall be subject to disciplinary procedures as outlined in the current Town of Milford Employee Handbook of Personnel Rules.

There is nothing in the foregoing policy to preclude an employee from taking a personal position on matters before any body of the State Legislature, so long as the employee does so solely as a private citizen and does not hold him/herself out as representing the philosophy, Mission Statement, goals or objectives of the Town of Milford or his/her Department.

EFFECTIVE DATE: July 20, 2004

9. Approval of Final Minutes - January 23, 2023

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING  
January 23, 2023

**PRESENT:** Paul Dargie, Member Mark Bender, Town Administrator  
Tim Finan, Member Tina Philbrick, Executive Assistant  
Gary Daniels, Member Andy Kouropoulos, Videographer  
Laura Dudziak, Member, Excused  
Dave Freel, Member

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:**  
Chairman Dargie called the meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance.

**2. APPOINTMENTS – (Approximate times)**

**5:30 p.m. – Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA (31:95)b) –**

- o Frank E. Kaley Trust for the Restoration of the Pillsbury Bandstand - \$10,000
- o Arthur L. Keyes Memorial Trust Donation for the Restoration of the Pillsbury Bandstand - \$10,000

Chairman Dargie opened the public hearing.

Dave Palance, Heritage Commission Chair, said he appreciates the donations to the bandstand, it shows community support. Selectman Freel thanked both trusts for donating money to support the bandstand. He still thinks that this type of project should be funded fully by donations and not taxpayers' money. He would like people to keep fundraising.

Chairman Dargie closed the public hearing.

**Selectman Daniels made a motion to approve a donation of \$10,000 from the Frank E. Kaley Trust and a donation of \$10,000 from the Frank E. Kaley for the Restoration of the Pillsbury Bandstand. Seconded by Selectman Finan. All were in favor. The motion passed 4/0.**

**Selectman Daniels made a motion to approve a donation of \$10,000 from the Frank E. Kaley Trust and a donation of \$10,000 from the Arthur L. Keyes Memorial Trust for the Restoration of the Pillsbury Bandstand. Seconded by Selectman Freel. The motion passed 3/0/1. Selectman Finan abstained because he's a member of the Arthur L. Keyes Memorial Trust.**

**5:35 p.m. – Recreation Department Fee Schedule Update Request – Recreation Director, Arene Berry**

Ms. Berry presented a request to increase pool pass fees. Recreations proposed 2023 budget currently includes an increase of \$3,735 for part-time wages which is comprised mostly of Aquatic Staff. This increase will allow us to be competitive in the current market which faces a shortage of employees. The last time fees were increased was in 2012.

Chairman Dargie fully supports the increase to help pay for the increase in wages for staffing. Selectman Freel asked if they might lose people due to the increase in fees. Ms. Berry said participation fluctuates due to weather. These fees are reasonable. They also offer a scholarship program for people who have difficulty paying.

**Selectman Finan made a motion to accept Recreation's proposed increase in fees. Seconded by Selectman Freel. All were in favor. The motion passed 4/0.**

**5:45 p.m. – Finance Department Fee Schedule Update Request – Finance Director, Paul Calabria**

Mr. Calabria presented a request to increase the Town's returned check fee from \$25 to \$35. The last increase in fees occurred about 18 years ago and the industry standards are now at \$35 to \$40. This would result in an additional \$1,000 per year. Selectman Daniels asked if we are covering the cost at our current rate. Mr. Calabria said it depends on what the issue is. We are almost covering our cost.

**Selectman Finan made a motion to accept the Finance's proposed increase in fees. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.**

**5:55 p.m. – Request to re-name the Public Works Building – Jay Duffy**

Mr. Duffy would like to rename the town's DPW Building to the “**Robert E. Courage Milford Department of Public Works Building**”. Mr. Courage has worked and/or volunteered in Milford for over 65 years and currently serves as a Water Commissioner and an Alternate on the Cemetery Trustees. Mr. Courage has also served on the Select Board and Budget Advisory Committee. He already spoke to the Public Works Director about doing this. He spoke with the Kaley Foundation and they would be willing to cover the cost.

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/23/2023**

64 Chairman Dargie is a huge supporter of Mr. Courage but is against naming buildings after people. He feels it would be bet-  
65 ter to have a building named after its function rather than a person.

66  
67 Mr. Duffy said where he previously worked, buildings were named after people. He thinks this should be supported by a  
68 man who has dedicated most of his life to the town.

69  
70 Selectman Daniels said he also has great respect for Mr. Courage with all the work and dedication he has given to the town.  
71 Mr. Courage has been recognized in the past as citizen of the year. The state level has an unwritten rule to not name things  
72 after people who are living. He would like to continue that standard.

73  
74 Mr. Duffy said it would be great for Mr. Courage to see this before being in the ground.

75  
76 Selectman Finan said he tends to lean this way but if you make exceptions, Mr. Courage would be one to make this excep-  
77 tion for. He suggests tabling this and talking to the community and Mr. Courage.

78  
79 Selectman Freel said he appreciates what Mr. Duffy does for the town and has great respect for Mr. Courage. He feels that  
80 there are other ways to honor Mr. Courage. He would not be opposed to a plaque placed at the Public Works building or on  
81 the bridge, where it would be seen by more people. Chairman Dargie would support a plaque. There was additional discus-  
82 sion about plaques and where they could be placed.

83  
84 Mr. Duffy would like to table this and bring this back at a later date. Selectman Freel said most of the Board is against  
85 naming a building for someone. Selectman Freel said there are other ways to honor Mr. Courage.

86  
87 **6:05 p.m. – Armory Road Rail Trail Crossing Improvement – Conservation Commission Member, Chris Costantino**

88 Ms. Costantino gave an overview of the Armory Road crossing project. The Milford Conservation Commission intends to  
89 improve the Granite Town Rail Trail crossing at Armory Road this year (2023). This project will reduce the elevation dif-  
90 ferential and add a signalized crosswalk to address the safety concerns associated with hikers and bikers crossing a very  
91 busy road with limited sight distance and accessibility issues. The Plan identifies the project area on Armory Road as a  
92 primary network connection to the rail trail, mobile home Park, and surrounding mixed-use neighborhood.

93  
94 This trail provides recreational opportunities for those who want to bike and run in a quiet wooded environment. It is a  
95 transportation alternative for commuters who are traveling to the center of Milford. In addition to the steady stream of hik-  
96 ers and bikers, the trail is used by many for training purposes, including the NH Army National Guard Mountain Infantry  
97 Unit, local cross-country and track teams, and the Ghost Train Trail Race, a major fundraiser for the Milford Conservation  
98 Commission.

99  
100 The project will be paid from the Granite Town Rail Trail Revolving Fund which consists of:  
101 • \$20,000 from the Kaley Foundation  
102 • \$20,000 in private donations (residents, Eagle Scout project surplus funds, and the annual Ghost Train Rail Trail Race  
103 revenues)  
104 • The MCC will use these funds as a match for a Recreation Trails Program grant application  
105 • This project is not requesting any tax dollars

106  
107 Selectman Daniels asked if we have to run electricity. Ms. Costantino said it will be solar-powered. Selectman Freel asked  
108 how long the lights will last. Ms. Costantino said she didn't know. Selectman Freel would like to know what you're get-  
109 ting for your dollars. Ms. Costantino said it's motion sensory.

110  
111 Selectman Daniels would encourage some assessment on how much sun you would get because there is a lot of shade in  
112 that area. Ms. Costantino said some trees will need to be removed. She ran this by the town's Electrical Inspector and he  
113 didn't have any issues with this.

114  
115 Chairman Dargie asked if it was a scenic road. Lincoln Daley said they would review it but he didn't think it was a scenic  
116 road.

117  
118 Mr. Palance, said he's been on the trail and there are lots of challenges so this would be a great thing. He said the panels  
119 can last 25 to 30 years.

120 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**

121  
122 Bob Hayden from Standard Power and Mike Thornton from Energy Advisory Committee gave the Board a brief update on  
123 the program. They will be on schedule to give an updated plan to the BOS at their 5<sup>th</sup> Monday forum. They received good  
124 results back from their survey. People who are on another plan don't have to opt into the new plan until theirs is complete.  
125 This plan doesn't have any sunk cost and they don't need to recover any cost on the fees that will be charged in this pro-  
126 gram. There is no fee to the town and the fee that they charge is 1/10 of a cent per kw hour.

127  
128 Chairman Dargie asked how many people in Milford are on Eversource and not an alternate plan. Mr. Hayden said about  
129 85%. Some people are on other plans and they have to finish those before opting out of a new plan.

130  
131 Selectman Freel asked what the goal was for people to change over if this passes. Mr. Hayden said about May or June.  
132 There was additional discussion about when to buy the plan and how it's tailored to the individual town's plan. There are  
133 about 10 Towns on Milford's timeline.

134  
135 Chairman Dargie asked how come the School District isn't on this project. Mr. Hayden said they are under a different con-  
136 tract. They could join on the second go around depending on the timing.

137  
138 Selectman Daniels asked if someone can join the group in the middle of a contract. Mr. Hayden said it depends on the size  
139 of the meters/users.

140  
141 **4. DECISIONS**

142 **a. CONSENT CALENDAR**

- 143 1. Acceptance and Appropriation of Unanticipated Revenues Under \$10K NH (RSA (31:95(b)) - Donation for the Res-  
144 toration of the Pillsbury Bandstand
- 145 • Granite Town Festivities Committee - \$2,000
  - 146 • Milford Lions Charities - \$2,000
  - 147 • Milford Historical Society online donations - \$325.00
  - 148 • Sue Carita - \$100
- 149 2. Acceptance and Appropriation of Unanticipated Revenues Under \$10K NH (RSA (31:95(b)) - for the Milford Fire  
150 Department to Update the Local Emergency Operation Plan.
- 151 • 2021 Emergency Management Performance Grant - \$5,000
- 152 3. Approval of Report of Wood Cut, Map 2 Lot 28-2
- 153 4. Approval for the Conservation Commission to Accept Donations:
- 154 • Kaley Foundation for the Granite Town Rail Trail Armory Road Crossing Improvement Project - \$20,000
  - 155 • The Richey Family for the Granite Town Rail Trail - \$500.

156  
157 **Selectman Daniels made a motion to approve the consent calendar). Seconded by Selectman Finan. All were in fa-**  
158 **vor. The motion passed 4/0.**

159  
160 **b. OTHER DECISIONS**

- 161 1. N/A

162 **5. TOWN STATUS REPORT – Town Operating Budget**

163 Town Administrator Mark Bender and Finance Director Paul Calabria presented some proposed budget reductions per a  
164 suggestion from the Selectmen.

165  
166 They identified several groups of reductions. These groups were made up of open positions that would be delayed a few  
167 months. That combined with training and supplies totals \$166,000. The staff supports these items. This would give us a  
168 5.6% increase over the 2022 budget.

169  
170 Further reductions would be having 32 hours of weekend coverage not be filled by Ambulance and deferment of the Non-  
171 Union COLA for a total of \$94,000. This would also cause a revenue loss. The staff does not recommend this. If we did  
172 all of this, we would achieve a \$260,000 reduction or 5% over last year's budget.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/23/2023

173 All of these reductions combined with others will reduce our payroll and match our expenses but we will need to pick this  
174 expense up next year by about \$250,000 in the 2024 budget. These changes would not affect the default budget.

175  
176 Selectman Freel is not for this unless you remove the positions completely. Administrator Bender said he didn't think you  
177 should remove Police Officers. Selectman Freel said sometimes you have to just make cuts. Selectman Daniels asked if  
178 there was a breakdown of who is getting what in the 7% increase. Is it going to the workers as opposed to supervision?  
179 Administrator Bender said it was across the board. Selectman Daniels said we are lacking people to do the work, what are  
180 we doing to get people out there to do the work versus giving more to management? We should maintain the staff that is  
181 doing the work.

182  
183 Administrator Bender said the turnover has been heavier on the hourly side, but we've also had a turnover on the salary  
184 side. The cost of living affects everyone. We are more heavily weighted on the hourly side.

185  
186 Chairman Dargie said we are not top-heavy. Most people have a function that they need to do and they do it. There isn't a  
187 lot of management in town. We have been presented with a spreadsheet with everything already.

188  
189 Selectman Daniels asked if we could re-look at the new Engineer and see if we could eliminate that position. What we  
190 were paying for Engineering was less than what we would pay for the compensation. Administrator Bender said the Board  
191 approved the position which has been filled. The candidate left a Town Engineering position to accept ours.

192  
193 Selectman Daniels said he doesn't like to hire people in the middle of the year. Those people are put into the default budg-  
194 et for the next year. He recommends that no positions are considered until budget time.

195  
196 Lincoln Daley, Community Development Director, said the Engineer was a reclassified position that came from existing  
197 funds that were part of Community Development and Public Works and consulting funds. There were no new monies used  
198 for this position. Selectman Daniels disagreed and said we have to pay more now than what we did before. Selectman  
199 Freel agrees with Selectman Daniels. He suggests not hiring the assistant Planning position and having the Engineer step  
200 up.

201  
202 Chris Labonte, a Milford resident, said a lot of the turnover is between DPW and Water Utilities. Going forward with a 7%  
203 increase wouldn't change anything.

204  
205 Selectman Daniels said previously that Chairman Dargie asked about a default budget and what would be cut. Chairman  
206 Dargie said he didn't remember asking for that. Selectman Finan said that Chairman Dargie asked for a breakout after Se-  
207 lectman Daniels said he wanted to see the budget increase go down to 5%. It had nothing to do with the default budget,  
208 only the operating budget.

209  
210 Katherine Kokko, a Milford resident, is struggling with which budget they are referring to. She referenced the budget that  
211 was presented on January 9, 2023. It doesn't match the budget posted in December. Changes include addition of the  
212 Crown Castle Lease of \$20,000 and the other \$40,000 added to retirement or termination pay. These additional changes  
213 were made to balance these changes out. She listed the changes and asked if they were correct. Mr. Calabria agreed. Ms.  
214 Kokko said the additional changes were not verbally brought to the Boards attention. Administrator Bender said early on  
215 that budgets continually evolve over the entire budget cycle and that is what Ms. Kokko is seeing. We saw that the Crown  
216 Castle lease wasn't included in the budget, so we added it. Things were shifted so it would be the same bottom line. Ms.  
217 Kokko said budgets posted should be as current as possible.

218  
219 **Selectman Finan made a motion to accept the recommendation as designated by Administration for cuts to the**  
220 **budget of \$166,000. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.**

221  
222 Selectman Freel isn't in favor of the ambulance reduction but he's in favor of extending the COLA. Selectman Dargie is not  
223 in favor of a reduction in ambulance hours. He could go either way on the COLA. Selectman Finan doesn't agree with  
224 either of the items. He's glad this is on the table so people can see what is coming down the road for cuts if we lose the  
225 budget. The COLA is small but it's using employees as pawns to make the number look better. Selectman Daniels said he  
226 doesn't see that we are using employees as pawns. This is the reality of what we are looking to accomplish more with what  
227 we have.

228

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/23/2023**

229 Selectman Freel asked what the savings would be to bring the COLA down 1 point. Mr. Calabria, Finance Director, ex-  
230 plained the COLA adjustments and said we are just where we should be. The 7% gets us equable to other towns. The sav-  
231 ings in bringing the COLA down 1% would be about \$33,000.  
232

233 Andrea Chappell, a Milford resident, said this deferment is just going to be the same thing we will go through next year as a  
234 big increase. What is being proposed isn't cutting the budget. We are putting this in, hiring people, and spending this mon-  
235 ey. We can't do that.  
236

237 Administrator Bender said if you know you have a half dozen positions that you are not going to fill until mid-year, do you  
238 as a taxpayer want to pay for those positions the whole year? If you don't make these cuts, you are going to pay for this in  
239 2023 for the entire year. Chairman Dargie said these are positions that we want. Ms. Chappell said if those positions were  
240 filled, we would be digging somewhere else. Maybe we can do it with a part-time position instead of filling a full-time po-  
241 sition. If you had all the positions filled for 2023, you might not get your budget. We already know these percentage in-  
242 creases are coming. We are not cutting; we are just pushing the cost off. Selectman Freel said they know that the cost is  
243 going to be there, but if we know people are coming on later in the year, they don't need to be in the budget now. It's a true  
244 reflection of what will be spent. If this gets passed, hopefully, the services stay for the town.  
245

246 Mr. Labonte asked what CPI Mr. Calabria looking at, isn't the same one that Mr. Labonte is looking at. Mr. Calabria said  
247 there are many different reports you can look at. He has always used the Mass/New Hampshire one which is usually the  
248 Boston/Brockton/Nashua one. They don't have one for the Wilton, Mont Vernon, and New Boston areas.  
249

250 Mr. Calabria said the Board granted many increases last year which makes it harder to comply with Chairman Dargies' re-  
251 quest to "not make it too painful".  
252

253 Karen Blow, Human Resource Director, said we have tried to make headway with employees. We had some double-digit  
254 boots-on-the-ground increases in Public Works. We have tried to make headway where people are at. We need to value the  
255 employees. Bite the bullet now or we will be doing the same thing next year. We do stand behind whatever we do.  
256

257 Arene Berry, Recreation Director, we have a lot of turnover but we also have employees who have stayed. We did a good  
258 job throughout the year with wage adjustments to bring some employees up to equitable, but there are many employees that  
259 didn't have wage adjustments last year. You are now considering deferring their increases a month or lowering the per-  
260 centage point. She would like the Board to consider the morale of those employees who didn't have those increases.  
261

262 Selectman Daniels said at this time he would not support changing the COLA and Ambulance suggestion. People are get-  
263 ting hit with higher prices everywhere. They will be looking at what is increasing and decide they are not going to vote yes  
264 on the budget. He is concerned about where additional money will come from if we have to go lower.  
265

266 Administrator Bender said this is the hardest budget that he's had to work on. Trying to find additional places to cut was  
267 not easy. There are implications for next year that we have to keep in mind. These deferrals are out there and there isn't a  
268 need to tax people for 2023 if those expenses are not going to be incurred, and we know they are not going to be there. He  
269 doesn't like it, but he likes it better than having a default budget. We are closer to the default budget by \$240,000. The  
270 services that the town provides are worth it.  
271

272 Ms. Kokko asked how much we spent on the new positions over this last year. Mr. Calabria said he doesn't have those  
273 numbers. Ms. Kokko clarified that it would be roughly \$130,000 including benefits. Out of the \$249,000, there is about  
274 \$130,000 that was added in mid-year. Because of the timing and planning of when this person was hired, their salary is no  
275 longer included in the default budget. If that position had been budgeted for in the 2022 budget it would have been includ-  
276 ed in the default budget. Mr. Calabria said the budget for the town engineer was a hybrid position that was not filled in the  
277 highway department. Other budgeted items were brought down to zero or greatly reduced to help fund this position. Ms.  
278 Kokko said she understood that it didn't fully fund the engineer's position. Mr. Calabria said yes. Town Administrator  
279 Bender said that would have been the amount included in the default budget. Ms. Kokko said if the \$68,000 had been in-  
280 cluded at the beginning of the year it would have been in the default budget and we would be that much closer to matching  
281 the default budget. There has never been a conversation about what happens when changes like this are made midyear it  
282 has an impact on the end-of-the-year budget process.  
283



**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/23/2023**

284 Administrator Bender said the budget that we will present at the deliberative session will be \$17,291,068. Mr. Calabria  
285 reminded the Board that the warrant has to be posted by Monday.

286  
287 **6. DISCUSSIONS**

288 **1. 2023 Draft Warrants**

289 The Board reviewed some DRA-suggested language changes to the 2023 Warrants.

290  
291 Warrant Article 3 - WASTEWATER TREATMENT FACILITY (WWTF) UPGRADE PROJECT – \$23,953,000 BOND  
292 the DRA changed the vote to be a 3/5 Ballot Vote requirement for passage instead of 60%.

293  
294 Warrant Article 7 FIRE ENGINE REPLACEMENT - 7-YEAR the tax implication was changed to: Beginning in 2025 or  
295 the year we take delivery this article has an estimated tax impact of \$6.02 on an assessed valuation of \$100,000). This is  
296 because the fire engine has a three-year lead time. We are locking in the price but not doing any prepayment.

297  
298 Warrant Article 9 ONE REPLACEMENT AMBULANCE increased the total purchase amount from \$371,922 to \$409,000  
299 and the annual payment amount from \$52,857 to \$60,820. It also included: Beginning in 2025 or the year we take delivery  
300 this article has an estimated tax impact of \$2.94 on an assessed valuation of \$100,000). This is because the Ambulance also  
301 has a longer lead time. We haven't gone through the bid process yet. They are not sure what the up-fitting equipment cost  
302 will be.

303  
304 Selectman Daniels asked about locking in the price and how did we get to the increase in price. Eric Schelberg, Ambulance  
305 Director, said they are not guaranteeing the price of the Ambulance until the chassis arrives. They built in a 10% contin-  
306 gency which brought the price up by about \$27,000. Director Schelberg added another \$10,000 based on the equipment  
307 being added to the ambulance. The chassis will arrive in about 18 to 24 months from when you go into the queue.

308  
309 Mr. Labonte referenced an e-mail in the BOS package and asked if going down one fire truck, will it save us money. Ken  
310 Flaherty, Fire Chief said yes. He doesn't know the trade-in values yet, but it would reduce the cost of the CIP in the future  
311 because the rescue truck coming in would take the place of one of the other vehicles.

312  
313 Warrant Article 20 – ANNUAL LABOR DAY PARADE – price was decreased from \$10,000 to \$3,000.

314  
315 Warrant Article #21 RE-ADOPT THE OPTIONAL VETERAN’S TAX CREDIT – DRA shortened language to make it  
316 simpler. Additional verbiage will be in the voter's guide.

317  
318 Warrant Article #22 RE-ADOPT ALL VETERAN’S TAX CREDIT - DRA shortened language to make it simpler. Addi-  
319 tional verbiage will be in the voter's guide.

320  
321 There was additional discussion about deferring vehicles. Chief Flaherty invited Selectman Freel to go to the Fire Station to  
322 see the condition of the trucks they will be getting rid of.

323  
324 Selectman Freel and Selectman Daniels changed their vote on Warrant Article #7 Fire Engine Replacement from 3/2 to 5/0.

325  
326 There was a discussion about the Ambulance and Selectman Freel decided not to change his vote.

327  
328 **7. PUBLIC COMMENTS (regarding items that are not on the agenda)**

329  
330 Ms. Kokko said donations for the Pillsbury Bandstand currently total \$30,046.42. They anticipate additional funding to  
331 come.

332  
333 Mr. Schelberg said one of the vendors for the Ambulance Vehicle offered no down payment, no contract, and just walk  
334 away to get in the queue rather than waiting. This would be before the vote. No financial or legal obligation. If the vote  
335 doesn't pass, they can sell it to someone else. This is for the chassis only. The Board said as long as it's not an obligation  
336 that is fine.

337  
338 **8. SELECTMEN’S REPORTS/DISCUSSIONS**

339 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 01/23/2023**

340 Selectman Daniels said the Recycling committee is still focusing on composting for recycling.

341

342 Selectman Freel said there are openings in Zoning if anyone wants to join. Mr. Labonte asked about zoning changes that  
343 will be on the ballot this year. Mr. Daley said there are no additions for this year.

344

345 Mr. Labonte asked if the BAC typically votes on things that don't have a financial impact. Chairman Dargie said that is a  
346 question for the BAC. Mike Thornton said they don't usually take a position on anything political or if it has no financial  
347 impact.

348 b) **OTHER ITEMS (that are not on the agenda)**

349

350 **9. APPROVAL OF FINAL MINUTES - Selectman Daniels moved to approve the minutes of January 4, 2023, Janu-**  
351 **ary 9, 2023, Budget and Bond Hearing, and January 9, 2023, regular meeting. Seconded by Selectman Freel. All**  
352 **were in favor. The motion passed 4/0.**

353

354 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

355 a. N/A

356

357 **11. NOTICES.** Notices were read.

358

359 **12. NON-PUBLIC SESSION – Selectman Daniels made a motion to go into non-public under RSA 91-A:3, II (c)**  
360 **Reputation for the approval of two sets of non-public minutes from December 27, 2022, under RSA 91-A:3, II (c)**  
361 **Reputation. Seconded by Selectman Freel. All were in favor. The motion passed 4/0.**

362

363 **Selectman Daniels made a motion to leave non-public. Seconded by Selectman Finan. All were in favor. The motion**  
364 **passed 4/0.**

365

366 **In non-public the Board approved two sets of minutes only for December 27, 2022 (beginning of the meeting) under**  
367 **RSA 91-A:3, II (a) Personnel and RSA 91-A:3, II (b) Personnel and December 27, 2022 (end of the meeting) under**  
368 **RSA 91-A:3, II (c) Reputation. The minutes were already sealed at the December 27, 2022 meeting.**

369

370 **13. ADJOURNMENT: Selectman Freel moved to adjourn at 7:59. Seconded by Selectman Daniels. All were in fa-**  
371 **vor. The motion passed 4/0.**

372

373

374

375 \_\_\_\_\_  
Paul Dargie, Chairman

375 \_\_\_\_\_  
Laura Dudziak, Member

376

377

378 \_\_\_\_\_  
Tim Finan, Vice-Chairman

378 \_\_\_\_\_  
Dave Freel, Member

379

380

381 \_\_\_\_\_  
Gary Daniels, Member

9. Approval of Final Minutes - January 30, 2023

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING 5<sup>TH</sup> MONDAY FORUM

January 30, 2023

<b>PRESENT:</b>	Paul Dargie, Chairman Excused	Mark Bender, Town Administrator
	Tim Finan, Vice Chairman	Andy Kouropoulos, Videographer
	Gary Daniels, Member	Tina Philbrick, Executive Assistant
	Laura Dudziak, Member	
	David Freel, Member	

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:**

Chairman Dargie called the public meeting to order at 7:00 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance.

**2. APPOINTMENT: (Approximate times)  
7:00 p.m. OPEN FORUM**

Bob Hayden from Standard Power and Mike Thornton from Energy Advisory Committee presented the Board with an update on the DRAFT Community Power Plan. So far there have been 113 responses from the survey that was presented to the town. The survey will stay open until February 11, 2023. They would like to present the final update to the Board again after the deliberative session. They plan to come in on February 13, 2023.

Chris Labonte, a Milford resident, asked about the Community Center Feasibility Study that was completed last year. Lincoln Daley, Community Development Director, said they are working on the final draft with the consultant. The goal is to get it done in the next month.

**3. DECISIONS**

**a. CONSENT CALENDAR**

1) N/A

**4. APPROVAL OF FINAL MINUTES – N/A**

**5. NOTICES**

**6. NON-PUBLIC SESSION – Selectmen Daniels made a motion to go into non-public at 7:09 under (RSA 91-A:3, II(d)) – Land Acquisition and approval of non-public minutes from March 28, 2022, April 11, 2022, May 23, 2022, and June 13, 2022. Seconded by Selectman Freel. All were in favor. The motion passed 5/0.**

Selectman Daniels made a motion to leave non-public. Seconded by Selectman Freel. All were in favor. The motion passed 5/0.

In non-public, the Board discussed one topic made one decision and approved four sets of minutes for March 28, 2022, April 11, 2022, May 23, 2022, and June 13, 2022.

Selectman Daniels made a motion to seal the minutes of January 30, 2023, under RSA 91-A:3, II (d) Land Acquisition. Seconded by Selectman Freel. All were in favor. The motion passed 5/0.

**7. ADJOURNMENT:** Selectman Freel moved to adjourn at 7:45. Seconded by Selectman Daniels. All were in favor. The motion passed 5/0.

\_\_\_\_\_  
Paul Dargie, Chairman

\_\_\_\_\_  
Gary Daniels, Member

\_\_\_\_\_  
Tim Finan, Vice Chairman

\_\_\_\_\_  
Laura Dudziak, Member

\_\_\_\_\_  
Dave Freel, Member

9. Approval of Final Minutes - February 4, 2023

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING POST DELIBERATIVE VOTES

February 4, 2023

PRESENT: Paul Dargie, Chairman Mark Bender, Town Administrator
Tim Finan, Vice Chairman
Gary Daniels, Member Tina Philbrick, Executive Assistant
Laura Dudziak, Member
David Freel, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

After the Deliberative session the Board of Selectman convened in the Board of Selectmen’s meeting room to review and revise their votes on several warrant articles.

- WA #4 TOWN OPERATING BUDGET The vote was changed from 4/1 to 5/0.
WA #8 RECONSTRUCTION OF TOWN ROADS The vote was changed from 3/2 to 4/1 with Selectman Daniels opposed.
WA 9 ONE REPLACEMENT AMBULANCE the vote was changed from 3/2 to 5/0.
WA 11 BANDSTAND RENOVATION the vote was changed from 3/2 to 4/1 with Selectman Daniels opposed.
WA 17 INDEPENDENCE DAY FIREWORKS the vote was changed from 4/1 to 5/0.
WA 25 TOWN OF MILFORDS HORN the vote was changed from 1/4 to 5/0.

At this time, Chairman Darige presented the Board with Senate Bill 259-FN for review. The bill is relative to traffic and safety improvements on Route 101 Amherst, Bedford, and Milford. After some discussion, it was decided that there wasn’t enough information provided to make a reasonable decision to respond to the bill.

2. ADJOURNMENT: Selectman Daniels moved to adjourn at 5:15. Seconded by Selectman Finan. All were in favor. The motion passed 5/0.

Paul Dargie, Chairman Gary Daniels, Member

Tim Finan, Vice Chairman Laura Dudziak, Member

Dave Freel, Member