

MEMORANDUM

DATE: March 4, 2020

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **2019 Property Abatement Applications
Recommendations for Approval -4**

Property Abatement Application:

As a refresher on the Abatement process, if a property owner feels their assessment is incorrect or inequitable, an abatement application may be submitted to the assessing office between the date the final tax bill is mailed and March 1st of the following year. The deadline for filing for abatement for the 2019 tax year is March 2, 2020 as March 1st landed on a Sunday.

The deadline for response by the municipality to all abatements timely filed is July 1. If no decision has been made, the abatement is to be considered to have been denied, and the Appellants may begin filing for appeal at the state level, either the BTLA or Superior Court.

The Abatements presented tonight are all submitted for approval. After review of each of the 4 requests reviewed, adjustments were made to the property record card either from a personal review of the property or from information provided by the property owner which resulted in a net reduction in value.

I recommend the Board Approve the abatements recommended for approval as presented tonight.

The abatements submitted represent a portion of the 30 total abatements received. The owners of the properties whose abatements are being considered tonight have been notified of my recommendations and reasoning, and were informed the BOS would be considering their requests tonight.

Thank You

MEMORANDUM

DATE: March 9, 2020

TO: Board of Selectmen

CC: John Shannon III

FROM: Marti Noel, Assessor

**RE: Land Use Change Tax (LUCT) for 2 parcels:
Map 50/1-6
Map 45/3-30**

The owners of the above referenced parcels have each applied for a building permit to construct a new home. Construction on current use land requires the affected areas to be removed from Current Use.

The property owners are aware of the action being taken tonight regarding their property.

The Land Use Change Tax is based on 10% of estimated market value of the affected area at the time of removal from Current Use.

Thank You

MEMORANDUM



To: Board of Selectmen
From: Eric Schelberg, Director
Date: March 5, 2020
Subject: Ambulance Purchase Authorization

This email serves to request permission from the Board, pending approval of Warrant Article 12 at town vote, to purchase one PL Custom ambulance supplied by Sugarloaf Ambulance/Rescue Vehicles and the durable equipment as noted below. The total purchase is \$296,400 as itemed next to each item below.

The department received three bids for an ambulance from the following vendors:

- Sugarloaf Vehicles: PL Custom Medallion Series - \$222,931
- Bulldog: Osage Super Warrior - \$221,065
- Autotronics – Braun Chief XL - \$223,924

The PL Custom vehicle was selected as the ambulance of choice based on specification requirements, price being comparable to the other two vendors plus the ability to provide road mobile service.

The durable equipment to be purchased make up the remainder of the Warrant Article and comprise of the following:

- Stryker LP-15 cardiac monitor/defibrillator - \$39,906
- Stryker Power-Pro XT stretcher - \$18,930
- Stryker Stair-Pro chair - \$3,672
- Kenwood mobile NX-5700HBF radios (two units) - \$5,379
- Video laryngoscope and blades - \$5,500

The Stryker LP-15 cardiac monitor , stretcher and stair chair were not bid out as the department currently has two each LP-15 units and Power-Pro stretchers plus one Stair-Pro chair. Purchasing identical equipment allows for commonality in operations, use and supplies. Additionally, pricing from vendors for cardiac monitors – three, and stretchers – two are within a few dollars of one another.

If approved, vendor authorization will proceed on Wednesday, March 11th in order to reduce the lead and production time for ambulance construction and delivery as numerous communities also are putting forth ambulance purchases.

DRESCHER & DOKMO, P.A.
ATTORNEYS AT LAW
21 Emerson Road, PO Box 7483
Milford, NH 03055-7483
603-673-9400 • Fax 603-673-4899

William R. Drescher
Christopher B. Drescher

Cynthia J. Dokmo
(Retired)

March 3, 2020

Mr. Paul Calabria
Finance Director
Town of Milford
One Union Square
Milford, NH 03055

Re: Opinion Regarding Select Board - Scope of Bonding Authority

Dear Mr. Calabria:

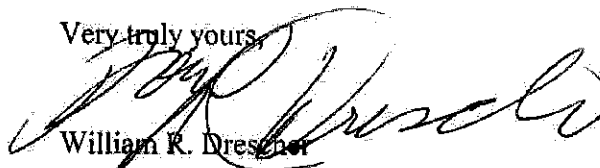
You have asked for us, in our capacity as legal counsel to the Town of Milford, to provide an opinion regarding the legal authority of the Select Board to refinance outstanding loan agreements previously entered into in connection with borrowing authority previously authorized by the Town's annual meeting. The materials you provided indicate that the purpose of the refinance is simply to revise the terms of the loan agreements to obtain more favorable interest and payoff terms so as to take advantage of fluctuating rates and that it will not increase the aggregate borrowing previously authorized.

As you and I have discussed in the past, it is my opinion that the Select Board is legally authorized to renegotiate the terms of an outstanding bond so long as it does not increase the aggregate amount borrowed above what was previously authorized.

While I will forward this signed letter to you as a scanned copy, we will also forward the signed 'hard copy' to you by USPS.

I hope the foregoing is satisfactory for your purposes and trust that you will let me know if there is anything further that you need.

Very truly yours,



William R. Drescher

WRD:bd

Sent by email and USPS



LOAN MODIFICATION AGREEMENT

Loan No. 904095576

PURCHASER: NORTHWAY BANK
9 Main Street, Berlin, NH 03570

ISSUER: TOWN OF MILFORD, NEW HAMPSHIRE
1 Union Square, Milford, NH 03055

THE "NOTE": General Obligation Note dated June 24, 2019, by Issuer to Purchaser in the original face amount of NINE HUNDRED TWENTY-FOUR THOUSAND THREE HUNDRED SIXTY-SEVEN DOLLARS AND ZERO/100ths CENTS (\$924,367.00).

THE "CERTIFICATE": Certificate dated June 24, 2019, made by Issuer in connection with the NOTE.

FOR VALUABLE CONSIDERATION, ISSUER AND PURCHASER HEREBY AGREE AS FOLLOWS:

A. The NOTE and CERTIFICATE, as defined above, are hereby amended as follows:

Interest Rate: The annual fixed interest rate, as stated in the NOTE, of three and 25/100ths percent (3.25%), is hereby changed to be three and 05/100ths percent (3.05%), commencing on March 1, 2020, and continuing for the remainder of the loan.

B. In all other respects, the NOTE, CERTIFICATE, and all other documents relating to the NOTE, shall remain in full force and effect and unmodified.

C. The modification is contingent upon Purchaser's receipt of a signed original copy of this Loan Modification Agreement and the receipt and satisfactory review of the Attorney's Opinion Letter.

IN WITNESS WHEREOF, the parties have hereunto caused this instrument to be executed this _____ day of _____, 2020.

TOWN OF MILFORD, NEW HAMPSHIRE

by: Allen G. White, Treasurer

by: Gary Daniels, Chairman

by: Paul Dargie, Selectman

by: Mike Putnam, Selectman

by: Laura Dudziak, Selectman

by: Christopher Labonte, Selectman

by: Joan Dargie, Clerk

Town of Milford Seal

NORTHWAY BANK

By: _____
Kristy J. Goodson, Senior Vice President

Authenticating Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH, SS

On this _____ day of _____, 2020, each of the above-named Town officials personally appeared before me, known to me (or satisfactorily proven) to be the person and acting in the capacity described in the foregoing instrument, and acknowledged that he or she executed the same in the capacity therein stated and for the purposes therein contained; and that the law firm of Drescher & Dokmo, PA has rendered an opinion letter approving the legality of the foregoing instrument, the original of which is attached hereto.

Justice of the Peace/Notary Public

Name: _____

please print or type

My commission expires on _____



LOAN MODIFICATION AGREEMENT

Loan No. 904095584

PURCHASER: NORTHWAY BANK
9 Main Street, Berlin, NH 03570

ISSUER: TOWN OF MILFORD, NEW HAMPSHIRE
1 Union Square, Milford, NH 03055

THE "NOTE": General Obligation Note dated June 24, 2019, by Issuer to Purchaser in the original face amount of THREE MILLION EIGHT HUNDRED SIXTY-FOUR THOUSAND THREE HUNDRED DOLLARS AND ZERO/100ths CENTS (\$3,864,300.00).

THE "CERTIFICATE": Certificate dated June 24, 2019, made by Issuer in connection with the NOTE.

FOR VALUABLE CONSIDERATION, ISSUER AND PURCHASER HEREBY AGREE AS FOLLOWS:

A. The NOTE and CERTIFICATE, as defined above, are hereby amended as follows:

Interest Rate: The annual fixed interest rate, as stated in the NOTE, of three and 25/100ths percent (3.25%), is hereby changed to be three and 05/100ths percent (3.05%), commencing on March 1, 2020, and continuing for the remainder of the loan.

B. In all other respects, the NOTE, CERTIFICATE, and all other documents relating to the NOTE, shall remain in full force and effect and unmodified.

C. The modification is contingent upon Purchaser's receipt of a signed original copy of this Loan Modification Agreement and the receipt and satisfactory review of the Attorney's Opinion Letter.

IN WITNESS WHEREOF, the parties have hereunto caused this instrument to be executed this _____ day of _____, 2020.

TOWN OF MILFORD, NEW HAMPSHIRE

by: Allen G. White, Treasurer

by: Gary Daniels, Chairman

by: Paul Dargie, Selectman

by: Mike Putnam, Selectman

by: Laura Dudziak, Selectman

by: Christopher Labonte, Selectman

by: Joan Dargie, Clerk

Town of Milford Seal

NORTHWAY BANK

By: _____
Kristy J. Goodson, Senior Vice President

Authenticating Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH, SS

On this ____ day of _____, 2020, each of the above-named Town officials personally appeared before me, known to me (or satisfactorily proven) to be the person and acting in the capacity described in the foregoing instrument, and acknowledged that he or she executed the same in the capacity therein stated and for the purposes therein contained; and that the law firm of Drescher & Dokmo, PA has rendered an opinion letter approving the legality of the foregoing instrument, the original of which is attached hereto.

Justice of the Peace/Notary Public

Name: _____
please print or type

My commission expires on _____



LOAN MODIFICATION AGREEMENT

Loan No. 904095592

PURCHASER: NORTHWAY BANK
9 Main Street, Berlin, NH 03570

ISSUER: TOWN OF MILFORD, NEW HAMPSHIRE
1 Union Square, Milford, NH 03055

THE "NOTE": General Obligation Note dated June 24, 2019, by Issuer to Purchaser in the original face amount of NINE HUNDRED EIGHTY-THREE THOUSAND SEVEN HUNDRED FIVE DOLLARS AND ZERO/100ths CENTS (\$983,705.00).

THE "CERTIFICATE": Certificate dated June 24, 2019, made by Issuer in connection with the NOTE.

FOR VALUABLE CONSIDERATION, ISSUER AND PURCHASER HEREBY AGREE AS FOLLOWS:

A. The NOTE and CERTIFICATE, as defined above, are hereby amended as follows:

Interest Rate: The annual fixed interest rate, as stated in the NOTE, of three and 25/100ths percent (3.25%), is hereby changed to be three and 05/100ths percent (3.05%), commencing on March 1, 2020, and continuing for the remainder of the loan.

B. In all other respects, the NOTE, CERTIFICATE, and all other documents relating to the NOTE, shall remain in full force and effect and unmodified.

C. The modification is contingent upon Purchaser's receipt of a signed original copy of this Loan Modification Agreement and the receipt and satisfactory review of the Attorney's Opinion Letter.

IN WITNESS WHEREOF, the parties have hereunto caused this instrument to be executed this _____ day of _____, 2020.

TOWN OF MILFORD, NEW HAMPSHIRE

by: Allen G. White, Treasurer

by: Gary Daniels, Chairman

by: Paul Dargie, Selectman

by: Mike Putnam, Selectman

by: Laura Dudziak, Selectman

by: Christopher Labonte, Selectman

by: Joan Dargie, Clerk

Town of Milford Seal

NORTHWAY BANK

By: _____
Kristy J. Goodson, Senior Vice President

Authenticating Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH, SS

On this _____ day of _____, 2020, each of the above-named Town officials personally appeared before me, known to me (or satisfactorily proven) to be the person and acting in the capacity described in the foregoing instrument, and acknowledged that he or she executed the same in the capacity therein stated and for the purposes therein contained; and that the law firm of Drescher & Dokmo, PA has rendered an opinion letter approving the legality of the foregoing instrument, the original of which is attached hereto.

Justice of the Peace/Notary Public

Name: _____

please print or type

My commission expires on _____



LOAN MODIFICATION AGREEMENT

Loan No. 904095606

PURCHASER: NORTHWAY BANK
9 Main Street, Berlin, NH 03570

ISSUER: TOWN OF MILFORD, NEW HAMPSHIRE
1 Union Square, Milford, NH 03055

THE "NOTE": General Obligation Note dated June 24, 2019, by Issuer to Purchaser in the original face amount of TWO MILLION DOLLARS AND ZERO/100ths CENTS (\$2,000,000.00).

THE "CERTIFICATE": Certificate dated June 24, 2019, made by Issuer in connection with the NOTE.

FOR VALUABLE CONSIDERATION, ISSUER AND PURCHASER HEREBY AGREE AS FOLLOWS:

A. The NOTE and CERTIFICATE, as defined above, are hereby amended as follows:

Interest Rate: The annual fixed interest rate, as stated in the NOTE, of two and 80/100ths percent (2.80%), is hereby changed to be two and 55/100ths percent (2.55%), commencing on March 1, 2020, and continuing for the remainder of the loan.

B. In all other respects, the NOTE, CERTIFICATE, and all other documents relating to the NOTE, shall remain in full force and effect and unmodified.

C. The modification is contingent upon Purchaser's receipt of a signed original copy of this Loan Modification Agreement and the receipt and satisfactory review of the Attorney's Opinion Letter.

IN WITNESS WHEREOF, the parties have hereunto caused this instrument to be executed this _____ day of _____, 2020.

TOWN OF MILFORD, NEW HAMPSHIRE

by: Allen G. White, Treasurer

by: Gary Daniels, Chairman

by: Paul Dargie, Selectman

by: Mike Putnam, Selectman

by: Laura Dudziak, Selectman

by: Christopher Labonte, Selectman

by: Joan Dargie, Clerk

Town of Milford Seal

NORTHWAY BANK

By: _____
Kristy J. Goodson, Senior Vice President

Authenticating Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH, SS

On this _____ day of _____, 2020, each of the above-named Town officials personally appeared before me, known to me (or satisfactorily proven) to be the person and acting in the capacity described in the foregoing instrument, and acknowledged that he or she executed the same in the capacity therein stated and for the purposes therein contained; and that the law firm of Drescher & Dokmo, PA has rendered an opinion letter approving the legality of the foregoing instrument, the original of which is attached hereto.

Justice of the Peace/Notary Public

Name: _____

please print or type

My commission expires on _____



LOAN MODIFICATION AGREEMENT

Loan No. 904095614

PURCHASER: NORTHWAY BANK
9 Main Street, Berlin, NH 03570

ISSUER: TOWN OF MILFORD, NEW HAMPSHIRE
1 Union Square, Milford, NH 03055

THE "NOTE": General Obligation Note dated June 24, 2019, by Issuer to Purchaser in the original face amount of THREE HUNDRED THIRTY-EIGHT THOUSAND EIGHT HUNDRED NINETY-FIVE DOLLARS AND ZERO/100ths CENTS (\$338,895.00).

THE "CERTIFICATE": Certificate dated June 24, 2019, made by Issuer in connection with the NOTE.

FOR VALUABLE CONSIDERATION, ISSUER AND PURCHASER HEREBY AGREE AS FOLLOWS:

A. The NOTE and CERTIFICATE, as defined above, are hereby amended as follows:

Interest Rate: The annual fixed interest rate, as stated in the NOTE, of two and 80/100ths percent (2.80%), is hereby changed to be two and 55/100ths percent (2.55%), commencing on March 1, 2020, and continuing for the remainder of the loan.

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IN WITNESS WHEREOF, the parties have hereunto caused this instrument to be executed this _____ day of _____, 2020.

TOWN OF MILFORD, NEW HAMPSHIRE

by: Allen G. White, Treasurer

by: Gary Daniels, Chairman

by: Paul Dargie, Selectman

by: Mike Putnam, Selectman

by: Laura Dudziak, Selectman

by: Christopher Labonte, Selectman

by: Joan Dargie, Clerk

Town of Milford Seal

NORTHWAY BANK

By: _____
Kristy J. Goodson, Senior Vice President

Authenticating Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH, SS

On this _____ day of _____, 2020, each of the above-named Town officials personally appeared before me, known to me (or satisfactorily proven) to be the person and acting in the capacity described in the foregoing instrument, and acknowledged that he or she executed the same in the capacity therein stated and for the purposes therein contained; and that the law firm of Drescher & Dokmo, PA has rendered an opinion letter approving the legality of the foregoing instrument, the original of which is attached hereto.

Justice of the Peace/Notary Public

Name: _____

please print or type

My commission expires on _____



LOAN MODIFICATION AGREEMENT

Loan No. 904095622

PURCHASER: NORTHWAY BANK
9 Main Street, Berlin, NH 03570

ISSUER: TOWN OF MILFORD, NEW HAMPSHIRE
1 Union Square, Milford, NH 03055

THE "NOTE": General Obligation Note dated June 24, 2019, by Issuer to Purchaser in the original face amount of FOUR HUNDRED FIFTY THOUSAND DOLLARS AND ZERO/100ths CENTS (\$450,000.00).

THE "CERTIFICATE": Certificate dated June 24, 2019, made by Issuer in connection with the NOTE.

FOR VALUABLE CONSIDERATION, ISSUER AND PURCHASER HEREBY AGREE AS FOLLOWS:

A. The NOTE and CERTIFICATE, as defined above, are hereby amended as follows:

Interest Rate: The annual fixed interest rate, as stated in the NOTE, of two and 80/100ths percent (2.80%), is hereby changed to be two and 55/100ths percent (2.55%), commencing on March 1, 2020, and continuing for the remainder of the loan.

B. In all other respects, the NOTE, CERTIFICATE, and all other documents relating to the NOTE, shall remain in full force and effect and unmodified.

C. The modification is contingent upon Purchaser's receipt of a signed original copy of this Loan Modification Agreement and the receipt and satisfactory review of the Attorney's Opinion Letter.

IN WITNESS WHEREOF, the parties have hereunto caused this instrument to be executed this _____ day of _____, 2020.

TOWN OF MILFORD, NEW HAMPSHIRE

by: Allen G. White, Treasurer

by: Gary Daniels, Chairman

by: Paul Dargie, Selectman

by: Mike Putnam, Selectman

by: Laura Dudziak, Selectman

by: Christopher Labonte, Selectman

by: Joan Dargie, Clerk

Town of Milford Seal

NORTHWAY BANK

By: _____
Kristy J. Goodson, Senior Vice President

Authenticating Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH, SS

On this _____ day of _____, 2020, each of the above-named Town officials personally appeared before me, known to me (or satisfactorily proven) to be the person and acting in the capacity described in the foregoing instrument, and acknowledged that he or she executed the same in the capacity therein stated and for the purposes therein contained; and that the law firm of Drescher & Dokmo, PA has rendered an opinion letter approving the legality of the foregoing instrument, the original of which is attached hereto.

Justice of the Peace/Notary Public

Name: _____

please print or type

My commission expires on _____

MHS BOS meeting 3/9/2020

6:00 Location for Hutchinson Statue





Granite Town Media Advisory Committee

February 24, 2020

Chairman Daniels,

Over the past several months, the Granite Town Media Advisory Committee has been working on modifications to our bylaws, the results of which would be now submitting to the Board of Selectmen for approval.

I have provided a marked-up version that indicates the changes that are being proposed. In a nutshell, the most significant change (and the impetus for our making changes at all) is a change in the membership makeup.

Previously, our membership included; 1) GTM Director (now Manager), 2) BoS representative, 3) ***Town Administration representative***, 4) School Board representative, 5) ***School Administration representative***, and 6) up to 5 community members. At the time, when GTM was in its infancy and we were building up programming, we felt it was appropriate to have two reps from the town and two reps from the school, as both entities had a large stake in what GTM would become.

Now that GTM is established and mature, we would like to eliminate the Town and School administration positions (while retaining the School Board and BoS representatives), and increase our Community Member allotment from 5 to 7. In fact, we already have 2-3 community members who have expressed interest in joining the committee, but we do not currently have slots for them.

The entire committee supports these changes, including our current BOS representative (Chris Labonte) and School Board representative (Ron Carvell).

The other changes you will find in the document are largely administrative and editorial in content.

We respectfully request that the Board of Selectmen approve these changes.

Regards,

Tim Finan
Chairman, GTM Advisory Committee

Town of Milford, New Hampshire
Granite Town Media Advisory Committee
By Laws



- I. General
 - a. The Granite Town Media Advisory Committee acts as a community advocate assuring high quality service, quality programming, equitable access and availability to programming of the community channels (Public, Education and Government).
 - II. Definitions
 - a. GTM – Granite Town Media
 - b. GTMAC – Granite Town Media Advisory Committee
 - c. BoS – Milford Board of Selectmen
 - d. Member – Community member, Representative member, or the ~~Manager~~Director of Community Media
 - e. Representative Member - appointed individual from another municipal entity
 - f. Community Member – a resident of the Town of Milford recommended to the BoS by the GTMAC and approved as such
 - g. Voting Member – Representative Member or ~~Active~~ Community Member
 - ~~g-h~~ Quorum – Simple majority of voting members
 - III. Functions
 - a. The GTMAC shall function in an advisory capacity to provide community representation and input for Granite Town Media operations.
 - i. To ensure fair and equitable opportunity for the community to create original programming and make it available as widely as possible.
 - ii. To provide a broad range of programming and services to the community.
 - iii. To enhance awareness of the activities and opportunities available through the Public, Education and Government channels.
 - iv. To promote the broadest possible dissemination of programs via: cable TV, Internet and other technologies.
 - ~~iv-v.~~ To assist the Manager of Community Media in enhancing the town web site.
 - ~~v-vi.~~ To promote the Town of Milford’s brand.
 - ~~vi-vii.~~ To make recommendations for revisions and improvements to Granite Town Media operation and programming.
 - b. The GTMAC shall provide guidance to the ~~Director~~Manager of Community Media. The ~~Manager~~Director is a Town of Milford employee, reporting to the Town Administrator and, in the event of conflict, the need for role clarification, or concern with direction by the ~~Manager~~Director of Community Media, the GTMAC will promptly escalate to the Town Administrator for consultation and or involvement.
-

- c. Where the ~~Director~~Manager of Community Media cannot resolve citizen complaints satisfactorily the GTMAC at its discretion may intervene or escalate issues to the BoS.
- d. The GTMAC shall provide input for the development of the annual Granite Town Media budget and the Community Media department objectives. Any issue or concerns that are not resolved with the ~~Director~~Manager of Community Media should be escalated to the Town Administrator or BoS at the discretion of the GTMAC. Throughout the year, budget and objectives shall be reviewed by the GTMAC to ensure that current activities are in line with a potentially changing environment.
- e. The GTMAC shall vote to recommend interested community members to the BoS for inclusion in the committee. Said recommendations shall be made in the form of a vote passed by a simple majority. The Chairman will notify the BoS of said recommendations. If approved by the BoS, the community member will sign an Oath of Office and be added to the GTMAC. ~~Said recommendations shall be made in the form of a vote passed by a simple majority.~~
- f. The ~~Director~~Manager of Community Media shall introduce new GTM staff (paid and volunteer) to the GTMAC within a reasonable timeframe.

IV. Administration

a. Membership

- i. The ~~Director~~Manager of Community Media: non-voting member
- ii. A representative from the BoS, or its designee: voting member
- iii. A representative from the School Board, or its designee: voting member
- ~~iv. A representative from town administration: voting member~~
- ~~v. A representative from school administration: voting member~~
- ~~vi. iv.~~ Up to 5-7 community members: voting member(s)

b. Alternates

Up to 2 Alternates members may be appointed by the BoS. Alternate members may attend all meetings and fully participate in discussions. Alternate members have voting privileges if they are sitting in for a voting full-time member who was not able to attend the meeting. If more than one alternate member is available to sit in for an absent voting full-time member, the chairman will select which alternate may vote.

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~~b-c.~~ Member roles and responsibilities

- i. GTMAC members serve at the pleasure of the BoS.
- ii. Members strive to improve GTM to the best of their ability.
- iii. Members may leave GTMAC or request inactive status at any time for any reason. Inactive members are not eligible to vote. Representative members should notify their respective supervisor so a replacement can be designated.
- iv. Liaison positions may be established with groups that GTMAC feels have a need to be represented.
- v. Matters involving potential conflict of interest will be handled in accordance with BoS policy.

- vi. GTMAC has the option to recommend to the BoS removal of a community member absent three (3) consecutive meetings or with a total of six (6) absences in a 12-month period, or for any other reason GTMAC sees fit.
- vii. GTMAC may recommend disciplinary action for non-compliance with these By Laws to the BoS.

e.d. Membership terms

- i. Community members, and Alternate members, are appointed by the BoS for a nominal 3 year term.
- ii. Other members are appointed by their respective organization for an indefinite term.
- iii. Community member terms expire March 31st.
- iv. Prior to community member term expiration GTMAC will vote upon recommending an additional 3 year term and forward the result to the BoS. If approved by the BoS, the community member will sign an Oath of Office.
- v. Expiration of community member terms are staggered to minimize impact to GTMAC. The initial term of a new member may be shorter than 3 years.

d.e. Meetings

- i. In order to conduct an official meeting of the GTMAC, a quorum must be present. A quorum shall consist of a simple majority of the voting members.
- ii. Meetings are nominally held once a month. Meetings may be called, scheduled or canceled at the discretion of the Chairman.
- iii. Meetings shall be held in person.
- iv. Meetings may be rescheduled at the discretion of the Chairman
- v. Notice of each meeting will be posted in accordance with NH RSA 91-A.
- vi. GTMAC meetings will be conducted in accordance with NH RSA 91-A

e.f. Election of Officers

- i. The GTMAC shall elect the Chairman, the Vice Chairman, and the Secretary at the April annual meeting by a simple majority. Elected officials shall take office immediately.
- ii. Officer positions are restricted to community and representative members.
- iii. An annual meeting schedule shall be established at the first meeting following officer elections by the recommendation of the Chairman and acceptance by the GTMAC.

f.g. Term of Officers

- i. Officers are elected for a 1-year term.

g.h. Duties of Officers

- i. Duties of the Chairman are to preside at all meetings; schedule regular and special meetings; prepare and distribute the agenda for each meeting three days prior to the scheduled meeting date; and communicate regularly with the Director/Manager of Community Media and Town Administrator as necessary.

- ii. Duties of the Vice Chairman are to assist the Chairman and assume the duties of the Chairman or Secretary in his/her absence.
- iii. Duties of the Secretary are to take minutes of each meeting; prepare and distribute draft copies of meeting minutes for the next meeting; distribute approved minutes to the designated town employee; and supply a copy of each set of minutes to the ~~Director~~ Manager of Community Media for posting.

V. Amendments

- a. Annually or more often should the GTMAC consider it necessary, the GTMAC shall review these By Laws.
- b. Amendments to the By Laws shall be made in the form of a vote passed by a simple majority.
- c. Any recommendation of amendment(s) shall be submitted in writing by the Chairman to the BoS
- d. Once the BoS approves changes, a revised version of the By Laws shall be posted on the town web site.

VI. Effective Date: ~~July 22, 2013~~TBD

Board of Selectmen
Agenda Date: 03/9/20

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Millford Rotary Club Foundation	\$ 5,050.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Arthur L. Keyes Memorial Trust	\$ 7,500.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Amato Family Fund Grant through the NH Charitable Foundation	\$ 5,000.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

4a) 2) NH RSA (31:95(b)) Request for acceptance and Appropriation of Unanticipated Revenues under \$10,000

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDS ACCEPTANCE
DATE: 02/25/2020
NOTE: RECREATION BUS



Please deposit the following donations for the purchase of a Recreational Bus into account #48940-470820.

Milford Rotary Club	\$5050.00
Arthur L. Keyes Memorial Trust	\$7500.00

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDS ACCEPTANCE
DATE: 3/4/2020
NOTE: RECREATION BUS



Please deposit the following donations for the purchase of a Recreational Bus into account #48940-470820.

Amato Family Fund Grant \$5000.00

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov



NEW HAMPSHIRE RIVERS MANAGEMENT AND PROTECTION PROGRAM



LOCAL RIVER MANAGEMENT ADVISORY COMMITTEE
NOMINEE FORM

Please complete both sides of this Form and email to riversprogram@des.nh.gov or mail to Rivers Coordinator, NH DES, 29 Hazen Drive, P.O. Box 95, Concord, NH 03302-0095
Please type "NOMINEE FORM" and nominee's name in the subject line of the email.
For questions contact the Rivers Coordinator at 271-2959.

NOMINEE NAME: Celeste Barr DATE: 2-27-20
RIVER NAME: Souhegan
REPRESENTING: MUNICIPALITY: Milford OTHER: _____

Nominee Contact Information:

Street Address: 12 Sunset Circle
Town: Milford
Zip Code: 03055
Email: CELESTE.P.BARR@GMAIL.COM
Phone (home): 603-769-7560 Phone (cell): _____ Phone (work): 603-465-7787

Is this a: New Appointment or a Reappointment

Please state your interest(s) in serving on the Local Advisory Committee:

- Local Government
- Business
- Conservation
- Recreation
- Agriculture
- Riparian Landowners

(Form continued on page 2)

Board of Selectmen or Authorized Signature(s) – REQUIRED (e-signature acceptable)

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Note: By statute, the Commissioner of DES appoints the Local River Management Advisory Committee (LAC) members for each Designated River from nominees submitted by the local governing bodies through which the Designated River flows (RSA 483:8-a).

Please include a short description of your relevant background knowledge of local river-related issues or general river management and protection:

AQUATIC BIOLOGIST by Training

Environmental Conservation degree

30 years ^{working} in field of environmental protection + conservation

Worked for US EPA Reg. I under Clean Water Act.

Most Local Advisory Committees engage in a variety of activities. Reviewing those activities listed below, please check those that are of most interest to you:

- Management Plan Preparation/Implementation
- Event Organization
- Public Education
- Grant Writing
- Public Relations
- Committee Administration
- Other _____

Most Local Advisory Committees meet monthly. In some cases they may meet more frequently to complete specific tasks, while in other cases your attendance may not be required at all meetings. Please check one of the boxes below to indicate your availability to attend regularly scheduled meetings.

- I can attend monthly meetings on most weeknights
- I can attend monthly meetings only if scheduled on a specific weeknight
- I can only attend a limited number of monthly meetings
- I cannot attend monthly meetings, but am willing to complete tasks on behalf of the Local Advisory Committee

For DES Office Use Only

1. Nominee form has been reviewed by RMPP staff on (date) _____
2. LAC Chair and Nominee have been contacted regarding nomination on (date) _____
3. RMPP Staff recommends appointment to Commissioner:

Approve _____ RMPP staff _____ Date

4. Appointment letter and information packet sent on (date) _____
5. Contacts database updated (date) _____
6. LAC Member List updated (date) _____

4a) 4) Intent to Cut, Map 23 Lot 2-4 thru Map 23 Lot 2-7, and Map 7 Lot 10

MAR 3 2020

RECEIVED

FORM PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR TOWN OP# T

For Tax Year April 1, 19 to March 31, 20

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: MILFORD

2. Tax Map/Block/Lot or USFS Sale Name & Unit No. 23-2-4 thru 23-2-7 (N)

3. Intent Type: Original [X] Supplemental []

4. Name of Access Road: AMHERST ST.

5a. Acreage of Lot: 6.726 Acreage of Cut: 1+

5b. Anticipated Start Date: 3-4-20

- 6. Type of ownership (check only one): a. Owner of Land and Stumpage (Sole Owner) [X] b. Owner of Land and Stumpage (Joint Tenants) [] c. Owner of Land and Stumpage (Tenants in Common) [] d. Previous owner retaining deeded timber rights [] e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements []

REPORT OF CUT / CERTIFICATE TO BE SENT TO: OWNER [] OR LOGGER / FORESTER [X] BY MAIL [] OR E-MAIL []

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Signature: Scott Bonenfant 3-3-20

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S) SCOTT BONENFANT

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

GATEWAY HOMES, LLC

17 HILLCREST DR.

MERRIMACK NH 03054

SCOTT@GATEWAYHOMESNH.COM

603-867-1982

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that: 1. All owners of record have signed the Intent; 2. The land is not under the Current Use Unproductive category; 3. The form is complete and accurate; and

8. Description of Wood or Timber To Be Cut

Table with 3 columns: Species, Estimated Amount To Be Cut, and Unit. Rows include White Pine (100 MBF), Hemlock (MBF), Red Pine (MBF), Spruce & Fir (MBF), Hard Maple (MBF), White Birch (MBF), Yellow Birch (MBF), Oak (MBF), Ash (MBF), Soft Maple (MBF), Beech/Pallet/Tie & Mat Logs/Pine Box (MBF), Other (Specify) (MBF), Pulpwood (Tons), Spruce & Fir, Hardwood & Aspen, Pine, Hemlock, Biomass Chips (1000), Miscellaneous, High Grade Spruce/Fir (Tons), Cordwood & Fuelwood (20 Cords).

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with 2 columns: Species, Amount.

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Signature: Duane Choppe 3-3-20

PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT Duane Choppe

116 OSGOOD RD.

MILFORD NH 03055

603 582 3444 DEANE CHAPPEL FARMS ETC COM

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER
RSA 79:10
GENERAL INSTRUCTIONS

WHO MUST FILE	The owner shall complete Form PA-7, Notice of Intent to Cut Wood or Timber (Intent), and shall file the form with the municipality (town, city, or unincorporated place) where the property to be cut is located.
WHEN TO FILE	The Intent shall be filed with the municipal assessing officials at the beginning of each tax year or prior to commencing each cutting operation. Cutting cannot take place until the Intent is signed by the municipal assessing officials and has been posted on the job site. If the property is subsequently sold, Rev 3402.01 (i) shall be followed.
WHERE TO FILE	File the form with the municipality for approval by the municipal assessing officials and an assigned operation number. A Timber Tax bond may be required, see below. The Intent must be signed by the municipal assessing officials and an operation number assigned prior to distribution. DISTRIBUTION: The original, signed copy is retained by the municipal assessing officials; a copy to the Owner, a copy to the Logger, and a copy to the Department of Revenue Administration (DRA) by Mail to: PO Box 487 Concord NH 03302-0487; by E-mail to: timber@dra.nh.gov or by Fax to: (603) 230-5943.
WHO MUST PAY	After Form PA-8, Report of Wood or Timber Cut (Report), is submitted to the municipality, a tax bill will be issued to the owner and payment shall be remitted directly to the municipality. The Timber Tax is a 10% tax on the stumpage value at the time of cutting.
REPORT & CERTIFICATE	Once the Intent has been signed and an operation number assigned, appropriate copies shall be forwarded by the municipality to the owner and the DRA. After the copy of the Intent has been received by the DRA, a Report and a Certificate will be issued by the DRA to the individual indicated on Line 6. The Certificate should be posted in a conspicuous place within the area of the cutting.
EXEMPTIONS	RSA 79:1, II (b), The following persons shall not be required to file an Intent to Cut or be subject to the Timber Tax: (1) A person who cuts, within the tax year, up to 10,000 board feet of logs from his own land for use in the construction, reconstruction, or alteration of his own buildings, structures, or fences situated in the State of New Hampshire; provided that such buildings are not being built for sale purposes; (2) A person who cuts or causes to be cut, within the tax year, up to 20 cords of fuel wood for his own consumption in the State of New Hampshire for domestic fuel purposes, or any amount for the manufacture of maple sugar or syrup; (3) Federal government, state government, cities, towns, school districts, or other political subdivisions which cut wood or timber for their own use, on lands under their ownership or jurisdiction or both. (4) Persons engaged in the clearing or manufacturing of rights-of-way or water storage reservoir areas incidental to the furnishing of utility services or transportation services to the public; provided, however, that when the person clearing or causing the clearing of said right-of-way sells or agrees to sell the wood or timber, he shall be deemed an "owner" as defined in RSA 79:1 II(a). (5) A person who cuts or causes to be cut, within the tax year, up to 10,000 board feet of logs and 20 cords of wood or the equivalent in whole tree chips, from the person's own land within a municipality, for land conversion purposes other than timber growing and forest uses, provided that those persons intending to convert the use of the land have secured all required permits including, but not limited to, building permits, subdivision or zoning permits, excavation permits, or site plan approvals, as necessary for the use to which the land will be converted, and are able to furnish proof of such permits. RSA 79:2 Release From Taxes. (6) All growing wood and timber except fruit trees, sugar orchards, nursery stock, Christmas trees, and trees maintained only for shade or ornamental purposes or for genetically-engineered short rotation tree fiber, which shall not be subject to the yield tax, shall be released from the general property tax and the school tax in unincorporated places provided for in RSA 198:16, but the land on which such growing wood and timber stands shall be assessed.
TIMBER TAX BOND	Bond Required: 1. If owners are not current on property taxes and/or timber taxes; 2. If owners are tenants in common and all have not signed the Intent; and 3. Owners do not own property in the municipality. Timber Tax Bonds are equal to the estimated Timber Tax.
NEED HELP	Call the Department's Municipal & Property Division at (603) 230-5950. Hearing or speech impaired individuals may call TDD Access: Relay NH 1-800-735-2964.
NEED FORMS	Forms may be obtained by mail from the New Hampshire Department of Revenue Administration, PO Box 487 Concord NH 03302-0487, by calling (603) 230-5950 or on the Department's Web site at www.revenue.nh.gov/forms.

LINE-BY-LINE INSTRUCTIONS

LINE 1	Enter the name of the New Hampshire municipality where the cut is to take place.
LINE 2	Enter the municipality assigned tax map, block, and lot number or the US Forest Service Sales sale name and unit number.
LINE 3	Indicate if the Intent is an original or supplemental. Original means the first filing in a tax year. Supplemental means an additional filing to make corrections or additions to information contained on the original Intent. If this is a supplemental, enter the original operation number as previously assigned by the municipality.
LINE 4	Enter the name of the road from which the cutting will be accessible.
LINE 5	Enter the total number of acres in the lot, the number of acres you are working on, and the anticipated start date of the cutting.
LINE 6	Check the box to indicate the type of ownership of the land. Check the box indicating if the Report and Certificate should be sent to the Owner or Logger/Forester. Provide an e-mail address if you would like the Report and Certificate e-mailed to the Logger/Forester.
LINE 7	The form must be signed and dated by all owners of the property, unless the owner's are Tenants in Common (see RSA 79:1, II (a), 2). Clearly print the complete name(s), mailing address and telephone number of the owner(s). Provide an e-mail address if you would like the Report and Certificate e-mailed to the owner(s).
LINE 8	Enter the estimated amount of timber to be cut by thousand board feet (MBF), tons or cords under the appropriate species. The cutting should take place during the Tax Year April 1 to March 31. A Supplemental Intent must be filed if the total volume of the cut exceeds the original estimate by 25% or more, except when a bond is required. If a bond is required, a Supplemental Intent is required for any additional volumes of timber regardless of the 25% threshold.
LINE 9	Enter the species of any amounts not included in section 8 you are claiming an exemption for and the amount of the cut in the space provided. [See exemptions numbers 1-6 above]
LINE 10	The Intent must be signed and dated by the Logger/Forester or person responsible for the cutting who accepts responsibility for verifying the volumes of wood to be reported by the owner. The person signing should be familiar with RSA 227-J, the timber harvest laws. Clearly print the name, complete mailing address and telephone number of the Logger/Forester or person responsible for cutting.

FORM PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

YR TOWN OP#
[] - [] - [] - T (Assigned by Municipality)

For Tax Year April 1, 19 to March 31, 20

PLEASE TYPE OR PRINT (If filling in form on-line, use TAB Key to move through fields)

8. Description of Wood or Timber To Be Cut

1. City/Town of Milford
2. Tax Map No./Lot or USFS sale name & unit #: MBLU 7-10 Book/Page 7212/1462
3. Intent type: Original Supplemental
(Use mouse to click on Check Boxes) Original Operation #

Species	Estimated Amount To Be Cut		
White Pine		MBF	
Hemlock		MBF	
Red Pine		MBF	
Spruce & Fir		MBF	
Hard Maple		MBF	
White Birch		MBF	
Yellow Birch		MBF	
Oak		MBF	
Ash		MBF	
Beech & Soft Maple		MBF	
Pallet or Tie Logs		MBF	
Other (Specify)		MBF	
	Pulpwood	Tons	Cords
Spruce & Fir			
Hardwood & Aspen			
Pine			
Hemlock			
Whole Tree Chips	400		
Miscellaneous			
High Grade Spruce/Fir			Tons
Cordwood & Fuelwood			Cords

4. Name of road from which accessible:
Elm Street

5. a. Acreage of Lot: 122 Acreage of cut: 10
b. Anticipated start date: March 15, 2020

6. Type of ownership (check only one):
a. Owner of Land and Stumpage (Joint Tenants)
b. Owner of Land and Stumpage (Tenants in Common)
c. Previous owner retaining deeded timber rights
d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT FORM / CERTIFICATE TO BE SENT TO:

OWNER OR BY MAIL OR
LOGGER/FORESTER E-MAIL

7. We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Timber Tax Information is Available at www.revenue.nh.gov
Questions?? Call (603) 230-5950

[Signature] 3-3-20
SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

PRINT CORPORATE OFFICER NAME AND TITLE DATE
Theodore Arcidi Mnager (Ryefield Properties)

PRINT OWNER(S) NAME
186 Granite St. Manchester, NH 03101

MAILING ADDRESS

CITY/TOWN STATE ZIPCODE

PHONE 603-860-6801 E-MAIL tarcidi@aol.com

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

[Signature] 3/4/2020
SIGNATURE OF PERSON RESPONSIBLE FOR CUTTING DATE

PRINT NAME
Marlo Derricil

MAILING ADDRESS
P.O. Box 2089

Henriker NH 03242
CITY/TOWN STATE ZIPCODE

PHONE 4288400 E-MAIL marlo@hflcnh.com

FOR ASSESSING OFFICIALS ONLY

The Selectmen/Assessing Officials hereby certify that:

- All owners of record have signed the Intent;
- The land is not under the Current Use Unproductive category;
- The form is complete and accurate; and
- Any timber tax bond required has been received:

\$ _____ Date _____

- The tax collector will be notified within 30 days or receipt pursuant to RSA 79:10;
- This form to be forwarded to DRA within 30 days.

Signature (in ink) of Assessing Official	Date	Signature (in ink) of Assessing Official	Date	Signature (in ink) of Assessing Official	Date
Signature (in ink) of Assessing Official	Date	Signature (in ink) of Assessing Official	Date	Signature (in ink) of Assessing Official	Date

TOWN OF MILFORD

MAR 05 2020

RECEIVED

PA-7 Rev 12/12

Town Status Report – March 9, 2020

Voters' Guide Update - The 2020 Voters' Guide was printed the weekend of February 29th. Copies were distributed at Town Hall, Wadleigh Library, Milford High School, Shaw's, Market Basket and other various places around Town. In addition to handouts, the voters guide was posted on the Town's Web site and social media sites.

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

February 24, 2020

PRESENT: Gary Daniels, Chairman John Shannon, Town Administrator
Paul Dargie, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Tyler Berry, Videographer
Laura Dudziak, Member
Chris Labonte, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Public Hearing in accordance HB 480 – Sports Betting

Chairman Daniels opened the public hearing. There were no comments from the public. Chairman Daniels closed the public hearing.

Selectman Dargie said this allows for sports betting in the state, part 1 is on-line betting and part 2 is allowing 10 locations throughout the state. It's unlikely that Milford will qualify for a location. Getting one in Milford would be good.

Chairman Daniels said we have to answer the question, "Shall we allow the operation of sports book retail locations within the town". A roll call vote was taken. Chairman Daniels – yes, Selectman Dargie – yes, Selectman Labonte – Yes, Selectman Putnam – yes and Selectman Dudziak – yes. The vote passed 5/0.

5:40 p.m. – Recreation Bus Quote Review and Approval – Arene Berry, Recreation Director, John Kohlmorgen, Recreation Coordinator and Zack Williams, Recreation Commission Chairman.

Arene referenced the letter that was submitted to the Board, and revised the donation amount to \$64,139 received for a Recreation Bus. The community has been extremely generous. They are now ready to purchase a bus and have received three quotes. The Recreation Department recommends that we buy the bus from Mathews Buses Commercial for \$60,546. They are a vendor for MHQ which has been a vendor for the Town for police cruisers. They were the lowest bid but they also have the exact floor plan, storage and seats that we were looking for. She is looking for the Boards approval.

Selectman Putnam asked if it was the same bus that they looked at. Arene said it was similar. This bus has two flip down seats so we don't lose a seat if we are transporting someone in a wheelchair. Selectman Putnam asked if the bus had a back door. Arene replied, just a lift and the front door.

Chairman Daniels asked what happens to the excess donated funds. Arene said some will be used for the lettering of the bus; the remainder will sit in the special purpose fund for needs of the bus and to start fundraising for a second bus. The first bus needed to have the ADA lift so they wanted a new bus with warranties for the lift. The second bus doesn't need an ADA lift so they will search for a used bus and try to keep the cost down.

Selectman Labonte asked if this bus would be the E-350 or E-450. Arene said E-350 and a 2021. Selectman Labonte asked why they went E-350 rather than E-450? Arene said no.

Selectman Putnam made a motion to go with the Recreation Committees recommendation and buy the bus from Mathews Busses Commercial. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

3. PUBLIC COMMENTS – There were no public comments at this time.

a) CONSENT CALENDAR. Selectman Putnam made a motion to approve the Consent Calendar. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

1. Request for Approval for John Murphy to change from an Alternate Member to a Full Member of The Recreation Commission keeping his original Term until March 2021.

b) OTHER DECISIONS.

1. Osgood Pond Dredging Project Phase II – Decision

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 02/24/2020

John Shannon, Town Administrator said that during the last Board of Selectmen Meeting there were a number of questions pertaining to Phase II of the Osgood Pond Dredging Project.

- Phase II will remove around 24,000 cubic yards of material from the pond.
- The actual work should take approximately 6-8 weeks.
- Depending on the depth of the dredging, it will cover 3-4 acres.
- The material from the project will be taken to the BROX site following best management practices (transportation and storage).
- The Town is actively working to find other options for disposal of the dredged material.
- Phase II funding that was previously approved is \$320,000 with an additional \$30,000 for contingencies (Total cost of \$350,000).

Chairman Daniels would like to add, “to see if we could actively look at other companies that would be interested in taking the dredge. If the dredge is removed, the vendor won’t have to haul it and we may be able to dredge more.

Selectman Labonte clarified that the original area was over 30,000 yards, almost 40,000 yards. Lincoln said initially the next phase would have accomplished the same amount of materials and acreage, (about 6 acres) as Phase I. Selectman Labonte said in this phase, it’s 3 or 4 acres. Lincoln said it depends on the depth they are dredging. The more shallow the dredging means they can do more. Selectman Labonte asked how close to Phase II are we intending to stay. Lincoln said as close as what we proposed, we are just trying to accomplish a similar depth that is there currently. Selectman Labonte said the 24,000 acres noted in their packet is a lot lower than what is on the original plan so we will have to deviate somewhere. Lincoln said no. The original plan was for 4 phases and to accomplish 11 plus acres. Phase I actually combined Phase I and II of the original proposal. This next phase is trying to accomplish finishing Phase II and going to Phase III of the original proposal. It is meant to accomplish what was done in the first Phase in 2017.

Chairman Daniels said on the first phase we would have taken more dredge out but we dug to a deeper depth for fishing purposes. Lincoln said the goal of Phase I was to try to create a deep depression area for aquatic life to mature and flourish. It was stocked by Fish and Game with 5 different species of fish to accomplish that goal. This next phase won’t require as much depth.

Chairman Daniels said they need motion to take this off the table. Selectman Dargie made a motion to take this off the table. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

Chairman Daniels said we had bids and Mathewson Company came in as the recommendation on this. Selectman Dargie made a motion to move ahead with the low cost proposal which was Mathewson Company, to do the dredging of Osgood Pond Phase II. Seconded by Selectman Dudziak.

Selectman Labonte said he would feel more comfortable knowing if we had an alternative place to put the dredge and how many more yards we could do. If we could find someone to truck it away it won’t take as much money and allow us to dredge more. People who have spoken to him feel that they are only getting half of what they voted for. Chairman Daniels said that is why he asked Administrator Shannon to add another bullet to his list. Selectman Labonte said he would rather find out that answer before we approve this. Chairman Daniels said we don’t have that luxury as it was stated at our last meeting that we needed to start in March which is why we put it off last time.

The motion passed 4/1 with Selectman Labonte opposed.

2. Voting Day Scheduling for the Town Election – Tuesday, March 10, 2020.

There was some discussion on time schedules for the Town Election. Chairman Daniels will stay all day. Selectman Dargie will stay most of the day with a break for lunch. Selectman Putnam will take the same hours as last time and Selectman Labonte will get back to Tina on his hours. Selectman Dudziak can’t participate as she is running as an incumbent for a Selectman’s position

5. TOWN STATUS REPORT – John Shannon

a) Eversource Powerline Clearance -

The Town Administration met with representatives of Eversource on Friday, February 14, 2020, to discuss the ongoing Enhanced Tree Trimming and Hazard Tree Programs in and around Milford. Trees that may affect powerlines will be trimmed or in some cases removed in accordance with existing policies. The purpose of this meeting was to ensure that the citizens were aware of the work being done. Any questions can be answered by contacting the Town Administrator’s Office.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 02/24/2020

6. DISCUSSIONS:

a) N/A

7. PUBLIC COMMENTS: There were no public comments at this time.

8. SELECTMEN'S REPORTS/DISCUSSIONS.

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

Chairman Daniels said the recycling committee met last week with the DPW Director and the Town Administrator to discuss projects for 2020. They are working on a new brochure being done in alignment with some changes to the ordinance. It's been challenging because things that were previously taken by China are no longer being taken. We need to find a way to educate people on reducing the source of the recycling. In May there will be a presentation on zero waste at the Boys and Girls Club.

b. OTHER ITEMS (that are not on the agenda).

9. APPROVAL OF FINAL MINUTES. Selectman Putnam moved to approve the minutes of January 20, 2020 and February 10, 2020 as amended. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

Selectman Labonte wanted to add the words "for the lease and the PILOT" on line 49 of the minutes of February 10, 2020.

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

a. Treasurers Report December 2019

b. Treasurers Report Year End 2019

11. NOTICES. Notices were read.

12. NON-PUBLIC SESSION. Selectman Putnam made a motion to go into non-public in accordance with (RSA 91-A:3, II (e)) – Legal and approval of non-public minutes (RSA 91-A:3, II(c)) Reputation, January 27, 2020 and February 10, 2020 (6:00). Selectman Dudziak seconded. All were in favor. The motion passed 5/0

13. ADJOURNMENT: Selectman Putnam moved to adjourn at 6:02. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

Gary Daniels, Chairman

Laura Dudziak, Member

Paul Dargie, Vice Chairman

Chris Labonte, Member

Mike Putnam, Member

10) a) Treasurers Report January 2020

10,

TREASURERS REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
1/31/2020
(unaudited)

	CHECKING ACCOUNT	TOWN CLERK ACCOUNT	ESCROW ACCOUNT	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	BAR HARBOR ACCOUNTS	INVESTMENT ACCOUNT	TOTAL
Beginning Balance as 1/1/20	148,254.49	46,601.35	109,879.09	18,007,138.87	5,485.07	10,670.73	1,358,024.65	\$ 19,686,054.25
Receipts:								
Taxes and Interest	219,455.04	-	-	-	40,482.66	-	-	\$ 259,937.70
Water & Sewer User Fees	149,520.06	-	-	-	23,327.91	-	-	\$ 172,847.97
Other Revenues	693,067.73	344,793.18	-	-	169.56	-	-	\$ 1,038,030.47
Ambulance	-	-	-	-	62,993.94	-	-	\$ 62,993.94
Recreation	-	-	-	-	4,925.00	-	-	\$ 4,925.00
Escrow Deposit	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	55.85	24,099.26	-	0.78	394.02	\$ 24,549.91
Interest Income	-	-	-	-	-	-	-	\$ -
Investment Transfers	2,929,000.00	-	-	-	-	-	182,000.00	\$ 3,111,000.00
TAN Deposit	-	-	-	-	-	-	-	\$ -
Bond Proceeds	-	-	-	-	-	-	-	\$ -
Total Receipts:	\$ 3,991,042.83	\$ 344,793.18	\$ 55.85	\$ 24,099.26	\$ 131,899.07	\$ 0.78	\$ 182,394.02	\$ 4,674,284.99
Disbursements:								
Accounts Payable Warrants	(1,480,855.90)	(70,375.03)	-	-	(206.54)	-	-	\$ (1,551,437.47)
Payroll Warrants	(433,932.18)	-	-	-	-	-	-	\$ (433,932.18)
Milford School District Appropriation	(2,058,544.00)	-	-	-	-	-	-	\$ (2,058,544.00)
Hillsborough County Appropriation	-	-	-	-	-	-	-	\$ -
Escrow Transfers	(107,000.00)	(289,000.00)	-	(1,205,000.00)	(120,000.00)	-	(1,390,000.00)	\$ (3,111,000.00)
Investment Transfers	-	-	-	-	-	-	-	\$ -
TAN Disbursement	-	-	-	-	-	-	-	\$ -
Suntrust Disbursement	(1,582.70)	-	-	-	-	-	-	\$ (1,582.70)
Bank Charges	8,870.16	-	-	-	-	-	-	\$ 8,870.16
Voided Checks	-	-	-	-	-	-	-	\$ -
Total Disbursements:	\$ (4,073,044.62)	\$ (359,375.03)	\$ -	\$ (1,205,000.00)	\$ (120,206.54)	\$ -	\$ (1,390,000.00)	\$ (7,147,626.19)
Ending Balance as of 1/31/20	\$ 66,252.70	\$ 32,019.50	\$ 109,934.94	\$ 16,826,238.13	\$ 17,177.60	\$ 10,671.51	\$ 150,418.67	\$ 17,212,713.05

Allen White
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TOWN TREASURER