

5:30 Approval to Appoint Richard Elliott as an alternate member to the Conservation Commission - Term Expires 2026

Town of Milford
CONSERVATION COMMISSION
(603) 249-0628
conservation@milford.nh.gov



February 15, 2023

TO: Board of Selectmen
SUBJECT: Recommendation to Appoint Richard Elliott to the Conservation Commission

To the Board,

The Milford Conservation Commission voted at the February 9, 2023 meeting to recommend that the Board of Selectmen appoint Richard Elliott as an Alternate Member to the Conservation Commission, with a three year term to expire in 2026.

Richard has attended 3 meetings, a work session and a site visit which has given him a firm comprehension of the Commission's activities. He has attended trainings which will build and enhance his skills. His contributions to the decision making discussions have already been beneficial.

We are looking forward to his appointment as an Alternate Member of the Milford Conservation Commission.

Respectfully,

Chris Costantino
Milford Conservation Commission (Alt) | Coordinator

5:40 Vietnam Memorial Update - Jerry Guthrie

Selectmen Meeting 3-13-23

By: Vietnam Memorial Committee

People: Jerry Guthrie
Gene Gregory

AGENDA

Overview

Jim Larson- Contractor

Kaley Foundation Funds

Follow-up Questions

Park Name

Wall Names

Steel for 911 Memorial

MILFORD VIETNAM MEMORIAL PLANS MOVING FORWARD:

To date over \$50,000 has been raised from many generous local foundations, groups and individuals to fund the anticipated \$125,000 cost of construction. The Committee will be out in the Milford community seeking additional contributions towards this project. There will be sales of T-shirts with the Memorial's logo, caps, and engraved bricks at a contribution of \$50.00 per brick.

PROJECT INFORMATION

- Anticipated cost is \$125,000 for construction.
- As of October 1, 2022, we have raised over \$50,000.
- Bricks are on sale for \$50 each.
For more information visit:
www.milford.nh.gov/milford-memorial-committee
- Shirts and hats will be available coming soon!
- We have support from the Milford Board of Selectmen and town staff.
- The Milford Vietnam Memorial fund is an all volunteer committee. Want to get involved or volunteer your time? Contact us at:
www.milford.nh.gov/milford-memorial-committee
- Help us Honor our three fallen heroes from Milford:
 - Roger J McAllister, Jr.
 - Dennis F. Lorden
 - Robert J. Ollikainan

HELP US
REMEMBER
THOSE WHO
SERVED



Anyone who wishes to donate to the Vietnam War Memorial can donate to the Memorial GoFundMe page at [gf.me/u/y328xn](https://www.gofundme.com/u/y328xn) or by check or money order made payable to:

Vietnam Memorial Fund

1 Union Square,
Milford, NH 03055.

www.milford.nh.gov/milford-memorial-committee
Find us on facebook: Milford NH Memorial Committee
Donate at: [gf.me/u/y328xn](https://www.gofundme.com/u/y328xn)



HELP US
REMEMBER
THOSE WHO
SERVED

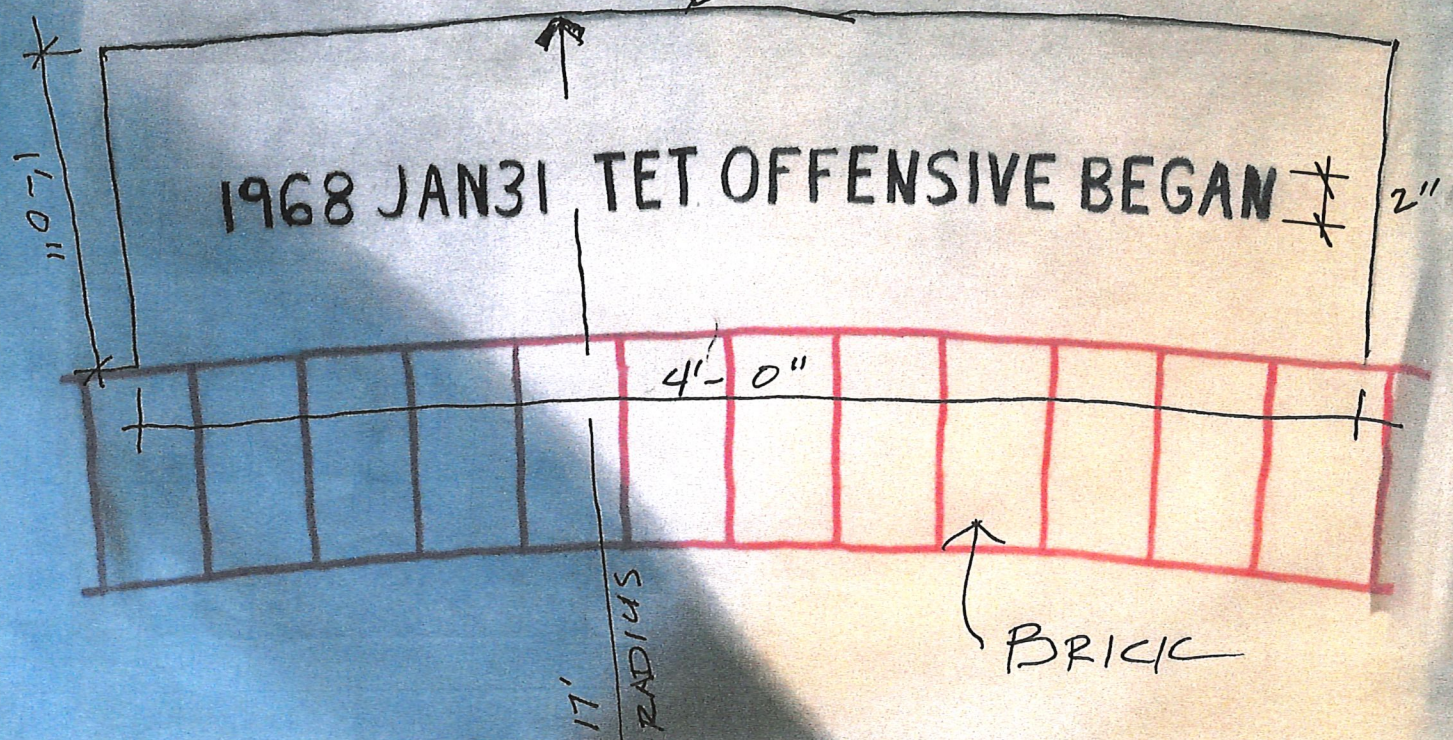


ELLERS • ROBERT
LLEY • WILLIAM F LE GRAND • RONALD E
STUBBERFIELD • WILLIAM T BOWMAN • J
ARDELL • ROGER J McALLISTER Jr • ROBERT
CULBREATH • HENRY A DEUTSCH • JHUE F
H • JOSEPH R WYNN Jr • DONALD E CLOSE
RODRIQUEZ ACOSTA • JOS
AMES M CALE



GRANITE FOR MAIN MEMORIAL

FLAME FINISH?
GRANITE (4' x 1' x 4")
NEED (21) TOTAL



TOWN STONE WE PLAN TO USE FOR
GRANITE EDGE

3-2-2023

VIETNAM TIMELINE

DATE: EVENT:

1959JUL8 FIRST 2 SOLDIERS KILLED

1964AUG2 GULF OF TONKIN

1965MAR8 FIRST COMBAT TROOPS

1966JUL6 HANOI POW'S MOBBED

1968JAN21 ATTACK AT KHE SANH

1968JAN31 TET OFFENSIVE BEGAN

1969MAY13 HAMBURGER HILL

1972DEC18 CHRISTMAS BOMBING

1973JAN27 CEASE-FIRE & TREATY

1973FEB12 POW'S RELEASED

1975APR29 LAST 2 SOLDIERS DIED

1975APR30 FALL OF SAIGON

3-2-2023

AT HOME TIMELINE

DATE: EVENT:

1954APR7 DOMINO THEORY

1961MAY5 SHEPARD SUBORBIT

1963NOV22 JFK ASSASSINATED

1967OCT21 ANTIWAR PROTEST

1968FEB27 W CRONKITE REPORTS

1968APR4 MLK, JR. MURDERED

1969JUL20 LAND ON THE MOON

1969AUG15 WOODSTOCK STARTS

1969DEC1 DRAFT LOTTERY

1970MAY4 KENT STATE SHOOTING

1977JAN21 CARTER PARDONS

1982NOV13 MEMORIAL IN D.C.

PACIFIC OCEAN

From: James Larson <jamesericlarson@gmail.com>

Date: March 1, 2023 at 10:11:25 AM EST

To: guthrieclan62@msn.com

Subject: Granite Paver Invoice

Hi Gary,

Thanks for giving me some time to gather all the info I need to give you an accurate estimate. Swenson quoted me \$5900 for 130 ft of 12"x48"x2" thermal top pavers. The price would be significantly higher for 13" wide pavers or for thicker pavers. 2" pavers 48" long will crack. 4" thickness would be much better. If Swenson provided the pavers, delivery and cutting the arc of each would be additional cost.

With the supplied 5'x5'x2' block from the Town of Milford, I can saw, shape, and Surface the pavers for \$4,900.00 inclusive of pick up and delivery. Given the dimensions of the block, the pavers should be 60" long or I will need more material than just the one block. As you consider this quoted cost, please understand that each paver is ~290lbs and material handling is a significant portion of the quoted work.

In the photo, of the block there is some rust staining (from a metal anchor?). Given the previous usage of this block there will be some wastage which may result in a need for extra material. Assuming minimal wastage, and exact block dimensions, I can saw 140' of 60"x11.75"x3.75" pavers from the block. This would result in a slightly narrower granite perimeter than drawn. If the 4' pavers are necessary because of the text, we will very likely need more material. But I think we should cross the material shortage bridge if we get there.

I am happy to do the lettering for you either V-cut by hand or Sandblasted. Given the large font, the cost for each would be similar. To give you an accurate quote on the lettering I just need the total number of letters not including punctuation, the height of the letters, and the desired typeface/style of the lettering. If you want the lettering painted with Shadow black, they should be sandblasted. If you prefer them to remain natural stone color, V-cut letters are easier to read and produce a nicer finish.

The attached invoice covers this proposed work. If you prefer to pay 50% at start and 50% upon delivery, that works for me.

Please also pass along my attached certificate of insurance to the town.

Let me know if I should make any changes, or if you need any further information from me. Happy to keep working on this until we have something that feels good for everyone involved.

Best,
Jim Larson



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/3/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maine Insurance Agency 1250 Congress Street Portland, Maine 04102	Phone: (207)774-9811 Fax:	CONTACT NAME: Jonelle Sherburne PHONE (A/C, No, Ext): (207)657-4938 E-MAIL ADDRESS: jsherburne@meinsurance.com	FAX (A/C, No): (207)657-4966
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED James Larson 69 Angell Ave Apt# 2 South Portland, ME 04106-5002		INSURER A : Nautilus Insurance Company	17370
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

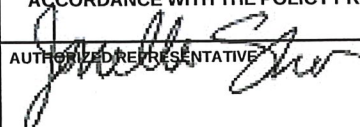
COVERAGES **CERTIFICATE NUMBER:** 821 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	4 COMMERCIAL GENERAL LIABILITY			NN1268663	5/1/2022	5/1/2023	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	4					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRE AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
	DED							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

Holder's Nature of Interest : Certificate Holder	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

Citizens Wealth Management
900 Elm Street, NE1580, Manchester, NH 03101
Telephone (603) 634-7090
Fax (603) 634-7788

Date: _____

Deposit Amount: _____

Check Request Needed by: _____

Account:	Vietnam Memorial Trust	3011000122
	Fund Name	Sub-Fund
		A/C Number

Account:		
	Fund Name	Sub-Fund
		A/C Number

Principal Income

Amount: _____

Payable To: _____

Address: _____

Amount: _____

Payable To: _____

Address: _____

Amount: _____

Payable To: _____

Address: _____

Amount: _____

Payable To: _____

Address: _____

For Accounts:

- 3011000122 Milford Trust Funds
- 3011000130 Milford - O'Conner
- 3011000126 Milford - Wadleigh Library
- 3011000138 Milford - Marchesi (School)
- 3011000134 Milford - Marchesi (Town)

Signature Date

Signature Date

Jerry Guthrie

Chairman, Milford Vietnam Memorial Committee
62 Webster Street Milford, NH 03055
Email: guthrieclan62@msn.com Cell: 603-732-3127

March 3, 2021

Michealle Larkins, Trustee of The Kaley Foundation, Bank of America, N.A.,

RE: Update to the Annual Report on Progress - Proposed Milford Vietnam Memorial

Dear Ms. Larkins:

This letter is meant to serve as an update to the Vietnam Memorial Committee's annual report presented in our letter dated February 6, 2023.

As noted in that letter, substantial progress was made this past year to move the Memorial project forward. Since we sent that letter, our Committee was informed that the cost to use the large granite slab chosen as the centerpiece of the monument was still to be negotiated.

The Committee subsequently decided to use the Kaley Foundation contribution for the 27 4'x4"x4" granite stones intended to provide the edging for the monument. The Committee is working with James Eric Larson, artistic director with the Nashua International Sculpture Symposium to cut these blocks for a cost of just shy of \$5000 and has received an invoice to that effect.

To expend these funds, however, requires approval from the Town's Trustees of the Trust Funds. The Trustees are not scheduled to meet until March 22nd. Our Committee will work with the Trustees to expedite the expenditure. With this in mind, the Vietnam Memorial Committee is seeking an extension approval from the Kaley Foundation past the one-year anniversary so that we can get the Trustees' approval.

The Committee actively continues its public outreach efforts to raise additional monies and donations for site work, benches, lighting, walkways, and landscaping.

The Committee again wants to thank the Kaley Foundation for its contribution. Attached you will find a copy of the invoice from the Symposium. If we can provide any additional information or answer any questions please do not hesitate to contact me.

Sincerely,

Jerry Guthrie
Vietnam Memorial Committee Chairman

VIETNAM MEMORIAL FILE

MAP 25 LOT 48
WORLD WAR II MEMORIAL PARK

Map 25 Lot 48 on 1999 Tax Maps

Plot 687 on 1941 Tax Maps

Location: corner of Elm Street and Union Street

Size: .9 Acres

Bequest of Property to
Town of Milford:

Will of Minni Epps, 1942. The Will stated that should the Town "... not choose to locate a library on this property then this bequest will become null and void and said property shall be considered as a part of the rest, residue and remainder of my estate". See copy of Will in this file.

Non-acceptance of this
property as a library
site by the Town of
Milford:

Town Meeting, March 10 1942, Article #18, voted to accept the bequest of the residuary legatees for the benefit of the Milford Free Library. This was funding for the purchase of books. The Town also voted to give Florence Sweeney power of attorney authorizing her to sell and convey the interest of said Town in said real estate. The Epps Estate then sold the property per the dictates of the Will, to the New Hampshire Tuberculosis Association of Manchester et als.

Town Meeting, March 9 1943, Article #16, voted not to accept the bequest for a library site, it having been established that the site was too small for this purpose. At that same Town Meeting the Town voted to accept this land as a gift from James Howison. The New Hampshire Tuberculosis Association of Manchester et als were willing to dispose of this property and to sell it to the Town of Milford. Mr. James Howison paid the grantor for the property.

Land Acquisition:

Vol. 1043 Pg. 336, March 30 1943, New Hampshire Tuberculosis Association et als to Town of Milford.

continued

Development of the property into World War II Memorial Park:

Town Meeting, March 1947. The Recreation Committee recommended at this Town Meeting that this property be used as a World War II Memorial Park for the thirteen men from Milford who lost their lives in this war.

The park was thus developed, and included in the development was the planting of thirteen evergreen trees to represent the deceased men. In 1948, the Park was completed and dedicated.

Dedication of the property as a memorial to all Milford men and women who served in World War II:

September 1995, after considerable renovations to the property, the Park was dedicated thus. See below in the History of this Park, details of the renovations.

WORLD WAR 11 MEMORIAL PARK

A Brief History

Minnie (Smith) Epps inherited this property, then known as the "Blacksmith Lot", from her father Charles Smith. When she died, she bequeathed the property to the Town of Milford "... for the sole purpose of erecting a library thereon".

This lot was deemed unsuitable for this purpose by the "Committee to Consider Matters in Connection with the Proposed Library Building", because it was too small, and it was felt in order to use it for Mrs. Epps' intended purpose, would require purchasing adjacent properties as well.

At the March 10 1942 Town Meeting in Article 18, the Town voted to accept the bequest of the residuary legatees in the will of Minni Epps for the benefit of the Milford Free Library. This was funding for the purchase of books. At that same Town Meeting, Article 18, it was then voted to "... give to Florence M. Sweeney the power of attorney authorizing her to sell and convey the interest of said town in said real estate, said town being one of eight residuary legatees under said will". Per the Will, this property was then donated to the New Hampshire Tuberculosis Association of Manchester, et als. It should be noted that in the History of Milford by Winifred Wright on Page 464, it is stated that Minni Epps willed this property to the above Association. This is not wholly correct because the Will clearly states the property was willed to the Town for a library site, and that should the Town not so desire the property, it was to be conveyed to the Association.

At the March 9 1943 Town Meeting, Article 16, it was voted that the bequest for the library site not be accepted and that instead this property be accepted as a "generous gift" from James Howison for the beautification of the property. The property passed into the hands of the Town of Milford on March 30 1943, and the transaction is recorded in Vol. 1043 Pg. 336, New Hampshire Tuberculosis Association et als to the Town of Milford. It should be noted that James Howison never did own this property, but rather provided the funding for the purpose of purchasing same by the Town. In Ms. Wright's History of Milford, it states that Mr. Howison gave the land to the town, leading to the impression that he owned the property.

At the March 1947 Town Meeting, the Recreation Committee offered a recommendation that this piece of property be developed as a war memorial to those from Milford who lost their lives in World War 11.

In 1948, the development of the memorial site was completed, and included the planting of thirteen arborvitae by the Milford Garden Club as a living memorial to the thirteen men from Milford who died in that War.

For the sake of historical purposes, this land was originally owned by William Crosby who permitted Jonathan Buxton, Sr. to build a blacksmith shop on the site in 1796. This was the first blacksmith shop in Milford. Mr. Buxton did not

purchase the property from William Crosby until 1803. During the years of the blacksmith shop, this property was not the best looking in the Town - hence the decision at the 1943 Town Meeting to accept this land from James Howison not only to turn it into the memorial park, but also "for beautification of the property".

As a point of interest, behind the row of thirteen evergreen trees in the park, which represent the thirteen men from Milford who were killed in World War II, there is a granite wall structure consisting of three sides. Though it is not known for certain, it is believed this structure may have been built by Jonathan Buxton to confine horses in the process of shoeing them.

In 1994, World War II Memorial Park received a remarkable face lift, the idea and work of Milford's Chief of Police at the time, Steven Sexton. Through his efforts the Bicentennial walkway had been constructed on Milford's Oval. As a result of the success of this project, the Chief was approached by Selectman Rosario Ricciardi to prepare a similar project for this Park.

Chief Sexton designed the granite memorial wall, located to the rear of the Park, which lists the names of all the men and women from Milford who served during World War II. This wall, as with all granite used in this project in the Park, was made from granite quarried in the Town of Milford. During the digging of the foundation for the wall, several layers of ashes were found as well as horse shoes, all from the blacksmith shop operated by Jonathan Buxton in 1796 on this site. The horse shoes were donated to the Milford Historical Society.

A new flag pole was erected as part of the renovations. It was purchased from the Milford firm Yankee Flag Poles Co., which is located on Summer Street. New flower beds were laid out as part of the new beautification program, and this work was done by the Milford Garden Club.

The new Park was re-dedicated in September 1995, which represented the 50th anniversary of the end of World War II.

Extensive Renovations in 2014:

In late 2013, the Milford Garden Club decided the World War II Park needed considerable attention to better honor the thirteen men who lost their lives in this war and to others from Milford who served.

Establishing the Memorial Park began in 1947 and included thirteen arborvitaes, one for each of the thirteen men who lost their lives. Over the years these trees had grown totally out of hand and badly needed replacing. There also was never any indication in the Park as to just what these trees represented.

continued

A committee was formed to work on sprucing up the Park, headed by Caroline Lambalot, President of the Milford Garden Club. Said committee also worked diligently in finding family members still living of the thirteen men, and who would be invited to attend a planned rededication ceremony.

Among the various issues the committee considered needed an overhaul was to place gold stars beside the names of the thirteen men as they appear on the granite Memorial Wall standing in front of the thirteen trees and which Memorial Wall also lists all of the 553 men and women from Milford who served. (This Memorial Wall was the result of efforts made in 1994 by the then Police Chief, Stephen Sexton. His efforts also included a brick walkway and granite benches.) A bronze plaque was added which explains the significance of the trees.

Revitalization included rectifying various problems in the Park such as severe trimming of all growth in the gardens. Considerable assistance was provided by the Dept. of Public Works which included the removal of the original thirteen trees.

The thirteen new trees were furnished by William Kuchaski, Arborist, of Milford.

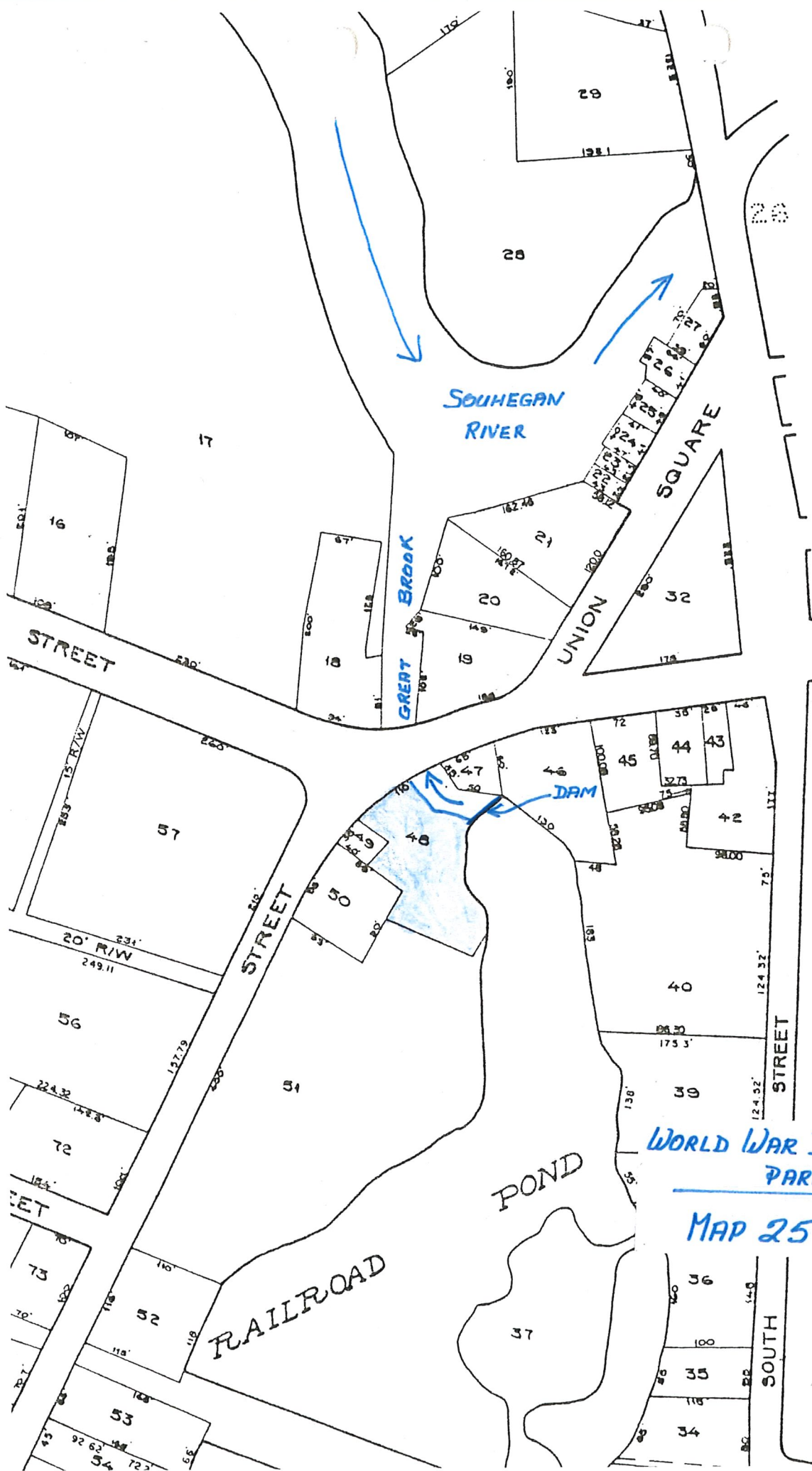
The cost of the renovations to the Park included the work performed by the Dept. of Public Works. The cost of the thirteen 6-7 foot arborvitae amounted to \$3835.00, plus \$300.00 for mulch, transport of the trees to the site, and labor. The total cost for the tree work amounted to \$4135.00, which was paid by the Town of Milford.

The Downtown Ongoing Improvement Team, now known as Milford Improvement Team, reimbursed the Town in full.

The dedication ceremony was held on Sunday, September 7 2014, a beautiful fall day. It was well attended with family members, members of the general public and invited individuals. While the Board of Selectmen Chairman, Gary Daniels, read each name of the veterans, the bell in the Town Hall was tolled. Commander John Raymond of the Milford Veterans of Foreign Wars, read the Pledge of Allegiance. The Hudson American Legion Band played the National Anthem. The Invocation was provided by Chaplain Gary Williams. Three Milford World War II veterans whose names are etched on the Memorial Wall, attended the Dedication. They were Rosario Charles Locicero, age 90, Sebastian Crisafulli, age 91, and Rosario "Sarooch" Ricciardi, age 94. The keynote speaker was Lt. Col. Sara Jackson, Commander of the New Boston Airforce Tracking Station.

See copies of newspaper articles on the event, copies of which are in this file.

Summary revised January 2002
Revised January 2015.



SOUHEGAN RIVER

GREAT BROOK

UNION SQUARE

UNION

DAM

POND

RAILROAD

WORLD WAR II MEMORIAL PARK

MAP 25 LOT 48

SOUTH STREET



6 of 6
ENCL(6)

**Independent Contractual Agreement
between
Milford Conservation Commission
and
Moosewood Ecological LLC**

ARTICLE I. PARTIES AND TERMS OF CONTRACT

THIS AGREEMENT is made and entered into by and between the Town of Milford with a legal, physical, and mailing address at 1 Union Square, Milford, NH 03055, by and through its Conservation Commission (hereinafter "COMMISSION"), and Moosewood Ecological LLC (hereinafter "MELLC"), a limited-liability company with a legal, physical, and mailing address at 20 Horseshoe Road, PO Box 9, Chesterfield, NH 03443-0009.

This agreement will become effective on the date of the most recent signature.

ARTICLE II. SERVICES TO BE PERFORMED BY MELLC

BE IT HEREBY AGREED that the services MELLC agrees to perform for COMMISSION are those of project assistance for an Ecological Inventory and Impact Assessment on Milford Community Land (Parcel 38-58) as identified in Exhibit A.

ARTICLE III. TERMS OF CONTRACTUAL RELATIONSHIP

MELLC enters into this Agreement as an independent Contractor and agrees that MELLC is not and will not become an employee, partner, or representative of COMMISSION while this Agreement is in effect. MELLC is not entitled to the rights or benefits afforded to the COMMISSION, including disability, unemployment insurance, workers compensation, medical insurance, sick leave, or any other employment benefit. MELLC is responsible for providing, at MELLC's own expense, disability, insurance, worker's compensation, and other insurance for MELLC and its employees, if any.

MELLC is responsible for paying when due all income taxes, including estimated taxes, incurred as a result of the compensation paid by COMMISSION to MELLC for services under this Agreement. MELLC agrees to indemnify COMMISSION for any claims, costs, losses, fees, penalties, interest, or damages suffered by MELLC resulting from MELLC's failure to comply with this provision.

MELLC shall maintain the following insurance coverage: general liability insurance in an amount no less than \$1,000,000 combined single limit per occurrence and \$2,000,000 in aggregate. The Town of Milford shall be named as an additional insured. In addition, MELLC shall maintain worker's compensation insurance as required by the State of New Hampshire.

MELLC shall indemnify the Town of Milford from any and all liability, loss or damage, including but not limited to bodily injury, illness, death, or property damage, which the

Town becomes legally obligated to pay as a result of claims, demands, costs, or judgment against the Town arising out of the contractor's actions or omissions relating to this project.

COMMISSION shall have the right to terminate this contract in the event of gross negligence on behalf of MELLC, and COMMISSION shall provide a written seven (7) day notice of such termination. In the event of termination of this contract MELLC shall be entitled to compensation for all work performed to the satisfaction of COMMISSION and pursuant to this agreement.

ARTICLE IV. TERMS OF PAYMENT

As compensation for the services rendered by MELLC under this Agreement, COMMISSION shall pay MELLC **\$25,000** for the tasks identified in Exhibit A. Additional services may be requested that extend above and beyond the scope of services in Exhibit A at regular bill out rates by personnel plus out of pocket expenses. All additional services must be prepared in writing and approved by the COMMISSION. MELLC shall bill COMMISSION monthly as services are completed. COMMISSION agrees that payment is due net 30 days from the invoice received from MELLC, unless COMMISSION submits questions or requests regarding the bill to MELLC in writing, in which case payment shall be due within 30 days of the resolution of the questions or requests.

ARTICLE V. CHOICE OF LAW/FORUM

This Contract shall be interpreted, construed and governed by the laws of New Hampshire and such laws of the United States as may be applicable. In the event of any litigation over the interpretation or application of any of the terms or provisions of this Contract, COMMISSION and MELLC agree that litigation shall be conducted in the State of New Hampshire.

ARTICLE VI. GENERAL PROVISIONS

BINDING EFFECT/AMENDMENTS. This Contract shall become binding when signed by the parties. This Contract supersedes all prior or contemporaneous communications and negotiations, both oral and written and constitutes the entire Contract between the parties relating to the work set out above. No amendment shall be effective except in writing signed by both parties.

SEVERABILITY. If any provision of this Contract is held invalid, the other provisions shall not be affected thereby.

WAIVER OF PROVISIONS. Non-enforcement of any provision of this Agreement by either party shall not constitute a waiver of that provision, and non-enforcement shall not prohibit subsequent enforcement of any provision of the Agreement.

EXECUTION OF CONTRACT

IN WITNESS WHEREOF, MELLC and COMMISSION have executed this Contract, effective as of the last date written below.

MILFORD CONSERVATION COMMISSION

Authorized Signature
Town of Milford

Date

Printed Name
Town of Milford

MOOSEWOOD ECOLOGICAL LLC

Jeffrey N Littleton, Principal Ecologist/Owner

Date

Exhibit A
**ECOLOGICAL INVENTORY AND IMPACT ASSESSMENT OF MILFORD
COMMUNITY LAND (PARCEL 38-58)**

SCOPE OF WORK

Task A – Review Existing Information

A thorough review and synthesis of existing information is a crucial step in project planning. It provides a basis from which field surveys will follow. Existing information includes digital and hard copies of inventory reports, maps, management plans, and Master Plans for the property, as well as town-wide natural resources inventories and other similar projects. These types of existing information shall be provided by the Town of Milford.

Existing spatial data in a GIS will also be used to better understand the 140-acre Milford Community Land (Tax Map 38, Lot 58) prior to field work. Landcover, topography, soils, geology, wetlands, vernal pools, forests, streams and ponds, wildlife habitat features, parcel bounds, and recreation will provide Moosewood Ecological with a good understanding of the various habitats and other site conditions on the property. to prepare for field surveys identified in Task II.

Spatial data will include, but not limited to, NH Fish and Game Wildlife Action Plan (WAP) habitats, NH Natural Heritage Bureau known rare elemental occurrences, aerial photography, USGS topography, NH hydrography datasets, National Wetlands Inventory, LiDAR, and geology, as well as other data specifically developed for the region and/or property. Sources for these data may include, but not limited to, GRANIT GIS database, Town of Milford, NH Natural Heritage Bureau, and the regional planning commission. Aerial photography interpretation will be conducted to identify and map potential fine-scale habitats (e.g., vernal pools) and natural communities. Other existing information will be reviewed as appropriate.

In addition, Moosewood Ecological will hold a series of interviews with appropriate personnel to better understand the known ecological features and history of the property. Moosewood Ecological will seek interviews with the Town of Milford, NH Fish and Game, NH Natural Heritage Bureau, and other state/federal agencies and organizations deemed necessary for this project.

Once all existing information has been reviewed and synthesized, field surveys will be designed for the ecological inventory. These surveys will build upon known existing information and help fill in ecological data gaps. The results of Task A and the ecological inventory design will be reviewed with the Conservation Commission during its first meeting in March 2023 unless otherwise specified.

Task B – Ecological Inventory

The ecological inventory will commence after the review of existing information is completed during Task A. These inventories will place emphasis on species of conservation concern, wildlife habitats, natural communities, invasive plants, forest pathogens, potential threats to aquatic systems within the watershed, and hydrology of the beaver pond. The results of Task A will inform the project design for wildlife and plant surveys, as well as mapping habitats, natural communities, and potential threats to aquatic systems on the Milford Community Land.

Ecological inventories will occur from spring through fall of 2023 to optimize efficient detection of focal species. This level of effort will focus on identifying large-scale habitats mapped by the Wildlife Action Plan and fine-scale wildlife habitats (e.g., vernal pools, nest sites, etc.), exemplary/unique natural communities, invasive plants, forest pathogens (e.g., beech bark scale disease), and ecologically sensitive areas, as well as focal wildlife and plant species. This inventory provides an excellent opportunity to better understand the presence of focal species associated with the Milford Community Land throughout the seasons, affording an opportunity to efficiently sample species when they are easiest to detect. This information is critical in the development of an impact assessment.

All wildlife observations will be recorded during each field visit. Bird surveys will place special emphasis on the breeding season (spring to early summer), although migratory birds will also be recorded during the project duration. For mammals, special emphasis will be placed on wildlife cameras. Amphibians and reptiles will be sampled from spring through summer with an emphasis on vernal pools, streams, and wetlands. These surveys will be designed to develop baseline data on species presence on, and use of, the property. Plant surveys will focus on rare and uncommon plants, as well as invasives. Incidental observations of insects and other invertebrates will also be recorded during site visits. These field surveys are not intended to be comprehensive, but rather they are designed to focus on species of conservation concern and other ecologically sensitive species while simultaneously providing a well-rounded sense of the biodiversity on the property to appropriately address potential land use impacts.

In addition to species of conservation concern, field surveys will also place a secondary emphasis on other focal species (such as bear, moose, otter, beaver, and mink). These focal species can be used to better understand the ecological integrity of the property, as well as the roles the Milford Community Land serves within the larger landscape such as wildlife connectivity and climate resilience. All observations of wildlife, as well as unique, rare, and invasive plants, will be noted throughout field work, including visual and auditory observations. Other signs such as feeding stations, browsing, tracks, scat, and scent stations will be noted. A GPS unit and digital camera will be used to record significant findings.

Specific to the beaver pond, the extent of ponded area under different water level scenarios will be modeled using LiDAR data. Field data will be collected on the types and distribution of critical habitats for threatened turtle species, and how these habitats may be impacted by altered water levels. Field observations will also be made during periods of high flow (e.g., springtime rains) and low flow to establish baseline hydrologic data. These data and associated maps will inform our impact assessment and recommendations.

Task C – Ecological Inventory and Impact Assessment Report

The final report will include a narrative of the findings of the ecological inventory with an impact assessment of various types of proposed land uses. This report will include a variety of maps, tables, graphs, photos, and other supplemental and supporting data.

The report will include the following elements:

- Description of the property and current land use activities, including, but not limited to, sand and gravel excavation, DPW use of the pit floor for storage and processing of aggregate materials, and recreation.
- Current ecological and cultural conditions, including, but not limited to, wildlife habitats, rare natural communities, species of greatest conservation need, soils, invasive species, landscape setting, ecological resilience, climate impacts, recreation, and resource concerns.
- Impact assessment of specified land use activities, including recommendations on topics such as recreation, protection of ecologically significant areas and rare species, management of the beaver pond, and other land use activities proposed in the property's master plan.

Task D – Final Project Geodatabase

All data resulting from this project, barring specific locations of rare and threatened species, will be compiled and delivered to the Town as an ArcGIS geodatabase. User-friendly metadata will also be provided. We will coordinate with the Town to ensure that the data are provided in their desired format.

Task E – Meetings and Presentation

A series of 3 meetings with the Conservation Commission will be held to successfully address the Ecological Inventory and Impact Assessment project. Two meetings will be allocated to provide project updates, including an initial meeting to review information gathered during Task A as described above, and a second project update meeting in late

summer. A presentation will be prepared to present the findings of the project to the Conservation Commission.

ESTIMATED PROJECT TIMELINE

Task A – Review Existing Information	Feb/Mar 2023
Task B – Ecological Inventory	March-August 2023
Task C – Ecological Inventory and Impact Assessment Report	
Draft	November 2023
Final	January 2024
Task D – Final Project Geodatabase	January 2024
Task E – Meetings and Presentations	
Initial Meeting	March 2023
Second Meeting	July/Aug 2023
Final Meeting	To be determined

DELIVERABLES

1. Final report and maps in PDF format;
2. Field notes will be included, as appropriate, and will not include location or other sensitive data on species of greatest conservation concern; and
3. Geodatabase of the GIS project.

**6:10 – Comfort Dog Program Overview –
Police Chief, Mike Viola**

4. a) 1) Approval to re-appoint Chris Costantino as an Alternate to the Wadleigh Library Board of Trustees - Term Expires 2024



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055

(P) 603-249-0645 (F) 603-672-6064

www.wadleighlibrary.org

wadleigh@wadleighlibrary.org

January 19, 2023

To the Milford Board of Selectmen,

The Wadleigh Board of Trustees would like to recommend that Chris Costantino be reappointed as an alternate to our Board, with a term expiring in March 2024.

Feel free to contact me if you have any questions. Thank you.

Sincerely,

Kathryn Parenti, Chair
Wadleigh Library Board of Trustees
603.494.7648

Chris Costantino
ccostantino@wadleighlibrary.org
721 North River Road
603-320-5335

4. a) 2) Approval to Re-appoint Shirley Wilson as an Alternate to the Wadleigh Library Board of Trustees - Term Expires 2024



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055
(P) 603-249-0645 (F) 603-672-6064
www.wadleighlibrary.org
wadleigh@wadleighlibrary.org

January 19, 2023

To the Milford Board of Selectmen,

The Wadleigh Board of Trustees would like to recommend that Shirley Wilson be reappointed as an alternate to our Board, with an expiration date of March 2024.

Feel free to contact me if you have any questions. Thank you.

Sincerely,

Kathryn Parenti, Chair
Wadleigh Library Board of Trustees
603.494.7648

Shirley Wilson
64 Ridgefield Drive
swilson@wadleighlibrary.org
susanjwilson@gmail.com
603-493-2062

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
www.milford.nh.gov
conservation@milford.nh.gov

4. a) 3) Acceptance of Conservation Donations 1) from runners competing in the 2023 Ghost Train Trail Races - \$41,027 and From Eagle Scout, Tyler Card (remaining fundraising monies used to install several duck boxes along the Granite Town Rail Trail - \$87.08.

Town of Milford
CONSERVATION COMMISSION



March 3, 2023

To: Board of Selectmen

Re: Donations for the Granite Town Rail Trail Revolving Fund

The Conservation Commission wishes to apprise the Board of Selectmen that it has received donations from the runners competing in the 2023 Ghost Train Trail Races.

The \$41,027 donated has been deposited into the Granite Town Rail Trail Revolving Fund. These funds are to cover the expenses of the race; the remainder of which will be split with the Brookline Conservation Commission, which shares hosting privileges for this fun and rewarding annual event.

In addition, The MCC accepted a donation from Eagle Scout Tyler Card. His donation of \$87.08 is the amount remaining from his fundraising efforts to buy the materials to install several duck boxes along the Granite Town Rail Trail.

Respectfully,
Chris Costantino
Milford Conservation Commission (Alt) | Coordinator

5. Town Status

TOWN STATUS REPORT

March 13, 2023

1. Town Master Plan Steering Committee

The Planning Board recently formed a Master Plan Steering Sub-Committee to assist in the development and preparation of the Town's new Master Plan. The Committee will partner with the Planning Board, Office of Community Development, and the consultant selected to prepare the Master Plan with the full involvement of various stakeholders and the community at large. The Committee is comprised of 18 members and represents a diverse cross section of the community. The Committee held their first meeting on Monday, March 6th and will continue to meet for the duration of the Master Planning process. We truly appreciate their participation and involvement in this important project to develop the vision for the Town.

The Steering Committee with assistance from representatives of the Nashua Regional Planning Commission, will be hosting two public/stakeholder input sessions on April 11th and April 15th to allow for an interactive discussion of the major planning issues of interest to the community and to develop the primary themes/vision for the Master Plan. Following the public input sessions, in May, the Town will be submitting a Request for Proposal to hire a consultant to assist the Town to develop a new Master Plan. The project set to begin in June and will last approximately 12 – 18 months.

2. Downtown Oval and Nashua Street Improvements Project

A public input session was held on February 15th to discuss and receive input on the Conceptual Design Alternatives for the Milford Oval and the Nashua Street corridor / Nashua Street (NH101A) from Clinton Street to Tonella Road. The hybrid meeting event was well attended and resulted in many constructive comments and informed input. The Town's consultant will incorporate said input into revised designs for both areas for discussion at March 27th Board of Selectmen meeting.

3. Reconvening the Economic Development Advisory Council

Originally formed in early Mid-2000s, the charge of Economic Development Advisory Council (EDAC) is to develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and, utilizing the 2009 report *Recommendations to Foster Economic*. Unfortunately, the Council has been inactive for some time.

As the Town moves forward with the development and creation of the new Master Plan, how the town addresses economic development, job creation, and sustainable growth all play a vital role in shaping the vision and future of Milford. The Community

Development Office will be conducting outreach to local businesses, residents, and property owners over the next few weeks seeking volunteers for the Council. If interested, please contact Terrey Dolan, Community Development Director at 603-249-0620 or email tdolan@milford.nh.gov.

4. Town Vote – March 14, 2023

The Town Vote will occur on March 14th at the Milford High School Gymnasium, 100 West Street. Polls will be open from 6:00 am to 8:00pm. The Milford Voters Guide and information can be found on the main page of the Town website at www.milford.nh.gov.

If you have any questions regarding any of the items that will be on the ballot on March 14th, please feel free to contact the Town Clerks Office at 603-249-0650 or Town Administration Office at 603-249-0601.

5. Town Hall Alternative Hours of Operation – Additional Input Opportunities

Staff continues to evaluate the feasibility of implementing alternative hours of operation / work schedule the Town Hall and DPW. Staff views the alternative schedule as a means to respond to demand for services, offer additional flexibility to residents/property owners/development community, and provide a tool/benefit to retain and recruit employees.

Town staff will be present at the March 14th vote seeking additional input from the public. This will include an online/paper survey. All alternatives are being considered and we continue to work/coordinate with the Town Clerk's office. The final proposal for the alternative hours will be presented to the Board of Selectmen at the March 27th meeting for review and consideration.

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
February 27, 2023

PRESENT: Paul Dargie, Chairman Lincoln Daley, Town Administrator
Tim Finan, Vice Chairman Tina Philbrick, Executive Assistant
Gary Daniels, Member Andy Kouropoulos, Videographer
Laura Dudziak, Member
Dave Freel, Member?

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Dargie called the meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. - Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA (31:95b)) – Milford Rotary Club for the Restoration of the Pillsbury Bandstand - \$10,000

Chairman Dargie opened the public hearing. There were no comments. Chairman Dargie closed the public hearing

Selectmen Daniels made a motion to accept \$10,000 from the Milford Rotary Club for the Restoration of the Pillsbury Bandstand. Seconded by Selectman Freel. All were in favor. The motion passed 5/0.

5:35 p.m. - Chapter 3 Revisions, Employee Handbook – HR Director, Karen Blow

Director Blow provided the Board with a summary of housekeeping suggestions for Chapter 3 of the Employee Handbook.

Ms. Blow asked the Board to consider changes to Page 3, Lines 32-36 ‘Compensatory time should be utilized as an exception versus the rule. Compensatory time is to be used by the end of the calendar year in which was taken whenever possible, so there is no carryover from year to year. Carryover from one year to the next requires approval by the Town Administrator’. Selectman Daniels suggested a couple of changes.

Selectman Daniels made a motion to accept the recommended changes to chapter 3 of the employee handbook as presented and amended. Seconded by Selectman Finan. All were in favor. The motion passed 5/0.

5:50 p.m. - Approval of the Community Power Plan – Mike Thornton, Chair

Mr. Thornton said the only thing they need is the execution of the Community Power Plan. If the BOS votes to approve and sign the Community Power Committee Plan they will be all set going into the March 14, 2023 Election.

Selectman Daniels needed more clarification on percentages of renewable energy. Mr. Thornton explained in more detail and said they wouldn't launch a program where everyone couldn't save something. Chairman Dargie said the program won't launch if the default, (lowest level) is not a saving versus Eversource. He explained the different levels and said they won't know the numbers until we go out to bid.

Selectman Freel said the town isn't picking the default rate at any renewable. They are going with the lowest possible rate that they can buy based on no renewables. If you want renewables, you can up your plan. Mr. Thornton said if you do nothing you will get the lowest rate you can get. If you chose a higher level of renewables, you will pay more.

Mr. Thornton said they won't know what we can get until we go out to bid. He repeated that they will not launch the plan if it doesn't save the users money. Selectman Freel said that users will have all the control over this and can opt out at any time.

Selectman Daniels commented on a sentence under equitable treatment and asked for more clarification. Mr. Thornton said it means that this plan will mirror what Eversource has because the state said we must do this.

Vanessa Sheehan, a Milford resident, asked if this passes, can the Select Board change the plan at any time and will this ever go before Town Vote again. Mr. Thornton said the Select Board can change the plan, and if the ratepayers are not happy, they can opt out. It doesn't benefit the Select Board to change it. Ms. Sheehan asked what other towns in NH are doing this. Chairman Dargie said about 10 communities are in line to go live this year between June and August.

Janet Langdell, a Milford resident, asked why we are not looking at additional newspapers to get this information out. Town Administrator Daley said he would look into more options. Selectman Daniels offered two cosmetic changes to the document.

Selectmen Daniels made a motion to approve the Community Power Plan. Seconded by Selectman Freel. All were in favor. The motion passed 5/0.

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PUBLIC COMMENTS (regarding items that are not on the agenda)

Katherine Kokko, a Milford resident, questioned language in the voter’s guide for the Fireworks warrant article. Chairman Dargie explained the statement. Ms. Kokko said under RSA 31:95-b, IV (b) it’s considered unanticipated funds and it could be applied. Chairman Dargie doesn’t agree. Administrator Daley will check into Ms. Kokko’s concerns.

Suzanne Fournier, a Milford resident, requested the Board remove 4. a) 8. from the consent calendar about "Approval to Re-Appoint Janet Langdell and Paul Amato to the Planning Board". She wishes to provide comments on the subject.

4. DECISIONS

a. CONSENT CALENDAR

- 1. Approval to Re-Appoint Wade Scott Campbell and Nick Darchik to the Traffic Safety Committee – Terms Expire in 2026**
- 2. Approval to Re-appoint Zachary Williamson and Paul Bartolomucci as Full members of the Recreation Commission – Terms Expire in 2026**
- 3. Approval to Re-appoint Karen Desjardins as an Alternate member to the Recreation Commission – Term Expires 2026**
- 4. Approval to change Bethany Haerincck from an Alternate Member to a Full Member of the Recreation Commission – Term Expires 2024**
- 5. Approval to change Melissa Sherman from a Full member to an Alternate Member of the Recreation Commission – Term Expires 2025**
- 6. Approval to Re-Appoint Anita Stevens, Kim Rimalover, and Rodney Dellafelice to the Conservation Commission – Terms Expire in 2026**
- 7. Approval to Re-Appoint Chris Costantino to the Nashua Regional Planning Commission – Term Expires 2026.**
- 8. Approval to Re-Appoint Janet Langdell and Paul Amato to the Planning Board – Terms Expire in 2026.**
- 9. Approval to Re-Appoint LaShanta Magnusson and Celeste Philbrick Barr to the Solid Waste & Recycling Committee – Terms Expire 2026**
- 10. Approval of Intent to Cut Wood or Timber, Map 30 Lot 19, 1,2, & 3**

Selectman Dargie moved to remove 4. a) 8. from the consent calendar for discussion.

Selectman Finan made a motion to approve the consent calendar except for 4. a) 8). Seconded by Selectman Daniels. All were in favor. The motion passed 5/0.

Selectman Finan asked if this was appropriate to be done in public or non-public as it has something to do with someone’s reputation. There was a discussion about who they should invite to enter the non-public meeting.

Ms. Fournier said the discussion should be made in public and she has a comment about the process. Chairman Dargie asked Ms. Fournier to make her comment not relative to an individual. Ms. Fournier said criticism of public officials’ actions is a right of citizens. Chairman Dargie said the RSA says that we can’t go into non-public relative to members of the Board that are holding the session. The members that Ms. Fournier is talking about are not members of this Board so they are entitled to meet in non-public for a discussion. Ms. Fournier said none of the documents she provided are confidential everything was obtained under a right-to-know request. She repeated that we have a right to criticize public officials in public. Chairman Dargie said it’s a discussion about someone’s reputation and it will be discussed in non-public.

Ms. Kokko, said under the reputation exemption, the individual whose reputation is being discussed has the right to request that it be held in a public session.

Selectman Daniels made a motion to go into non-public in accordance with (RSA 91-A:3, II (c)) – Reputation to discuss 4. a) 8) from the consent calendar. Seconded by Selectman Finan. All were in favor. The motion passed 5/0.

Ms. Fournier, Mr. Amato, and Ms. Langdell were invited to go into the non-public session.

118 Selectman Finan made a motion to come out of non-public. Seconded by Selectman Daniels. All were in favor. The
119 motion passed 5/0. In non-public, the Board discussed one topic, and no votes were taken.
120

121 Selectman Finan made a motion to seal the non-public minutes from February 27, 2023, under (RSA 91-A:3, II (c)) –
122 Reputation because it was determined that divulgence of this information would affect adversely the reputation of
123 any person other than a member of this Board. Seconded by Selectman Dudziak. All were in favor. The motion
124 passed 5/0.
125

126 Selectman Finan made a motion to Re-Appoint Janet Langdell and Paul Amato to the Planning Board – Terms Expire
127 in 2026. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.
128

129 **b. OTHER DECISIONS**

130 1. N/A

131 **5. TOWN STATUS REPORT – Town Administrator, Lincoln Daley**

132 1. **Four-Day Work Week** – Staff continues to evaluate and discuss implementing a 4 or 4 ½ day work schedule. Staff
133 views the schedule change to help with a demand for services from residents and as a way to retain and recruit employees.
134 Feedback and discussions are ongoing, further public outreach is needed and the online survey was modified. A majority of
135 the residents that took the survey are supporting the proposed 4 or 4 ½ day workweek with extended hours in the evening.
136 The survey will be extended through March 17th and additional information will be obtained at the March 14th town vote.
137

138 Staff continues to work/coordinate with the Town Clerks' office and a final proposal for the alternative hours will be presented
139 at the March 27, 2023 Board of Selectmen's meeting.
140

141 Selectman Daniels asked the Town Administrator to identify the morale of the Town employees if these hours are changed.
142 Some people will have a three-day weekend all the time and some will be working a full five days all the time.
143

144 **6. DISCUSSIONS**

145 1. **NH Division of Historical Resources – Milford Town Hall**

146 The Town Hall has been listed in the NH State Register of Historic Places. A plaque has been created to mark the property.
147 The Historical Society was instrumental in obtaining this honor. The Town Hall was named to the National Register of
148 Historic Places in 1988.
149

150 2. **Federal Hill Cell Tower**

151 Chairman Dargie said the plan is to build a 120' tall tower near the current fire tower on Federal Hill. The New Hampshire
152 Division of Historical Resources hired a company to review the project. They did an extensive review. Properties were
153 included that may have a potential historical impact. The Heritage Commission asked that a balloon test of the area be done.
154

155 Dave Palance, Heritage Commission Chairman, explained the process. Chairman Dargie asked Mr. Palance what he was
156 asking the Board to do. Mr. Palance said they wanted to make sure their opinion and voices were known.
157

158 Ms. Kokko clarified that the Heritage Commission reviewed the report but has not voted on it. Chairman Dargie said he
159 would rather the Heritage Commission review the report and make a recommendation.
160

161 Mr. Palance said he's asking the Selectman to review this report, edit it, offer suggestions, and discuss it with the Heritage
162 Commission. Chairman Dargie suggests that the Heritage Commission review this and make a suggestion. Selectman Freel
163 suggests a work session with the Board and the Heritage Commission to discuss this. Selectman Finan said it sounds like the
164 Heritage Commission is just giving us great detailed information.
165

166 Selectman Daniels asked what the timeline was to proceed with the tower. Chairman Dargie read a section about the findings.
167 There is no adverse effect historically. It's officially approved. It's not stopping anything at this point. The Town should
168 continue to work with the Heritage Commission.
169

170 Lincoln, asked if they are looking for the town to provide mitigation. Mr. Palance said the goal is to show that we showed
171 diligence and investigated this situation.
172

173 Chairman Dargie said this is good work that was done and it is now documented. It's a monopole and not a fire tower being
174 built. Mr. Palance said they are still looking to see what will be done with the historical fire tower that is already at Federal
175 Hill. Chairman Dargie said the fire tower is a separate discussion.

176
177 Ken Flaherty, Fire Chief said the fire tower is being replaced. The state has the plan and hasn't shared it with the town yet.
178 When it's time, they will fly the current fire tower out and fly another one in next summer. Janet Langdell asked that the
179 dates of the fly-in and out are posted as it would be cool to watch.

180
181 **7. PUBLIC COMMENTS (regarding items that are not on the agenda)** There were no comments at this time.

182
183 **8. SELECTMEN'S REPORTS/DISCUSSIONS**

184 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

185 Selectman Daniels said Recycling is still working on separating compost. They are looking at places to keep everything
186 flowing. There was additional discussion about recycling centers around the Milford area.

187 b) **OTHER ITEMS (that are not on the agenda)**

188
189 **9. APPROVAL OF FINAL MINUTES -**

190 **1. February 13, 2023**

191
192 Selectman Dargie moved to approve the minutes of February 13, 2023, as amended. Seconded by Selectman Finan.
193 All were in favor. The motion passed 5/0.

194
195 Selectman Dargie moved to approve the non-public unsealed minutes of February 13, 2023, as amended. Seconded
196 by Selectman Daniels. All were in favor. The motion passed 5/0.

197
198 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

199 a. N/A

200
201 **11. NOTICES.** Notices were read.

202
203 **12. NON-PUBLIC SESSION –**

204
205 **13. ADJOURNMENT:** Selectman Daniels moved to adjourn at 7:06. Seconded by Selectman Freel. All were in favor.
206 The motion passed 5/0.

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209 _____
Paul Dargie, Chairman

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211 _____
212 Laura Dudziak, Member

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215 Tim Finan, Vice-Chairman

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Dave Freel, Member

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Gary Daniels, Member

10. a) December 2022 Treasurer's Report

TREASURER'S REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
12/31/2022

(unaudited)

	CHECKING ACCOUNT	TOWN CLERK ACCOUNT	ESCROW ACCOUNT	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	BAR HARBOR ACCOUNTS	INVESTMENT ACCOUNT	TOTAL
Beginning Balance as 12 /01/22	1,376,243.47	26,996.36	130,494.32	19,025,888.85	8,336.68	10,686.86	225,407.75	\$ 20,804,054.29
Receipts:								
Taxes and Interest	3,707,747.48	-	-	-	617,229.66	-	-	\$ 4,324,977.14
Water & Sewer User Fees	345,774.57	-	-	-	64,196.40	-	-	\$ 409,970.97
Other Revenues	2,117,797.55	381,717.66	-	-	4,090.95	-	-	\$ 2,503,606.16
Ambulance	-	-	-	-	48,236.46	-	-	\$ 48,236.46
Recreation	-	-	-	-	2,441.00	-	-	\$ 2,441.00
Escrow Deposit	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	-	-	\$ -
Interest Income	-	-	11.08	74,173.77	-	0.45	297.88	\$ 74,483.18
Investment Transfers	10,860,000.00	-	-	5,629,111.15	-	-	4,325,592.25	\$ 20,814,703.40
TAN Deposit	-	-	-	-	-	-	-	\$ -
Bond Proceeds	-	-	-	-	-	-	-	\$ -
21 ARPA LFRF Traunch #2	-	-	-	-	-	-	-	\$ -
Total Receipts:	\$ 17,031,319.60	\$ 381,717.66	\$ 11.08	\$ 5,703,284.92	\$ 736,194.47	\$ 0.45	\$ 4,325,890.13	\$ 28,178,418.31
Disbursements:								
Accounts Payable Warrants	(2,021,304.01)	(102,451.57)	-	-	(385.18)	-	-	\$ (2,124,140.76)
Payroll Warrants	(545,356.42)	-	-	-	-	-	-	\$ (545,356.42)
Milford School District Appropriation	(2,389,956.00)	-	-	-	-	-	-	\$ (2,389,956.00)
Hillsborough County Appropriation	(1,908,509.00)	-	-	-	-	-	-	\$ (1,908,509.00)
Escrow Transfers	-	-	-	-	-	-	-	\$ -
Investment Transfers	(8,936,703.40)	(282,000.00)	-	(6,330,000.00)	(736,000.00)	-	(4,530,000.00)	\$ (20,814,703.40)
TAN Disbursement	-	-	-	-	-	-	-	\$ -
Suntrust Disbursement	-	-	-	-	-	-	-	\$ -
Bank Charges	(1,789.03)	-	-	-	-	-	-	\$ (1,789.03)
Voided Checks	-	-	-	-	-	-	-	\$ -
Total Disbursements:	\$ (15,803,617.86)	\$ (384,451.57)	\$ -	\$ (6,330,000.00)	\$ (736,385.18)	\$ -	\$ (4,530,000.00)	\$ (27,784,454.61)
Ending Balance as of 12/31/22	\$ 2,603,945.21	\$ 24,262.45	\$ 130,505.40	\$ 18,399,173.77	\$ 8,145.97	\$ 10,687.31	\$ 21,297.88	\$ 21,198,017.99

Allen White 3/9/23
ALLEN WHITE
TOWN TREASURER

10. b) 2022 Yearly Treasurer's Report

**TREASURER'S REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
FOR THE YEAR ENDED 12/31/2022
(unaudited)**

	CHECKING ACCOUNT	TOWN CLERK ACCOUNT	ESCROW ACCOUNTS	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	BAR HARBOR ACCOUNTS	INVESTMENT ACCOUNT	TOTAL
Beginning Balance as of 1/1/2022	72,384.46	38,074.95	110,488.71	3,959.90	13,614.43	\$ 10,682.03	\$ 21,446,628.79	\$ 21,695,833.27
RECEIPTS:								
Taxes and Interest	40,128,836.86	-	-	-	2,527,752.40	-	-	\$ 42,656,589.26
Water & Sewer User Fees	3,129,076.46	-	-	-	628,947.28	-	-	3,758,023.74
Other Revenues	6,553,125.35	4,438,705.11	-	-	67,846.70	-	-	11,059,677.16
Ambulance	-	-	-	-	746,303.72	-	-	746,303.72
Recreation	-	-	-	-	90,233.60	-	-	90,233.60
Escrow Deposit	-	-	-	-	-	-	-	-
Escrow Transfers	7,017.41	-	-	-	-	-	-	7,017.41
Interest Income	-	-	116.89	196,614.92	-	5.28	4,885.37	201,622.46
Investment Transfers	67,195,920.16	4,000.00	26,917.27	38,974,111.15	7,000.00	-	24,929,191.78	131,137,140.36
TAN Deposit	-	-	-	-	-	-	-	\$ -
Bond Proceeds	205,850.00	-	-	-	-	-	-	205,850.00
21 ARPA LFRF Traunch #2	909,030.92	-	-	-	-	-	-	909,030.92
Total Receipts:	\$ 118,128,857.16	\$ 4,442,705.11	\$ 27,034.16	\$ 39,170,726.07	\$ 4,068,083.70	\$ 5.28	\$ 24,934,077.15	\$ 190,771,488.63
DISBURSEMENTS:								
Accounts Payable Warrants	(19,747,206.72)	(1,102,517.61)	-	-	(19,552.16)	-	-	(20,869,276.49)
Payroll Warrants	(6,257,891.84)	-	-	-	-	-	-	(6,257,891.84)
Milford School District Appropriation	(31,100,793.00)	-	-	-	-	-	-	(31,100,793.00)
Hillsborough County Appropriation	(1,908,509.00)	-	-	-	-	-	-	(1,908,509.00)
Escrow Transfers	-	-	(7,017.41)	-	-	-	-	(7,017.41)
Investment Transfers	(56,594,220.10)	(3,354,000.00)	-	(20,775,512.20)	(4,054,000.00)	-	(46,359,408.06)	(131,137,140.36)
TAN Disbursement	-	-	-	-	-	-	-	-
Suntrust Disbursement	-	-	-	-	-	-	-	-
Bank Charges	(14,803.36)	-	(0.06)	-	-	-	-	(14,803.42)
Voided Checks	26,127.61	-	-	-	-	-	-	26,127.61
Total Disbursements:	\$ (115,597,296.41)	\$ (4,456,517.61)	\$ (7,017.47)	\$ (20,775,512.20)	\$ (4,073,552.16)	\$ -	\$ (46,359,408.06)	\$ (191,269,303.91)
Ending Balance as of 12/31/2022	\$ 2,603,945.21	\$ 24,262.45	\$ 130,505.40	\$ 18,399,173.77	\$ 8,145.97	\$ 10,687.31	\$ 21,297.88	\$ 21,198,017.99

* General Fund, Capital Project Funds, Special Revenue Funds, Recreation Revolving Fund, Public Safety Revolving Fund, Community Media Revolving Fund, Water and Wastewater Funds are pooled into one checking account.


ALLEN WHITE
TOWN TREASURER

3/19/23